

LANCASTER COUNTY COMMISSIONERS' WORK SESSION AGENDA

TUESDAY, AUGUST 13, 2024

10:00 a.m. – Conference Room #701, 7th Floor

The Work Session is being video recorded for public viewing and is available on the County's website.

1. Executive Session Announcement:

2. Minutes As Distributed: Approval of the July 30, 2024 Work Session Minutes.

3. Public Session:

a. 10:05 a.m. Prison – Grant Extension with the Pennsylvania Commission on Crime and Delinquency

Joe Shiffer, Deputy Warden

Christina Fluegel, Reentry Manager

b. 10:10 a.m. Sheriff's Office – Agreement with Axon Enterprise, Inc.

Marc Shaffer, Chief Deputy

c. 10:15 a.m. Children & Youth Agency – Memorandum of Understanding with Lancaster County Housing and Redevelopment Authorities

Crystal Natan, Executive Director

Justin Eby, Executive Director, Lancaster County Housing & Redevelopment Authorities

d. 10:20 a.m. Behavioral Health/Developmental Services – Renewal Agreements

George Custer, Director of Administration

e. 10:25 a.m. Drug and Alcohol Commission – Renewal Agreements

Rick Kastner, Executive Director

f. 10:30 a.m. Emergency Management – Agreement with Perceptics

Zach Gibbons, Hazardous Materials Administrator

g. 10:35 a.m. Purchasing Department – Agreement with Herbert, Rowland & Grubic, Inc.

Rachael Henriquez, Buyer II

Vincent Cash, Buyer 1

Mark Huber, Senior Planner

h. 10:40 a.m. Resolution No. 62 of 2024 – 2025 Holiday Schedule

Lawrence M. George, County Administrator/Chief Clerk

i. 10:45 a.m. Voter Registration – Amended motion for Grant Agreement with Pennsylvania Department of Community & Economic Development

Lawrence M. George, County Administrator/Chief Clerk

j. Other Discussion Items

1. Lancaster County Correctional Facility Schematic Design Presentation

Cheryl Steberger, Warden, Prison

Brian Endler, Transystems

Wayne Freeh, CGL Companies

2. August 14, 2024 Commissioners' Meeting Agenda

4. Business from Guests

5. Adjourn

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Prison, to approve the following:

Grant Extension With:

Pennsylvania Commission on Crime
and Delinquency
Harrisburg, PA

Purpose:

To apply for an extension to use \$339,000.00 in unexpended funds from the state Opioid Response Grant, which will be used for the prison's Medication Assisted Treatment (MAT) program to include medical staffing, post release peer support and medication costs.

Term:

Extension to June 30, 2025 or until funding is exhausted.

Funding:

100% State Funding.

8/14/24

PROJECT MODIFICATION REQUEST

Subgrant Number: 2023-OG-SU-40057		Amendment Number: 1	
Subgrantee: Lancaster County Commissioners		Created Date: 8/1/2024	
County: Lancaster		Award Date: 3/8/2023	
Project Title: LCP Medication Assisted Treatment Program			
Approved Project Period: From: 4/1/2023 To: 9/29/2024		Modified Project Period: From: 4/1/2023 To: 9/29/2024	
FUND SOURCE:	a. Current Subgrant Budget	b. Requested Subgrant Budget	c. Net Change Plus (minus) Dollar Amounts
Federal	500,000.00	500,000.00	0.00
State	0.00	0.00	0.00
Project Income	0.00	0.00	0.00
Interest	0.00	0.00	0.00
State Match	0.00	0.00	0.00
Cash Match (New Approp.)	0.00	0.00	0.00
In-Kind Match	0.00	0.00	0.00
Project Income Match	0.00	0.00	0.00
TOTAL	500,000.00	500,000.00	0.00
Budgetary Information	a. Current Subgrant Budget	b. Requested Subgrant Budget	c. Net Change Plus (minus) Dollar Amounts
Personnel	0.00	0.00	0.00
Employee Benefits	0.00	0.00	0.00
Travel (Including Training)	0.00	0.00	0.00
Equipment	0.00	0.00	0.00
Supplies & Operating Expenses	31,218.00	31,218.00	0.00
Consultants	468,782.00	468,782.00	0.00
Construction	0.00	0.00	0.00
Other	0.00	0.00	0.00
TOTAL	500,000.00	500,000.00	0.00

Signatures:

Financial Officer: Ms Lisa Colon _____ Date _____

Project Director: Deputy Warden Joseph Shiffer _____ Date _____

FOR PCCD USE ONLY

Recommendation:

Program Staff _____ Approval _____ Date _____

Fiscal Staff _____ Approval _____ Date _____

Program Manager _____ Approval _____ Date _____

Fiscal Manager _____ Approval _____ Date _____

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
SIGNATURE PAGE TO SUBGRANT AMENDMENT

SUBGRANTEE Lancaster County Commissioners
SUBGRANT# 2023-OG-SU-40057
AMENDMENT# 1

This AMENDMENT to the existing Subgrant Agreement which was entered into by the Pennsylvania Commission on Crime and Delinquency and the above-referenced Subgrantee will serve to revise and be a supplement to said Subgrant Agreement.

WHEREAS, the Subgrantee has submitted the attached Project Modification Request which explains and justifies the requested amendments.

NOW THEREFORE, in consideration of the promises herein contained in the Project Modification Request and with the intent to be legally bound, the parties agree to the amendments.

All other terms and conditions of the original Subgrant Agreement and prior amendments will remain in full force and effect throughout the duration of the Subgrant Agreement.

DATE

SIGNATURE OF ATTESTING OFFICER

TITLE OF ATTESTING OFFICER

(SEAL)

APPROVED AS TO FORM AND LEGALITY:

SOLICITOR

APPROVED:

CONTROLLER

FOR PCCD USE ONLY

We certify that this application is approved and that funding has been received to support this subgrant award.

PCCD Executive Director or designee

DATE

COMPTROLLER OPERATIONS

DATE

Approved as to form and legality:

COUNSEL TO PCCD

DATE

OFFICE OF GENERAL COUNSEL

DATE

DEPUTY ATTORNEY GENERAL

DATE

Explanation or Justification of Requested Modification:

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Sheriff's Office, to approve the following:

Agreement with:

Axon Enterprise, Inc.
Scottsdale, AZ

Purpose:

To extend the taser contract, which includes the latest Taser model, supplies and training.

Amount/Term:

\$299,250.00 for a five-year period from February 1, 2025 through January 31, 2030.

Year 1 - \$60,782.78

Year 2 - \$56,156.66

Year 3 - \$58,402.92

Year 4 - \$60,739.04

Year 5 - \$63,168.60

Funding:

Included in the Sheriff's Office 2025 operating budget.

Sole Source.

This is an increase of \$97,650.00, 48%.

8/14/24



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-514206-45369.641AM

Issued: 03/18/2024

Quote Expiration: 09/01/2024

Estimated Contract Start Date: 02/01/2025

Account Number: [REDACTED]

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Lancaster County Sheriff's Office - PA 50 N Duke St Lancaster, PA 17602-2805 USA	Lancaster County Sheriff's Office - PA 50 N Duke St Lancaster PA 17602-2805 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Andrew Malherek Phone: Email: [REDACTED]	David Bolton Phone: Email: [REDACTED]

Quote Summary

Program Length	60 Months
TOTAL COST	\$299,250.00
ESTIMATED TOTAL W/ TAX	\$299,250.00

Discount Summary

Average Savings Per Year	\$10,022.40
TOTAL SAVINGS	\$50,112.00

Payment Summary

Date	Subtotal	Tax	Total
Jan 2025	\$60,782.78	\$0.00	\$60,782.78
Jan 2026	\$56,156.66	\$0.00	\$56,156.66
Jan 2027	\$58,402.92	\$0.00	\$58,402.92
Jan 2028	\$60,739.04	\$0.00	\$60,739.04
Jan 2029	\$63,168.60	\$0.00	\$63,168.60
Total	\$299,250.00	\$0.00	\$299,250.00

Quote Unbundled Price:	\$349,362.00
Quote List Price:	\$299,250.00
Quote Subtotal:	\$299,250.00

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
C00010	BUNDLE - TASER 10 CERTIFICATION	60	60	\$95.16	\$81.24	\$81.24	\$292,464.00	\$0.00	\$292,464.00
A la Carte Services									
85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1			\$6,786.00	\$6,786.00	\$6,786.00	\$0.00	\$6,786.00
Total							\$299,250.00	\$0.00	\$299,250.00

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	60	2	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	2	2	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	60		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	2		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100396	AXON TASER 10 - MAGAZINE - INERT RED	30		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	1200		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	360		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	300		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	55		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	5		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	60		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	2		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	11		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1		01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	180		01/01/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	480		01/01/2026
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	180		01/01/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	480		01/01/2027
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	180		01/01/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	480		01/01/2028
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	180		01/01/2029
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	480		01/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	60	02/01/2025	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	60	02/01/2025	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	02/01/2025	01/31/2030

Services

Bundle	Item	Description	QTY
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Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	60
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
A la Carte	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	60	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	2	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	60	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	2	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	11	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	01/01/2026	01/31/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
	50 N Duke St	Lancaster	PA	17602-2805	USA
2	50 N Duke St	Lancaster	PA	17602-2805	USA

Payment Details

Jan 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront PSO	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1	\$6,786.00	\$0.00	\$6,786.00
Year 1	C00010	BUNDLE - TASER 10 CERTIFICATION	60	\$53,996.78	\$0.00	\$53,996.78
Total				\$60,782.78	\$0.00	\$60,782.78

Jan 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	C00010	BUNDLE - TASER 10 CERTIFICATION	60	\$56,156.66	\$0.00	\$56,156.66
Total				\$56,156.66	\$0.00	\$56,156.66

Jan 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	C00010	BUNDLE - TASER 10 CERTIFICATION	60	\$58,402.92	\$0.00	\$58,402.92
Total				\$58,402.92	\$0.00	\$58,402.92

Jan 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	C00010	BUNDLE - TASER 10 CERTIFICATION	60	\$60,739.04	\$0.00	\$60,739.04
Total				\$60,739.04	\$0.00	\$60,739.04

Jan 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	C00010	BUNDLE - TASER 10 CERTIFICATION	60	\$63,168.60	\$0.00	\$63,168.60
Total				\$63,168.60	\$0.00	\$63,168.60

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/18/2024





Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

50190516173

New

Q-199620-43804.604TC

Issued: 12/05/2019

Quote Expiration: 12/20/2019

Account Number: 205137

Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SHIP TO

David Bolton
 Lancaster County Sheriff's Office - PA
 50 N. DUKE ST.
 Lancaster, PA 17602
 US

BILL TO

Lancaster County Sheriff's Office - PA
 50 N. DUKE ST.
 Lancaster, PA 17602
 US

SALES REPRESENTATIVE

Travis Cole

PRIMARY CONTACT

David Bolton

Email: t

T7 Cert 00025032

Year 1 FOB DAPT

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
20140	TASER 7 DUTY CARTRIDGE REPLENISHMENT PROGRAM	60	0.00	0.00	0.00
20141	TASER 7 EVIDENCE.COM LICENSE	60	0.00	0.00	0.00
20141	TASER 7 EVIDENCE.COM LICENSE	1	0.00	0.00	0.00
Hardware					
20008	TASER 7 HANDLE, HIGH VISIBILITY, CLASS III	60	0.00	0.00	0.00
20040	TASER 7 HANDLE WARRANTY, 4-YEAR	60	0.00	0.00	0.00
20042	TASER 7 DOCK & CORE WARRANTY, 4-YEAR	1	0.00	0.00	0.00
20012	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE)	120	0.00	0.00	0.00
20013	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE)	120	0.00	0.00	0.00
20012	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE)	120	0.00	0.00	0.00
20013	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE)	120	0.00	0.00	0.00
20014	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, STANDOFF (3	120	0.00	0.00	0.00
20015	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, CLOSE QUART	120	0.00	0.00	0.00
20018	TASER 7 BATTERY PACK, TACTICAL	72	0.00	0.00	0.00
20041	TASER 7 BATTERY PACK WARRANTY, 4-YEAR	72	0.00	0.00	0.00
20160	TASER 7 HOLSTER - SAFARILAND, RIGHT HAND	55	0.00	0.00	0.00

Q-199620-43804.604TC

Protect Life.

Year 1 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware (Continued)					
20161	TASER 7 HOLSTER - SAFARILAND, LEFT HAND	5	0.00	0.00	0.00
20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	0.00	0.00	0.00
74200	DOCK AND CORE, TASER 7	1	0.00	0.00	0.00
20016	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE)	20	0.00	0.00	0.00
20017	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE)	20	0.00	0.00	0.00
70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	0.00	0.00	0.00
Other					
20144	TASER 7 CERTIFICATION PLAN	60	0.00	0.00	0.00
80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	0.00	0.00	0.00
20147	AXON DEVELOPED OCULUS TRAINING CONTENT ACCESS	1	0.00	0.00	0.00
20135	OCULUS GO STANDALONE VIRTUAL REALITY HEADSET	1	0.00	0.00	0.00
20146	TASER 7 ONLINE TRAINING CONTENT ACCESS	60	0.00	0.00	0.00
20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	0.00	0.00	0.00
20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1	0.00	0.00	0.00
20088	TASER 7 CERTIFICATION PLAN YEAR 1 PAYMENT	60	720.00	480.00	28,800.00
Services					
85147	CEW STARTER	1	2,750.00	0.00	0.00
71019	NA Power Cord	1	0.00		
				Subtotal	28,800.00
				Estimated Shipping	0.00
				Estimated Tax	0.00
				Total	28,800.00

Year 1 - Trade-In Credit

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other					
20104	TASER 7 TRADE-IN UPFRONT PURCHASE	60	0.00	0.00	0.00
				Subtotal	0.00
				Estimated Tax	0.00
				Total	0.00

Spares

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
20008	TASER 7 HANDLE, HIGH VISIBILITY, CLASS III	2	0.00	0.00	0.00
20040	TASER 7 HANDLE WARRANTY, 4-YEAR	2	0.00	0.00	0.00
				Subtotal	0.00
				Estimated Tax	0.00
				Total	0.00

Year 2

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
20012	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE)	120	0.00	0.00	0.00
20013	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE)	120	0.00	0.00	0.00
20014	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, STANDOFF (3)	120	0.00	0.00	0.00
20015	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, CLOSE QUART	120	0.00	0.00	0.00
Other					
20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	0.00	0.00	0.00
20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1	0.00	0.00	0.00
20089	TASER 7 CERTIFICATION PLAN YEAR 2 PAYMENT	60	720.00	720.00	43,200.00
				Subtotal	43,200.00
				Estimated Tax	0.00
				Total	43,200.00

Year 3

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
20012	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE)	120	0.00	0.00	0.00
20013	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE)	120	0.00	0.00	0.00
20014	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, STANDOFF (3)	120	0.00	0.00	0.00

Year 3 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware (Continued)					
20015	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, CLOSE QUART	120	0.00	0.00	0.00
Other					
20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	0.00	0.00	0.00
20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1	0.00	0.00	0.00
20090	TASER 7 CERTIFICATION PLAN YEAR 3 PAYMENT	60	720.00	720.00	43,200.00
Subtotal					43,200.00
Estimated Tax					0.00
Total					43,200.00

Year 4

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
20012	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE)	120	0.00	0.00	0.00
20013	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE)	120	0.00	0.00	0.00
20014	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, STANDOFF (3)	120	0.00	0.00	0.00
20015	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, CLOSE QUART	120	0.00	0.00	0.00
Other					
20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	0.00	0.00	0.00
20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1	0.00	0.00	0.00
20091	TASER 7 CERTIFICATION PLAN YEAR 4 PAYMENT	60	720.00	720.00	43,200.00
Subtotal					43,200.00
Estimated Tax					0.00
Total					43,200.00

Year 5

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
20012	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE)	120	0.00	0.00	0.00
20013	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE)	120	0.00	0.00	0.00

Year 5 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware (Continued)					
20014	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, STANDOFF (3)	120	0.00	0.00	0.00
20015	TASER 7 HOOK-AND-LOOP TRAINING (HALT) CARTRIDGE, CLOSE QUART	120	0.00	0.00	0.00
Other					
20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	0.00	0.00	0.00
20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1	0.00	0.00	0.00
20092	TASER 7 CERTIFICATION PLAN YEAR 5 PAYMENT	60	720.00	720.00	43,200.00
				Subtotal	43,200.00
				Estimated Tax	0.00
				Total	43,200.00

Grand Total	201,600.00
--------------------	-------------------

RD
12.16.19



Discounts (USD)

Quote Expiration: 12/20/2019

List Amount	218,750.00
Discounts	17,150.00
Total	201,600.00

**Total excludes applicable taxes*

Summary of Payments

Payment	Amount (USD)
Year 1	28,800.00
Year 1 - Trade-In Credit	0.00
Spares	0.00
Year 2	43,200.00
Year 3	43,200.00
Year 4	43,200.00
Year 5	43,200.00
Grand Total	201,600.00

Notes

State of Pennsylvania (CoStars) Contract No. 4400019257 used for purchasing justification. The parties agree that Axon is granting a credit of \$3,550.20 (applied to Year 1 Payment) for trade-in of CEW hardware. This credit is based on a ship date range of 12/15/2019-12/31/2019, resulting in a 1/15/2020 contract start date. Any change in this ship date and resulting contract start date will result in modification of this credit value which may result in additional fees due to or from Axon.

Purchase of TASER 7 are governed by the TASER 7 Agreement located at <https://www.axon.com/legal/sales-terms-and-conditions> and not the Master Services and Purchasing Agreement referenced below.

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: *Joshua B. Parsons, Dennis P. Stuckey* Date: December 12, 2019
Name (Print): Joshua B. Parsons, Dennis P. Stuckey, Title: Board of Commissioners
PO# (Or write Craig E. Lehman)
N/A): _____

Please sign and email to Travis Cole at tcollection@taser.com or fax to 480-478-1636

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Axon Internal Use Only		
		SFDC Contract #:
		Order Type:
		RMA #:
		Address Used:
		SO #:
Review 1	Review 2	
Comments:		

Q-199620-43804.604TC

On motion of Commissioner _____ seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Children & Youth Agency, to approve the following:

Memorandum of Understanding

Lancaster County Housing & Redevelopment
Authorities
Lancaster, PA

With:

Purpose:

To collaborate on the Foster Youth to Independence program, which will provide housing vouchers to eligible youth aged 18-24 who were in foster care or who are currently in foster care and are homeless or at risk of becoming homeless.

Amount:

There is no fee for the service as the Children & Youth Agency already provides the support services required for eligible youth through mandated and funded independent living services.

8/14/24

MEMORANDUM OF UNDERSTANDING – FOSTER YOUTH TO INDEPENDENCE

*This Memorandum of Understanding (MOU) has been created and entered into on **August __, 2024** by and between the following parties in relation to their request for assistance under the Foster Youth to Independence initiative and the requirements of Notice PIH 2023-04.*

Lancaster County Housing Authority
28 Penn Square, Suite 200, Lancaster PA 17603

Lancaster City Housing Authority
325 Church St
Lancaster PA 17602

Lancaster County Children & Youth Social Service Agency
150 N Queen St, Suite 111, Lancaster PA 17603

Lancaster County Homelessness Coalition PA-510 Lead Agency
28 Penn Square, Suite 100, Lancaster PA 17603

I. Statement of Cooperation

- A. Commitment to administering the program.
- B. Goals and standards of success in administering the program.
- C. Identification of staff position at the PHA, PCWA, and third-party partners who will serve as the lead FYI liaisons.

Lead FYI Liaison:

Name and title of PHA staff position:

Audrey Steinmetz – Director of Tenant and Landlord Services

Name and title of PHA Staff position:

Amy Kendall – Director of Housing Choice Voucher Program

Name and title of PCWA staff position:

Crystal A Natan, MSW LSW – Executive Director

Name and title of third-party partner staff position:

Marjorie Shaffer – LCHC Homeless Housing Program Coordinator

Name and title of third-party partner staff position:

Timberlan Dorsey – IL Coordinator Supervisor

Name and title of third-party partner staff position:

Tyeshia Brooks – IL Caseworker

II. Youth Eligibility

The population eligible to be assisted under this agreement are youth certified by the PCWA as meeting the following conditions:

1. Has attained at least 18 years and not more than 24 years of age (have not reached their 25th birthday).
2. Left foster care, or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act; and
3. Is homeless or is at risk of becoming homeless as these terms are defined at 24 CFR 578.3 and 24 CFR 576.2, at age 16 or older.

Eligibility is not limited to single persons. For example, pregnant and/or parenting youth are eligible to receive assistance under this notice assuming they otherwise meet eligibility requirements.

III. Supportive Services

Lancaster County Children & Youth Social Service Agency, and Lancaster County Homelessness Coalition will ensure the following supportive services will occur for a period of 36 months to youth assisted through this program. Youth will not be required to participate in these services as condition of receipt of the voucher.

- A. Basic life skills information/counseling on money management, use of credit, housekeeping, proper nutrition/meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services).
- B. Counseling on compliance with rental lease requirements and with HCV program participant requirements, including assistance/referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
- C. Providing such assurances to owners of rental property as are reasonable and necessary to assist a FYI-eligible youth to rent a unit with a voucher.
- D. Job preparation and attainment counseling (where to look/how to apply, dress, grooming, relationships with supervisory personnel, etc.).
- E. Educational and career advancement counseling regarding attainment of general equivalency diploma (GED); attendance/financing of education at a technical school, trade school or college; including successful work ethic and attitude models.

IV. PHA Responsibilities

The **Lancaster County Housing Authority, and Lancaster City Housing Authorities** will be responsible for the following activities:

- A. Upon receipt of a referral(s) from the PCWA of an eligible youth, compare the name(s) with youth already on the PHA's HCV waiting list. Any youth on the PHA's HCV waiting list that matches with the PCWA's referral must be assisted in order of their position on the waiting list in accordance with PHA admission policies. Any youth certified by the PCWA as eligible and not on the HCV waiting list must be placed on the waiting list (pending HCV eligibility determination). If the PHA has a closed HCV waiting list, it must reopen the waiting list and place on the waiting list a FYI applicant youth who is not currently on the PHA's HCV waiting list. The PHA may reopen the waiting list to accept an FYI eligible youth without opening the waiting list for other applicants.
- B. Document that youth are informed of their eligibility for supportive services and the duration of the availability of those services.
- C. Amend the administrative plan in accordance with applicable program regulations and requirements.¹

V. PCWA Responsibilities

The **Lancaster County Children & Youth Social Service Agency** will be responsible for the following activities:

- A. Have a system for identifying eligible youth within the agency's caseload and review referrals from the PHA and third-party partners.
- B. Have a system for prioritization of referrals to ensure that youth are prioritized for a FYI voucher based upon level of need and appropriateness of the intervention.
- C. Provide written certification to the PHA that a youth is eligible.
- D. Provide or secure a commitment for the provision of required supportive services.

VI. Third-Party Responsibilities

The **Lancaster County Homelessness Coalition** will be responsible for the following activities:

- A. Integrate the prioritization and referral process for eligible youth into the third-party or CoC's coordinated entry process.
- B. Identify services to be provided using third party or CoC program funds to youth who qualify for third-party or CoC program assistance.

¹ This includes the responsibility for the PHA to comply with the time limit for FYI vouchers, including any extension of this time limit that the youth is entitled to under the Fostering Stable Housing Opportunities (FSHO) amendments (Section 103 of Division Q of the Consolidated Appropriations Act, 2021 (Pub. L. 116-260)) and HUD's FSHO implementation notice published in the Federal Register on January 24, 2022 (87 FR 3570) or subsequent notice.

C. Make referrals of eligible youth to the PCWA.

VII. Notices

- a. Any notice required to be given pursuant to this MOU shall be in writing, addressed to each party at the addresses noted below:

If to the County: Crystal Natan
 Executive Director, Lancaster Children and Youth

If to Lancaster County Housing Authority:
 Justin Eby
 Executive Director, Lancaster County Housing Authority

If to Lancaster City Housing Authority
 Barb Wilson
 Executive Director, Lancaster City Housing Authority

If to Lancaster County Homelessness Coalition
 Deb Jones
 Director, Lancaster County Homelessness Coalition

VIII. INDEMNIFICATION.

- a. All parties to this Memorandum of Understanding, its officers, employees, representatives, contractors, and agents shall indemnify, defend, and hold harmless all other parties, the County and its Commissioners, officers, employees, representatives, and agents of and from any and all claims demands, costs, expenses, damages, liabilities, judgments, fines, penalties and losses, of any nature arising from or related to the performance of this MOU, including but not limited to the negligence, intentional acts, malfeasance or omission, or refusal or failure to perform such responsibilities and for breach of any provisions, including the terms and conditions, of this MOU, by its officers, employees, representatives, contractors, and agents.

IX. Termination of MOU. Effect

- a. Either party shall have the right to terminate this MOU at any time and for any reason in its sole discretion; however, the terminating party will provide as much advance notice of said termination to the non-terminating party as possible under the circumstances.

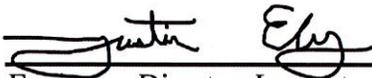
X. Jurisdiction

- a. This MOU is governed by the laws of the Commonwealth of Pennsylvania. Jurisdiction and venue shall be in the Court of Common Pleas of Lancaster County, Pennsylvania, or in the Federal Court for the Eastern District of Pennsylvania.

XI. Miscellaneous

- a. Entire Agreement. This MOU constitutes the entire agreement of the parties and there are no other understandings, oral or written, relating to the subject matter thereof.
- b. Severability. Should any part of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect.
- c. Amendments. Either party may request changes to this MOU. Any changes, revisions, modifications, or amendments that are agreed upon by and between the parties shall be incorporated by written instrument, and effective when executed and signed by the parties hereto.
- d. Right to Know Law. This MOU shall not be confidential insofar as the County is a public agency subject to Pennsylvania's Right to Know Law.
- e. Sovereign Immunity. The County does not waive its sovereign immunity by entering into this MOU, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring because of this MOU.

Signed By:


Executive Director, Lancaster County Housing Authority 7/30/2024
Date


Executive Director, Lancaster City Housing Authority 7/31/2024
Date

Lawrence George, Chief County Clerk Date


Executive Director, Lancaster County Children and Youth 7/31/24
Date


Director, Lancaster County Homelessness Coalition 7/31/2024
Date

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

- Renewal Agreement With:** United States Department of Housing and Urban Development (HUD)
Philadelphia, PA

Purpose: To provide grant funding for housing and supportive services for 47 individuals with serious mental illness. Grant supports include subsidized rent based on income, and supportive services to assist in maintaining the housing over time.

Amount/Term: Total of \$642,060.00, broken down as follows -

Enterprise Housing
\$270,873.00 for the period December 1, 2024 to November 30, 2025.

Polaris Housing
\$210,039.00 for the period December 1, 2024 to November 30, 2025.
Increase of \$79,253.00 or 14.08%.

North Star
\$161,148.00 for the period May 1, 2024 through April 30, 2025.

Funding: 75% Federal funding, 25% in-kind match or 20% cash match.

– Continued –

2. **Renewal Agreement With:** Mental Health America of Lancaster County
Lancaster, PA
- Purpose:** To provide family support, advocacy, community education, compeer and prison outreach services to individuals being served by Lancaster County Mental Health.
- Amount/Term:** \$338,195.00 for the period July 1, 2024 through June 30, 2025.
Decrease of \$48,850.00, 12.62% due to Pathways grant being fully expended and removal of the Community Support Program.
- Funding:** Budgeted in the Human Services Block Grant, Health Choices Reinvestment, Health Choices Social Determinants of Health.
3. **Renewal Agreement With:** Progressive Pediatric Therapy, LLC
Sinking Spring, PA
- Purpose:** To provide various evaluation services to children being served by Lancaster County Early Intervention.
- Amount/Term:** \$191,335.70 for the period July 1, 2024 through June 30, 2025.
Increase of \$12,309.78, 6.88% due to increased utilization.
- Funding:** Budgeted 90% State Base Funding and 10% County.

– Continued –

4. **Renewal Agreement With:** Blakinger Thomas Law Firm
Lancaster, PA
- Purpose:** To provide legal support and advice for all aspects of the Lancaster County BH/DS.
- Amount/Term:** \$75,000.00 for the period July 1, 2024 through June 30, 2025.
Increase of \$7,997.00, 11.94% due to rate increase and increased utilization.
- Funding:** Human Services Block Grant (MH & IDD) - 90% State, 10% County (EI).
5. **Amended Agreement With:** Living Complete Technologies, Inc.
Smithfield, RI
- Purpose:** To provide maintenance and support for the CARES database.
- Amount/Term:** \$292,819.00 for the period July 1, 2024 through June 30, 2025.
Increase of \$103,270.00, 54.48% due to adding a new Statement of Work for software development enhancements and a provider rate increase.
- Funding:** Budgeted in the Human Services Block Grant.

8/14/24

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Drug and Alcohol Commission, to approve the following:

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Amounts Fiscal Year 2024/2025</u>	<u>Percent Increase/Decrease</u>
Pathways to Recovery program Bolivar, PA	3.5 rehab	\$359.00/day	
	Case management services	\$40.00/hour	+11.1%
	Medical assisted treatment	At cost	
Treatment Trends, Inc. Allentown, PA	Allentown Halfway Home	\$174.00/day	+11.5%
	case management services	\$36.00/hour	+11.1%
	Medication assisted treatment	at cost	
	Allentown Residential - rehab	\$300.00/day	+16.3%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
Malvern Treatment Center Malvern	3.7 Withdraw Management	\$402.00/day	+5.2%
	3.5 Rehab	\$383.00/day	+5.8%
	3.5 Rehab enhanced	\$399.00/hour	+5.6%
	3.7 Rehab enhanced	\$389.00/day	+5.7%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
Malvern Treatment Center Willow Grove	3.7 Withdraw Management	\$415.00/day	+3.5%
	3.5 Rehab	\$385.00/day	+6.9%
	3.7 Rehab	\$425.00/day	+1.9%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
Firetree Hummelstown, PA	Conewago Place- Rehab	\$255.00/day	
Firetree Pottsville, PA	Conewago Pottsville -Rehab	\$275.00/day	+ 5.8%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	

– Continued –

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Fiscal Year 2024/2025</u>	<u>Increase/Decrease</u>
Dars Inc. Manos House Columbia, PA	3.5 rehab Case management services Medication assisted treatment	\$208.00/day \$40.00/hour At cost	+8.9% +11.1%
Good Friends Morrisville, PA	3.1 halfway house services Case management services Medication assisted treatment	\$169.00/day \$40.00/hour At cost	+11.9% +11.1%
Catholic Charities, Saint Samuels Center/ Evergreen House Harrisburg, PA	Halfway house 3.1 services Case management services Medication Assisted Treatment	\$143.00/day \$40.00/hour At cost	+11.1%
Substance Abuse Services, Inc. The RASE Project Lancaster, PA	Medication Assisted Recovery Support Specialist (MARS Program) x 554 maximum hours Seven (7) Recovery Support Specialists Positions Total Contract Cap: *100% State Funds	\$96.00 /hour \$375,360 \$428,544.00	+4.3% -2.9% -2.1%
YWCA of Lancaster Lancaster, PA	School-based prevention and education services; programs include Girl Power! & YWCA Bigs and Littles Program	\$12,500.00	
COBYS Family Services Leola, PA	Parenting programs	\$128,250.00	-3.4%

– Continued –

<u>Renewal</u> <u>Agreements With:</u>	<u>For:</u>	<u>Fiscal Year</u> <u>2024/2025</u>	<u>Increase/</u> <u>Decrease</u>
Ponessa Behavioral Health Lancaster, PA	Outpatient: Individual, family & couples counseling	\$74.00/hour	+2.8%
	Assessments & evaluations	\$80.00/hour	+5.3%
	Group counseling	\$34.00/hour	+6.3%
	Clinical consultation	\$40.00/hour	
	Intensive Outpatient:		
	Individual counseling	\$74.00/hour	+2.8%
	Group counseling	\$34.00/hour	+6.3%
	Adolescent individual	\$76.00/hour	
	Adolescent group	\$32.00/hour	
	Transportation	\$5,000.00	
	Screening	no charge	
	Narcan Kit maximum	\$100.00/kit	
	Case manager	\$73,600.00	+11.1%
	Medical assisted treatment	At cost	
	Total contract cap	\$228,600.00	+3.3%

* 90% State/10% County Funds

PA Counseling Services Lancaster & Columbia Lancaster, PA	Outpatient: individual, family & couples counseling	\$74.00/hour	+2.8%
	Assessments & evaluations	\$80.00/hour	+5.3%
	Group counseling	\$34.00/hour	+6.3%
	Clinical consultation	\$40.00/hour	
	Intensive Outpatient:		
	individual counseling	\$74.00/hour	+2.8%
	Group counseling	\$34.00/hour	+6.3%
	Adolescent individual	\$76.00/hour	
	Adolescent group	\$32.00/hour	
	Transportation	\$5,000.00	
	Screening	no charge	
	Narcan Kit maximum	\$100.00/kit	
	Two Case manager	\$147,200.00	+11.1%
	Medical assisted treatment	At cost	
	Student Assistance Program (SAP) evaluations & early intervention	\$300,000.00/year	
Total contract cap	\$537,480.00.	+2.7%	

* 90% State & 10% County Funding.

– Continued –

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Fiscal Year 2024/2025</u>	<u>Increase/ Decrease</u>
Gaudenzia, Inc. Common Ground Harrisburg, PA	3.7 withdraw management 3.5 rehab Case management services Medication assisted treatment	\$275.00/day \$194.00/day \$40.00/hour At cost	+11.1%
Gaudenzia, Inc. Fountain Springs	Rehab Case management services Medication assisted treatment	\$293.00/day \$40.00/hour At cost	+7.3% +11.1%
Gaudenzia, Inc. Vantage House	Rehab Medication assisted treatment	\$350.00/day At cost	+8.0%
Gaudenzia, Inc. House of Healing	Rehab Case management services Medication assisted treatment	\$400.00/day \$40.00/hour At cost	-14.7% +11.1%
Gaudenzia, Inc. Vantage House	Prevention services to children of women receiving D&A treatment services	\$46,500.00	+34%
Center for Traffic Safety York, PA	DUI Prevention & Education Services	\$23,000.00	
The 521 Club Lancaster, PA	Adult Men and Women Recovery Support and Drop-In Center 7 projects/year @ \$3,850.00/project	\$26,950.00/year	
H.E.A.R, Inc./ Gate House for Men Lititz	Halfway House Case Management Services Medication Assisted Treatment SOR Case Management & Recovery Housing Grant	\$231.00/day \$40.00/hour At cost \$399,744.00	+9% +11.1% -42%

– Continued –

<u>Renewal</u> <u>Agreements With:</u>	<u>For:</u>	<u>Fiscal Year</u> <u>2024/2025</u>	<u>Increase/</u> <u>Decrease</u>
Gate House for Men Mountville	Halfway House	\$240.00/day	+14.8%
	Case Management Services	\$40.00/hour	+11.1%
	Medication Assisted Treatment	At cost	
	SOR Case Management & Recovery		
	Housing Grant	\$399,744.00	-42%
Gate House for Women Marietta	Halfway House	\$245.00/day	+20.1%
	Case Management Services	\$40.00/hour	+11.1%
	Medication Assisted Treatment	At cost	
	SOR Case Management & Recovery		
	Housing Grant	\$399,744.00	-42%
Gate House Behavioral Health Services Lancaster Lancaster, PA	Outpatient: individual, family & couples counseling	\$74.00/hour	+2.8%
	Assessments & evaluations	\$80.00/hour	+5.3%
	Group counseling	\$34.00/hour	+6.3%
	Clinical consultation	\$40.00/hour	
	Intensive Outpatient: individual counseling	\$74.00/hour	+2.8%
	Group counseling	\$34.00/hour	+6.3%
	Adolescent individual	\$76.00/hour	
	Adolescent group	\$32.00/hour	
	Transportation	\$3,000.00	
	Screening	No Charge	
	Narcan Kit Maximum	\$100.00/kit	
	Two Case Manager Positions	\$147,200.00	+11.1%
	Medication Assisted Treatment	At cost	
	SOR Case Management & Recovery		
	Housing Grant	\$399,744.00	-42%
Total Lancaster SCA contract cap	\$526,944.00	-41.3%	

* 90% State & 10% County. Funding
for outpatient & intensive outpatient.

– Continued –

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Fiscal Year 2024/2025</u>	<u>Increase/Decrease</u>
Spanish American Civic Association (SACA) Lancaster, PA	Bi-lingual, bi-cultural evidence based substance abuse prevention education services for Latino children & families. Includes school-based & community-based programs.	\$25,000.00	
Lancaster General Hospital Lancaster, PA	Medication Assisted Treatment Total Lancaster SCA contract cap	\$25,000.00	
Lancaster General Hospital Lancaster, PA	Trauma Informed Overdose Response Pathways Grant (Pass through grant from SAMHSA)	\$499,399.00	-20%
Shawn McNichol	Education, consultation and training services	\$50.00/hour	
Altruix Lancaster, PA	Distribution of Buprenorphine Methadone, Naltrexone and any other FDA approved medication used to treat substance use disorder (Minus co-pays and deductibles) Total contract	At Cost \$80,000.00	
Clearbrook Treatment Centers, LLC / Huntington Shickshinny, PA	3.7 withdrawal management 3.5 rehab Case management services Medication assisted treatment	\$579.00/day \$472.00/day \$40.00/hour At cost	+11.1%
Daystar Center for Spiritual Recovery Harrisburg, PA	Halfway house Case management services Medication assisted treatment	\$175.00/day \$40.00/hour at cost	+6.3% +11.1%

– Continued –

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Fiscal Year 2024/2025</u>	<u>Increase/Decrease</u>
ARS of Ephrata Ephrata, PA & ARS of Lancaster Lancaster, PA	Methadone	\$15.00/day	
	Outpatient: Assessments	\$80.00/hour	+5.3%
	Individual	\$74.00/day	+2.8%
	Group	\$34.00/day	+6.3%
	Clinical Consultation/Training	\$40.00/hour	
	Screening	No Charge	
	Intensive Outpatient: Individual	\$74.00/day	+2.8%
	Group	\$34.00/day	+6.3%
	Narcan Kit	\$100.00/Kit	
	Transportation	\$1,000.00	
	Case Management Services	\$40.00/hour	+11.1%
Medication Assisted Treatment	At cost		
	Total contract CAP	\$4,000.00	
Naaman Center - Elizabethtown, Lincoln Highway, Lancaster, PA & Water St Mission Elizabethtown, PA	Outpatient: Individual,		
	family and couples counseling	\$74.00/day	+2.8%
	Assessments and evaluations	\$80.00/hour	+5.3%
	Group counseling	\$34.00/day	+6.3%
	Clinical consultation	\$40.00/hour	
	Intensive Outpatient:		
	Individual counseling	\$74.00/day	+2.8%
	Group counseling	\$34.00/day	+6.3%
	Adolescent individual	\$76.00/hour	
	Adolescent group	\$32.00/hour	
	Transportation	\$5,000.00	
	Narcan kit maximum	\$100.00/kit	
	Three Case Managers	\$220,800.00	+11.1%
Medical assisted treatment	At cost		
	Total contract cap	\$295,800.00.	+8.1%
	* 90% State & 10% County Funding		
ASCEND Clinical Services Rehrrsburg, PA	3.7 withdrawal management	\$354.00/day	
	3.5 rehab	\$205.00/day	
	Case management services	\$40.00/hour	+11.1%
	Medical assisted treatment	At cost	

– Continued –

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Fiscal Year 2024/2025</u>	<u>Increase/Decrease</u>
Advanced Treatment Systems Coatesville, PA & Lebanon, PA	Provide Methadone maintenance	15.00/day	
White Deer Run Allenwood, PA	3.7 withdrawal management	\$371.00/day	+3.1%
	3.5 rehab	\$325.00/day	+4.8%
	3.5 rehab enhanced	\$336.00/day	+4%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
Cove Forge	3.7 withdrawal management	\$363.00/day	+5.5%
	3.5 rehab	\$303.00/day	+6.7%
	3.5 rehab enhanced	\$362.00/day	+6.2%
	2.5 partial	\$139.00/day	
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
Lancaster	3.7 withdrawal management	\$379.00/day	+6.8%
	3.5 rehab	\$352.00/day	+9%
	3.5 rehab enhanced	\$335.00/day	+7.8%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
Lehigh County Center for Recovery	3.7 withdrawal management	\$382.00/day	+4.9%
	3.5 rehab	\$297.00/day	+6.1%
	3.5 rehab enhanced	\$325.00/day	+3.2%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
New Perspective	3.7 withdrawal management	\$379.00/day	+10.2%
	3.5 rehab	\$272.00/day	+3.8%
	3.5 rehab enhanced	\$301.00/day	+6.4%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	

– Continued –

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Fiscal Year 2024/2025</u>	<u>Increase/Decrease</u>
York-Davies	3.7 withdrawal management	\$463.00/day	+8.9%
	3.5 rehab	\$361.00/day	+5.2%
	3.5 rehab enhanced	\$439.00/day	+5%
	Case management services	\$36.00/hour	+11.1%
	Medication assisted treatment	At cost	
York-Zion	3.7 withdrawal management	\$331.00/day	+5.1%
	3.5 rehab	\$263.00/day	+7.8%
	3.5 rehab enhanced	\$299.00/day	+8.7%
	Case management services	\$40.00/hour	+11.1%
	Medication assisted treatment	At cost	
Community Care & Addiction Recovery Services (CCARS) Leola, PA	Outpatient: Individual, family and couples counseling	\$74.00/day	+2.8%
	Assessments and evaluations	\$80.00/hour	+5.3%
	Group counseling	\$34.00/day	+6.3%
	Clinical consultation	\$40.00/hour	
	Intensive outpatient:		
	Individual counseling	\$74.00/day	+2.8%
	Group counseling	\$34.00/day	+6.3%
	Adolescent individual	\$76.00/hour	
	Adolescent group	\$32.00/hour	
	Transportation	\$3,000.00	
	Narcan kit maximum	\$100.00/kit	
	Case Manager Position	\$73,600.00	+11.1%
	Medication Assisted Treatment	At cost	
	Total contract cap:	\$151,600.00	+5.1%
* 90% State & 10% County Funding.			
Compass Mark, Inc. Lancaster, PA	Prevention education programs For children & youth	\$923,327.00	+15.7%

– Continued –

<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Fiscal Year 2024/2025</u>	<u>Increase/Decrease</u>
Disability Empowerment Center Lancaster, PA	Standard Interpreting Service		
	Business Hours	\$70.00 per hour	+18.6%
	with less than 48 hours' notice	\$78.00 per hour	+13%
	After Hours	\$88.00 per hour	+27.5%
	with less than 48 hours' notice	\$88.00 per hour	+11.4%
	Weekends & Holidays	\$80.00 per hour	+8.1%
	with less than 48 hours' notice	\$9384.00 per hour	+10.7%
	Mileage at the prevailing IRS reimbursement rate		
	Min of 2.0 hours/AA or NA Meeting.		
	Max of 6 AA or NA Meetings/month/client.		
	Services must be pre-authorized by the D& A Commission.		

Note: all contracts are 100% State & Federal Funding, except otherwise noted.

On motion of _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to approve the following:

Agreement With:

Perceptics
Knoxville, TN

Purpose:

To purchase a commodity flow trailer and software that will allow Local Emergency Planning Committee (LEPC) to collect ongoing data on the hazardous materials that are shipped over-the-road and rail. This will allow the LEPC to maintain year-to-year data on the hazardous commodities that flow through Lancaster County.

The agreement includes software costs for five years.

Amount:

\$51,412.50.

Funding:

Act 165 Chemical Reporting Fees

08/14/2024

August 2, 2024

Zach Gibbons MAEM, AEM

Hazardous Materials Administrator
Department of Public Safety – Emergency Management Division
County of Lancaster
28 S. Charlotte Street
Manheim, PA 17545

Re: Sole Source Letter

Dear Zach,

Per our email exchange on August 1, 2024, please accept this letter as a declaration of sole source for the Hazmat Commodity Flow Trailer that Perceptics quoted to the County of Lancaster, PA on July 30, 2024.

As of the date of this letter, Perceptics operates as the exclusive designer, manufacturer, and direct seller of the CFT-380 (Commodity Flow Trailer) and developer of SUMMITT-Beacon-HAZ-SRV Cloud software.

We are eager to work with the County of Lancaster on this project and proud to have you as a Perceptics partner. Please let me know if you have any questions.

Best,

Jim Rhodes

Perceptics
Director – Commercial Vehicle Operations



865-966-9200



info@perceptics.com



www.perceptics.com

QUOTE

4893671000013952006

Valid Through: Aug 30, 2024

Project Name: Lancaster County Emergency Management Agency-CFS Trailer - Quote 1/3/5 yr

Sales Person: Jim Rhodes

Lancaster County Emergency Management Agency
Zach Gibbons
 28 S. Charlotte St,
 Manheim, PA,17545

Item & Description	QTY	List Price	Amount
CFT-380 Perceptics Commodity Flow Trailer- portable solution. Solar powered platform with wireless connectivity. Reads up to 6 hazmat placards per vehicle. Data collected and stored in cloud interface. Includes Solar panel, battery backup, camera, processor and modem.	1	\$ 35,000.00	\$ 35,000.00
SUMMITT-Beacon-HAZ-SRV SUMMITT Beacon Hazmat creates a cloud environment for collecting, accessing and viewing data collected from Perceptics portable trailer (5 year SW costs).	1	\$ 11,250.00	\$ 11,250.00
MISC SUMMITT Cloud Hazmat Provisioning and Account set-up (one time cost).	1	\$ 5,000.00	\$ 5,000.00
MISC Shipping to Lancaster County, PA EMA	1	\$ 1,850.00	\$ 1,850.00
		Sub Total	\$ 53,100.00
		Discount	\$ 1,687.50
		Service Tax	\$ 0.00
		Grand Total	\$ 51,412.50

Signature _____

Terms & Conditions

This quote is subject to Perceptics Standard Terms and Conditions of Sale.

Prices quoted are in USD and are exclusive of any applicable taxes, freight and/or duties, unless otherwise noted in the quote.

Prices quoted do not include civil construction, any needed posts, mast-arms, home cables, in-road loop wires, if needed, and junction boxes, unless otherwise stated in the quote.

Site geometry and concept of operations are needed before delivery of the product to ensure proper lenses are selected.

Standard Warranty included.

25% down payment due upon order placement, 75% due Net 30 of shipping.

Delivery: 90 DAYS ARO Typical. Expediting of orders may be possible and may require expediting fee.

15% Discount on 5 yr SUMMITT Beacon Hazmat SW

*Assumes Lancaster County and partners will use their mobile data plans

On motion of Commissioner _____, seconded by _____, it was agreed for the County of Lancaster, acting on behalf of the Planning Department, to approve the following:

New Agreement With:

Herbert, Rowland & Grubic, Inc.
Harrisburg, PA

Purpose:

To award to Herbert, Rowland & Grubic, Inc. (HRG) for the purpose of providing consulting services in the development of a Countywide Watershed-based Stormwater Management Plan. This plan will address the critical interrelationship of land development, accelerated stormwater runoff, and floodplain management.

Amount:

\$46,060.00 for a three-year period from August 15, 2024 through August 14, 2027.

DEP Growing Greener Plus (GG+) Grant and Lancaster Clean Water Partners required local match.

Funding:

No impact on the budget.

08/14/2024

**COUNTYWIDE WATERSHED-BASED STORMWATER
MANAGEMENT PLAN CONSULTING SERVICES AGREEMENT**

This AGREEMENT, made and entered into this ____ day of _____, 20____, by and between the COUNTY OF LANCASTER (hereinafter "the COUNTY") a Class 2A county of the Commonwealth of Pennsylvania with an address of 150 North Queen Street, Lancaster, PA 17603 and Herbert, Rowland, & Grubic, Inc. (hereinafter "SUPPLIER") whose principal address is 369 East Park Drive, Harrisburg, PA 17111.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. **SCOPE OF SERVICES.** SUPPLIER agrees to provide WATERSHED-BASED STORMWATER MANAGEMENT PLAN CONSULTING SERVICES at the request of the COUNTY (hereinafter, "OR services"), including but not limited to those described in clause 5.0 of the May 16, 2024, Request for Proposal.
2. **COMPENSATION.** The COUNTY agrees to pay SUPPLIER for the services listed in this Agreement at the rate and in the manner indicated in SUPPLIER's executed and accepted Proposal. Said payment shall be the total compensation paid by the COUNTY to SUPPLIER, including all related incidental work thereto. Payment by the COUNTY to SUPPLIER will be delayed due to the reimbursement process between the COUNTY and PA Department of Environmental Protection (PA DEP) as part of the Growing Greener Plus Grant Terms and Conditions. The SUPPLIER must provide quarterly progress reports to the COUNTY for any projects lasting more than 30 days.
3. **REPRESENTATIONS.** SUPPLIER further agrees to the following:
 - a. SUPPLIER shall strictly maintain all clients' confidentiality and rights to privacy regarding names, identities, clients, records, etc.
 - b. SUPPLIER shall comply with Health Insurance Portability and Accountability Act of 1996 (hereinafter "HIPAA") regulations regarding the identification, use, and disclosure of Protected Health Information (PHI). A formal HIPAA business associate agreement is not needed on the basis of 45 CFR 164.502 (e)(1)(ii).
 - c. SUPPLIER, its agents, employees, directors, and officers shall not be considered employees of the COUNTY for any purpose and specifically as any benefits or withholding of taxes is concerned. No withholding will be made by the COUNTY for any federal, state, social security, or local taxes from the amounts paid to SUPPLIER by the COUNTY. SUPPLIER agrees to be solely responsible for the withholding and payment of such taxes.
 - d. SUPPLIER, its agents, employees, directors, and officers shall not be covered by the COUNTY'S workers' compensation or unemployment insurance provided by the COUNTY to its employees and expressly waives any such coverage. The COUNTY shall not be responsible for any loss, liability, claim, damages, or expenses resulting from or arising out of any act or omission, or any violation of law on the part of third persons causing damages to the SUPPLIER.
 - e. SUPPLIER shall not assign its rights or obligations under this AGREEMENT to any other person or entity whatsoever unless written consent is first obtained from the COUNTY.
 - f. In order to protect the COUNTY'S goodwill, SUPPLIER, its agents, employees, and officers all agree to conduct themselves reasonably, prudently, and courteously in such a manner so as not to reflect adversely upon the COUNTY; and SUPPLIER will perform at all times faithfully, industriously, and to the best of its ability, experience, and talents all of the duties that may be required pursuant to the expressed and implicit terms of this AGREEMENT, and to the complete satisfaction of the COUNTY; and will act in conformity with all statutes, regulations, and ordinances of the United States, the Commonwealth of Pennsylvania, and the COUNTY.

- g. SUPPLIER certifies that it is in compliance with the Drug-Free Workplace Act. Use, possession, sale, manufacture, or distribution of illegal drugs or other controlled substances (not documented as for medical reasons) on the work site by employees, subcontractors, or agents is prohibited. Employees, subcontractors, and agents shall be notified of this prohibition and that violators of this policy may be removed or barred from the work site at the discretion of the COUNTY.
 - h. SUPPLIER agrees to replace any individual on its service team upon reasonable request of the COUNTY. The COUNTY has the sole right to accept and reject any individual assigned to provide brokerage and third-party administrative services.
 - i. All documents, maps, graphic displays, data, studies, reports, and similar materials produced by SUPPLIER in the execution of this AGREEMENT become the property of the COUNTY with the completion of this AGREEMENT and subsequent work orders.
 - j. The SUPPLIER shall maintain books, records, documents, correspondence, and other evidence pertaining to the cost and expenses of this AGREEMENT and subsequent work orders in such detail as will properly reflect costs, direct and indirect, or labor materials, equipment, supplies, services, and other costs and expenses in accordance with generally accepted accounting principles. The SUPPLIER is responsible for the retention of all records applicable to the project in the event of future audits for seven (7) years from completion.
4. TERM OF AGREEMENT. This AGREEMENT shall remain in effect for three (3) years commencing August 15, 2024, and terminating August 14, 2027. Either party may terminate this AGREEMENT by giving the other party thirty (30) days' written notice.

The COUNTY reserves the right to negotiate and change terms and conditions as necessary in the best interest of the COUNTY.

5. OPTION TO EXTEND PERFORMANCE PERIOD. The COUNTY may, by written notice to SUPPLIER prior to the expiration of the Contract, extend the terms of the AGREEMENT for a period of not less than one-month (30 days) and not more than one-year (365 days), provided that the COUNTY shall give the SUPPLIER a preliminary written notice of its intent to extend at least ninety (90) days before the AGREEMENT expires.
- a. The extension shall be under the same terms and conditions hereof, inclusive of this option provision, and the rate(s) set forth in the Proposal Pricing Form shall apply to any extension made pursuant to this option provision, unless otherwise lowered by SUPPLIER.
6. RIGHT TO KNOW LAW. SUPPLIER acknowledges that the COUNTY is subject to the Pennsylvania Right to Know Law and acknowledges that any response by the County to a request for information in accordance with the Right to Know Law is not a breach of this AGREEMENT. SUPPLIER further agrees, upon notification by the COUNTY, to assist the COUNTY in responding in a timely manner to a Right to Know request relating to this AGREEMENT.
7. SUBCONTRACTORS: All provisions of this AGREEMENT shall be incorporated into any agreement between the SUPPLIER and any and all subcontractors hired or retained in connection with the SERVICE. The SUPPLIER may subcontract any of the work tasks provided that the SUPPLIER shall be responsible to the COUNTY for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it in terms of the completion of the AGREEMENT and subsequent work orders. Further, the SUPPLIER shall notify the COUNTY in writing of its use of subcontractors relating to this AGREEMENT and subsequent work orders prior to the commencement of work by the subcontractor. SUPPLIER agrees to require that any and all subcontractors obtain and maintain appropriate levels of insurance in relation to this AGREEMENT.

8. INCORPORATION OF PROPOSAL, CONTRACT MODIFICATION, AMENDMENT, AND TERMINATION. SUPPLIER agrees to comply with the terms and conditions set forth in its proposal, the RFP and any addenda thereto, and any negotiated additions or changes to the received proposal, all of which are incorporated herein by reference as though fully set forth at length. This AGREEMENT incorporates, in order of precedence, the following:
1. The AGREEMENT.
 2. The County Request for Proposal (RFP) and any addenda thereto.
 3. Pertinent portions of the proposal submitted by SUPPLIER.
- a. This document and all of the above referenced documents contain all terms, provisions, and conditions of the AGREEMENT. All provisions thereof are intended by the parties to be whole and entire.
 - b. Any alteration, variation, modifications, or waiver of any provision of the AGREEMENT shall be valid only when reduced to writing, duly acknowledged by the parties hereto by execution of an addendum, which shall be attached to and become part of this AGREEMENT.
 - c. The COUNTY reserves the right to suspend, revise, or withhold funds in whole or part for reasons of noncompliance with the terms and provisions of this AGREEMENT.
 - d. The COUNTY may terminate this AGREEMENT at any time, upon ten (10) days written notice delivered by certified mail or in person in which case equitable adjustment will be made for work satisfactorily performed up to the date of notice of termination.
9. INDEMNIFICATION: SUPPLIER, its officers, directors, agents, employees, heirs, successors, and assigns shall indemnify and hold the COUNTY, its Commissioners, officers, employees, representatives, and agents harmless and defend against and from all claims, demands, costs, expenses, damages, liabilities, judgments, fines, penalties, and losses, of any nature, including reasonable attorney's fees and costs, which may arise against the COUNTY, its Commissioners, officers, employees, representatives, and agents arising from or related to Contractor's performance, including but not limited to SUPPLIER's negligence, neglect, intentional acts, malfeasance or omission, or refusal or failure to perform such responsibilities and for breach of any provision, including the terms and conditions, of this AGREEMENT.
- a. SUPPLIER further agrees to indemnify and save harmless the COUNTY from any and all actions, claims and demands whatsoever that may result from SUPPLIER's use of any facilities owned by the COUNTY, and does further agree to repair any damage to the COUNTY-owned property caused by SUPPLIER's negligence or willful actions.
 - b. It is not the intention of this Section, or anything herein provided, to confer in a third-party beneficiary a right of action upon any person whatsoever and nothing hereinbefore or hereinafter set forth shall be construed so as to confer upon any person other than the COUNTY a right of action either under this AGREEMENT or in any manner whatsoever.
10. LIABILITY AND OTHER INSURANCE: SUPPLIER, at SUPPLIER's sole cost and expense, shall maintain and provide certification of the following: (1) commercial general liability insurance and automobile liability (if such exposure exists) against any claims for bodily injury, death or property damage, (2) worker's compensation insurance to the extent necessary under applicable law, (3) professional liability insurance (if such exposure exists) in such amounts to afford minimum protection per occurrence as described below, and for such risks as the COUNTY may from time to time deem reasonably necessary, and (4) such other insurance, in such amounts and against such risks, as is commonly obtained in the case of providers of services in Pennsylvania similar to the services provided by SUPPLIER. All policies of insurance, including policies for any amounts carried in excess of the required minimum, shall be written by companies with a minimum A- rating by A.M. Best legally qualified to issue such insurance in the Commonwealth of Pennsylvania and shall be maintained continuously in full force and effect.

11. GENERAL REQUIREMENTS FOR INSURANCE: Except as otherwise approved by the COUNTY in writing, the following provisions shall apply to each and every policy of insurance which SUPPLIER is required hereunder to carry:
- a. The form, amount, and coverage of each policy, and the insurer under each policy (which must be duly licensed in Pennsylvania), shall be subject to the COUNTY's approval;
 - b. SUPPLIER shall cause each insurance carrier to deliver its certificate of insurance to the COUNTY and to any other party designated by the COUNTY, certifying the applicable insurance provisions herein required (i) upon the execution hereof, and (ii) at any other time upon the COUNTY's request;
 - c. At least thirty (30) days prior to the expiration of each policy, SUPPLIER shall provide the COUNTY with certificates (or copies of policies) of renewal or replacement policies; in the event of non-renewal or cancellation or material change in coverage, a sixty (60) day notice of such action shall be sent via certified mail to the COUNTY;
 - d. SUPPLIER shall not permit any condition to exist and shall not commit any act or omission which would wholly or partially invalidate any insurance.
 - e. The COUNTY shall be endorsed as an additional insured on all policies, except workers' compensation and professional liability;
 - f. The requirements described above are also applicable to any and all other employees or sub-contractors hired by SUPPLIER to perform work under this contract.

12. INSURANCE

- a. The selected firm shall, at its sole cost and expense, procure and maintain in full force and effect covering the performance of the services rendered under this AGREEMENT, insurance in the types and limits specified below. In addition to the insurance coverage and limits listed herein, the selected firm shall obtain any other insurance coverage as may be required by law.
 - i. General Liability Insurance:
 - Limits of Liability: \$2,000,000 Products Completed Operations Aggregate and \$2,000,000 in the aggregate
 - Products-Comp/Ops: \$2,000,000 in the aggregate
 - Personal & Advertising Injury: \$1,000,000 in the aggregate
 - Each Occurrence: \$1,000,000
 - Medical Expense (any one person): \$5,000 per occurrence
 - Coverage: Premise operations, blanket contractual liability, personal injury liability (employee exclusion deleted), products and completed operations, independent contractors, employees and volunteers as additional insured, joint liability, and broad form property damage (including completed operations).
 - ii. Workers' Compensation and Employers' Liability Insurance:
 - Limits of Liability: Workers' Compensation - Statutory Limits.
 - Employers' Liability –
 - Bodily Injury by Accident: \$500,000 Each Accident
 - Bodily Injury by Disease: \$500,000 Each Employee
 - Bodily Injury by Disease: \$500,000 Policy Limit
 - Other States' coverage and Pennsylvania endorsement.
 - iii. Automobile Liability:
 - Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death)

and property damage liability.

Coverage: Owner, non-owned, and hired vehicles.

iv. Professional Liability Insurance:

Limits of Liability: \$1,000,000 by claim and \$10,000,000 in the aggregate.

Coverage: For occurrences happening during the performance of services required under this AGREEMENT, coverage shall be maintained in full force and effect under the policy for the full term of the AGREEMENT period, including options and extensions. The policy shall include a "tail coverage" if a one (1) year or two (2) year period of exposure exists.

v. Umbrella Liability: Umbrella and/or Excess Liability Coverage in the amount of \$10,000,000.

vi. SUPPLIER Errors and Omissions insurance: \$5,000,000 per occurrence.

- b. All insurance provided for in this section shall be obtained under valid and enforceable policies issued by insurers of recognized responsibility, with have been rated A- or better by A.M. Best Rating Service, which are licensed to do business in the Commonwealth of Pennsylvania.
- c. SUPPLIER shall maintain, at its own expense throughout the Term, cyber liability insurance coverage or a cyber liability insurance rider in the Errors and Omissions policy providing privacy response coverage and third party liability coverage covering SUPPLIER for claims, losses, liabilities, judgments, settlements, lawsuits, regulatory actions, and other costs or damages arising out of its performance under this AGREEMENT, including any negligent or otherwise wrongful acts or omissions by SUPPLIER or any employee or agent thereof in at least such amounts and on such terms as follows: For third party damages, \$2,000,000 for each "event" subject to an annual aggregate limit of \$4,000,000. For first party privacy response costs incurred by SUPPLIER, \$2,000,000 each event and aggregate. This includes but is not limited to: any breach of any law or regulation governing confidentiality of PHI (as defined under HIPAA) and Personal Information (as defined under the Pennsylvania HIPAA Act). Upon request, SUPPLIER shall furnish the COUNTY, upon request and as evidence of coverage, a certificate of insurance for Cyber Liability and/or Errors and Omissions insurance. SUPPLIER shall not cancel or reduce any such insurance without the prior written consent of the COUNTY. SUPPLIER shall notify the COUNTY in writing within five (5) business days if it receives notice that its insurance carrier intends to terminate, cancel, non-renew, or rescind cyber liability insurance or Errors and Omissions insurance.
- d. If SUPPLIER desires to self-insure any or all of the coverages listed in this section, it shall provide to the COUNTY documentation that such self-insurance has received all the approvals required by law or regulations, as well as the most recent audited financial statement of the selected firm's insurance. Any coverage which is self-insured shall provide the same coverage limits and benefits as the coverages listed in this section.
- e. The COUNTY reserves the right to review categories and levels of insurance coverage held by SUPPLIER in an ongoing program of risk management. SUPPLIER will be notified, in writing, of coverage requirements as determined by this review and SUPPLIER agrees to secure such requested coverage.
- f. If SUPPLIER fails to obtain or maintain the required insurance, the COUNTY shall have the right to treat such failure as a material breach of the AGREEMENT and to exercise all appropriate rights and remedies.
- g. SUPPLIER shall include all subcontractors as insureds under its policies or shall furnish separate Certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in this AGREEMENT.
- h. Waiver of subrogation in favor of the COUNTY, its Board of Commissioners, employees, directors, officers, departments, and divisions applies under all policies.

- i. When it applies, Additional Insured must read: The County of Lancaster, its Board of Commissioners, employees, directors, officers, departments, and divisions shall be included as additional insured with respect to the work performed for this contract: Comprehensive Countywide Watershed-based Stormwater Management Plan Consulting Services, RFP 24-012.
 - j. Cancellation Clause must read: Should any of the above-described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
 - k. Certificate Holder- County of Lancaster, Attn: Purchasing Department, 150 North Queen Street, Lancaster, PA 17603.
 - l. SUPPLIER hereby expressly waives any immunity under the Workers' Compensation Act, either as an employer or statutory employer, for any claim brought by the COUNTY. This waiver is intended to comply with the provisions of Section 303(b) [77 P.S. § 481(b)] of said Act.
 - m. SUPPLIER shall accept full responsibility for the payment of premiums of all insurance for SUPPLIER or SUPPLIER's employees who are performing services pursuant to this AGREEMENT.
13. HOLD HARMLESS CLAUSE. In the event that any of the insurance hereinbefore provided shall not, by reason of any act, omission, or negligence of SUPPLIER be procured or kept in full force and effect, SUPPLIER shall indemnify, defend, and save harmless the COUNTY against losses, claims, and demands to the same extent as the COUNTY would have been indemnified by each insurance if it had been in full force and effect.
14. INDEPENDENT CAPACITY OF SUPPLIER. SUPPLIER, its employees, and agents are not deemed to be employees of the COUNTY in any manner whatsoever and shall act in an independent capacity and not as officers, employees, or agents of the COUNTY.
15. NO ASSIGNMENT. SUPPLIER shall not assign any part of this AGREEMENT without prior written approval of the COUNTY.
16. AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR(S). Funds are not presently available for performance under this contract beyond December 31, 2024, or for services initially contemplated for performance starting in 2025. The COUNTY's obligation for performance of the AGREEMENT beyond December 31, 2024, is contingent upon the availability of appropriated funds upon which payment for AGREEMENT purposes can be made. No legal liability on the part of the COUNTY for any payment may arise for performance under this AGREEMENT beyond December 31, 2024, until funds are made available by the COUNTY and until SUPPLIER receives notice of availability, to be confirmed in writing by the issuance of a Delivery Order or Purchase Order by the County Purchasing Department.
17. FAMILIARITY WITH PROPOSED WORK. SUPPLIER certifies that it has carefully considered the work proposed and the COUNTY's Request for Proposal to determine the difficulties and requirements incidental to the prosecution of the work, and that it possesses the necessary experience, expertise, and resources to meet or exceed the needs expressed in the RFP.
18. NON-DISCRIMINATION. SUPPLIER agrees to comply with all applicable State and Federal laws, regulations, procedures, and orders which protect the civil rights of employees, job applicants, and recipients of services. SUPPLIER expressly agrees to comply with Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act of 1990, and all other applicable Federal, State, and/or Local Laws, ordinances, rules and regulations, and orders prohibiting discrimination in hiring or employment opportunities. It shall not be an excuse for non-compliance that SUPPLIER has or intends to delegate any of its responsibilities to any union, training program, other source of recruitment, or other entity, but SUPPLIER shall remain primarily responsible for compliance hereunder.

19. CERTIFICATION REGARDING IMPARTIALITY AND CONFLICT OF INTEREST. SUPPLIER certifies that it is a totally independent contractor and that to the best of its knowledge, no COUNTY official or employee is also an owner, corporate officer, or employee of its business, or has a vested interest, financial or otherwise, in this AGREEMENT or in the business of SUPPLIER.
- a. SUPPLIER further certifies that it has fully disclosed as part of its Proposal, in writing and prior to executing this AGREEMENT, which of its owners, corporate officers, management level employees, and associates is employed by the COUNTY or is a family member of a COUNTY employee, stating the persons' names and positions with SUPPLIER and whether such individual has a position of authority and/or will be involved with the SUPPLIER duties on a daily/monthly basis.
- b. SUPPLIER will inform the COUNTY in writing immediately if any potential conflict of interest arises during the performance of this AGREEMENT. Conflict of interest may constitute grounds for termination of this AGREEMENT following notification by the COUNTY to SUPPLIER (allowing SUPPLIER a reasonable opportunity to respond) where same is not corrected by SUPPLIER within a reasonable time period after notice.
20. IMMIGRATION REFORM AND CONTROL ACT OF 1986. SUPPLIER recognizes its responsibilities to assure identity and employment eligibility of its own employees under the Immigration Reform and Control Act of 1986 and any record acquisition and retention requirements under the Act.
21. STATUTES APPLICABLE TO THIS AGREEMENT. SUPPLIER is responsible for familiarity and compliance with all statutes that apply to its performance under this AGREEMENT.
22. NO ARBITRATION CLAUSES. SUPPLIER agrees that no AGREEMENT with the County shall include Arbitration Clauses.
23. LICENSING. SUPPLIER and all individuals acting under the authority of the SUPPLIER shall at all times be appropriately licensed in the Commonwealth of Pennsylvania to perform all services under this Agreement. Failure to be so licensed shall be an instance of default.
24. DEFAULT/BREACH/RESOLUTION. If SUPPLIER or the COUNTY defaults in its performance under the Terms and Conditions of the AGREEMENT, the defaulting party shall be promptly notified in writing. If the defaulting party fails to resolve a default within thirty (30) days after notification, or if the default requires more than thirty (30) days to resolve and the defaulting party fails to begin resolution of the default within thirty (30) days after notification, this AGREEMENT will be terminated. The COUNTY reserves the right to suspend, revise, or withhold funds in whole or part for reasons of noncompliance with the terms and provisions of the AGREEMENT. In addition, should the default of SUPPLIER necessitate the County termination of this contract in whole or in part, COUNTY may acquire, correct, or replace with services or supplies similar to those terminated and SUPPLIER shall pay to the COUNTY the cost occasioned by its default and/or make an equitable adjustment in the contract price at the option of the COUNTY.
25. AGREEMENT NOT TO HIRE. SUPPLIER and the COUNTY both agree not to solicit, hire, contract with, or engage the employment or services of any employee or former employee of SUPPLIER or the COUNTY during the period of, and for one (1) year after, the termination of the AGREEMENT without prior written approval of the other party. SUPPLIER and the COUNTY agree that such approval will not be unreasonably withheld.
26. CONFIDENTIAL INFORMATION. All Information contained in the files of the COUNTY and all departments thereof is considered "Confidential Information." "Confidential Information" means any and all information, data, documents, files, and records disclosed to SUPPLIER by the COUNTY either directly or indirectly, in writing or orally. Confidential Information does not include information which (i) is known to SUPPLIER at the time of disclosure to SUPPLIER by the COUNTY as evidenced by written records of SUPPLIER, (ii) has become publicly known and made generally available through no wrongful act of SUPPLIER or (iii) has been rightfully received by SUPPLIER from a

third party who is authorized to make such disclosure.

- a. SUPPLIER agrees not to use any Confidential Information disclosed to it by the COUNTY for its use or for any purpose except to carry out discussions concerning, and the undertaking of, any business relationship between SUPPLIER and the COUNTY to third parties or to employees of SUPPLIER except employees who are required to have the information in order to carry out the discussions or intentions of the aforementioned relationship. SUPPLIER will have or has had employees who have access to Confidential Information of the COUNTY sign a nondisclosure agreement in content substantially similar to this AGREEMENT and will promptly notify the COUNTY in writing of the names of each such employee upon the request of the COUNTY at any time. SUPPLIER agrees that it will take all reasonable measures to protect the secrecy of and avoid disclosure or use of Confidential Information of the COUNTY in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized hereunder to have any such information, which measures shall include the highest degree of care that SUPPLIER utilizes to protect its own Confidential Information of a similar nature. SUPPLIER agrees to notify the COUNTY promptly in writing of any misuse or misappropriation of Confidential Information of the COUNTY which may come to SUPPLIER's attention.

- 27. HIPAA. If applicable, SUPPLIER agrees to comply with HIPAA. SUPPLIER assumes any and all responsibility for compliance with HIPAA relative to the processing, confidentiality, and security of medical and/or health information and related documentation/records in connection with SUPPLIER's provision of services as set forth under the AGREEMENT. SUPPLIER hereby agrees to indemnify, defend, reimburse, and hold harmless the COUNTY, its officers, agents, and employees for, or on account of, any violation of HIPAA attributable to its performance under the AGREEMENT which subjects the COUNTY to any non-compliance penalties, whether civil or otherwise.

IN WITNESS WHEREOF, the County of Lancaster and Herbert, Rowland, & Grubic, Inc. have executed this Agreement as of the date above first written, intending to be legally bound hereby.

ATTEST:

LANCASTER COUNTY

BOARD OF COMMISSIONERS

Lawrence George, Chief Clerk

Joshua G. Parsons, Chairman

Ray D'Agostino, Vice-Chairman

Alice Yoder, Commissioner

AGENCY:

Herbert, Rowland, & Grubic, Inc.



Matthew Bonanno, Assistant Vice President

On motion of Commissioner D'Agostino, seconded by Commissioner Yoder, it was agreed for the County of Lancaster, acting on behalf of the Planning Department, to approve the following:

<u>Grant Agreement With:</u>	PA Department of Environmental Protection (DEP) Harrisburg, PA
<u>Purpose:</u>	To electronically sign the Growing Greener Plus (GG+) Grant Agreement to conduct Phase 1 of an Act 167 Stormwater Management Plan Scope of Study Agreement with the PA Department of Environmental Protection.
<u>Amount/Term:</u>	Total cost of \$66,670. The term shall commence on the date this grant agreement is fully executed by the Commonwealth and shall terminate three years from the project completion date or date of final payment.
<u>Funding:</u>	\$50,000.00 DEP Growing Greener Plus Grant and \$16,670.00 Lancaster Clean Water Partners (local match).
<u>Note:</u>	Approval is given to Joshua G. Parsons, Chairman, and Lawrence M. George, County Administrator/ Chief Clerk, to electronically sign all documentation in the Keystone Login System.

Motion passed unanimously.

3/13/24

RESOLUTION NO. 62 OF 2024

On motion of Commissioner _____, seconded by Commissioner _____;

BE IS RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, That the following holiday schedule be observed by the county government of the County of Lancaster for the year 2025:

NEW YEAR'S DAY	Wednesday, January 1, 2025
MARTIN LUTHER KING, JR. DAY	Monday, January 20, 2025
PRESIDENT'S DAY	Monday, February 17, 2025
GOOD FRIDAY	Friday, April 18, 2025
MEMORIAL DAY	Monday, May 26, 2025
JUNETEENTH	Thursday, June 19, 2025
INDEPENDENCE DAY	Friday, July 4, 2025
LABOR DAY	Monday, September 1, 2025
COLUMBUS DAY	Monday, October 13, 2025
VETERANS' DAY	Tuesday, November 11, 2025
THANKSGIVING	Thursday, November 27, 2025 Friday, November 28, 2025
CHRISTMAS	Thursday, December 25, 2025

DULY ADOPTED this 14th day of August 2024, by the Board of Commissioners of the County of Lancaster, Pennsylvania, in lawful session duly assembled.

ATTEST:

Joshua G. Parsons, Chairman

Lawrence M. George
County Administrator/Chief Clerk
County of Lancaster, PA

Ray D'Agostino, Vice Chairman

Alice Yoder, Commissioner

Board of Commissioners of
Lancaster County, Pennsylvania

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of Voter Registration, to amend the amount Lancaster County will be receiving from the Pennsylvania Department of Community & Economic Development grant, which was approved by the Board of Commissioners on July 31, 2024, to \$1,819,062.47.

8/14/24

Election Integrity Grant Program (EIGP)

County	Monetary Amounts to be distributed
Adams	\$ 374,410.95
Allegheny	\$ 4,747,381.21
Armstrong	\$ 215,280.47
Beaver	\$ 589,935.13
Bedford	\$ 170,823.54
Berks	\$ 1,375,219.03
Blair	\$ 405,823.79
Bradford	\$ 194,236.14
Bucks	\$ 2,490,096.66
Butler	\$ 725,107.30
Cambria	\$ 447,356.13
Cameron	\$ 15,507.74
Carbon	\$ 225,845.02
Centre	\$ 528,635.33
Chester	\$ 1,983,141.44
Clarion	\$ 123,415.53
Clearfield	\$ 251,477.55
Clinton	\$ 114,339.77
Columbia	\$ 204,493.40
Crawford	\$ 276,288.87
Cumberland	\$ 929,304.00
Dauphin	\$ 1,007,520.86
Delaware	\$ 2,137,334.03
Elk	\$ 105,354.07
Erie	\$ 916,503.62
Fayette	\$ 409,866.29
Forest	\$ 16,689.23
Franklin	\$ 520,094.68
Fulton	\$ 48,764.34
Greene	\$ 113,725.18
Huntingdon	\$ 144,173.75
Indiana	\$ 235,074.42
Jefferson	\$ 144,814.83
Juniata	\$ 73,188.90
Lackawanna	\$ 752,520.02
Lancaster	\$ 1,819,062.47
Lawrence	\$ 292,888.04
Lebanon	\$ 478,731.88
Lehigh	\$ 1,273,367.04
Luzerne	\$ 1,036,168.05
Lycoming	\$ 370,882.37
McKean	\$ 128,803.77
Mercer	\$ 374,114.25

Mifflin	\$	133,672.78
Monroe	\$	588,504.63
Montgomery	\$	3,178,932.69
Montour	\$	62,746.21
Northampton	\$	1,153,141.01
Northumberland	\$	290,736.98
Perry	\$	156,762.20
Philadelphia	\$	5,432,651.58
Pike	\$	226,788.09
Potter	\$	57,373.86
Schuylkill	\$	460,288.96
Snyder	\$	117,873.65
Somerset	\$	253,713.38
Sullivan	\$	23,211.27
Susquehanna	\$	138,711.34
Tioga	\$	136,147.03
Union	\$	132,231.68
Venango	\$	167,761.20
Warren	\$	135,437.07
Washington	\$	749,266.95
Wayne	\$	184,328.57
Westmoreland	\$	1,291,184.78
Wyoming	\$	91,981.50
York	\$	1,620,126.85

Total \$ **45,571,335.35**



Lancaster County Correctional Facility

Schematic Design Report

August 2024

DRAFT

TRANSYSTEMS

in association with

HDR

DISCLAIMER

The Schematic Design (SD) serves as a baseline for the Lancaster County Correctional Facility project as it continues through the subsequent design phases. It is important to understand design is an iterative process that requires response to conditions such as site constraints, building adjacencies, technology upgrades and changing industry standards. As such, it is not uncommon for elements such as square footages included within the Program document to vary up to the point of procuring construction documents.

The current direction from the Board of Commissioners is to plan for a facility to support a total capacity of approximately 1,000 beds and that is reflected in the SD design.

Although the Board of Commissioners will approve the SD, **a subsequent official vote will need to be taken to establish the overall budget for this project.** The SD will then be refined as necessary to fall within this constraint.

TABLE OF CONTENTS

Executive Summary

1.0 SD Drawings

EXECUTIVE SUMMARY

The Schematic Design (SD) for the new Lancaster County Correctional Facility (LCCF) aims to develop a state-of-the-art correctional facility that supports the well-being of inmates and staff while adhering to strict security protocols. It is designed to be adaptable and flexible to meet the needs of the ever-changing criminal justice system now and well into the future.

The design responds to the LCCF Mission Statement that defines the project goals and provides a vision of the future LCCF.

“Construction of the LCCF will result in a facility that is professional, operates with the utmost integrity and adheres to facility and corrections best practices to prepare individuals to re-enter society as law abiding and productive citizens while providing a safe environment for the incarcerated, staff, visitors and the community.”

Additionally, the LCCF Guiding Principles serve as a guide for project development. Before any major design decisions are made, the team refers to these principles to ensure the project stays in line with the stated goals.

1. Create a safe and supportive environment for staff, detainees, inmates, and the public.
2. Focus programming to support the reduction of recidivism.
3. Plan a facility that will serve the community well into the future.
4. Establish a positive community footprint.

General

Upon the execution of the Design Team Services Agreement, Transystems and our consultant team began working with the County through a program review and verification process, and subsequently developing a series of conceptual site plans and floor plans. Regular conference calls and countless in-person work sessions were conducted during this process. The County was well represented during every meeting and actively participated in the true spirit of collaboration. After progressing through several iterations of design concepts over the past several months, the County ultimately selected one option for the design team to focus on. This option was further developed into the design that is presented in this SD report.

It is important to note that SD is only the first of three design phases, with Design Development (DD) and Construction Documents (CD) being the latter two. During the SD phase, our team develops the overall concept and general layout for the project. We explore the spatial relationships, form, function, and general appearance of the building. The goal is to develop a general site plan, basic floor plans and exterior elevations, and preliminary building system information that will establish the foundation for the subsequent design phases.

The information provided in the SD is very high-level and does not contain a lot of detail at this stage of design. Ideas and concepts developed during SD will be further developed and refined during the DD and CD phases. For example, during the DD phase, tasks such as identifying construction types, selecting appropriate materials and finishes, coordinating mechanical and electrical systems, and integrating sustainability features into the design will be completed. In other words, as we progress through each design phase, we steadily move our view of the project from a 'sky high' level to the 'ground' level.

Once the SD phase is approved by the County and the project enters the subsequent design phases, any major deviations from the current concept or significant revisions to the SD design could have schedule and cost impacts. The current SD design has been thoroughly vetted by the County for spatial needs and adjacencies, circulation, and operational efficiencies in accordance with the Program so we do not anticipate any major revisions moving forward.

Program

Upon the County's acceptance of the Facility Program Final Report (Program) developed by CGL, our team went to work reading and comprehending its contents. As is typical in a program review and verification process, all core components of the facility were discussed thoroughly to confirm the County's needs and requirements for the project. Many revisions to the Program were suggested, discussed, and accepted by consensus of the County. In addition, the County gave the direction to reduce the design capacity of the facility from 1,212 beds (as stated in the Program) down to approximately 1,000 beds. Accordingly, the current design contains a total of 994 beds. This reduction, along with the accepted revisions throughout the program, led to a significant decrease in the size of the proposed facility design. The original program called for 482,381 gross square feet and the current SD is reflecting a total of 433,018 gross square feet, for a total reduction of nearly 50,000 gross square feet.

Along with the decision to reduce the bed capacity of the facility, it was also directed to reduce the central service core and functions like food service, laundry, warehouse, central plant (central mechanical & electrical rooms) to only accommodate 1,000 beds, NOT the full build-out capacity of 1,212 beds. In the future, if the need for additional bed space arises, these central service core spaces may need to be expanded to accommodate the additional capacity. The area designated to construct future additional housing, if the County is so inclined, is shown on the site plan on the southern end of the building.

During SD, the County requested the design team to consider the inclusion of a Central Booking area within the Intake component, possibly as part of a future expansion. Through several discussions with the County, it was agreed to include this area in the design now in lieu of some point in the future. The Central Booking function is integral to the Intake process and would be difficult to simply construct additional space to accommodate this in the future. It would require a major, if not complete, redesign

of the Intake component if incorporated later. Therefore, the current SD includes the Central Booking function which added approximately 3,000 gross square feet to the building.

It should be noted that the revisions to the program described above were primarily made to create efficiencies in the design and better suit the operations of the LCCF. These revisions had little to no impact on the guiding principles for the project and maintained the overall integrity of the original Program.

Schematic Submission SF Totals - Program vs Actual Summary			
Program		Square Foot Totals	
No.	Name	Prog	Actual
1.0	Public Entrance and Visitation	4,848	4,818
2.0	Facility Administration (Outside Security)	6,120	6,780
3.0	Staff Entrance & Support	19,071	26,358
4.0	Main Control	865	1,027
5.0	Intake, Transport and Release	24,128	30,160
6.0	Inmate Programs	9,446	9,730
7.0	Commitment Housing	32,353	32,442
8.0	Male Housing	172,389	124,060
9.0	Female Housing	29,715	15,401
10.0	Specialty Housing	28,824	23,188
11.0	Work Release Housing	11,956	14,812
12.0	Juvenile Detention	6,448	10,537
13.0	Medical and Specialty Services	16,808	24,426
14.0	Laundry	2,575	3,096
15.0	Food Production and Delivery Prep	9,553	9,162
16.0	Building Support and Warehouse	24,003	22,525
17.0	Central Plant	13,200	10,635
	Sub - Total	412,302	369,157
	Ancillary Mechanical Space		20,337
	Circulation - Horizontal / Vertical		43,524
	Program Building Grossing Factor	1.17%	
GRAND TOTALS		482,392	433,018

Schematic Design

The project site is situated on an old agricultural field bounded by the Conestoga River and is accessed from Highland Avenue by a single access drive that will be extended to the project site. After a preliminary analysis of the site, there were a few site constraints identified that helped inform the overall building concept and configuration:

- The Conestoga River bounds the east, south, and west sides of the property.
- A legacy quarry on the northern end of the property.
- High voltage transmission line on the western side of the property.
- Steep topography on the east, south, and west sides of the property.

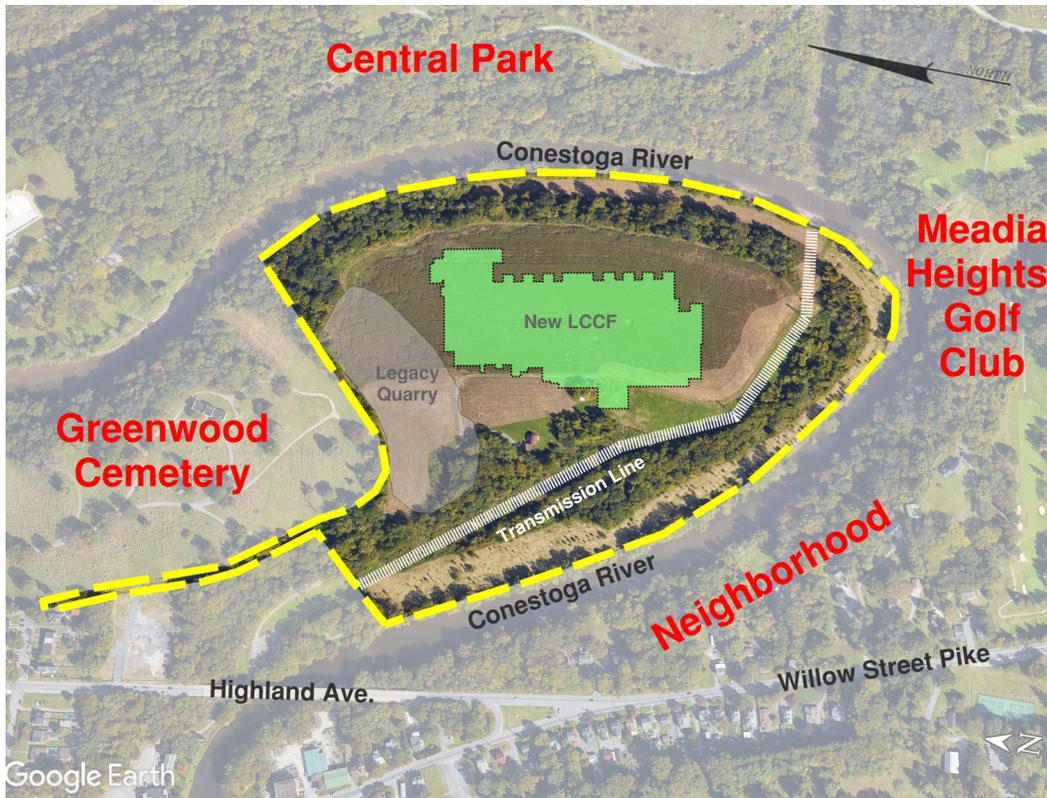


Fig. 1 - Site Constraints

These constraints along with the County’s desire to have a single-story facility posed some challenges related to the building configuration but ultimately the concept was able to fit quite well on the site and avoid any potential costs associated with mitigating the afore mentioned constraints.

Key site design features include:

- The building has a non-institutional aesthetic that complements its surroundings by using muted earth tones. The single-story facility maintains a low profile, so it is not very prominent or visible from the surrounding areas.
- There will be an abundance of green space, trees, and landscaping to provide a beautiful, serene, and welcoming aesthetic. The trees and landscaping will be designed to also provide visual screening from the adjacent properties where appropriate.
- The building configuration is such that the potentially noisy components of the LCCF are positioned away from the neighborhood on the western side of the property. The majority of Housing Units, along with their associated outdoor recreation spaces, are situated on the eastern side and the Loading Dock/Service Yard where large trucks will be making deliveries, is located on the northern end of the property.
- Light pollution to surrounding areas will be minimized by using shielding on light poles and exterior building lighting that will direct light downward.

- The building exterior walls are considered the secure perimeter, so no security perimeter fencing is planned except for the service yard loading dock area.
- There is adequate parking for both visitors and staff.
- There is future building expansion capabilities on the southern end of site.



Fig. 2 - Site Plan

The building is a single-story facility with mezzanine levels on the housing units. It prioritizes the health and well-being of those employed and incarcerated inside the facility with a safe, flexible and efficient design approach.

The main entrance is community friendly, with a prominent 2-story massing that clearly identifies the visitors entrance to the facility. The building components are arranged such that there is a clear separation between the non-secure and secure portions of the facility. The facility is navigated by way of 10-foot wide main corridors, two of which are nearly 700-feet long.

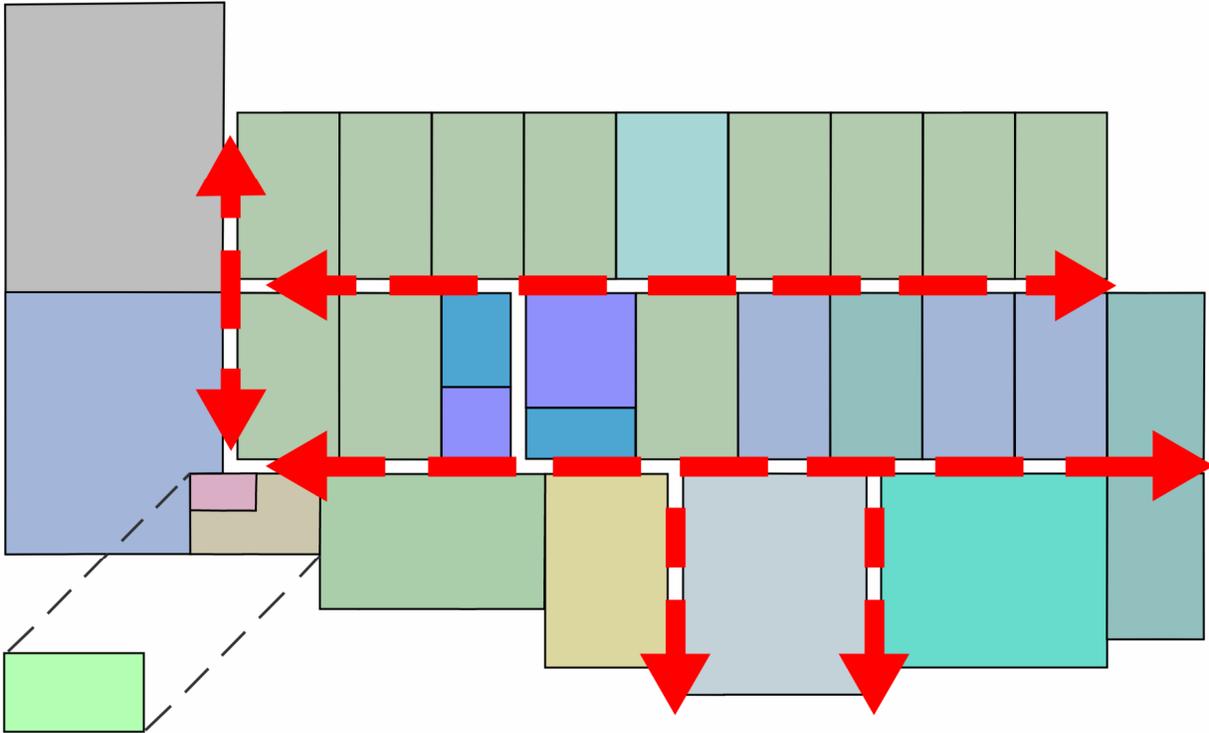


Fig. 3 – Concept Floor Plan

Key building design features include:

- Compliant with American with Disabilities Act (ADA).
- Compliant with current American Correctional Association standards.
- 100% climate controlled.
- Separate visitor and staff entrances.
- Several areas focused on staff safety and well-being including ample training space, fitness room, staff break area with outdoor courtyard, and second floor administration offices with rooftop patio area.
- Total of 994 beds located in 21 Housing Units.
 - Allows for proper classification and treatment of inmates.
 - All bottom-tier beds (no bunk beds).
 - Flexible design with mixture of single, double, and quad cell configurations as well as sub-dayrooms.
 - Maximum capacity of any Housing Unit is 64 beds – allows for better supervision and interaction between officer and inmates.
 - Dayrooms have an abundance of natural daylight.
 - Each Housing Unit has a recreation area that can be used year-round and during inclement weather that provides fresh air and natural light.
- Several spaces for inmate programming and counseling are located in each Housing Unit, Housing Cluster support areas, and centralized programming area.



Fig. 4 – Preliminary Housing Unit Concept

- Purpose-built Wellness Center (Medical) component will provide inmates with more access to care and allow staff to provide more effective treatment.
 - Designed similar to community-based facility that allows more procedures/interventions to occur in facility.
 - Less acute clinical functions located near entrance.
 - Exam rooms sized for multiple acuity levels – creates flexibility.
 - Exam bays for observations and rule-outs.
 - Two (2) infectious isolation rooms.
 - Four (4) rooms for inmate-patients of size (+500lbs).
 - Normalized finishes/environment to facilitate treatment and recovery.
 - Dedicated space for healthcare staff
- Sustainable design strategies that will optimize operations and reduce energy costs.

Sustainability / Operational Efficiency

We strive to design buildings and environments that are energy-efficient, resource-conscious, and harmonious with their natural surroundings. With building and energy codes becoming more stringent in their requirements, there are many sustainable strategies that we utilize in our designs to comply with these regulations and follow current best practices. The goal is to implement the appropriate combination of services, materials, equipment, and systems that will lead to operational efficiencies throughout the facility. This will create a positive return on investment for the County and its taxpayers by reducing the use of costly resources such as time, personnel, space, and money. Some examples of sustainable strategies currently proposed for the LCCF include:

- Thermally efficient building envelope to reduce heating and cooling demands.
- White colored roofing membrane.
- Utilize modular cell construction to minimize waste and improve efficiency.
- Maximize the use of natural daylighting.
- High performance mechanical equipment (target goal of >20% above code required efficiencies)
- Mechanical system controls such as optimum start/stop, economizer controls, and supply air temperature reset (SATR).
- No Chlorofluorocarbon (CFC) or Hydrochlorofluorocarbon (HCFC) based refrigerants shall be used in HVAC equipment.
- Commissioning of building systems.
- Low flow plumbing fixtures.
- Water management controls.
- Hot water recirculation.
- High efficiency water heaters with storage tanks.
- LED lighting.
- Automatic shutoff controls such as occupancy sensors and timer switches.
- Daylighting controls.
- Recycled materials.

There are several other sustainable strategies that go far beyond what is required by code. These items typically have large up-front costs associated with them but could potentially be beneficial to the County in the long term by saving on operational and energy costs. Throughout the next design phase (DD), we will further explore several of these strategies and determine the viability of implementing them into this project and the cost impact they may have. Some examples of these additional strategies include:

- Green/vegetative roof.
- Cooling towers & water-cooled chillers.
- Geothermal system.
- Chillers that provide heat recovery.
- Rainwater harvesting.
- Grey water recycling.
- Solar water heating for supplemental water heating assistance.
- Solar photovoltaic (PV) system.

Opinion of Probable Costs

The SD phase opinion of probable project costs developed by our independent cost estimator is between **\$890/SF and \$940/SF**.

This includes off-site development, site development and building construction costs as is depicted in the current design. Please note that we are still very early on in the design process and many things are still very much subject to change. This is merely a snapshot in time.

In addition to the construction costs described above, there are other costs associated with the project that are included in the overall project budget, known as soft costs. Soft costs typically include items such as professional fees, Inspections, Legal, FF&E (furniture, fixtures, and equipment), and other costs not directly related to hard construction costs.

While this range of costs is consistent with comparable correctional projects being constructed today, it is important to note that the numbers we are presenting are **estimates only** and we won't know actual construction pricing until we receive bids on bid day. Our numbers are based on historical data and a combination of what current market conditions indicate and what we expect market conditions to be at the time this project is bid. Despite all that, the total construction numbers could vary, potentially significantly, on bid day. Keep in mind that the County is not locked into anything until it receives bids and executes construction contracts.

In the meantime, the Project Team will continue working with the County throughout the completion of design and beyond to optimize the design and to ensure the County is getting the best value and the most 'bang for its buck' with this project.

Schedule

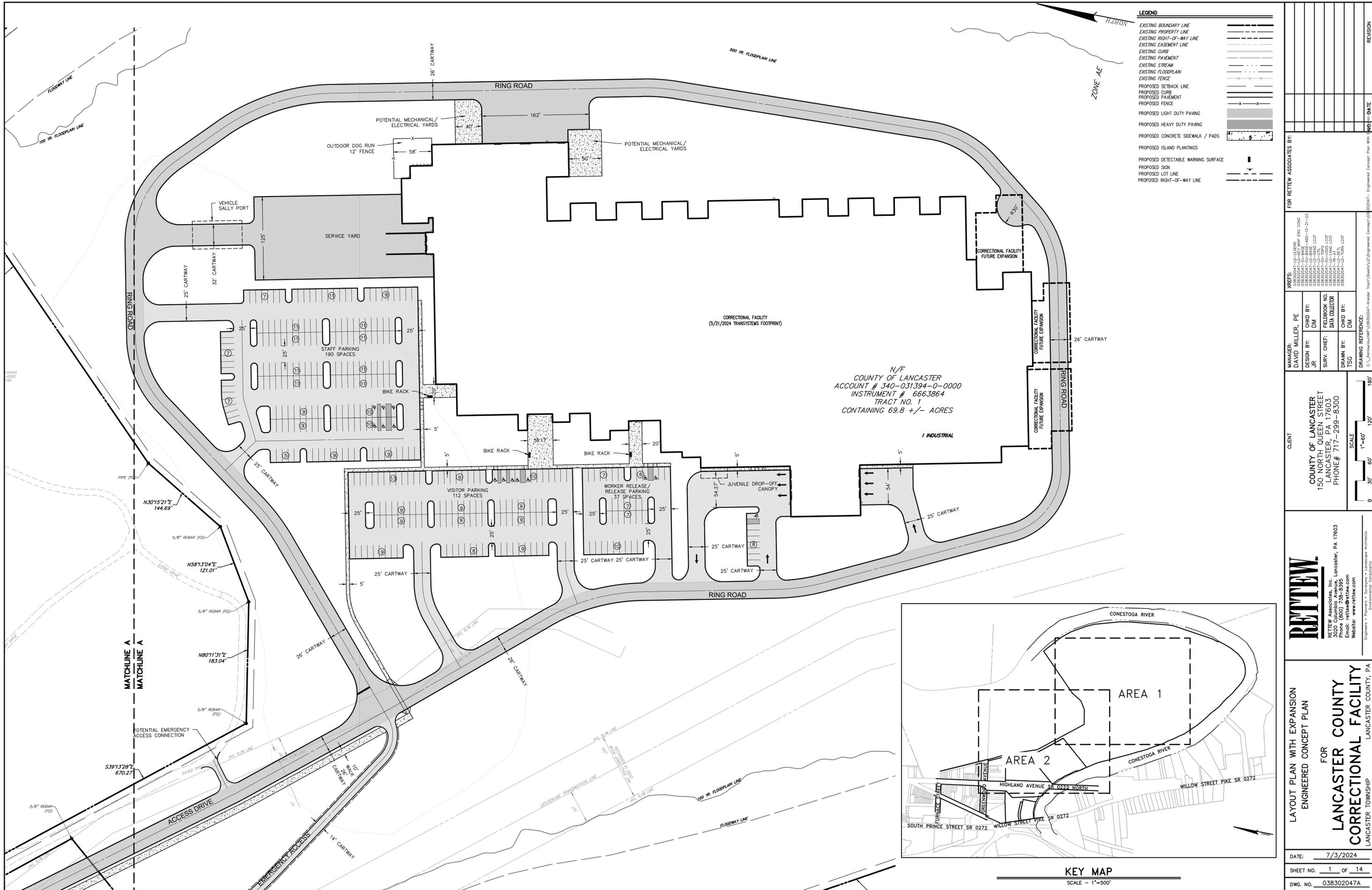
It is anticipated that the SD package will be approved by the County near the end of August 2024 along with a Notice to Proceed with the remainder of design. The next design phase, Design Development (DD), is expected to be completed in 3 months and the final design phase, Construction Documents (CD), approximately 6 months. The timeline should also allow for a 1-month County review period at the end of each design phase. With that in mind, we anticipate having bid documents completed and ready for bid by July 2025, barring any unforeseen circumstances.

Bidding and Contract Award typically will last 3-4 months, and Construction is expected to take at least two (2) years. At this point, we would tentatively expect construction to be completed near the end of 2027 with full occupancy of the new LCCF a few months afterwards.

It should be noted that it is anticipated the County will retain the services of a Construction Manager (CM) firm sometime during the DD phase. As part of the CM's services, they will develop an overall project schedule for bidding and construction that may differ from what is described above.

Section 1.0

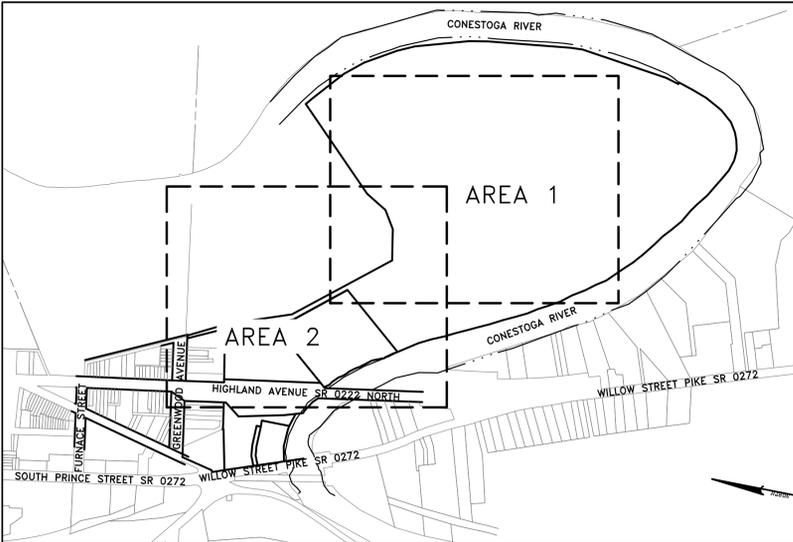
SD Drawings



LEGEND

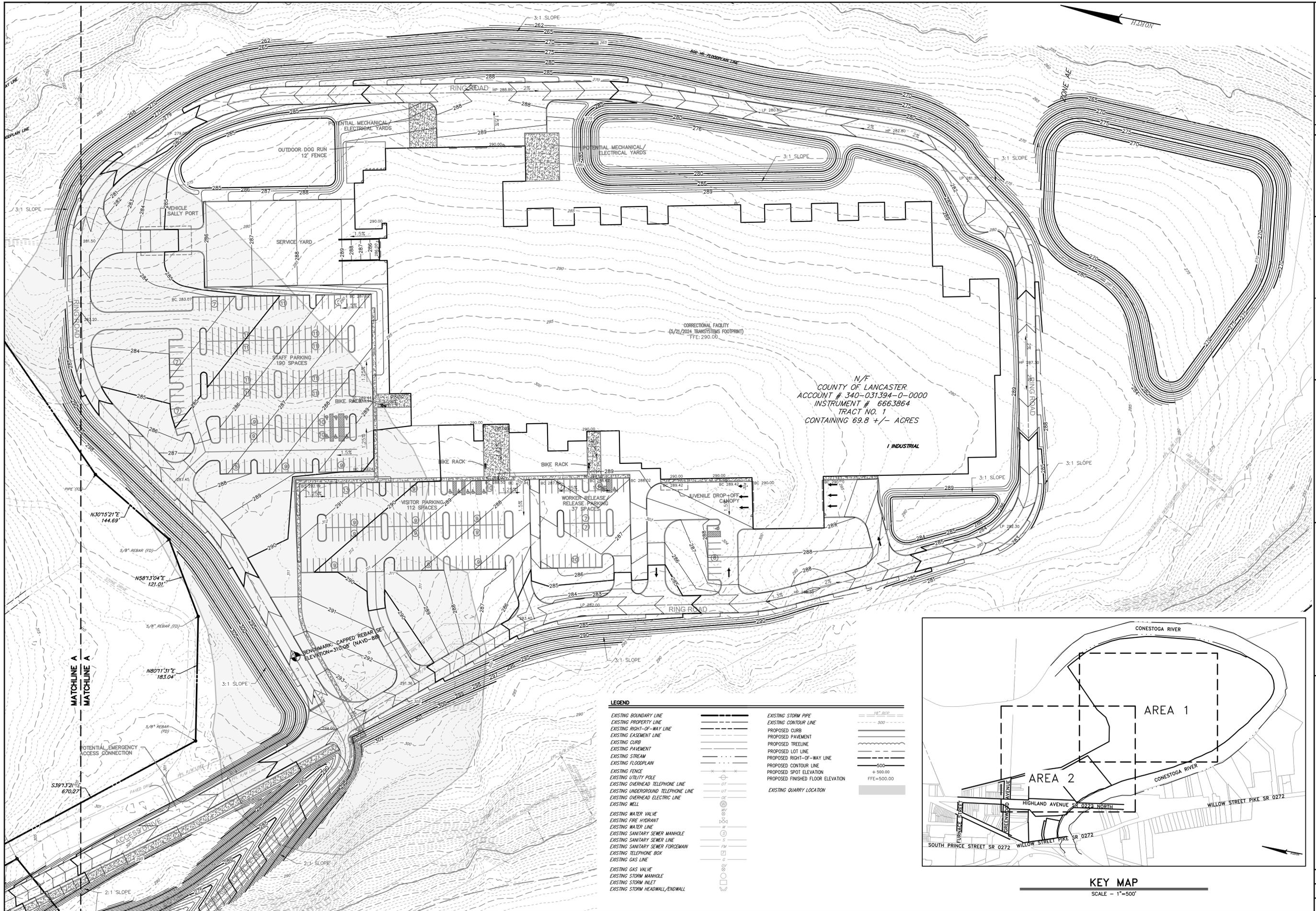
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EXISTING PROPERTY LINE	---
EXISTING RIGHT-OF-WAY LINE	---
EXISTING EASEMENT LINE	---
EXISTING CURB	---
EXISTING PAVEMENT	---
EXISTING STREAM	---
EXISTING FLOODPLAIN	---
EXISTING FENCE	---
PROPOSED SETBACK LINE	---
PROPOSED CURB	---
PROPOSED PAVEMENT	---
PROPOSED FENCE	---
PROPOSED LIGHT DUTY PAVING	---
PROPOSED HEAVY DUTY PAVING	---
PROPOSED CONCRETE SIDEWALK / PADS	---
PROPOSED ISLAND PLANTINGS	---
PROPOSED DETECTABLE WARNING SURFACE	---
PROPOSED SIGN	---
PROPOSED LOT LINE	---
PROPOSED RIGHT-OF-WAY LINE	---

N/F
 COUNTY OF LANCASTER
 ACCOUNT # 340-031394-0-0000
 INSTRUMENT # 6663864
 TRACT NO. 1
 CONTAINING 69.8 +/- ACRES



KEY MAP
 SCALE - 1"=500'

<p>MANAGER: DAVID MILLER, PE DESIGN BY: DM SURV. CHIEF: DM DRAWN BY: TSG</p>	<p>CHKD BY: DM CHECKED BY: DM DATA COLLECTOR: DM CHKD BY: DM</p>	<p>REFERENCES: 038302047-LD-LEGND 038302047-LD-KEY MAP 038302047-LD-BASE MAP 038302047-LD-09AD LCCF 038302047-LD-09AD LCCF 038302047-LD-09AD LCCF 038302047-LD-09AD LCCF 038302047-LD-09AD LCCF 038302047-LD-09AD LCCF 038302047-LD-09AD LCCF</p>	<p>FOR REVIEW ASSOCIATES BY:</p>	<p>REVISION</p>
<p>CLIENT</p> <p>COUNTY OF LANCASTER 150 NORTH QUEEN STREET LANCASTER, PA 17603 PHONE# 717-299-8300</p>		<p>SCALE</p> <p>1"=60' 1"=120' 1"=180'</p>		
<p>RETTEW</p> <p>RETTEW Associates, Inc. 3020 Columbia Avenue, Lancaster, PA 17603 Email: rettew@rettew.com Website: www.rettew.com</p> <p>Engineers • Planners • Surveyors • Landscape Architects Environmental Scientists</p>				
<p>LAYOUT PLAN WITH EXPANSION ENGINEERED CONCEPT PLAN</p> <p>FOR LANCASTER COUNTY CORRECTIONAL FACILITY LANCASTER TOWNSHIP</p>				
<p>DATE: 7/3/2024</p> <p>SHEET NO. 1 OF 14</p> <p>DWG. NO. 038302047A</p>				

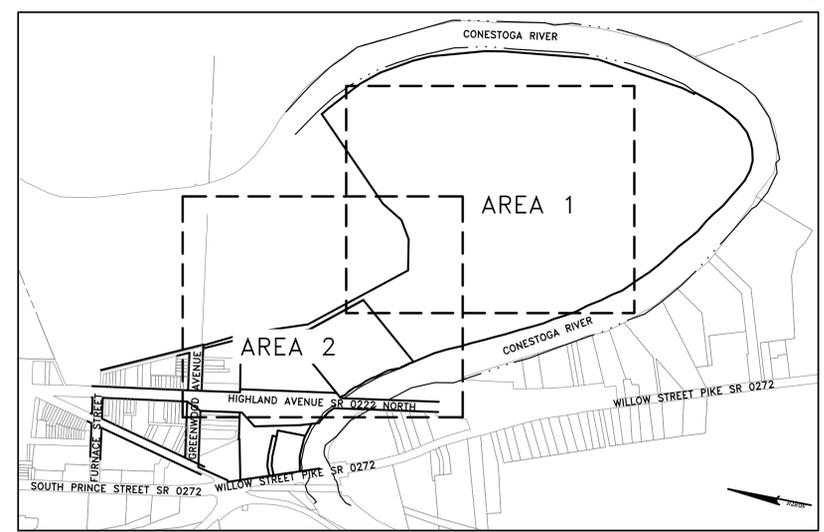


N/F
 COUNTY OF LANCASTER
 ACCOUNT # 340-031394-0-0000
 INSTRUMENT # 6663864
 TRACT NO. 1
 CONTAINING 69.8 +/- ACRES

1 INDUSTRIAL

LEGEND

EXISTING BOUNDARY LINE	---	EXISTING STORM PIPE	---
EXISTING PROPERTY LINE	---	EXISTING CONTOUR LINE	---
EXISTING RIGHT-OF-WAY LINE	---	PROPOSED CURB	---
EXISTING EASEMENT LINE	---	PROPOSED PAVEMENT	---
EXISTING CURB	---	PROPOSED TREELINE	---
EXISTING PAVEMENT	---	PROPOSED LOT LINE	---
EXISTING STREAM	---	PROPOSED RIGHT-OF-WAY LINE	---
EXISTING FLOODPLAIN	---	PROPOSED CONTOUR LINE	---
EXISTING FENCE	---	PROPOSED SPOT ELEVATION	+
EXISTING UTILITY POLE	---	PROPOSED FINISHED FLOOR ELEVATION	FFE=
EXISTING OVERHEAD TELEPHONE LINE	---	EXISTING QUARRY LOCATION	---
EXISTING UNDERGROUND TELEPHONE LINE	---		
EXISTING OVERHEAD ELECTRIC LINE	---		
EXISTING WELL	---		
EXISTING WATER VALVE	---		
EXISTING FIRE HYDRANT	---		
EXISTING WATER LINE	---		
EXISTING SANITARY SEWER MANHOLE	---		
EXISTING SANITARY SEWER LINE	---		
EXISTING SANITARY SEWER FOREMAN	---		
EXISTING TELEPHONE BOX	---		
EXISTING GAS LINE	---		
EXISTING GAS VALVE	---		
EXISTING STORM MANHOLE	---		
EXISTING STORM INLET	---		
EXISTING STORM HEADWALL/ENDWALL	---		



KEY MAP
 SCALE - 1"=500'

RETTEW RETTEW Associates, Inc. 3020 Columbia Avenue, Lancaster, PA 17603 Email: rettew@rettew.com Website: www.rettew.com <small>Engineers • Planners • Surveyors • Landscape Architects Environmental Consultants</small>		GRADING PLAN ENGINEERED CONCEPT PLAN FOR LANCASTER COUNTY CORRECTIONAL FACILITY LANCASTER TOWNSHIP LANCASTER COUNTY, PA
CLIENT COUNTY OF LANCASTER 150 NORTH QUEEN STREET LANCASTER, PA 17603 PHONE # 717-299-8300	MANAGER: DAVID MILLER, PE DESIGN BY: DM SURV. CHIEF: DM DRAWN BY: TSG	DATE: 6/14/2024 SHEET NO.: 3 OF 14 DWG. NO.: 038302047A
FOR RETTEW ASSOCIATES BY: REFERENCE: 038302047-LD-LEND 038302047-LD-REV MAP ENG CONC 038302047-SV-BASE ADD-15-21-23 038302047-LD-LEND LCCF 038302047-LD-LEND LCCF 038302047-SV-1000 038302047-LD-LEND LCCF 038302047-LD-LEND LCCF 038302047-LD-LEND LCCF 038302047-LD-LEND LCCF	NO.: [] DATE: []	REVISION: []



LANCASTER COUNTY CORRECTIONAL FACILITY

Draft Schematic Design Update

August 13, 2024



DISCLAIMER

The Schematic Design (SD) serves as a baseline for the Lancaster County Correctional Facility project as it continues through the subsequent design phases. It is important to understand design is an iterative process that requires response to conditions such as site constraints, building adjacencies, technology upgrades and changing industry standards. As such, it is not uncommon for elements such as square footages included within the Program document to vary up to the point of procuring construction documents.

The current direction from the Board of Commissioners is to plan for a facility to support a total capacity of approximately 1,000 beds and that is reflected in the current SD.

Although the Board of Commissioners will approve the SD, **a subsequent official vote will need to be taken to establish the overall budget for this project.** The SD will then be refined as necessary to fall within this constraint.



AGENDA

1. Purpose of Schematic Design
2. Mission Statement & Guiding Principles
3. Site Description
4. Schematic Design Presentation
5. Sustainability / Operational Efficiency
6. Opinion of Probable Costs
7. Next Steps



1 – Purpose of Schematic Design

Schematic Design is the first phase of the architectural design process. Utilizing the work completed to date such as the needs assessment and the program, the schematic design outlines the project into an overall concept to guide the future design of the new Lancaster County Correctional Facility (LCCF).

- The LCCF Schematic Design is currently in **DRAFT** form.
- Revisions will be made based on the comments received.



2 - MISSION STATEMENT

“Construction of the LCCF will result in a facility that is professional, operates with the utmost integrity, and adheres to facility and corrections best practices to prepare individuals to re-enter society as law-abiding and productive citizens while providing a safe environment for the incarcerated, staff, visitors and the community.”

2 - GUIDING PRINCIPLES

Create a safe and supportive environment for staff, inmates and the public

- Design areas for staff wellness, including sufficient workstations, training space and break areas
- Ensure staff, inmates and the public are safe and feel supported
- Plan for spaces to support special populations

Focus programming to support the reduction of recidivism

- Set the tone and behavioral expectations at intake: preparation for community re-entry process starts at the intake process
- Improve access to justice system stakeholders to connect inmates to the community
- Provide flexible spaces that can support a variety of program opportunities

2 - GUIDING PRINCIPLES

Plan a facility that will serve the community well into the future

- Right-size housing units for operational adaptability and the populations served
- Allow for adaptability of design to incorporate future needs
- Integrate technology to advance and enhance operations, programs, facility maintenance and security

Establish a positive community footprint

- Create a facility that is mindful of the surrounding community, including impacts related to building appearance, noise, light pollution and traffic
- Serve as good stewards of resources
- Incorporate nature outside the facility and biophilic features inside the facility

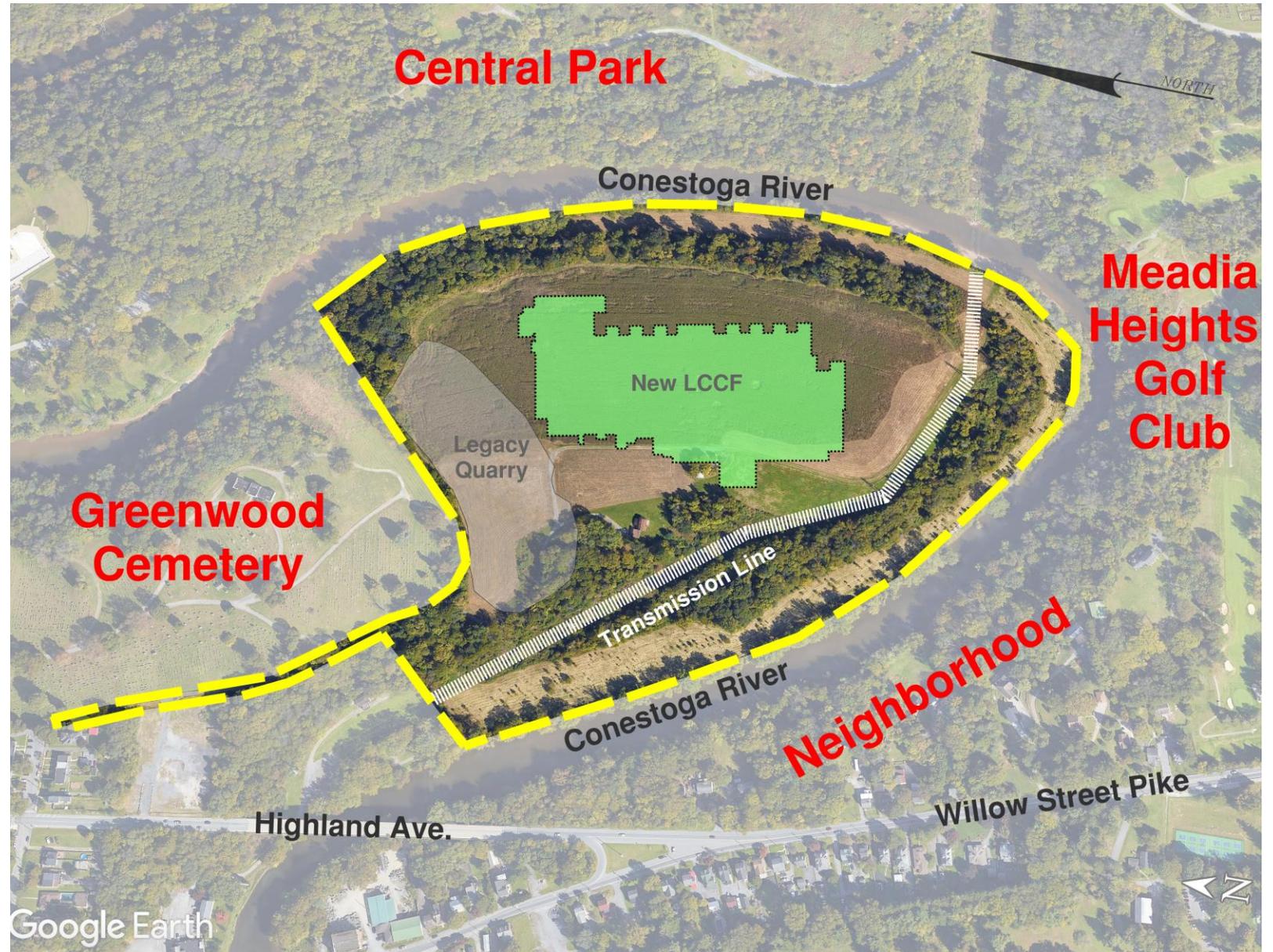
3 - Site

Site Constraints

- Conestoga River
- Legacy Quarry
- Transmission Line
- Topography

Key Considerations

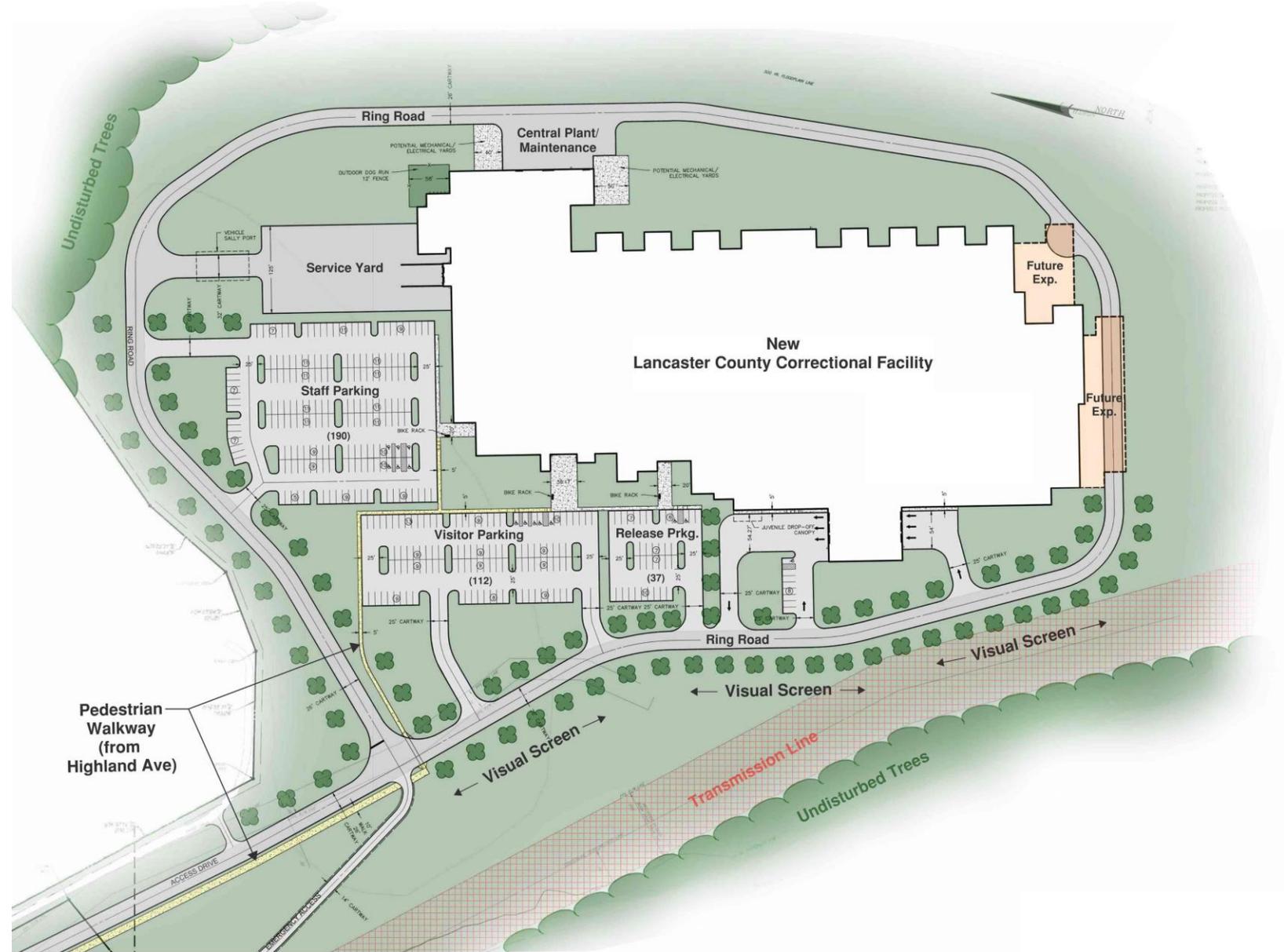
- Community
- Sustainability / Operational Efficiency



3 - Site

Key Design Features

- Non-Institutional Aesthetic
- Green Space, Trees, and Landscaping
- Limited Sound and Light Pollution
- Adequate Parking for Visitors and Staff
- Future Expansion Capability



3 - Site



3 - Site



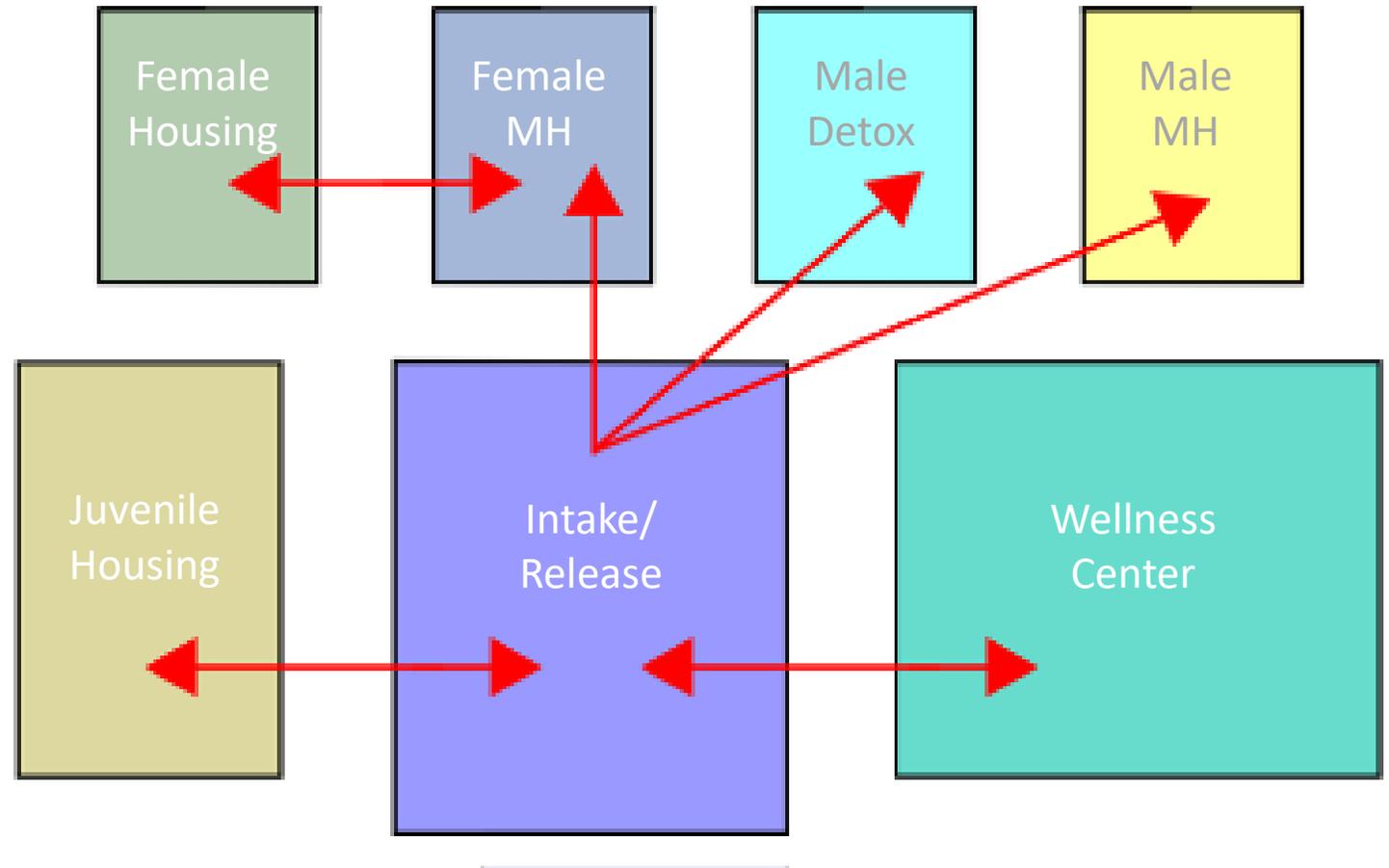
3 - Site



4 – Schematic Design

Program Verification

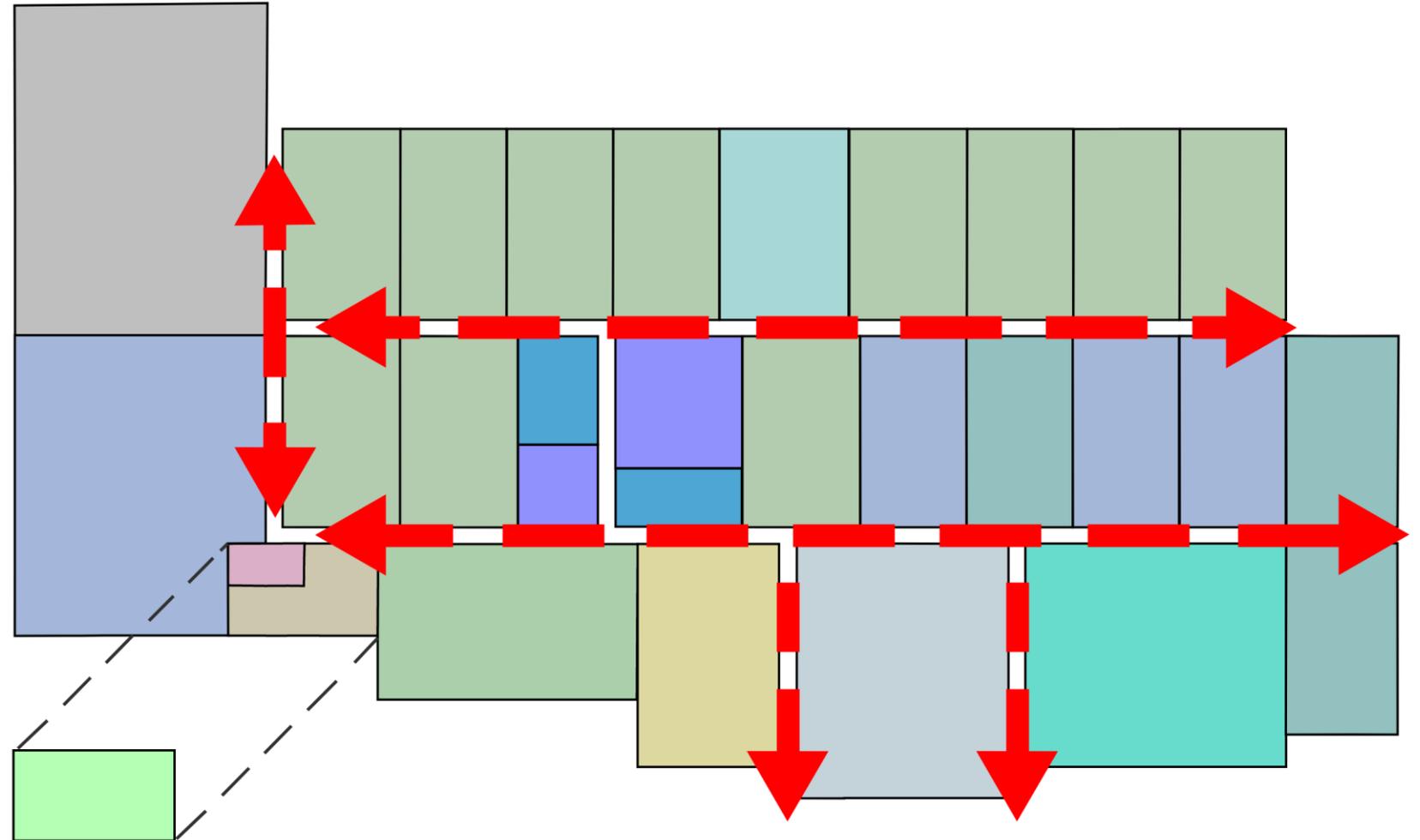
- Reviewed each building component to ensure it meets the needs and requirements of the County
- Created spatial blocks representing each component based on projected square footage from the Program
- Explored the adjacencies of each component and how they function and interact together



4 – Schematic Design

Schematic Plan

- Arranged component blocks to create an overall building concept
- Explored circulation paths throughout building
- Looked for operational efficiencies
- Test-fit concept plan within site constraints



4 – Schematic Design

Key Design Features:

- Single-story facility with mezzanine levels on housing units
- Prioritizes health and well-being of those employed and incarcerated
- Compliant with American with Disabilities Act (ADA) & American Correctional Association (ACA) Standards
- 100% Climate Controlled
- Utilizes sustainable practices to support high-performance construction and cost-effective operations.



4 – Schematic Design

Key Design Features (continued):

- Adequate housing capacity for proper classification and treatment of inmates
 - 994 Beds / 21 Housing Units
 - Average of 64 beds per unit allows for better supervision and interaction between officers and inmates
 - Dedicated spaces for Programming, Treatment, Counseling, and Video Visitation



Preliminary Housing Unit Concept



Preliminary Housing Unit Concept

4 – Schematic Design

Key Design Features (continued):

- Other key design features of Housing:
 - Creates a sense of community
 - Flexible and efficient design
 - Ample natural daylight
 - Normative environment
 - All single-level beds (no bunk beds)
 - Access to recreation areas that provide fresh air and natural light

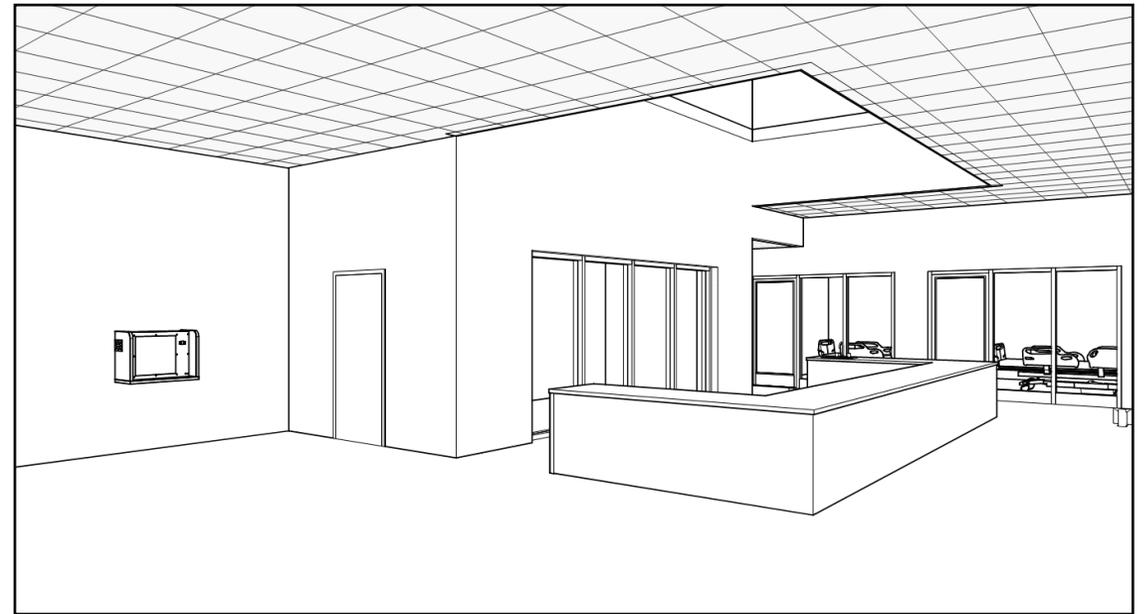


Preliminary Housing Unit Concept

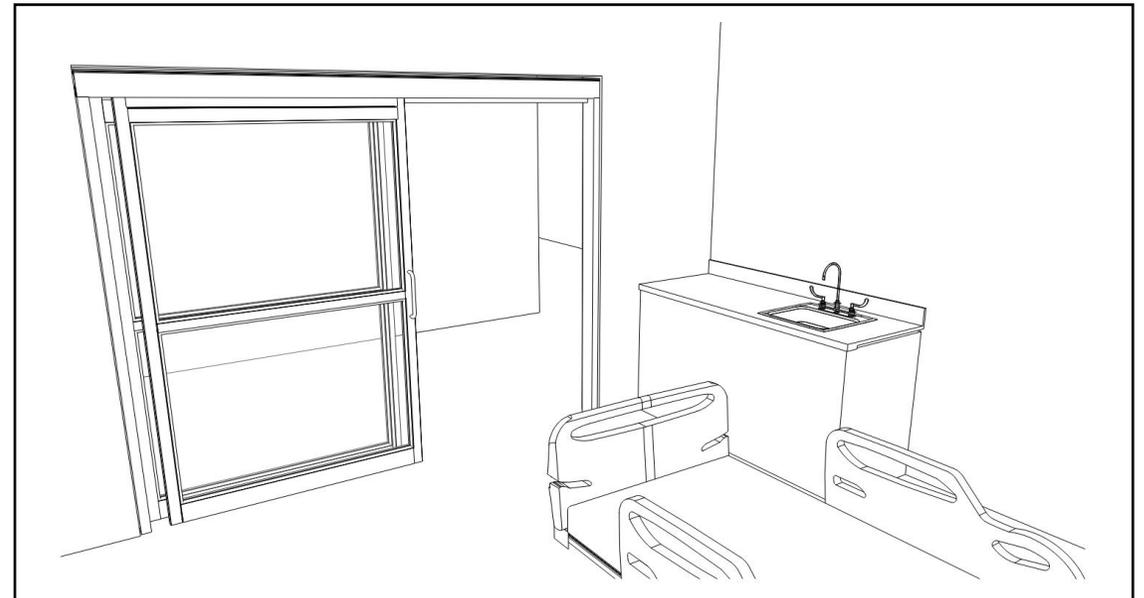
4 – Schematic Design

Key Design Features (continued):

- Purpose-built Wellness Center will provide inmates with more access to care and allow staff to provide more effective treatment
 - Key design features of Wellness Center:
 - Similar to community-based facility that allows more procedures/interventions to occur in facility
 - Wide corridors and large treatment rooms
 - Normalized finishes/environment to facilitate treatment and recovery



Preliminary Wellness Center Concept

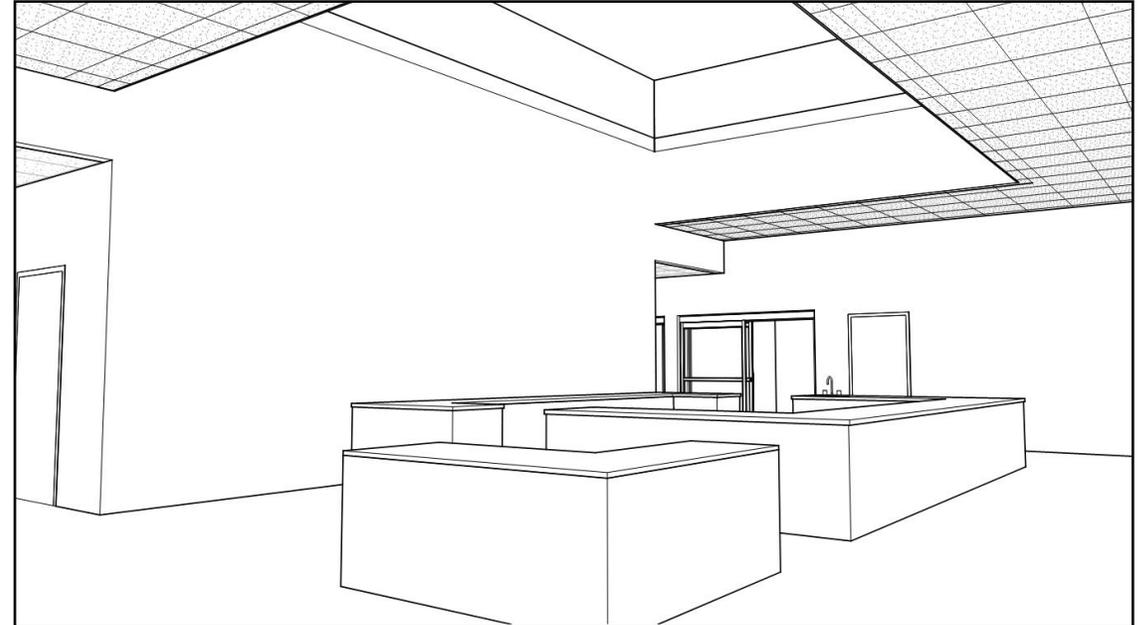


Preliminary Wellness Center Concept

4 – Schematic Design

Key Design Features (continued):

- Dedicated space for healthcare staff
- Designed to adapt to multiple inmate characteristics – Age, Size, and Handicap Accessibility
- Infectious isolation spaces
- Dedicated pharmacy



Preliminary Wellness Center Concept

5 – Sustainability / Operational Efficiency

Standard Sustainable Design Features:

- Thermally efficient building envelope (walls, roof, windows).
- White colored roofing membrane.
- Maximize natural daylighting.
- High performance mechanical equipment /controls.
- Low flow plumbing fixtures.
- High efficiency water heaters.
- LED lighting.
- Lighting controls – Occupancy sensors/timer switches.
- Recycled materials.



5 – Sustainability / Operational Efficiency

Optional Design Features Pending Further Consideration:

- Green/vegetative roof.
- Cooling towers & water-cooled chillers.
- Geothermal system.
- Chillers that provide heat recovery.
- Rainwater harvesting.
- Grey water recycling.
- Solar photovoltaic system.



6 – Opinion of Probable Costs

Project Costs Could Range Between \$890/square foot to \$940/square foot

Notes:

- Includes both hard construction costs and soft costs.
 - Hard Construction Costs – Off Site Development, Site Development, Building Construction
 - Soft Costs – Design Fees, Inspections, Legal, Insurance, FF&E
- Design is still in very early stage; many things are still subject to change.
- This is an **Estimate ONLY!** Won't know actual cost until Bid Day.
- Numbers are based on historical data and what current and future market conditions indicate.
- The County is NOT locked into anything until it executes construction contracts.

7 - Next Steps

- ❖ Commissioner and Staff Review - August 2024
- ❖ Prison Board - August 15, 2024
- ❖ Public Listening Session - August 21, 2024
- ❖ Board of Commissioners Approval - TBD

Design Development will begin once the Board of Commissioners have approved the Schematic Design.

LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

WEDNESDAY, AUGUST 14, 2024

9:15 a.m. – Conference Room #701, 7th Floor

The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website.



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the July 31, 2024 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Proclamation – Child Support Enforcement Awareness Month**
Gary Kline, Director, Domestic Relations
 - b. **Prison – Grant Extension with the Pennsylvania Commission on Crime and Delinquency**
Joe Shiffer, Deputy Warden
Christina Fluegel, Reentry Manager
 - c. **Sheriff's Office – Agreement with Axon Enterprise, Inc.**
Marc Shaffer, Chief Deputy
 - e. **Children & Youth Agency – Memorandum of Understanding with Lancaster County Housing and Redevelopment Authorities**
Crystal Natan, Executive Director
Justin Eby, Lancaster County Housing & Redevelopment Authorities
 - f. **Behavioral Health/Developmental Services – Renewal Agreements**
George Custer, Director of Administration
 - g. **Drug and Alcohol Commission – Renewal Agreements**
Rick Kastner, Executive Director
 - h. **Emergency Management – Agreement with Perceptics**
Zach Gibbons, Hazardous Materials Administrator
 - i. **Purchasing Department – Agreement with Herbert, Rowland & Grubic, Inc.**
Rachael Henriquez, Buyer II
Vincent Cash, Buyer 1
Mark Huber, Senior Planner

j. **Resolution No. 62 of 2024 – 2025 Holiday Schedule**

Amy Campbell, Deputy Chief Clerk

k. **Voter Registration – Amended motion for Grant Agreement with Pennsylvania Department of Community & Economic Development**

Lawrence M. George, County Administrator/Chief Clerk

6. Business from Guests

7. Adjourn