

LANCASTER COUNTY PRISON BOARD AGENDA

June 25, 2026

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. APPROVAL OF MINUTES: Approval of May 21, 2026, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Miguel Castro
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – Brian Secor
 - e. Facilities Management Report – Bob Devonshire
 - f. Financial Report – Scott Wiglesworth
 - g. New Prison Project – Cheryl Steberger
6. OLD BUSINESS
7. NEW BUSINESS
8. BUSINESS FROM GUESTS
9. ADJOURN

June 25, 2026 @ 9:15am

625 E. King Street

Lancaster PA 17602

*** Sign in Front Lobby ***

Meeting in Work Release Dayroom

WARDEN'S REPORT

**CHERYL STEBERGER
WARDEN**

PRISON BOARD

June 25, 2026

- Population
- Records Audit
- Training Dept. Recognition

OPERATIONS REPORT

**MIGUEL CASTRO
DEPUTY WARDEN**

Prison Board
6/18/2026
Security/Operations Report

Security Officers of the Month: May 2026

12am-8am: Correctional Officer Laura Stare was selected as May's 1st shift Officer of the Month. During her time with us, Officer Stare has displayed great teamwork. She consistently helps her peers and supervisors when called upon. As the permanent post officer on a challenging block like 2-5, she works diligently to keep the block running smoothly. Stare helps with transports and med runs as needed. Officer Stare has been employed at the Lancaster County Prison for nine months.

8am-4pm: Correctional Officer Kayla Morant was selected as May's 2nd shift Officer of the Month. Officer Morant is an active member of the prison transport team. She is always willing to help her fellow staff and will jump in and complete a task without having to be directed. She maintains a positive attitude even when faced with difficult situations. She is always striving to better herself by learning new areas of the prison. Officer Morant has been employed at the Lancaster County Prison for over five years.

4pm-12am: Correctional Officer Joanellys Rodriguez was selected as May's 3rd shift Officer of the Month. During her relatively short career so far, Officer Rodriguez has demonstrated dependability and can be relied upon to operate on any post with ease. Rodriguez is always willing to assist in any manner she can and has demonstrated an ability to communicate effectively with the inmate population. Officer Rodriguez has been employed at the Lancaster County Prison for nine months.

Operations Officers of the Month: May 2026

Officer Elyse Nauman was selected as May's Operations Officer of the Month. Officer Nauman is a dependable officer not only on the 12-8 shift but for the entire prison. She displays a professional work ethic and works well in the commitment area where she accepts defendants from local police agencies and knows how to accurately handle arraignment paperwork and committable documents without issue. Her personality, attitude, and her welcoming demeanor also fits the mold of the correctional officer that we want staff to see instilled in all staff. Her steady presence provides consistency to our facility, and the prison greatly appreciates her efforts. Officer Nauman has been employed at the Lancaster County Prison for over three years.

Staffing Updates:

- We ended the month of May with one (1) sergeant vacancy.
- We ended the month of May with one (1) lieutenant vacancy.
- We ended the month of May with nine (9) correctional officers

Prison Board
6/18/2026
Security/Operations Report

Security/Operations Award Winners

2026 CERT Operator of the Year
John Viera

2026 Firefighter of the Year
William Manotti V

2026 Officer of the Year 12 – 8 Shift
Zachary Freet

2026 Shift Commander's Award 12 – 8 Shift
Elyse Nauman

2026 Officer of the Year 8 -4 Shift
Matthew Bosely

2026 Shift Commander's Award 8 – 4 Shift
John Nicklas

2026 Officer of the Year 4 – 12 Shift
Austin Jones

2026 Shift Commander's Award 4 -12 Shift
Bruce Martin

2026 Operations Employee of the Year
William Manotti IV

2026 Supervisor of the Year
Jason Curtis

Security/Operations Perfect Attendance: 2025

Sgt. Juarez

Sgt. Fish

Officer Mustafa Hijran

Officer Alyssa Kuhn

Officer Daniel Hemming

Officer Samantha O'Malley

Officer Michael Withka

Officer Yannik Phillips

INMATE SERVICES REPORT

**JOSEPH SHIFFER
DEPUTY WARDEN**

Inmate Services Department Prison Board Report May 2026

Providers Meeting

Staffing Update

Staff Recognition

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

**BRIAN SECOR
DEPUTY WARDEN**

ADMINISTRATIVE REPORT

JUNE 18TH, 2026

- **The Prison's Business Office is currently fully staffed.**
- **We have a current plan to begin our next Officer New Hire Class on 8/24/26 consisting of approximately 9 new staff.**
- **Our current class of 10 is scheduled to complete their training and be released on their own on 7/3/26.**

-If anyone has any new topics or statistics, they are interested in having covered, please reach out and we will give them consideration and consult with the Prison Board for approval with respect to any additions.

FACILITIES MANAGEMENT REPORT

**ROBERT DEVONSHIRE
DIRECTOR**

General Services

Monthly Prison Activities Report

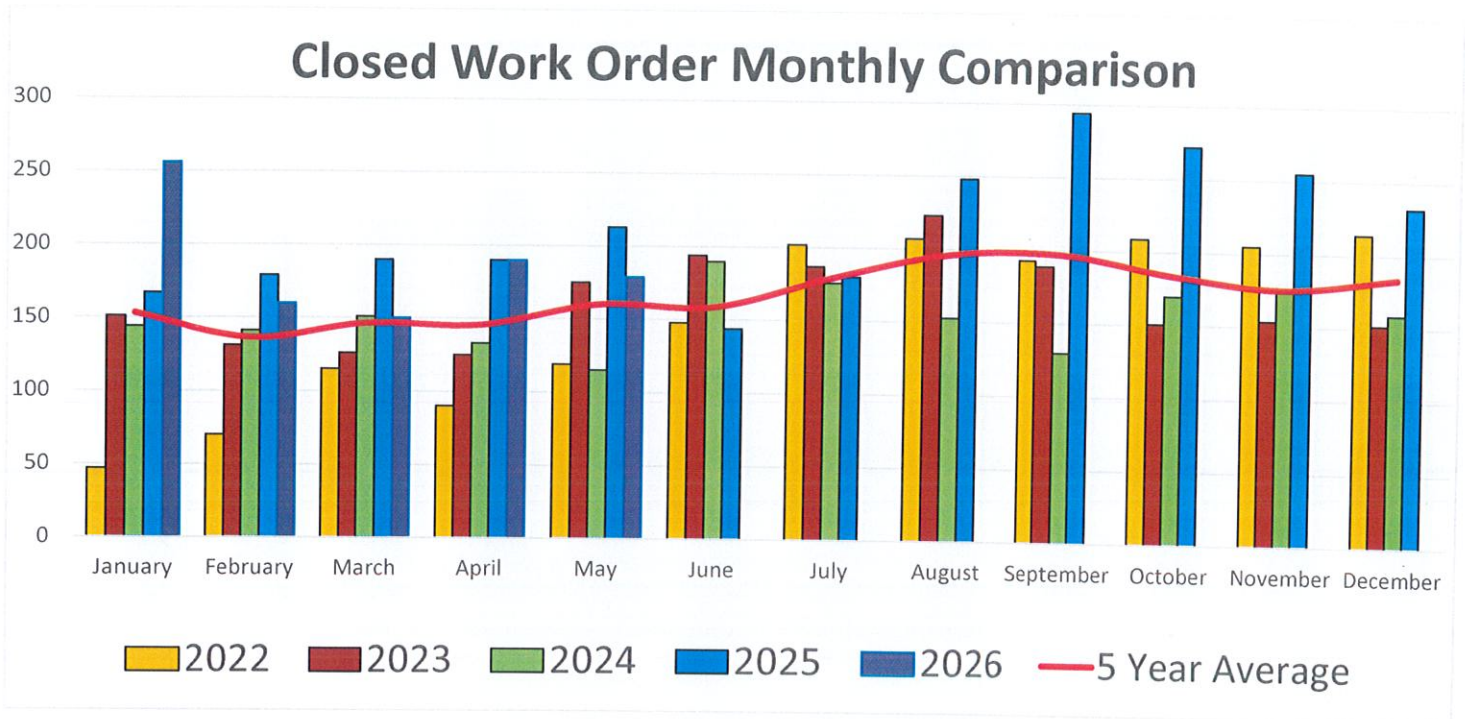
June 2026

Projects

- Working on the new correctional facility project.

Work Orders

- May 2026
 - 179 Work Orders for the month of May 2026.
 - 935 Work Orders for the year to date - 2026.
 - 187 Work Orders monthly average for 2026.
 - 174 Work Orders monthly 5-year average.
 - 741 Work Orders for the year to date - 5-year average



Respectfully Submitted

Robert R. Devonshire, Jr.
 Director of General Services
 County of Lancaster
 06/01/2026

FINANCIAL REPORT

**SCOTT WIGLESWORTH
CONTROLLER**



May 31, 2026

2026 Prison Operating Revenues & Expenditures C1200

Revenue:	2026 Summarized YTD Budgeted	2026 Encumbrance	Actual Received to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	Increases (Decreases)
Total Revenues	\$ (2,200,170.00)	\$ -	\$ 456,057.60	\$ (1,744,112.40)	21%	21%	\$ 344,695.22	\$ 111,362.38

Expenses:	2026 Summarized YTD Budgeted	2026 Encumbrance	Actual Expended to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	(Increases) Decreases
7100 Personnel Services	\$ 29,119,470.00	\$ -	\$ (12,013,450.78)	\$ 17,106,019.22	41%	41%	\$ (9,920,055.58)	\$ (2,093,395.20)
7200 Supplies	\$ 643,966.55	\$ (91,314.00)	\$ (317,963.03)	\$ 234,689.52	49%	64%	\$ (260,951.59)	\$ (57,011.44)
7300 Purchased Services	\$ 12,361,554.00	\$ (73,350.29)	\$ (5,747,355.81)	\$ 6,540,847.90	46%	47%	\$ (4,718,669.23)	\$ (1,028,686.58)
7500 Capital Expenditures	\$ -	\$ -	\$ -	\$ -	0%	0%	\$ -	\$ -
Total Expenses	\$ 42,124,990.55	\$ (164,664.29)	\$ (18,078,769.62)	\$ 23,881,556.64	43%	43%	\$ (14,899,676.40)	\$ (3,179,093.22)

2026 Prison Maintenance Reporting 43003 / A3100

Expenses:	2026 Summarized YTD Budgeted	2026 Encumbrance	Actual Expended to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	(Increases) Decreases
7200 Supplies	\$ 121,192.00	\$ (2,409.47)	\$ (23,976.16)	\$ 94,806.37	20%	22%	\$ (22,712.90)	\$ (1,263.26)
7300 Purchased Services	\$ 100,730.00	\$ (5,689.15)	\$ (44,332.00)	\$ 50,708.85	44%	50%	\$ (32,425.69)	\$ (11,906.31)
7500 Capital Expenditures	\$ 66,500.00	\$ -	\$ -	\$ 66,500.00	0%	0%	\$ -	\$ -
Total Expenses	\$ 288,422.00	\$ (8,098.62)	\$ (68,308.16)	\$ 212,015.22	24%	26%	\$ (55,138.59)	\$ (13,169.57)

Inmate General Welfare Fund Reporting C1200 / 22030

Revenues:	Summarized YTD Budgeted	Encumbrances	Actual Received to Date	Remaining Balance Expected to Collect	2025 Balance Carryover	Total Funds on Hand	Prior Reported Balance	Increase / (Decrease)
Total Revenues	\$ (1,768,170.00)	\$ -	\$ 496,294.57	\$ (1,271,875.43)	\$ 18,338.96	\$ 514,633.53	\$ 482,662.28	\$ 31,971.25

Expenses:	Summarized YTD Budgeted	Encumbrances	Actual Expended to Date	Remaining Balance Expected to Expend	Total Expenses Paid	Prior Reported Balance	(Increase) / Decrease
Total Expenses	\$ 1,360,255.00	\$ (40,608.49)	\$ (519,042.57)	\$ 800,603.94	\$ (519,042.57)	\$ (376,352.90)	\$ (142,689.67)

Current IGWF Balance	\$ (4,409.04)
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NEW PRISON PROJECT

**CHERYL STEBERGER
WARDEN**

Design Development Update

The Lancaster County Commissioners considered key design items to move the project towards a final design. The Board of Commissioners considered six items that were originally set aside in the project as add-alternates:

Additional Wellness Beds

Fitting Out Work Release Units

Male & Female Support Clusters for Programming

Fitting Out the Central Booking Area

On-Site Maintenance Space

The project team presented these options at the beginning of the year and provided further details in a presentation, which is available online, at the May Prison Board and Board of Commissioner Meetings. The Board of Commissioners voted to include all six add-alternates into the base bid and all items will be included in the final design.

The project team also provided an update on value engineering items in the same presentation. The project team reviewed dozens of possible value engineering items to identify all possible areas of cost savings in the project's design while still maintaining the mission and goals of the new facility. The project team incorporated two value engineering items into the design of the facility: lowering the building pad and removing a redundant electric source. These two items resulted in an estimated savings of \$1.8 million. The project team then brought four items to the Board of Commissioners for consideration of whether to leave the items in the base bid of the facility or pull them out:

- Eliminating a Restroom in the Warden's Office
- Eliminating a Multi-Purpose Conference-Style Room
- Minimizing the Lobby Entrance
- Altering the Finishes Budget for the Design of the Facility

After review, the Board of Commissioners voted to Eliminate the Restroom in the Warden's Office and Alter the Finishes Budget with the option for the Project Team to seek bid-alternates on finishes to both reduce project cost and create the flexibility to seek multiple options on finishes materials, quantity and location. The result of the elimination of these two value engineering items is an estimated savings of \$1.47 million. The Project Team will seek approval from the Board of Commissioners to begin the Construction Document phase of the Project which will be utilized in the preparation of bid documents.

Financial Update

The County's Financial Advisors are expected to provide a presentation to the Board of Commissioners as a follow up to the introduction of the financing options for the LCCF project presented at a March Board of Commissioners Meeting. The Financial Advisors reviewed a range of options with the Board of Commissioners at the March meeting and discussed the various "levers" involved in financing such a project. During the upcoming presentation, the Board is expected to provide their feedback and the financial advisors will be able to take that feedback to develop a general financing plan for the County.

Land Development Update

The Project Team and County Engineer attended the June 16th Lancaster Township Planning Commission, we are pleased that the Planning Commission unanimously approved a recommendation for the Township Board of Supervisors to approve the Final Land Development Plan. The project will now go before the Board of Supervisors in July and/or August. We appreciate the partnership we have had with the Township on this project.

STATISTICS

INMATE SERVICES

MAY AVERAGE DAILY PARTICIPATION

<u>Average Daily Participants:</u>	<u>MAY 2026</u>
Community Employed Males:	15
Community Employed Females:	01
Community Service Males:	00
Community Service Females:	00
TARP:	
<u>Inmates in Treatment Programming:</u>	
Males:	00
Females:	00
<u>Inmate Trustees:</u>	
Male:	03
Female:	00
<u>Unassigned Inmates housed in Work Release:</u>	
Males:	46
Females:	00

WORK RELEASE REPORT – MAY 2026

	<u>MAY 2026</u>
New Placements:	Male: 03
	Female: 00
Pre-incarceration Employment;	Male: 00
	Female: 00
Employment secured by inmate	Male: 00
	Female: 00
Employment secured by WR	Male: 03
	Female: 00
Removals from program	Males: 00
	Female: 00
Suspensions	Males: 00
	Female: 00
Releases	Males: 02
	Female: 00

WORK RELEASE FINANCES

	<u>MAY/2026</u>
Board and Lodging	7,891.29
Fines and Costs	10,303.71
Drug Test Fee	195.00
Family	12,653.80

PRIMECARE MEDICAL, INC.+

PCM Portal - Generate Stat Summary Report

Stat Summary Report April 2026

Facility Statistics*	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Monthly ADP	794	790	770	802	779	787
Monthly ADP Male	693	693	670	696	681	687
Monthly ADP Female	100	97	100	106	98	100
Monthly ADP Identify as Other	0	0	0	0	0	0
Total # of Intake Screenings	321	291	355	348	313	1628
Clearance for Incarceration Refusals	0	0	0	0	0	0
# of Intake Refusals	5	7	9	7	10	38
Substance Use / MAT	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Total # Patients Detox	77	64	83	70	62	356
# of Patients Detoxed Opioids	27	28	27	27	16	125
# of Patients Detoxed ETOH	30	20	28	25	25	128
# of Patients Detoxed Benzodiazepines	12	14	14	15	14	69
# of Patients Detoxed Methamphetamines	32	27	35	38	26	158
Total # of Patients on MAT	142	149	168	184	169	162
# of Intakes on Continuation of MAT	34	15	39	42	27	157
# of New Patient MAT Inductions	25	13	30	29	19	116
# of Patients on Methadone	19	18	14	20	17	18
# of Patients on Suboxone	0	0	0	0	0	0
# of Patients on Subutex	153	129	152	162	149	149
# of Patients on Sublocade	0	0	0	0	0	0
# of Patients on Oral Naltrexone	24	22	33	25	28	132
# of Patients on Vivitrol	0	0	0	0	0	0
# of Patients on Brixadi	0	0	0	0	0	0
# of Patients on Acamprosate	0	0	0	1	2	0
# of Patients Released on MAT	0	0	51	51	52	154
Administrative	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Total # of Grievances	37	43	44	36	65	225
# of Founded Grievances	0	0	0	0	0	0
# of Patient Deaths	1	1	0	0	0	2

Total # of Adverse Clinical Events	49	36	26	23	34	168
Total # of Patients Placed in Restraints	0	3	2	3	4	12
# of Patients Placed in Restraints by Medical	4	3	2	3	3	15
# of Patients Placed in Restraints by Security	0	0	1	1	2	4
Total # of Medical Housing Admissions	0	0	0	0	0	0
Medical Transports	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Total # of Patients in the Hospital	8	4	6	4	10	32
Total # of Patient Hospital Days	49	17	35	18	42	161
Total # of ER Transports via Ambulance	21	17	8	11	17	74
Total # of Transports	74	76	82	64	65	361
Cardiology	6	5	7	6	6	30
Dermatology	0	0	1	0	0	1
Dialysis	0	2	0	0	0	2
ENT	2	3	1	0	0	6
Emergency Room	19	33	39	21	31	143
Gastroenterology	4	1	2	3	1	11
General Surgery	1	0	1	2	0	4
Hematology/Oncology	7	7	4	4	4	26
Methadone	2	0	2	3	2	9
Neurology/Neurosurgery	4	1	2	3	2	12
OB/GYN	4	3	2	0	0	9
Ophthalmology	0	0	2	0	2	4
Oral Surgery	0	0	1	0	0	1
Orthopedics	10	9	7	7	8	41
Physical Therapy	0	2	4	2	5	13
Plastic Surgery	0	0	0	1	2	3
Podiatry	0	0	0	0	0	0
Urology	1	1	2	2	1	7
Wound Clinic	3	1	2	0	0	6
Surgery Performed	0	0	1	0	0	1
Imaging (CT, MRI, etc.)	4	5	2	1	5	17
Diagnostic Test (outside)	6	3	1	7	1	18
Other Trips / Outside Consults	1	1	0	1	0	3
Total # of Missed Outside Appointments	0	0	0	4	4	8
Medical	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Total # Nurse Sick Call	399	296	277	240	315	1527
Total # of Provider Sick Calls	636	588	633	640	590	3087

Total # Patients Seen at Provider Sick Calls	446	442	462	457	442	2249
# of In-Person Medical Visits	636	588	633	640	590	3087
# of Telehealth Medical Visits	1	0	0	0	0	1
Total # of Patients in Medical Chronic Care	401	397	444	454	437	427
# in CCC - Anticoagulation	8	5	7	9	12	8
# in CCC - Asthma (COPD/Pulmonary)	0	0	0	108	112	44
# in CCC - Cardiac (Hypertension)	0	0	0	199	206	81
# in CCC - Diabetes	42	37	49	45	49	44
# in CCC - HCV	41	37	37	37	36	38
# in CCC - HIV/AIDS	11	12	15	13	17	14
# in CCC - Juvenile/Elderly	68	70	82	98	95	83
# in CCC - Neuro	28	28	30	32	33	30
# in CCC - Pregnancy	3	3	3	3	5	3
# in CCC - Sickle Cell Disease	1	1	1	0	0	1
# in CCC - TB	0	0	0	0	0	0
# in CCC - Thyroid	12	17	15	12	12	14
Total # of Pregnant Females	3	4	5	3	5	
# of Miscarriages	0	0	0	0	0	0
# of Abortions	0	0	0	0	0	0
# of Deliveries	0	0	0	0	1	1
Average # of Patients on Medical Meds	496	498	480	507	483	493
% ADP on Medical Meds	62	63	62	63	1	50
Total # 14-Day Physicals	207	212	272	222	235	1148
Total # Annual Physicals	20	13	15	21	10	79
Total # of In-House EKG's	34	42	30	27	34	167
Total # of In-House X-Ray's	65	58	56	51	45	275
Infectious Disease	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Total # of HIV Tests Performed	9	1	7	0	3	20
# of HIV Positive Detected at Facility	0	0	0	0	0	0
# Receiving HIV Medication or ART	13	14	13	13	16	14
Total # HCV Tests Performed	3	1	6	2	5	17
# of HCV Positive Detected at Facility	0	0	0	0	0	0
# Receiving HCV Treatment	0	0	0	1	0	1
Total # of Other Hepatitis Tests Performed	3	3	5	2	5	18
# of Hepatitis A Cases Detected at Facility	0	0	0	0	0	0
# of Hepatitis B Cases Detected at Facility	0	0	0	0	0	0
Total # of RPR Tests Performed	6	3	5	4	4	22

# of Syphilis Cases Detected at Facility	1	0	0	0	0	1
Total # of GC/CT Tests Performed	3	8	1	7	4	23
# of Gonorrhea Cases Detected at Facility	0	0	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	1	1	1	0	3
Total # COVID-19 Tests Performed	0	0	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	0	0	0	0	0
# of COVID-19 Vaccines Administered	0	0	0	0	0	0
Total # of Patients Isolated for MRSA	4	1	0	0	0	5
# of MRSA Cases Detected at Facility	1	1	0	0	0	2
Total # of TB Tests Performed	340	310	379	348	320	1697
# of TB Cases Detected at Facility	0	0	0	0	0	0
# Receiving TB Treatment	0	0	0	0	0	0
Behavioral Health	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Total # of Psychiatrist/Psych NP Sick Calls	223	237	257	251	181	1149
Total # Patients Seen at Psych Sick Calls	190	192	211	188	164	945
# of In-Person Psychiatrist/Psych NP Visits	223	237	257	251	180	1148
# of Telehealth Psychiatrist/Psych NP Visits	0	0	0	0	1	1
Total # of Behavioral Health Sick Calls	1,418	1,167	1,511	1,549	1,213	6858
Total # Patients Seen at Behavioral Health Sick Calls	484	446	491	514	438	2373
# of In-Person Behavioral Health Visits	1,418	1,167	1,511	1,549	1,213	6858
# of Telehealth Behavioral Health Visits	0	0	0	0	0	0
Total # of Behavioral Health Groups	0	0	0	0	0	0
Total # Patients in BH CCC	97	101	108	131	111	110
# CCC - Bipolar & Related Disorders	14	12	15	20	17	16
# CCC - Depressive Disorder	62	69	55	63	56	61
# CCC - Schizophrenia Spectrum & Other	26	24	41	50	40	36
Average # of Patients on Psych Meds	316	303	284	280	268	290
% ADP on Psych Meds	40	38	37	35	0	30
Average # of Patients on MHSR-A	177	182	169	176	174	176
% of Patients on MHSR-A	23	23	22	22	0	18
Average # of Patients on MHSR-B	160	207	197	188	174	185
% of Patients on MHSR-B	20	26	26	24	0	19
Average # of Patients on MHSR-C	352	348	303	339	324	333
% of Patients on MHSR-C	44	13	39	42	0	28
Average # of Patients on MHSR-D	109	103	96	93	92	99
% of Patients on MHSR-D	14	13	13	12	0	10
Total # of Patients on Suicide Watch	126	98	118	130	93	565

Total # of Patients on Constant Observation	9	8	12	10	11	50
Total # of Involuntary M.H. Commitments	5	7	8	8	8	7
# of Patients Waiting Transfer to State Hospital	0	1	0	1	0	2
# of Patients w/Involunatry Med/Tx Orders	1	1	1	0	1	4
Dental	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Total
Total # of Dentist Sick Calls	129	139	112	129	124	633
Total # Patients Seen at Dental Sick Calls	101	100	85	97	94	477
# of In-Person Dental Visits	129	139	112	129	124	633
# of Telehealth Dental Health Visits	0	0	0	0	0	0
# of Fillings	0	0	0	0	0	0
# of Exams	78	94	74	89	66	401
# of Extractions	12	11	9	15	27	74
# of Other	6	4	4	2	2	18
# of Annual Dental Exams	34	28	21	24	30	137

PRIMECARE MEDICAL, INC. +

A-10 Grievance Process for Health Care Complaints

Grievance Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Medical	1	3	2	2	7								
Mental Health	1	5	7	3	3								
Dental	1	1	0	2	5								
Staff Conduct	0	1	1	0	0								
Request Off Site	1	1	1	1	1								
Delay in Services	5	7	7	3	6								
Co-Pay	0	0	1	3	4								
Medication	9	10	6	5	11								
Non-Medical	1	4	8	5	10								
Request Visit	6	11	10	11	17								
MAT	4	0	1	1	1								
Other	8	0	0	0	0								
Total	37	43	44	36	65								
Founded	0	0	0	0	0								
Unfounded	37	43	44	36	65								
Quarter			124										

Trends/Patterns?

- 35 individuals submitted a single grievance
- 6 individuals submitted 2 grievances
- 3 individuals submitted 3 grievances
- 1 individual submitted 4 grievances
- 1 individual submitted 5 grievances

LANCASTER COUNTY PRISON

Inmate Services Department

May 2026 Monthly Report

C. Garner- Inmate Services Specialist

Ms. Garner oversees the Inmate Trustee Program (ITP) at Lancaster County Prison. She is responsible for reviewing files, hiring, disciplinary, termination reviews, onboarding/orientation, pay roll for trustees, and assisting with any demands for the kitchen, supply, and floor cleaners. Ms. Garner assists with JNET warrant searches for specific positions in ITP and works with inmates on the blocks to clear any MDJ level warrants or open dockets. Ms. Garner is the Treatment Specialist assigned to C-Main. She provides support, coordinate phone calls between inmates and other county agencies, such as public defenders, CYS, treatment facilities, etc.

K. Abenshon- Inmate Services Specialist

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. Ms. Abenshon continues to help with the MAT program for her block. She has recently taken on more Reentry duties for 3-5. She also helps with inmate specialist duties in 3-2 block. She can be counted on to fill in for other staff when they are on vacation or in training. Ms. Abenshon completed SIMS training in March 2026.

D. Valenzuela, Classification Specialist

Classification Specialist Valenzuela fulfilled his assigned duties, which included the following:

- **Daily Review and Initial Classification:** He reviewed all electronic docket sheets from the Records Department to facilitate the completion of initial inmate classification assessments. He also reviewed and collected data from inmates' legal folders in the Records filing room.
- **Reclassification and Inmate Requests:** He completed the 90-day reclassification for all incarcerated inmates. He also responded to inmate requests for re-classification and general inquiries from all housing units.
- **Program Assistance:** He assisted with the implementation of the Global Leadership Summit (GLS) in the work release area.

C. Henry- Prison Rape Elimination Act (PREA) Caseworker

Ms. Christine Henry is currently the Prison Rape Elimination Act (PREA) caseworker for Lancaster County Prison. It is Ms. Henry's responsibility to help investigate all PREA claims made by inmates inside the facility. Along with this it is Ms. Henry's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed weekly. Ms. Henry is also assigned as the block counselor for housing unit 3-1. As part of her duties on 3-1, Ms. Henry responds to inmate requests that are made using either the inmate's tablet or kiosk. She collaborates with Medical, Mental Health, Reentry, Pre-Parole and Security to meet the needs of incarcerated inmates. Ms. Henry completed MRT training and has been certified. This month she has started Drug and Alcohol classes with medium and maximum-security inmates in an effort to provide more programming opportunities for 3-1 and 3-2 inmates.

L. Garcia – Classification Specialist

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselors and departments such as work release, ITP, and medical. Garcia, L also reviews requests from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

D. Miller- Drug and Alcohol Inmate Specialist

Mr. Miller is a General Inmate Specialist assigned to Block 2-1. Mr. Miller assists inmates with obtaining identification such as Social Security Cards and Birth Certificates. He also coordinates phone calls and emails between inmates and their attorneys, probation officers and representatives from social service agencies. Mr. Miller also helps inmates access different educational opportunities within the prison such as drug and alcohol. Mr. Miller also helps inmates with their transition to the community by helping with home plans and accessing post incarceration treatment options such as rehabs, halfway houses or recovery houses. Mr. Miller responds to inmate requests through the prison communication system, Securus. He was hired in October to be a Drug and Alcohol Inmate Specialist. Mr Miller has started 1 new D&A class for the men on 2-1. Mr Miller is now certified to teach MRT (Moral Recognition Therapy.) He recently became a Certified Drug and Alcohol Counselor (CADAC)

Andrew Brommer- Inmate Services Specialist

Mr. Brommer is the General Inmate Specialist assigned to the G-2/Restrictive Housing Unit. He has the task of assisting inmates on all kinds of "special statuses." He also takes care of assisting with most inmate request regarding a variety of issues, due to the majority of the inmates not having the same level of access since they are on a restrictive status. He sets up phone calls for probation, attorney's and even family. He will conduct numerous reviews for these inmates throughout their stay in the RHU, in order to remove them from any additional status's they may be on due to their behavior or previous actions. He will conduct intakes for new commitments as well as PREA reviews for those who have already been incarcerated for 30 or more days.

B. Morrison – Drug & Alcohol Specialist

D/A Specialist Morrison is assigned to the G-1 intake housing unit of Lancaster County Prison. Specialist Morrison has been attending D/A meetings weekly within our treatment department in LCP. He also assists with the Vivitrol applications and completing these when requested. Specialist Morrison does meet with multiple inmates daily on POD G-1. Questions answered normally involve court dates, docket information, treatment options, etc. Inmate Specialist Morrison will assist inmates who need help setting up intakes for treatment facilities, and relay information to other entities of the prison, if necessary. Specialist Morrison will complete intakes daily. Specialist Morrison also assists with other blocks and classification duties, as needed. IS Morrison also facilitates phone conferences with attorneys, case managers, and other important calls that cannot be completed on the inmate phones. Specialist Morrison does use Securus and ATIMS daily; entering notes regarding everything that happens on a daily basis. Specialist Morrison has assisted with classification (move sheets and classifying) when designated to do so. IS Morrison has been assisting with the treatment and chaplain's department(s) with their roles within ATIMS. IS Morrison has been a part of ATIMS Admin Team since September 2023.

K. Ortiz – Bilingual Inmates Services Specialist

Bilingual Inmate Service Specialist, Karaliz Ortiz responds to female inmate requests and is on a rotation assisting male population 3-2 block, as well as direct assistance to inmates needs such as court dates, fast tracks, door to door, rehabs, classes, and questions about different resources in an outside of the institution (LCP). In addition, I Counselor Ortiz assist Spanish speaking inmate and co-workers throughout the prison and provides inmates with applications and information for the different program and services offered in the institution such as, vivitrol, medical assistance, and drug and alcohol applications. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls due to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on the re-entry and work release programs within the prison. Specialist Ortiz also conducts 30 days PREA reviews and PREA informational video or sheet for all female inmates. Specialist Ortiz also has been facilitating pre- approved and pre-scheduled phone conferences with public defenders, CYS employees as well as with other states, and counties which are unable to communicate or travel. Lastly, Specialist Ortiz provides notaries services to inmates throughout the prison. Specialist Ortiz also serves as a notary on the 2nd and 3rd floor.

N. Sotomayor-Drug & Alcohol Specialist

Drug and Alcohol Specialist Norbert Sotomayor, CADDC Lic. 4674, is currently stationed at the LCP 2-2 Housing Unit block permanently, He sits at the housing unit the whole 8 hours shifts, five days a week. It is Mr. Sotomayor's responsibility to run assigned LCP CBT d/a groups-meetings with inmates from blocks 2-2, 3-5, and ITP. He runs five, 5x, 90 minutes D/A groups currently. (Such d/a groups are run away from the blocks). Specialist Sotomayor recruits, screens, and interviews d/a program applicants. Specialist Sotomayor makes up the group participant lists and escorts said inmates from the Housing units to the group rooms. Specialist Sotomayor sees every inmate who walks into the 2-2 block and there questions and concerns are fielded accordingly. Every interview with block inmates is annotated and dated in the ATIMS system. Mr. Sotomayor takes steps to address the inmate's needs should other agencies or Departments need to be involved. Approved phone case management is orchestrated and provided on behalf of inmates who need to talk to local or outside agencies like Probation, Public Defenders, Bail Admin, Utilities or many other vendors. It is Mr. Sotomayor's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed at the same time frame. Mr. Sotomayor responds to inmate requests that are made using either the inmate's tablet or kiosk or in person. He collaborates with Medical, Mental Health, Reentry, Pre-Parole, The Classification Department, IU 13, The Chaplains Department, outside agencies, and LCP Security to meet the needs of incarcerated inmates. Mr. Sotomayor attends biweekly or monthly Supervision Meetings besides required Treatment staff meetings. Specialist keeps track of the D/A Spreadsheet regularly to keep current and accurate statistics of the LCP program. These statistics reflect the inmates attendance, completion, graduation, gender, and other basic info. Mr. Sotomayor attends frequent PCB, D/A approved trainings to keep his CADDC License current and to be informed of new drug and alcohol trends and related approaches.

Chaplain's Office Monthly Report

May 2026

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS:

STAFF – 510.25 VOLUNTEERS – 524

CHAPLAINCY VISITS

114 ONE TIME VISITS - MALE

43 ONE TIME VISITS - FEMALE

53 MULTIPLE VISITS – MALE

41 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 893 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 3 DEATH AND 2 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY

DISTRIBUTED – 34

COMPLETED - 18

ACTIVE STUDENTS - 17

NEW STUDENTS - 6

SPANISH EMMAUS BIBLE STUDY

DISTRIBUTED – 1

COMPLETED - 1

GOSPEL EXPRESS STUDY

DISTRIBUTED – 28

COMPLETED – 24

GOSPEL ECHOES STUDY

DISTRIBUTED - 9

COMPLETED – 5

SPANISH GOSPEL EXPRESS

DISTRIBUTED - 0

COMPLETED - 0

CLERGY VISITATION

167 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS 92

TOTAL ATTENDANCE 620

CHURCH SERVICES

NUMBER OF SERVICES 46

TOTAL ATTENDANCE 754

MAY 2026		Chaplain's Office		Activity Sheet Monthly Report				
		May services conducted	Total services YTD		Average attendance		Total attendance YTD	Average Attendance per service YTD
Protestant Worship Services								
	Thursday Work Release	4	14		18		256	18
	Sunday 2-1	4	20		29		539	27
	Sunday 2-5/Adseg	4	20		19		336	17
	Sunday DB/DBA	4	20		7		149	7
	Wednesday 3-1	4	20		33		514	26
	Wednesday 3-2	4	20		27		432	22
	Wednesday 3-5	4	19		22		375	20
	Wednesday MHU	4	20		4		77	4
	Saturday 2-2	5	22		14		366	17
	Saturday Cmain	5	22		7		231	11
Catholic Services Bilingual								
	Mass 2-5/AdSeg	0	0		#DIV/0!		0	#DIV/0!
	Mass 3-1	0	0		#DIV/0!		0	#DIV/0!
	Mass 2-1	1	3		2		6	2
	Mass 3-5	1	2		7		16	8
	Mass 3-2	1	3		11		25	8
	Mass 2-2	1	3		7		18	6
	Bible Study 2-5/AdSeg	3	18		5		57	3
	Bible Study 3-1	3	15		3		42	3
	Bible Study 2-1	3	14		3		17	1
	Bible Study 3-5	3	18		6		115	6
	Bible Study 3-2	3	17		8		136	8
	Bible Study 2-2	3	15		9		107	7
Study Group- Women								
	Celebrate Recovery	4	17		5		137	8
	2-5/AdSeg Bible Study	4	20		4		55	3
	DB/DBA Bible Study	4	18		7		203	11
Study Group- Men								
	Bible Study 3-5	2	17		5		97	6
	Bible Study Cmain	4	18		5		107	6
	Bible Study 2-1	3	16		16		272	17
	Bible Study WR	3	19		15		333	18
	Bible Study 3-2	4	20		8		137	7
	Bible Study 2-2	4	21		10		209	10
	Bible Study 3-1	5	20		10		138	7
	Spanish Bible Study 3-2	2	16		9		97	6
	Spanish Bible Study 3-1	4	16		4		81	5
	Spanish Bible Study 2-1	4	19		15		227	12
	Identity Matters	3	13		8		115	9
	Wild at Heart	0	0		#DIV/0!		0	#DIV/0!
	Celebrate Recovery	4	20		3		93	5
Muslim Services								
	Islamic Study 2-2	2	14		1		27	2
	Islamic Study 3-5	2	12		6		30	3
	Jummah 3-1	4	20		6		136	7
	Jummah 3-2	4	20		6		150	8
	Jummah 2-2	4	20		2		58	3
	Jummah 2-1	4	19		6		126	7

Reentry Programs Monthly Report – May 2026

Karlee Shambaugh

Reentry

Birth Certificates applications submitted: 11
Social Security Cards applications submitted: 17
PA ID / Photo Card applications submitted: 25

Child Visits

Children and Youth: 1
Compass Mark: 31

Drug and Alcohol Education Groups

Total Participants year to date: 84
Graduates' Year to Date: 38

90 days: 9.5% (35 Yes / 377 No / 369 Total)
180 days: 17.6% (59 Yes / 276 No / 335 Total)
1 year: 26.2% (74 Yes / 208 No / 282 Total)
2 years: 37.9% (74 Yes / 121 No / 195 Total)
3 years: 42.2% (27 Yes / 37 No / 64 Total)

Moral Reconciliation Therapy (MRT)

Total Participants year to date: 101
Graduates' Year to Date: 16

90 days: 4.3% (2 Yes / 45 No / 47 Total)
180 days: 4.3% (1 Yes / 22 No / 23 Total)

Mental Illness Substance Abuse (MISA) Team

MISA Recidivism

90 days: 17.0% (100 Yes / 484 No / 584 Total)
180 days: 31.0% (156 Yes / 348 No / 504 Total)
1 year: 43.8% (180 Yes / 231 No / 411 Total)
2 years: 52.6% (130 Yes / 117 No / 247 Total)
3 years: 50.0% (42 Yes / 42 No / 84 Total)

Vivitrol (Naltrexone)

Total Injection – Year to Date: 0

Monthly Injections May: 0

Total Oral Naltrexone – Year to Date: 66

Oral Naltrexone May: 28

Recidivism with injection

90 days: 23.5% (20 Yes / 65 No / 85 Total)

180 days: 41.0% (34 Yes / 49 No / 83 Total)

1 year: 54.4% (43 Yes / 36 No / 79 Total)

2 years: 58.1% (43 Yes / 31 No / 74 Total)

3 years: 62.9% (22 Yes / 13 No / 35 Total)

Recidivism with no injection

90 days: 14.9% (26 Yes / 148 No / 174 Total)

180 days: 29.8% (48 Yes / 113 No / 161 Total)

1 year: 41.8% (51 Yes / 71 No / 122 Total)

2 years: 52.4 % (43 Yes / 39 No / 82 Total)

3 years: 64.3% (9 Yes / 5 No / 14 Total)

Subutex

Total Participants year to date: 345

Total participants in May: 149

90 days: 13.4% (138 Yes / 891 No / 1029 Total)

180 days: 24.5% (230 Yes / 708 No / 938 Total)

1 year: 36.6% (276 Yes / 479 No / 755 Total)

2 years: 43.7% (132 Yes / 170 No / 302 Total)

3 years: 41.7% (25 Yes / 35 No / 60 Total)

Methadone

Total Participants year to date: 36

Total participants in May: 17

90 days: 12.8% (24 Yes / 164 No / 188 Total)

180 days: 23.3% (40 Yes / 132 No / 172 Total)

1 year: 36.1% (52 Yes / 92 No / 144 Total)

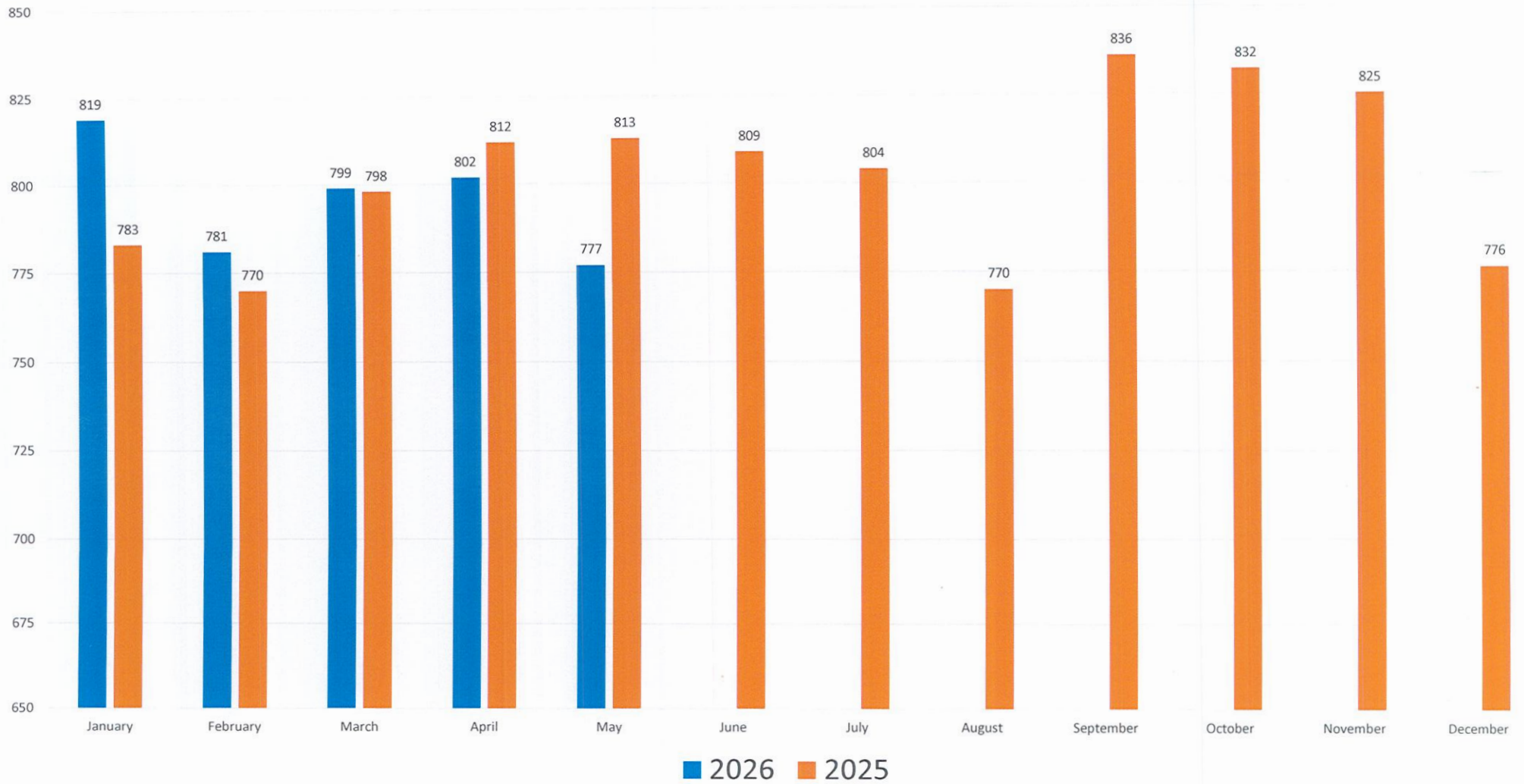
2 years: 43.7% (31 Yes / 40 No / 71 Total)

3 years: 50.0% (1 Yes / 1 No / 2 Total)

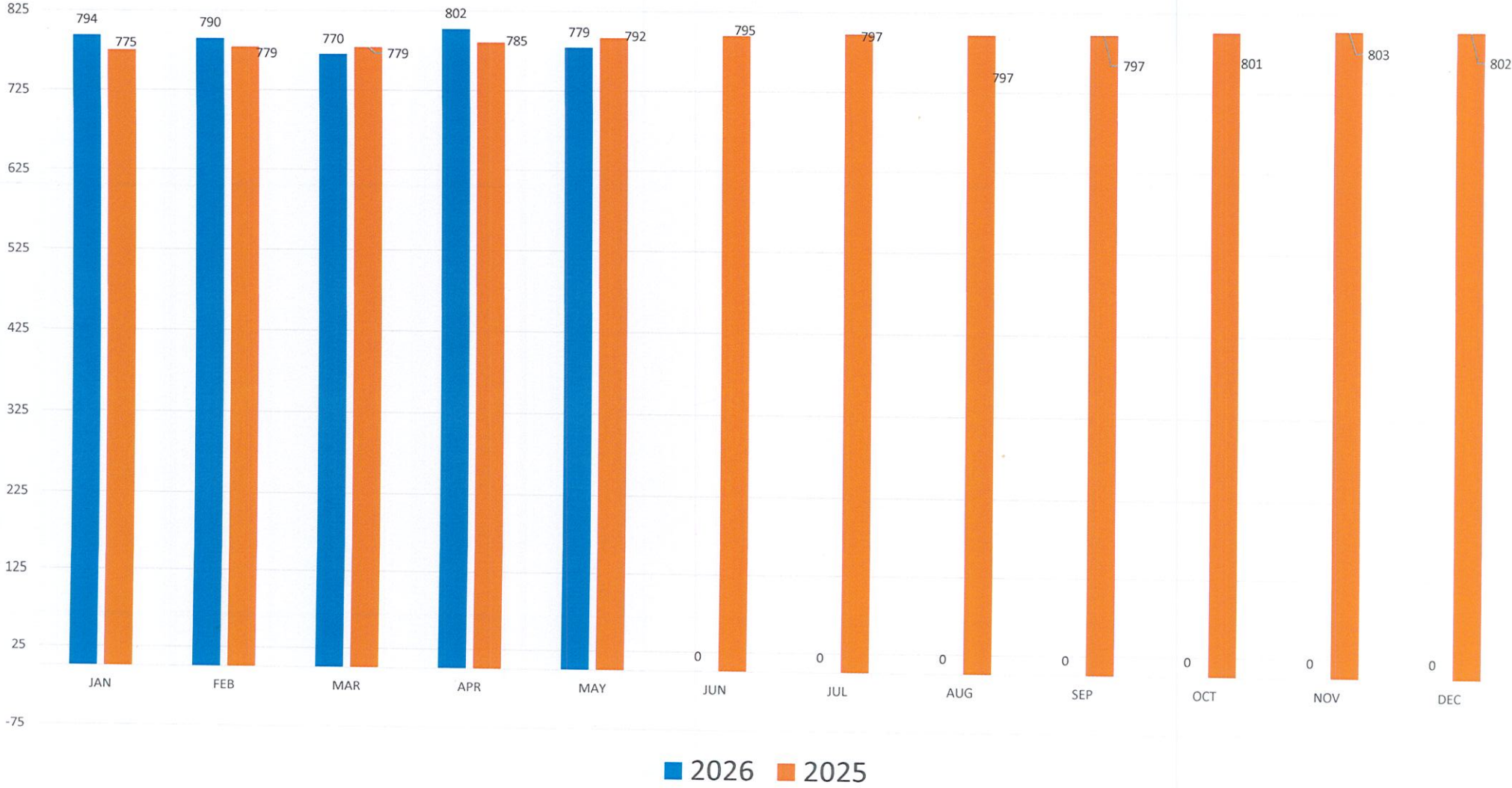
STATISTICS

ADMINISTRATIVE

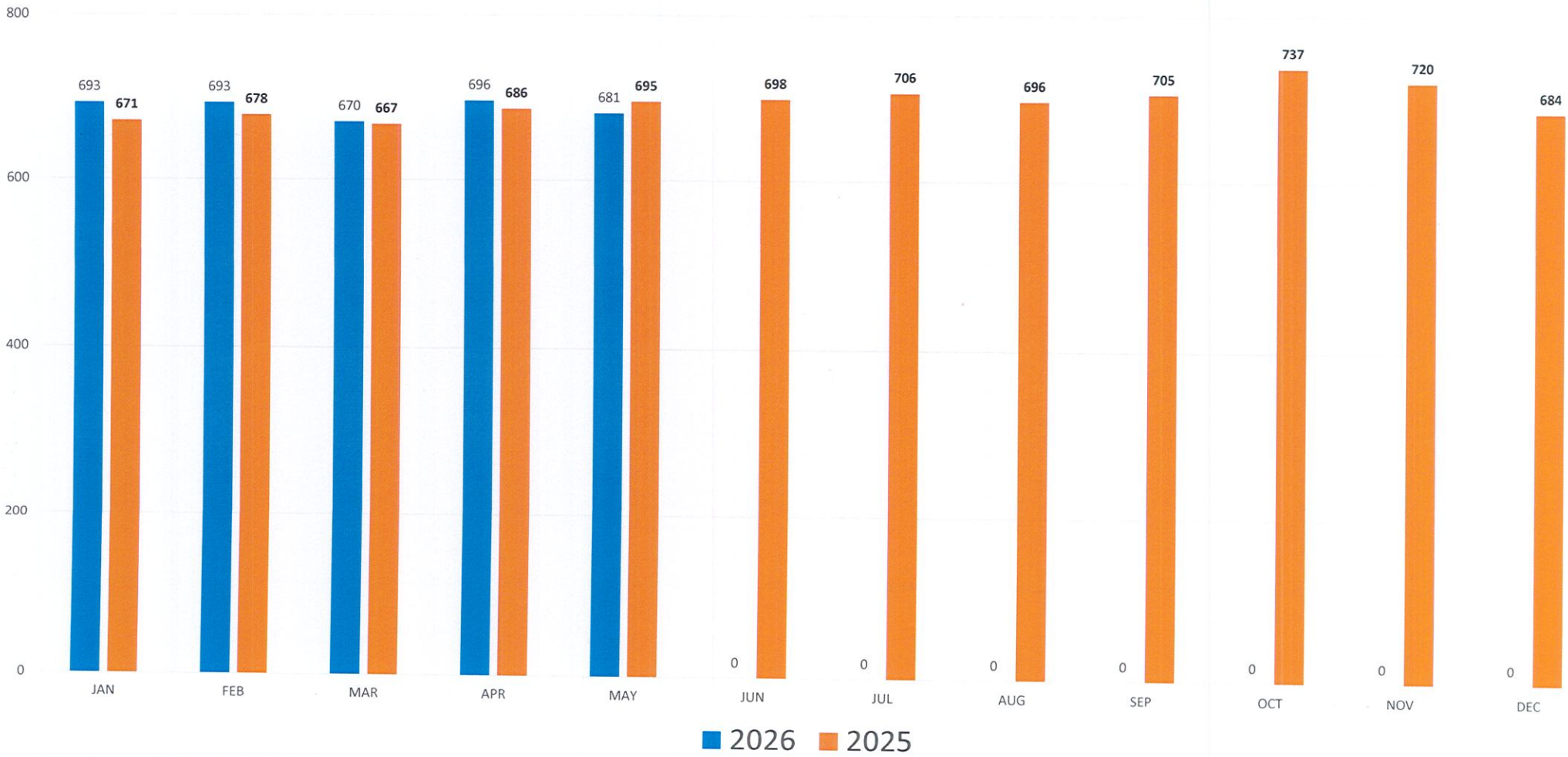
In House Population



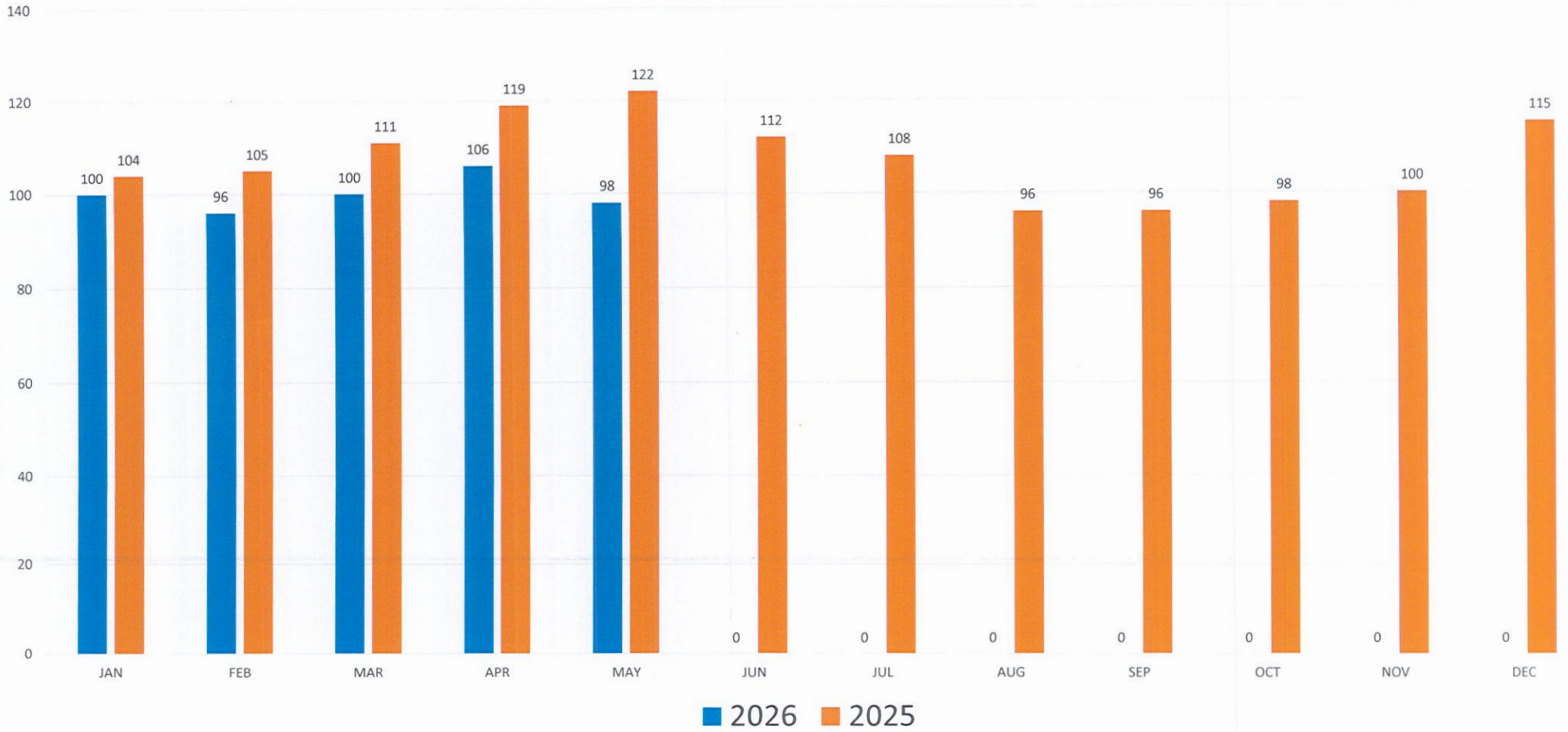
Avg Annual Comparison



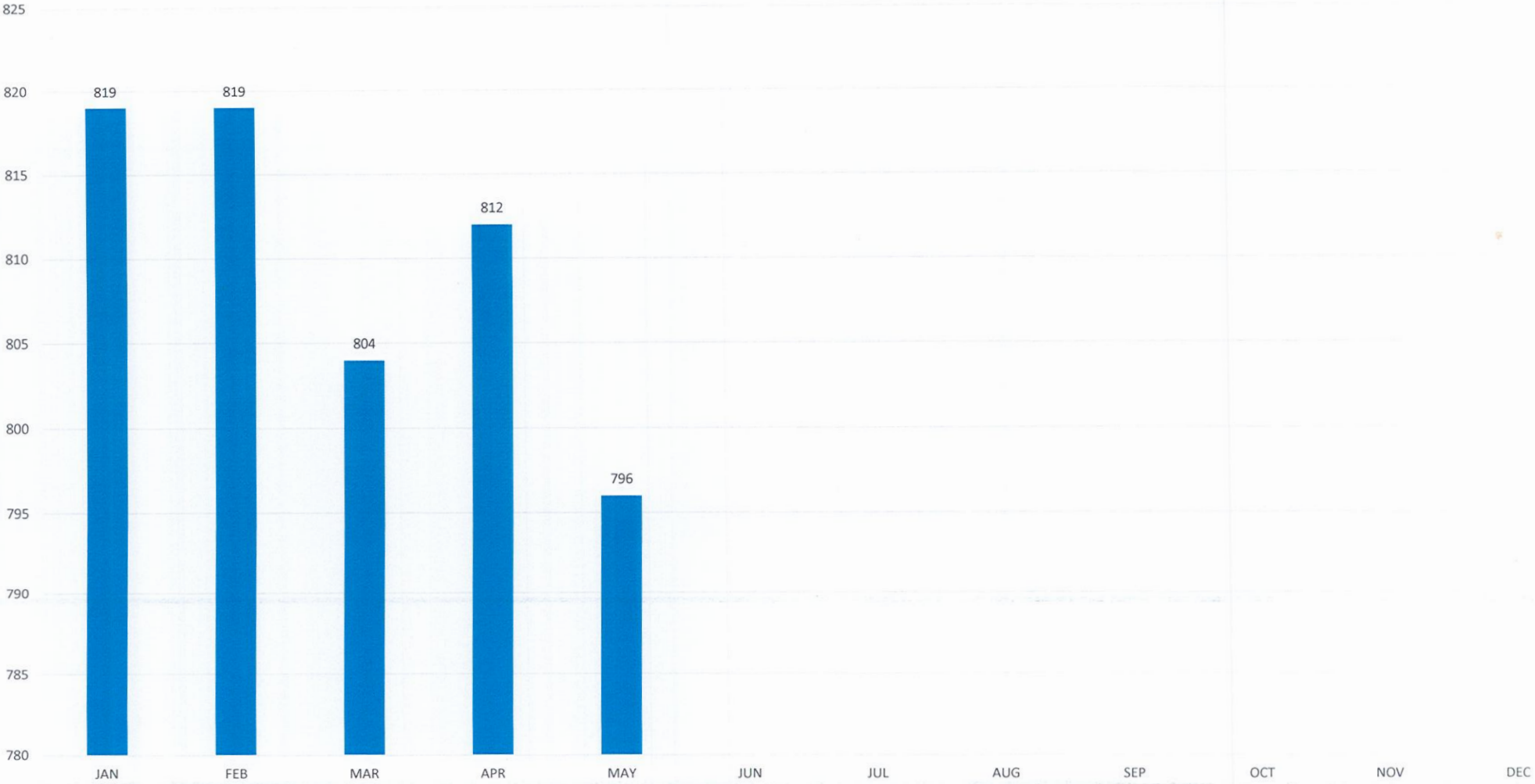
Avg Male Population Annual Comparison



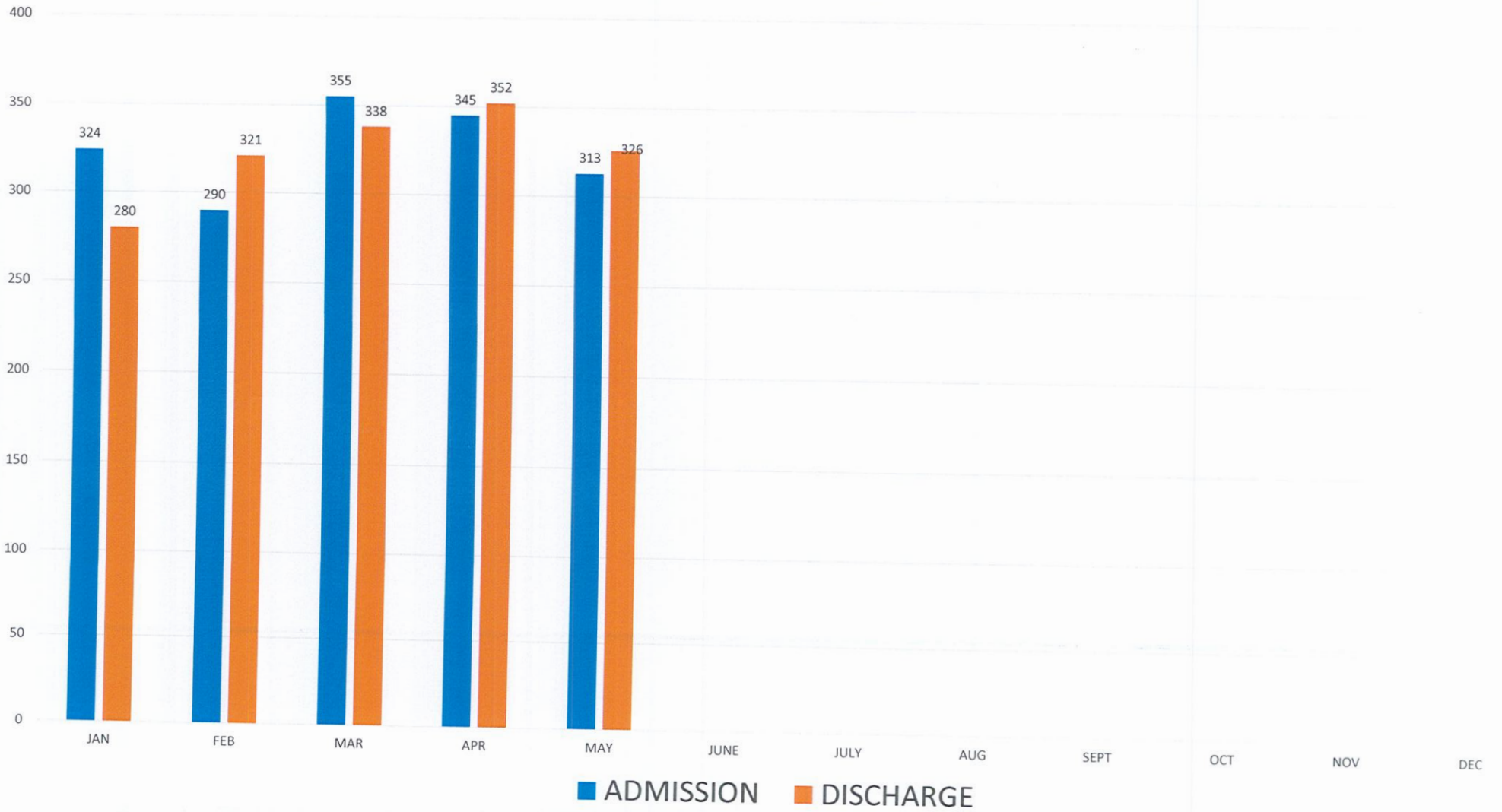
Avg Female Population Annual Comparison



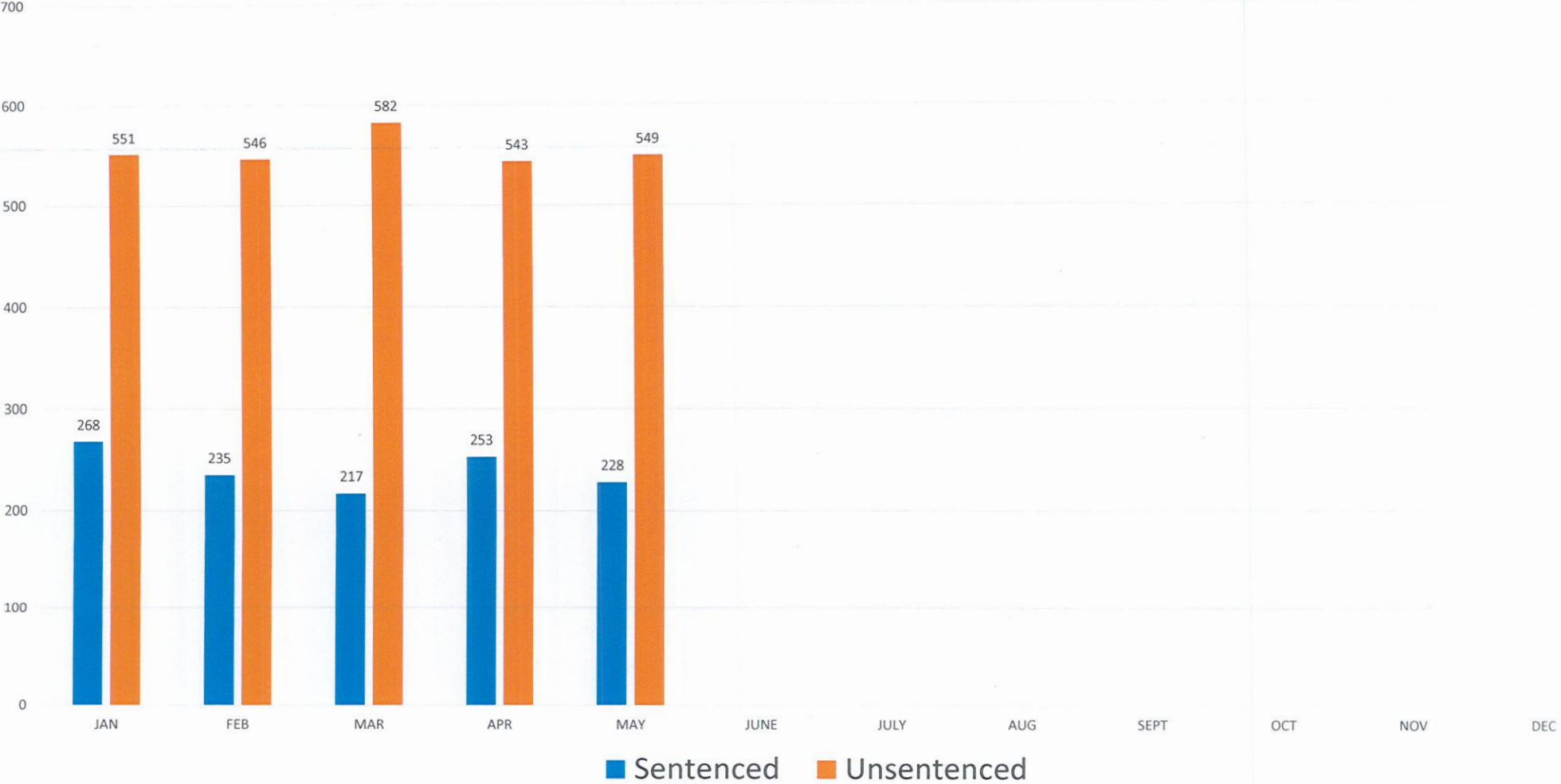
Highest Daily Population 2026



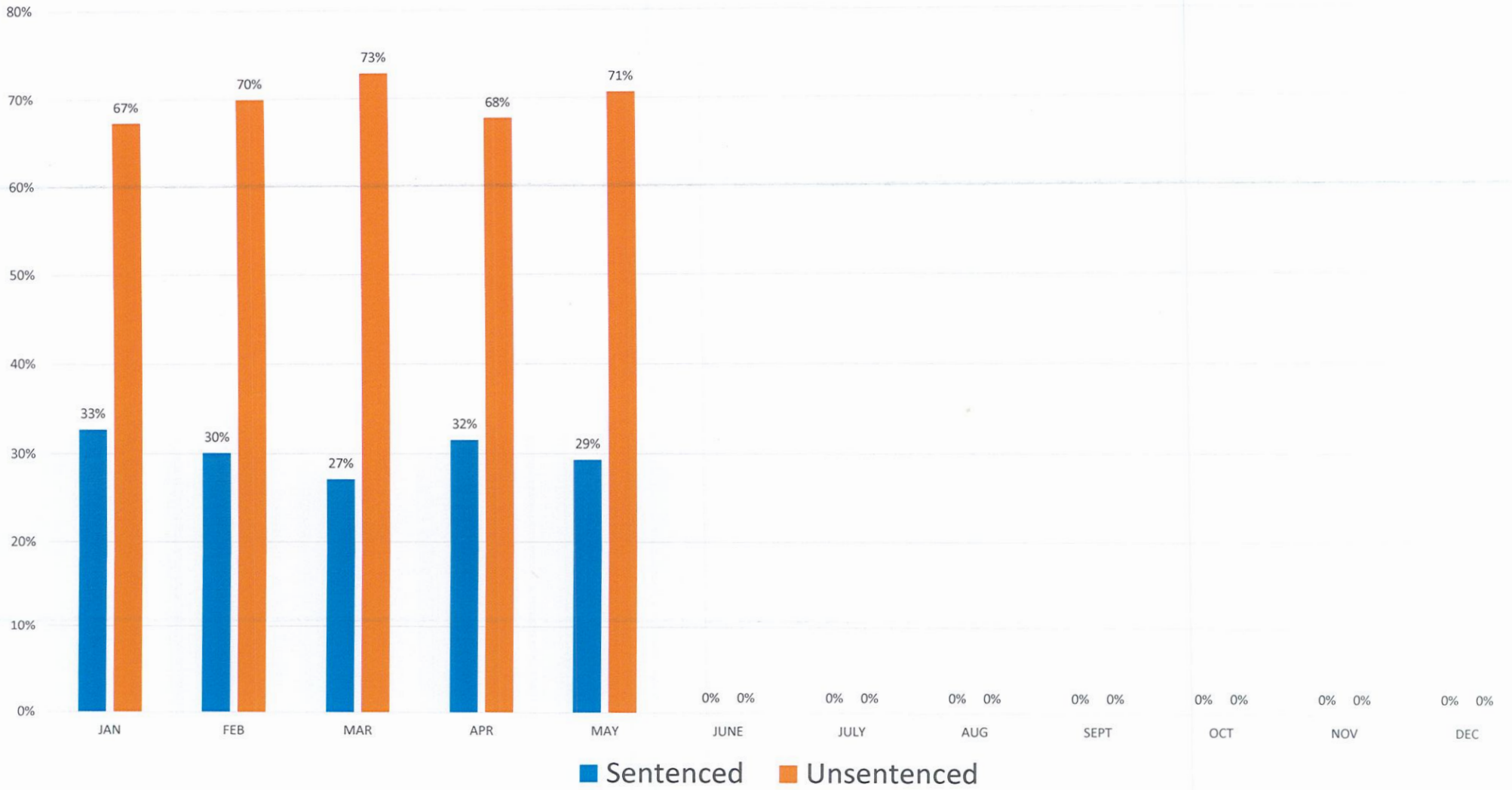
Admissions & Discharges 2026



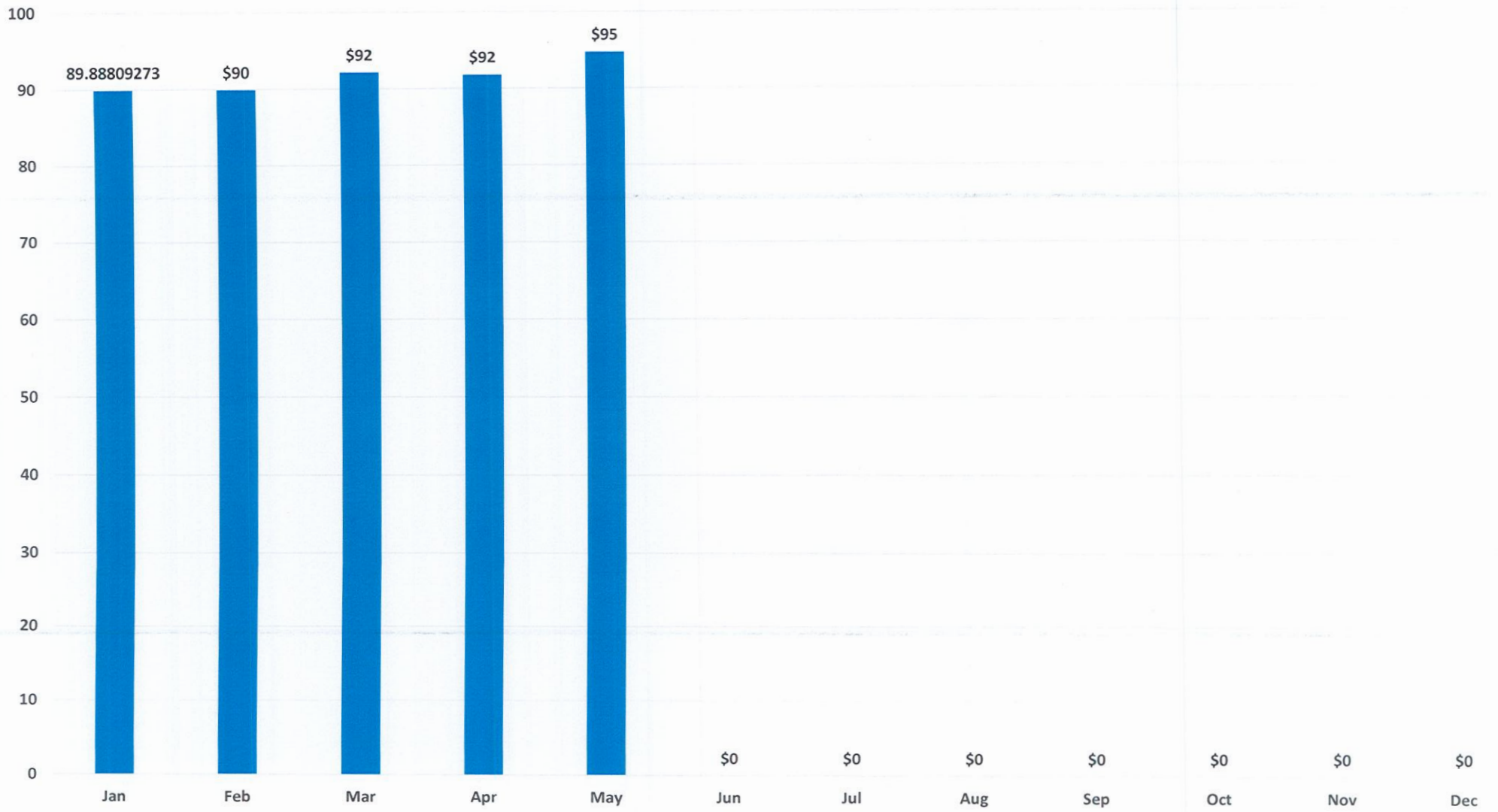
Sentence Status 2026



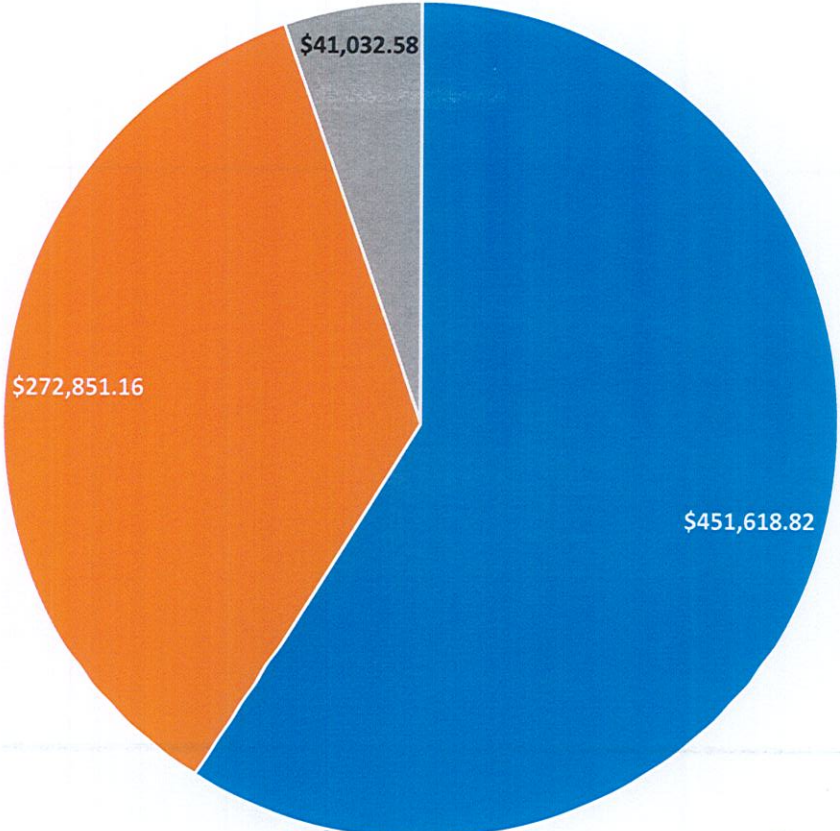
Sentence Percentage 2026



2026 Per Diem Rate



Revenue 2026

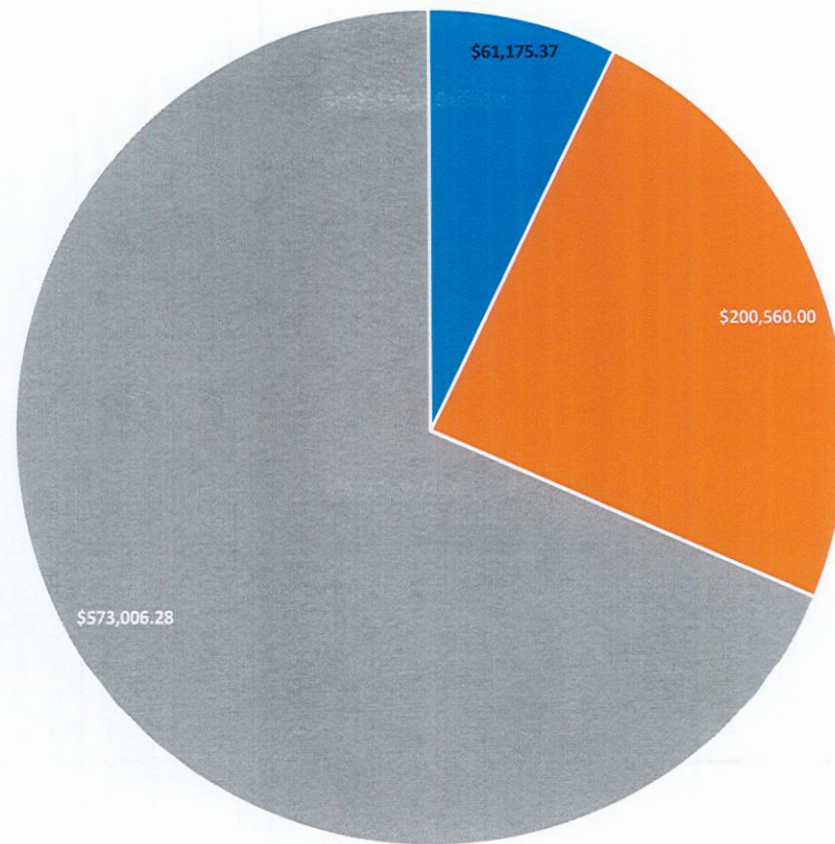


■ Commissary

■ Securus

■ Processing Fees

Inmate Financials 2026



■ Commitment ■ Lobby ATM ■ JailATM.com