

**Salary Board
Meeting Agenda
August 12, 2019**

1. Call to Order
2. Minutes of the July 8, 2019 Meeting
3. **Coroner's Office – Eric Bieber** **1:30 p.m.**
 - a. Request approval to reclassify and upgrade position 504551 from Deputy Coroner/Lab Technician, grade N24, to First Deputy Coroner, grade E19, effective August 19, 2019. This will result in the incumbent receiving a promotion to the 6-month rate of a grade E19 in accordance with the 2019 Salary Administration Plan.
 - b. Request approval to create, post, and fill one (1) part-time Administrative Secretary position, grade 44 in the Laborer's International Union (LIU) collective bargaining unit, starting salary \$15.61/hour, effective August 12, 2019.
4. **Drug and Alcohol – Rick Kastner** **1:40 p.m.**
 - a. Request approval to reclassify vacant position 502377 from part-time administrative Secretary, grade N12 to full-time Administrative Secretary, grade N12, effective August 12, 2019.
5. **Prison – Warden Cheryl Steberger** **1:45 p.m.**
 - a. Request approval of pay adjustments for incumbent employees listed below in job titles Major and Deputy Warden of 15% and 20%, respectively, above that of a Correctional Officer with the same amount of years of service, effective August 19, 2019.

Major

EMPLID	YOS	Adjustment	New Salary
11320	26	\$5,983.13	\$73,812.72

Deputy Warden

EMPLID	YOS	Adjustment	New Salary
11334	27	\$6,003.31	\$77,021.97
13664	23	\$3,245.18	\$73,886.84

6. Information Technology – Maggie Weidinger

1:50 p.m.

The following requests are part of a restructure in an effort to attract and retain talent.

- a. Request approval to reclassify the paygrades of the following six (6) job codes and associated positions as detailed in the list below, effective August 19, 2019. As a result of the reclassification, position incumbents will receive a salary increase in accordance with the 2019 Salary Administration Plan.

Title	Job Code	Associated Positions	Current Pay Grade	Current Start Rate	Proposed Pay Grade	Proposed Start Rate
DBA	231	502770, 500624,503826	E18	\$47,736.00	E19	\$49,881.00
Info Sys Security Administrator	427	502457,500632,503092,502773	E18	\$47,736.00	E19	\$49,881.00
Computer Technician	327	500626,500603,500600	N19	\$32,604.00	N22	\$36,816.00
Technical Support Spec I	528	502792,500625,500609,500606,503324	N20	\$33,949.50	N23	\$38,337.00
Info Sys Security Tech	615	502814	N20	\$33,949.50	N23	\$38,337.00
Technical Support Spec II	437	504017	N23	\$38,337.00	N25	\$41,574.00

- b. Request approval to eliminate one (1) vacant, part-time Computer Technician position (502909), grade N19 and one (1) vacant, full-time Clerical Specialist II position (500652), grade N11, effective August 12, 2019.
- c. Request approval to eliminate one (1) part-time Info Sys Security Admn/Analyst position (504447), grade E18, effective December 23, 2019.
- d. Request approval to reclassify one (1) soon-to-be vacant Technical Support Specialist I position (502792), to Technical Support Specialist II, effective October 28, 2019.

7. Human Resources – Charlette Stout

2:00 p.m.

- a. Request approval for three items for inclusion in the 2020 Salary Administration Plan:
 - 1. Increase the salary table by 2% beginning the first pay period in 2020
 - 2. Establish the Performance Merit Percentage for 2020 as:
 - a. ME-2.75%
 - b. EE-3.25%
 - c. GEE-3.75%
 - 3. Establish the Exceptional Review Allocation for 2020 as:
 - a. 75% - ME
 - b. 20% - EE
 - c. 5% - GEE

8. Good of the Order

9. Adjourn

Next Meeting: Monday, September 9, 2019