

**COUNTY COMMISSIONERS' WORK SESSION AGENDA**

**TUESDAY, JULY 2, 2019**

**10:00 a.m. – Conference Room #701, 7<sup>th</sup> Floor**

**10:00 a.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

**PUBLIC SESSION:**

Postpone approval of the May 28, 2019 Work Session Minutes, June 18, 2019 Work Session Minutes and June 25, 2019 Work Session Minutes.

**Re-announcement:**

There is no Work Session scheduled for Tuesday, July 16, 2019 and there is no Commissioners' Meeting scheduled for Wednesday, July 17, 2019.

**10:00 a.m.**

Lisa Miller, Director, and/or Melissa Anderson, Supervisor, Court Reporters – Per Diem Court Reporter Agreements (please refer to motion on tomorrow's agenda)

**10:05 a.m.**

Leigh Bardell, Project Manager, EDC Finance Corporation – Next Generation Farm Loan Projects (please refer to Resolution Nos. 44, 45 and 46 of 2019 on tomorrow's agenda)

**10:10 a.m.**

Dale Brubaker, Grant Specialist, District Attorney's Office – Grant Application and Grant Award (please refer to motion on tomorrow's agenda) and Budget Adjustments (please refer to Resolution No. 47 of 2019 on tomorrow's agenda)

**10:15 a.m.**

Judith Erb, Executive Director, or John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services – Amended Agreements and Agreements (please refer to motion on tomorrow's agenda)

**10:25 a.m.**

Commissioner Craig Lehman – Discussion to reconsider Resolution No. 40 of 2019 specific to payment options for the Hart Verity 2.3.4. Voting Equipment System

**10:35 a.m.**

Randal Wenger, Chief Clerk, Board of Elections – Municipal Lease-Purchase Agreement for the Hart Verity 2.3.4 Voting Equipment System (please refer to Resolution No. 48 of 2019 on tomorrow's agenda)

**10:40 a.m.**

Juan Valencia, Partnership Specialist, U.S. Census Bureau, Philadelphia Regional Census Center – Census 2020 Presentation

**10:50 a.m.**

Charles Douts, Director, Facilities Management, and Mark Lauriello, County Engineer, RETTEW – Discussion on the Little Chiques #1 Bridge and the Commissioners' decision on its elimination or replacement (consider taking action at tomorrow's meeting; please refer to attached motion with two options)

**Other Discussion Items:**

1. Appointments/Reappointments
2. July 3, 2019 Commissioners' Meeting Agenda

**Adjourn**

**Note:** *The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.*

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Court Reporters, to approve the following:

1. **Per Diem Court Reporter Agreement With:** Allen Blank  
Paradise, Pennsylvania

**Purpose:** To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

**Amount:** \$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

**Term:** Effective July 3, 2019 for a period of one year.
2. **Per Diem Court Reporter Agreement With:** Michelle Park  
Millersville, Pennsylvania

**Purpose:** To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

**Amount:** \$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

**Term:** Effective July 3, 2019 for a period of one year.
3. **Per Diem Court Reporter Agreement With:** Brenda Pardun  
Maytown, Pennsylvania

**Purpose:** To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

**Amount:** \$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

**Term:** Effective July 3, 2019 for a period of one year.

"continued"

4. **Per Diem Court Reporter Agreement With:**

Angela Kilby  
Columbia, Pennsylvania

**Purpose:**

To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

**Amount:**

\$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

**Term:**

Effective July 3, 2019 for a period of one year.

7/03/19

**This completed document must be submitted to the Chief Clerk by 9:00 am the  
Wednesday prior to the County Commissioners' Work Session and Commissioners'  
Meeting. Please don't wait until the deadline to submit the request.**

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Lisa L. Miller, Director of Court Reporters  
 Department: Official Court Reporters  
 Date: June 20, 2019

**Board Action Requested:**

(Specify Agreement, Amended Agreement, Grant App.,  
Change Order, Bid Award etc.)

Approval of Per Diem Reporter Agreements

**Provider Information: (Name, Address):**

Allen Blank

Michelle Park

Brenda Pardun

Angela Kilby

**Proposed Program Budget Information:**

Service	2019/2020 Amount to be Approved	2018/2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Per Diem Reporters	0	\$15,900	0	0	County

**Term of Contract:** Continuous Agreements

**Budget Comments:** The money is included in 2019/2020 budget.

**Program Information/Description of Service:**

Per diem reporters will provide computerized reporting services and transcription services to the Court as needed.

**Complete sections pertaining to bid awards and Request for Proposals:**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A			N/A	

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

**Date you would like the County Commissioners'**

July 2, 2019

**To take official action on this item?:**

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Melissa Anderson, Supervisor and/or  
Lisa Miller, Director – (one or both in attendance according to scheduling demands)

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

Melissa Anderson, Supervisor and/or  
Lisa Miller, Director -- (one or both in attendance according to scheduling demands)

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.**

**RESOLUTION NO. 44 OF 2019**

**FUNDING THROUGH THE  
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$543,000.00 for the Next Generation Farm Loan for Israel B. and Katie G. Kinsinger. The farm is located at 124 Nottingham Road, Nottingham, Little Britain Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

**WHEREAS**, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

**WHEREAS**, The project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA**, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

**BE IT FURTHER RESOLVED**, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

ADOPTED this 3<sup>rd</sup> day of July, 2019 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

\_\_\_\_\_  
Lawrence M. George, Chief Clerk  
County of Lancaster, PA  
Date: July 3, 2019

\_\_\_\_\_  
Joshua G. Parsons, Chairman

\_\_\_\_\_  
Dennis P. Stuckey, Vice Chairman

\_\_\_\_\_  
Craig E. Lehman

**Board of Commissioners of  
Lancaster County, Pennsylvania**

**Penn Township Lancaster County  
Industrial Development Authority**

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**Board Members**

Thomas Kifolo,  
Chair

Seth Obetz, Vice  
Chair

Wayne B. Martenas  
Secretary

Richard Toews  
Treasurer

Sharyn Young,  
Assistant Secretary-  
Treasurer

Mark Hiester,  
Township Manager

Sean B. Frederick, Esq.,  
Solicitor

**PROJECT**

**Israel B. and Katie G. Kinsinger**

**Next Generation Farm Loan**

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**Project Description:** Israel B. and Katie G. Kinsinger will purchase the 48.66 acre farm from an unrelated party. The farm is located at 124 Nottingham Road, Nottingham, Little Britain Township, Lancaster County, PA. The farm is mainly grazing land. The Kinsingers will use the land to raise beef cattle and sheep. The farm is being sold to Israel and Katie for \$855,000 with NGFLP funding \$543,000 and the bank and borrowers funding the remaining balance of \$312,000.

**Project Cost:** \$855,000

**Amount of IDA Financing:** \$543,000 (NGFL)

**Location of Project:** 124 Nottingham Road, Little Britain Township, Nottingham, PA

**Is Farm Preserved:** Yes      No X

**Bank:** Uninvest Bank & Trust Company, Jonathan Heacock

**Timeline:** The Kinsingers plan to close this loan early in July, 2019

**RESOLUTION NO. 45 OF 2019**

**FUNDING THROUGH THE  
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$250,000.00 for the Next Generation Farm Loan for Michael A. and Laura L. Findley. The farm is located at 283 Hollow Road, New Providence, Providence Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

**WHEREAS**, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

**WHEREAS**, The project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA**, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

**BE IT FURTHER RESOLVED**, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

ADOPTED this 3<sup>rd</sup> day of July, 2019 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

\_\_\_\_\_  
Lawrence M. George, Chief Clerk  
County of Lancaster, PA  
Date: July 3, 2019

\_\_\_\_\_  
Joshua G. Parsons, Chairman

\_\_\_\_\_  
Dennis P. Stuckey, Vice Chairman

\_\_\_\_\_  
Craig E. Lehman

**Board of Commissioners of  
Lancaster County, Pennsylvania**

7/03/19



**Penn Township Lancaster County  
Industrial Development Authority**

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**Board Members**

Thomas Kifolo,  
Chair

Seth Obetz, Vice  
Chair

Wayne B. Martenas  
Secretary

Richard Toews  
Treasurer

Sharyn Young,  
Assistant Secretary-  
Treasurer

Mark Hiester,  
Township Manager

Sean B. Frederick, Esq.,  
Solicitor

**PROJECT**

**Michael A. & Laura L. Findley**

**Next Generation Farm Loan**

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**Project Description:** Michael A. & Laura L. Findley will construct 2 broiler chicken houses on a 28.45 acre family farm owned by the parents of Laura L. Findley. The farm is located at 283 Hollow Road, New Providence, Providence Township, Lancaster County, PA. The farm also grows bean and corn for sale. The construction for the houses is \$1,200,000.00. NGFLP funding will be provided in the amount of \$250,000. The remaining \$950,000 in funds will be provided through traditional and state financing.

**Project Cost:** \$1,200,000.00

**Amount of IDA Financing:** \$250,000 (NGFL)

**Location of Project:** 283 Hollow Road, New Providence, PA 17560

**Is Farm Preserved:** Yes      No

**Bank:** Fulton Bank, Alex Brubaker

**Timeline:** The Findley's plan to close this loan in the summer of 2019.

**RESOLUTION NO. 46 OF 2019**

**FUNDING THROUGH THE  
NEXT GENERATION FARM LOAN PROGRAM**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of \$375,000.00 for the Next Generation Farm Loan for Samuel M. and Lena K. Esch. The farm is located at 1324-A Village Road, Strasburg, West Lampeter Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

**WHEREAS**, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

**WHEREAS**, The project's details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA**, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

**BE IT FURTHER RESOLVED**, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

ADOPTED this 3<sup>rd</sup> day of July, 2019 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

\_\_\_\_\_  
Lawrence M. George, Chief Clerk  
County of Lancaster, PA  
Date: July 3, 2019

\_\_\_\_\_  
Joshua G. Parsons, Chairman

\_\_\_\_\_  
Dennis P. Stuckey, Vice Chairman

\_\_\_\_\_  
Craig E. Lehman

**Board of Commissioners of  
Lancaster County, Pennsylvania**

7/03/19

**Penn Township Lancaster County  
Industrial Development Authority**

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**Board Members**

Thomas Kifolo,  
Chair

Seth Obetz, Vice  
Chair

Wayne B. Martenas  
Secretary

Richard Toews  
Treasurer

Sharyn Young,  
Assistant Secretary-  
Treasurer

Mark Hiester,  
Township Manager

Sean B. Frederick, Esq.,  
Solicitor

**PROJECT**

**Samuel M. and Lena K. Esch**

**Next Generation Farm Loan**

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**Project Description:** Samuel M. and Lena K. Esch will purchase the 45-acre family farm from the parents of Samuel Esch. The farm is located at 1324-A Village Road, Strasburg, West Lampeter Township, Lancaster County, PA. The farm is primarily crop farm and grows corn, alfalfa, and tobacco. In addition, the farm raises cows. The farm is being sold to Samuel & Lena for \$650,000 with NGFLP funding \$375,000. The seller will provide a \$275,000 in-kind gift for the non-ag residence and other costs. In addition, the buyer will be financing all closing costs.

**Project Cost:** \$670,000

**Amount of IDA Financing:** \$375,000 (NGFL)

**Location of Project:** 1324-A Village Road, Strasburg, Lancaster County, PA

**Is Farm Preserved:** Yes      No

**Bank:** Univest Bank, Michael Trout

**Timeline:** The Esch's plan to close this loan in the fall of 2019

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office, to approve the following:

1. **Grant Application With:** Pennsylvania Commission on Crime and Delinquency  
Harrisburg, Pennsylvania

**Purpose:** To submit a continuation grant application for year two of the JAG Single Solicitation Local Initiatives funding to be used to replace the County Detective Unit's Leica 3D scanner with a FARO FocusS 150 3D Laser Scanner.

**Amount/Term:** Not to exceed \$64,398.00 for the period October 1, 2019 through September 30, 2020 (100% Federal funding).
  
2. **Grant Award With:** Pennsylvania Commission on Crime and Delinquency  
Harrisburg, Pennsylvania

**Purpose:** To accept the JAG Under \$10K Initiatives grant award to be used to pay the 2019 and 2020 annual subscription licenses (\$25,000.00 per year) for the County Detective Unit's COBRA.net: C.tac Only Edition which will allow for the Unit's continued use of the CODY COBRA.net RMS information sharing program.

**Amount/Term:** Not to exceed \$50,000.00 for the period July 1, 2019 through June 30, 2020 (100% Federal funding).

**Note:** The 2020 portion of the project will be budgeted during the annual budget process.

7/03/19

**RESOLUTION NO. 47 OF 2019**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to approve the following budget adjustments:

**REVENUE ACCOUNT:**

District Attorney's Office - Federal Grant – Continuation of Cody Cobra Grant B1300 19011 A-6311	<b><u>\$25,000.00 (+)</u></b>
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**EXPENDITURE ACCOUNT:**

District Attorney's Office - CODY RMS Municipal B1300 19011 A-7343	<b><u>\$25,000.00 (+)</u></b>
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I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 3<sup>rd</sup> day of July, 2019.

ATTEST: \_\_\_\_\_

Lawrence M. George, Chief Clerk  
County of Lancaster, Pennsylvania  
Date: July 3, 2019

7/03/19

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Dale Brubaker, Grant Specialist  
 Department: District Attorney's Office  
 Date: June 20, 2019

**Board Action Requested:**

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Submit a Continuation application to

**Provider Information: (Name, Address):**

Pennsylvania Commission on Crime and Delinquency  
 2017-2018 JAG Single Solicitation Local Initiatives  
 P.O. Box 1167  
 Harrisburg, PA 17108-1167

**Proposed Program Budget Information:**

Service	2019-2020 Amount to be Approved	2018-2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Grant application	64,398.00				100% Federal

**Term of Contract:** October 1, 2019 to September 30, 2020

**Budget Comments:**

**Program Information:**

**Description of Service:**

We are seeking approval to submit a continuation application for year two of PCCD's 2017-2018 JAG Single Solicitation Local Initiatives funding program. Grant funding will be used to replace the county detective unit's Leica 3D scanner with a FARO FocusS 150 3D Laser Scanner. The Leica scanner is outdated technology that has become expensive to operate; annual maintenance fees are \$17,260 and maintenance with recalibration is \$21,260 (every two years). After year three, the FARO maintenance fees will be \$8,000 annually (including calibration).

**Complete sections pertaining to bid awards and Request for Proposals:**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

July 3, 2019

**Date you would like the County Commissioners' To take official action on this item?:**

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Dale Brubaker, Grant Specialist  
Jeff Bell, County Detective

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

Dale Brubaker, Grant Specialist

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.**

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Dale Brubaker, Grant Specialist  
 Department: District Attorney  
 Date: June 25, 2019

**Board Action Requested:** Grant Application Submission  
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

**Provider Information: (Name, Address):** Pennsylvania Commission on Crime and Delinquency-JAG  
 Under \$10K Initiatives  
 P.O. Box 1167  
 Harrisburg, PA 17108

**Proposed Program Budget Information:**

Service	2018-2019 Amount to be Approved	2017-2018 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Grant Award	\$50,000				100% Federal

**Term of Contract:** July 1, 2019 to June 30, 2020

**Budget Comments:** See resolution

**Program Information:**

**Description of Service:**

Acceptance of a grant award- grant funds will be used to pay the 2019 (\$25,000) and 2020 (\$25,000) annual subscription licenses for the County Detective Unit's COBRA.net: C.tac Only Edition. This will allow for the unit's continued use of the CODY COBRA.net RMS information sharing program.

Note: the 2020 portion of the project will be budgeted during the annual budget process



**Complete sections pertaining to bid awards and Request for Proposals:**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

July 3, 2019

**Date you would like the County Commissioners'**

**To take official action on this item?:**

\_\_\_\_\_  
Dale Brubaker, Grant Specialist

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

\_\_\_\_\_  
Dale Brubaker, Grant Specialist

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

\_\_\_\_\_

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.**

**Exceptions to this deadline must be approved by the County Administrator.**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Amended Agreement No. 1 With:** Lighthouse Vocational Services  
New Holland, Pennsylvania

**Purpose:** To adjust services to meet actual utilization and to add supported employment – job coaching and support services for individuals being served by Lancaster County Intellectual and Developmental Disabilities.

**Amount/Term:** Decrease the amount of the existing contract by \$4,198.83, for a total contract amount not to exceed \$55,669.78 for Fiscal Year 2018-2019.
2. **Amended Agreement No. 3 With:** The Arc of Lancaster County  
Lititz, Pennsylvania

**Purpose:** One-time purchases which reflect Lancaster County's portion of the costs.

**Amount/Term:** Increase the amount of the existing contract by \$3,720.40, for a total contract amount not to exceed \$161,580.40 for Fiscal Year 2018-2019.
3. **Agreement With:** A New Direction – What's Next  
Macungie, Pennsylvania

**Purpose:** To provide community support and respite services to individuals being served by Lancaster County Intellectual and Developmental Disabilities.

**Amount/Term:** Not to exceed \$25,540.46 for the period May 31, 2019 through June 30, 2019.
4. **Agreement With:** Aspirations, LLC  
Sommerdale, Pennsylvania

**Purpose:** To provide social work and special instruction services to children being served by Lancaster County Early Intervention.

**Amount/Term:** Not to exceed \$32,691.25 for Fiscal Year 2019-2020.
5. **Agreement With:** Helping Hands Therapy, Inc.  
Denver, Pennsylvania

**Purpose:** To provide special instruction and therapies to children being served by Lancaster County Early Intervention.

"continued"

- Amount/Term:** Not to exceed \$351,691.76 for Fiscal Year 2019-2020.
6. **Agreement With:** Lehman Speech & Language Services  
Manheim, Pennsylvania
- Purpose:** To provide special instruction and speech therapy services to children being served by Lancaster County Early Intervention.
- Amount/Term:** Not to exceed \$82,459.00 for Fiscal Year 2019-2020.
7. **Agreement With:** Playtime Therapy, LLC  
Lancaster, Pennsylvania
- Purpose:** To provide physical therapy services to individuals being served by Lancaster County Early Intervention.
- Amount/Term:** Not to exceed \$23,920.00 for Fiscal Year 2019-2020.
8. **Agreement With:** Your Language Connection  
Lancaster, Pennsylvania
- Purpose:** To provide translation/interpretation services to individuals being served by Lancaster County Early Intervention. Mileage will be reimbursed at the prevailing U.S. General Services Administration rate currently at \$.058.
- Amount/Term:** Not to exceed \$58,375.00 for Fiscal Year 2019-2020.
9. **Agreement With:** Faithful Homes, LLC  
Manheim, Pennsylvania
- Purpose:** To provide residential community homes services to individuals being served by Lancaster County Intellectual and Developmental Disabilities.
- Amount/Term:** Not to exceed \$389,025.80 for Fiscal Year 2019-2020.
10. **Agreement With:** Goodwill Keystone Area  
Harrisburg, Pennsylvania
- Purpose:** To provide community participation and small employment services to individuals being served by Lancaster County Intellectual and Developmental Disabilities.
- Amount/Term:** Not to exceed \$77,557.15 for Fiscal Year 2019-2020.

“continued”

11. **Agreement With:** South Central Transit Authority  
Lancaster, Pennsylvania
- Purpose:** To provide transportation services to individuals being served by Lancaster County Intellectual and Developmental Disabilities.
- Amount/Term:** Not to exceed \$21,000.00 for Fiscal Year 2019-2020.
12. **Agreement With:** The Lodge Life Services, Inc.  
Lancaster, Pennsylvania
- Purpose:** To assist adults with serious mental illness to obtain and maintain independent housing in the community who are being served by Lancaster County Mental Health.
- Amount/Term:** Not to exceed \$400,845.00 for Fiscal Year 2019-2020.

7/03/19

# REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON JULY 3, 2019

from

## LANCASTER COUNTY BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

<b>I t e m #</b>	<b>Unit</b>	<b>Name of Contract Provider</b>	<b>Term</b>	<b>Budget Amount Being Requested</b>	<b>Percent of Increase/ Decrease</b>	<b>Goals (Define goals by percentages when applicable)</b>	<b>Trends</b>
1	IDD	Lighthouse Vocational Services	07/01/18 – 06/30/19	\$ 55,669.78	(7.01%) Decrease	Provides community participation and transportation services for individuals being served by Lancaster County IDD.	Amendment #1: Adjusting services to meet utilization resulting in a net decrease of (\$7,748.83). Adding Supported Employment-Job Coaching and Support to the contract for \$3,550.00. The contract is showing a net decrease of (\$4,198.83).
2	IDD	Arc of Lancaster County, The	07/01/18 – 06/30/19	\$161,580.40	2.36% Increase	Provides family education services, as well as program quality monitoring for individuals being served by Lancaster County IDD.	Amendment #3: The Arc has been approved for one-time-only purchases: The costs reflects only Lancaster County's portion of the costs, which is \$3,720.40.
3	IDD	New Direction, A – What's Next	05/31/19 – 06/30/19	\$ 25,540.46	N/A	Provides Community Support and Respite Services to individuals being served by Lancaster County IDD.	Payment is based upon the availability of funding. The contracted amount may need to be adjusted based upon the final allocation received by Lancaster County IDD.
4	EI	Aspirations, LLC	07/01/19 – 06/30/20	\$ 32,691.25	(5.12%) Decrease	Provides Social Work Services and Special Instructions to children served by Lancaster County EI.	N/A

5	EI	Helping Hands Therapy, Inc.	07/01/19 – 06/30/20	\$351,691.76	(0.91%) Decrease	Provides special instruction and therapies to children being served by Lancaster County Early Intervention.	N/A
6	EI	Lehman Speech & Language Services	07/01/19 – 06/30/20	\$ 82,459.00	40.62% Increase	Provides special instruction and speech therapy for children being served by Lancaster County EI.	N/A
7	EI	Playtime Therapy, LLC	07/01/19 – 06/30/20	\$ 23,920.00	109.21% Increase	Provides physical therapy services to individuals being served by Lancaster County EI.	N/A
8	EI	Your Language Connection	07/01/19 – 06/30/20	\$ 58,375.00	-0-	Provides Interpreter Services for individuals being served by Lancaster County EI.	Mileage will be reimbursed at the prevailing US General Services Administration (GSA) rate; currently \$0.58 effective 01/01/19.
9	IDD	Faithful Homes, LLC	07/01/19 – 06/30/20	\$389,025.80	13.16% Increase	Provides Residential Community Homes Services to individuals being served by Lancaster County IDD.	Payment is based upon the availability of funding. The contracted amount may need to be adjusted based upon the final allocation received by Lancaster County IDD.
10	IDD	Goodwill Keystone Area	07/01/19 – 06/30/20	\$ 77,557.15	(2.68%) Decrease	Provides community participation, small employment services to individuals being served by Lancaster County IDD.	Payment is based upon the availability of funding. The contracted amount may need to be adjusted based upon the final allocation received by Lancaster County IDD. Please see Provider Specific Terms and Conditions.
11	IDD	South Central Transit Authority	07/01/19 – 06/30/20	\$ 21,000.00	(12.50%) Decrease	Provides transportation services for individuals being served by Lancaster County IDD.	Payment is based upon the availability of funding. The contracted amount may need to be adjusted based upon the final allocation received by Lancaster County intellectual & Developmental Disabilities.

12	MH	Lodge Life Services, Inc., The	07/01/19 – 06/30/20	\$400,845.00	3.54% Increase	Assists adults with serious mental illness to obtain and maintain independent housing in the community. These individuals are being served by Lancaster County MH.	N/A
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## RESOLUTION NO. 48 OF 2019

### A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF FINANCING THE HART VERITY 2.3.4 VOTING EQUIPMENT SYSTEM

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, The County of Lancaster desires to enter into that certain Lease-Purchase Agreement No. 8709, by and between Government Capital Corporation, Southlake, Texas and the County of Lancaster, for the purpose of financing the Hart Verity 2.3.4 voting equipment system referenced in Resolution No. 40 of 2019 adopted on June 26, 2019. The County of Lancaster desires to designate Lawrence M. George, Chief Clerk, as an authorized signer of the Agreement.

### NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA:

**Section 1.** That the County enters into a Lease Purchase Agreement with Government Capital Corporation for the purpose of financing the Hart Verity 2.3.4 voting equipment system effective July 3, 2019 as follows:

<u>Year:</u>	<u>Lease Payment</u>	<u>Option to Purchase After Payment:</u>
July 2020	\$ 595,257.73	N/A
July 2021	\$ 595,257.73	\$1,703,365.35
July 2022	\$ 595,257.73	\$1,148,988.39
July 2023	\$ 595,257.73	\$ 581,306.38
July 2024	<u>\$ 595,257.73</u>	<u>\$ 1.00</u>
	<b>\$2,976,288.65</b>	<b>\$2,710,994.00</b>

**Section 2.** That the County of Lancaster designates Lawrence M. George, Chief Clerk, as an authorized signer of the Lease Purchase Agreement Number 8709, by and between the County of Lancaster and Government Capital Corporation.

ADOPTED this 3<sup>rd</sup> day of July, 2019 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

**Lessee: Lancaster County**

ATTEST:

\_\_\_\_\_  
Joshua G. Parsons, Chairman

\_\_\_\_\_  
Lawrence M. George, Chief Clerk  
County of Lancaster, PA  
Date: July 3, 2019

\_\_\_\_\_  
Dennis P. Stuckey, Vice Chairman

\_\_\_\_\_  
Craig E. Lehman

**Board of Commissioners of  
Lancaster County, Pennsylvania**

7/03/19



This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Randall O. Wenger, Chief Clerk Lancaster. Co. Board of Elections  
 Department: Voter Registration & Elections  
 Date: 6/26/19

**Board Action Requested:** Approval of Hart Intercivic Verity 2.3.4 Voting Equipment 5-year lease agreement with Government Capitol Corporation.  
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

**Provider Information: (Name, Address)** Government Capital Corporation  
345 Miron Drive  
Southlake, TX 76092

**Proposed Program Budget Information:**

Service	2019/2020 Amount to be Approved	2018/2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Lease of Voting Equipment	\$595,257.73	0	+ \$595,257.73	100%	County

**Term of Contract:** 5 years, Buyout option after year 2

**Budget Comments:** See below table from Exhibit B

PMT #	PMT DATE	TOTAL PAYMENT	INTEREST PAID	PRINCIAL PAID	OPTION TO PURCHASE AFTER PAYMENT ON THIS LINE
1	7/10/2020	\$595,257.73	\$86,616.26	\$508,641.47	N/A
2	7/10/2021	\$595,257.73	\$70,365.16	\$524,892.57	\$1,703,365.35
3	7/10/2022	\$595,257.73	\$53,594.85	\$541,662.88	\$1,148,988.39
4	7/10/2023	\$595,257.73	\$36,288.72	\$558,969.01	\$581,306.38
5	7/10/2024	\$595,257.73	\$18,429.66	\$576,828.07	\$1.00

updated March 2019

Grand  
 Totals: \$2,976,288.65 \$265,294.65 \$2,710,994.00  
 Interest Rate: 3.195%

**Program Information/Description of Service:**

Lease agreement for Hart Intercivic Verity 2.3.4 System as directed by Resolution 40 of 2019.

**Complete sections pertaining to bid awards and Request for Proposals:**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

July 3, 2019 or July 10, 2019

**Date you would like the County Commissioners'**

**To take official action on this item?:**

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

\_\_\_\_\_  
 Randall O. Wenger, Chief Clerk BOE

\_\_\_\_\_  
 Randall O. Wenger, Chief Clerk BOE

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

\_\_\_\_\_

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to proceed with the elimination the Little Chiques No. 1 Bridge located on Cloverleaf Road in Mount Joy Township and Rapho Township.

**OR**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to replace the Little Chiques No. 1 Bridge located on Cloverleaf Road in Mount Joy Township and Rapho Township with a two-lane bridge with no weight restrictions to comply with State and/or Federal funding requirements.

7/03/19

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Charles Douts  
 Department: Facilities Management  
 Date: June 19, 2019

**Board Action Requested:** Little Chiques # 1 Bridge, public hearing follow-up  
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

**Provider Information: (Name, Address):**  
 RETTEW  
 3020 Columbia Ave.  
 Lancaster, Pa

**Proposed Program Budget Information:**

Service	2019 Amount to be Approved	2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

**Term of Contract:** \_\_\_\_\_

**Budget Comments:** \_\_\_\_\_

**Program Information:**  
 Discussion and decision pertaining to the Little Chiques # 1 bridge closure. Please see attached comments from RETTEW.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Complete sections pertaining to bid awards and Request for Proposals**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

July 3, 2019

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Charles Douts, Jr, Director, Facilities Management Department.

Mark Lauriello, County Engineer, RETTEW

# LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, July 3, 2019

9:15 a.m. – Conference Room #701, 7<sup>th</sup> Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Postpone approval of the May 29, 2019 Commissioners' Meeting Minutes, June 12, 2019 Evening Commissioners' Meeting Minutes, June 19, 2019 Commissioners' Meeting Minutes and June 26, 2019 Commissioners' Meeting Minutes.
4. Old Business:
  - a. **Re-announcement:**  
There is no Work Session scheduled for Tuesday, July 16, 2019 and there is no Commissioners' Meeting scheduled for Wednesday, July 17, 2019.
5. New Business:
  - a. **Court Reporters – Per Diem Court Reporter Agreements**  
Lisa Miller, Director, Court Reporters and/or  
Melissa Anderson, Supervisor, Court Reporters
  - b. **Resolution No. 44 of 2019 – Next Generation Farm Loan Application for Israel and Katie Kinsinger**  
Leigh Bardell, Project Manager, EDC Finance Corporation
  - c. **Resolution No. 45 of 2019 – Next Generation Farm Loan Application for Michael and Laura Findley**  
Leigh Bardell, Project Manager, EDC Finance Corporation
  - d. **Resolution No. 46 of 2019 – Next Generation Farm Loan Application for Samuel and Lena Esch**  
Leigh Bardell, Project Manager, EDC Finance Corporation

"continued"

**County Commissioners' Meeting Agenda**

**Wednesday, July 3, 2019**

**Page 2**

- e. **District Attorney's Office – Grant Application and Grant Award**  
Dale Brubaker, Grant Specialist, District Attorney's Office
  
- f. **Resolution No. 47 of 2019 – District Attorney's Office Budget Adjustments**  
Dale Brubaker, Grant Specialist, District Attorney's Office
  
- g. **Behavioral Health/Developmental Services – Amended Agreements and Agreements**  
Judith Erb, Executive Director, Behavioral Health/Developmental Services, or  
John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services
  
- h. **Resolution No. 48 of 2019 - Lease-Purchase Agreement for the Hart Verity 2.3.4 Voting Equipment System**  
Randall Wenger, Chief Clerk, Board of Elections
  
- i. **Commissioners' Office -Little Chiques #1 Bridge**  
Charles Douts, Director, Facilities Management  
Mark Lauriello, County Engineer, RETTEW

6. Business from Guests

7. Adjourn

**Note:** *The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*