

**Salary Board
Meeting Agenda
August 3, 2020**

1. Call to Order
2. Minutes of the July 6, 2020 Meeting
3. **Correction to the Agenda and Minutes of July 6, 2020 Meeting**
 - a. Correct position number in BH/DS item 4.d from 504481 to 504606; no change to position classification or grade.
4. **Court Administration - Mark Dalton** **1:30 p.m.**
 - a. Request approval to post and fill one (1) Law Clerk position (503646), grade 50, effective August 3, 2020 with approval to advertise the position prior to it becoming vacant.
5. **Clerk of Courts - Jacqueline Pfursich** **1:35 p.m.**
 - a. Request approval of a permanent 5% pay adjustment for employee (24829) for assuming newly added responsibilities and duties, effective August 3, 2020, and simultaneously eliminate one (1) vacant part-time Clerical Specialist I position (500947), grade 41, effective August 3, 2020.
 - b. Request approval to post and fill one (1) full-time Clerical Specialist II position (500954), grade 42, effective August 3, 2020 with approval to advertise the position prior to it becoming vacant.
 - c. Request approval to post and fill one (1) full-time Clerical Specialist I position, grade 41, contingent upon a position becoming vacant as the result of an employee being reassigned to position (500954) with approval to advertise the position when reassignment offer is accepted.
6. **Children and Youth – Crystal Natan** **1:45 p.m.**
 - a. Request approval to post and fill two (2) vacant full-time Intake Caseworker positions (504498 and 504486), SEIU bargaining unit grade 73, effective August 3, 2020.
 - b. Request approval to post and fill one (1) vacant full-time Resource Caseworker position (502153), SEIU bargaining unit grade 73, effective August 3, 2020.

7. Lancaster County Wide Communications-Mike Weaver 1:50 p.m.

- a. Request approval to hire applicant (74355) above the start rate for 911 GIS Systems Administrator position (500520), grade N20, at an annual starting salary of \$46,000, effective August 3, 2020. (The minimum/maximum for the position is \$36,940.80/\$61,547.20)

8. Voter Registration – Randall Wenger 1:55 p.m.

- a. Request approval to create post and fill one (1) full-time, Clerical Specialist III position, grade N12 and create post and fill two (2) part-time, under 1,000 hours, Clerical Specialist I positions, grade N10, effective August 3, 2020.

9. Voter Registration – Chief Clerk 2:05 p.m.

- a. Request approval to reclassify position 500108, Chief Registrar and Chief Clerk, Board of Elections, from Grade E20 to Grade E22, effective August 3, 2020. As a result of this action, the incumbent employee (20250) will receive a 5% pay increase.

10. Parks and Recreation – Charlette Stout for Paul Weiss 2:10 p.m.

- a. Requesting re-approval of a \$100 early application incentive for all Pool employees hired by the County in 2020 whose positions require completion of the background check process and who successfully complete all of their pre-employment requirements by opening day of the Pool. This is a revised request due to the delay in opening the pool because of the COVID-19 pandemic.

11. Good of the Order

12. Adjourn

Next Meeting: Monday, September 14, 2020