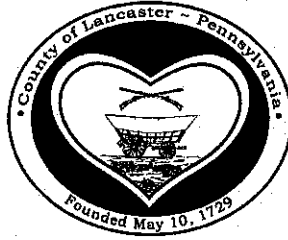


# LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, May 8, 2019

9:15 a.m. – Conference Room #701, 7<sup>th</sup> Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the April 17, 2019 Commissioners' Meeting Minutes and May 1, 2019 Commissioners' Meeting Minutes.
4. Old Business:
  - a. **Re-announcement:**  
There is no Work Session scheduled for Tuesday, May 21, 2019, and there is no Commissioners' Meeting scheduled for Wednesday, May 22, 2019.
5. New Business:
  - a. **Announcement:**  
The County of Lancaster will conduct public hearings to discuss the County's proposed Human Services Block Grant categorical funding allocations for Fiscal Year 2019-2020 on the following dates:
    - Thursday, May 23, 2019 at 3:00 p.m., Room 701, 150 North Queen Street, Lancaster;
    - Tuesday, May 28, 2019 at 6:00 p.m., Public Safety Training Center, 101 Champ Boulevard, Manheim;
    - Monday, June 3, 2019 at 3:00 p.m., Room 701, 150 North Queen Street, Lancaster;
    - Wednesday, June 5, 2019 at 9:15 a.m. during the County Commissioners' Meeting, Room 701, 150 North Queen Street, Lancaster, at which time the Board of Commissioners will consider the adoption of the Human Services Block Grant categorical funding allocations for Fiscal Year 2019-2020.

The block grant encompasses mental health and intellectual disabilities base funds, Act 152 drug and alcohol funds, behavioral health services initiative funds, Human Services Development Fund, and homeless assistance funding.

Public participation is invited.

"continued"

County Commissioners' Meeting

Wednesday, May 1, 2019

Page 2

b. **Presentation of "National Bike Month" Proclamation**

James Cowhey, Executive Director, Planning Commission  
Scott Standish, Director of Countywide Planning, Planning Commission  
Emma Hamme, Senior Countywide Planner, Planning Commission  
Alex Rohrbaugh, Senior Community Planner, Planning Commission  
Kristiana Barr, Senior Transportation Planner, Planning Commission  
Scott Haverstick, Chair, Lancaster County Planning Commission  
Adriana Atencio, The Common Wheel and Lancaster Bikes!  
Gregory Paulson, Lancaster Bikes!, and Chief of Staff to Representative Mike Sturla  
Anne Willias, Lancaster City Alliance and Lancaster Bikes!  
Tom Simpson, F&M and Lancaster Bikes!  
Dave Stauffer, President, Lancaster Bike Club  
John Mullineaux, Board Member, Lancaster Bike Club

c. **Lancaster Bike Club Presentation of Check to the County of Lancaster to Help Preserve the Heritage of the County's Covered Bridges**

Dave Stauffer, President, Lancaster Bike Club  
John Mullineaux, Board Member, Lancaster Bike Club  
Charles Douts, Director, Facilities Management

d. **Presentation of "Conservation District Week" Proclamation**

Christopher Thompson, District Manager, Lancaster County Conservation District

e. **"290<sup>th</sup> Year Anniversary of Lancaster County" Proclamation**

John Bennawit, Archives and Records Manager, Lancaster County Archives  
Thomas Ryan, President and CEO, LancasterHistory.org

f. **Resolution No. 30 of 2019 – Request For Proposal Award for the Development of the 2040 Metropolitan Transportation Plan**

James Cowhey, Executive Director, Planning Commission  
Jim Fasnacht, Senior Buyer, Purchasing

g. **Resolution No. 31 of 2019 – Planning Commission Budget Adjustments**

James Cowhey, Executive Director, Planning Commission

h. **Controller's Office – Statement of Work Extension**

Kathy Kunkel, Deputy Controller, Controller's Office  
Rebecca Dittenhafer, PeopleSoft Systems Administrator, Controller's Office

6. Business from Guests

7. Adjourn

*Note: The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*



# PROCLAMATION

## National Bike Month

May 8, 2019

County Commissioners  
Joshua G. Parsons, Chairman  
Dennis P. Stuckey, Vice-Chairman  
Craig E. Lehman

WHEREAS, the National League of American Bicyclists recognizes the month of May to be National Bike Month, the week of May 13 to be National Bike to Work Week, and May 17 to be National Bike to Work Day; and

WHEREAS, the bicycle is an economical, healthy, convenient and environmentally sound form of transportation, as well as an excellent form of recreation to enjoy Lancaster County's scenic beauty; and

WHEREAS, creating bicycle-friendly communities has been shown to improve citizens' health, well-being and quality of life, along with improving traffic safety, reducing pollution, congestion, and wear and tear on our streets; and

WHEREAS, Lancaster County's network of roads and trails attracts many bicyclists each year, including both residents and visitors, who support our local economy by enjoying hotels, restaurants, retail establishments, and cultural and scenic attractions; and

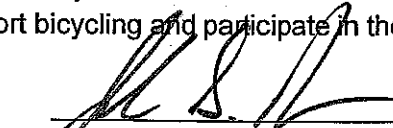
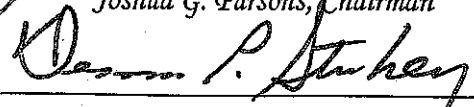
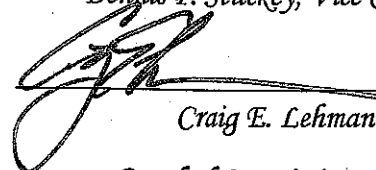
WHEREAS, throughout the month of May the residents of Lancaster County and its visitors will experience the joys of bicycling through educational programs, commuting events, charity events, or by simply getting out and going for a ride; and

WHEREAS, the County of Lancaster and its partners support greater public awareness of bicycle operation and safety education to reduce collisions, injuries, fatalities, and improve health and safety for everyone on the road; and

WHEREAS, the Lancaster County Transportation Coordinating Committee (MPO) recently adopted the *Lancaster Active Transportation Plan* – a plan undertaken jointly by the County of Lancaster, the Lancaster Inter-Municipal Committee and the City of Lancaster – to improve conditions for walking and biking and encourage more people to use active transportation.

NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA do hereby proclaim May 2019 to be "National Bike Month" throughout our proud County and urge all to support bicycling and participate in the events planned throughout the community.



  
\_\_\_\_\_  
Joshua G. Parsons, Chairman  
  
\_\_\_\_\_  
Dennis P. Stuckey, Vice Chairman  
  
\_\_\_\_\_  
Craig E. Lehman

Board of Commissioners of  
Lancaster County, Pennsylvania





County Commissioners  
Joshua G. Parsons, Chairman  
Dennis P. Stuckey, Vice-Chairman  
Craig E. Lehman

# PROCLAMATION

## Conservation District Week

May 5 – 11, 2019

WHEREAS, conservation districts are locally led units of government established under state law to promote the good stewardship and protection of the region's natural resources; and

WHEREAS, each district is led by a volunteer board of directors with strong ties to the community; and

WHEREAS, Farmers, public members and a member of county government who care and respond to local conservation needs, strategically decide which programs and services to offer; and

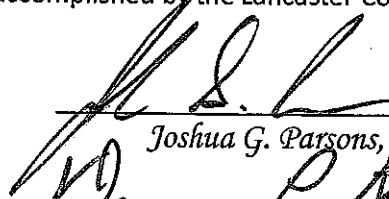
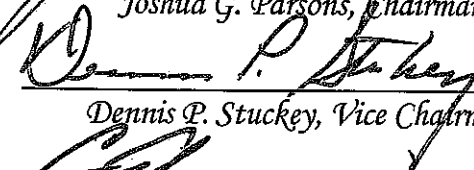
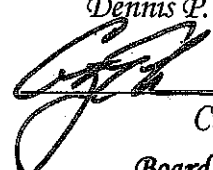
WHEREAS, it is understood that the best defense for protecting and improving the natural resources which make Lancaster County a great place to live, work and play is an active and engaged citizen in the local community who takes steps to create positive environmental change to combat our environmental challenges; and

WHEREAS, conservation district staff work directly with landowners and local governments providing resources and helping them manage and protect land and water resources on private and public lands; and

WHEREAS, the district also assists and coordinates with many partners including government agencies, private organizations, and businesses – to accomplish the important mission of supporting and helping landowners to conserve natural resources.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA that the week of May 5 - 11, 2019 be proclaimed as ----- "Conservation District Week" ----- acknowledging the important work accomplished by the Lancaster County Conservation District.



  
Joshua G. Parsons, Chairman  
  
Dennis P. Stuckey, Vice Chairman  
  
Craig E. Lehman  
Board of Commissioners of  
Lancaster County, Pennsylvania





County Commissioners  
Joshua G. Parsons, Chairman  
Dennis P. Stuckey, Vice-Chairman  
Craig E. Lehman

# PROCLAMATION

## 290th Year Anniversary of Lancaster County

May 8, 2019

WHEREAS, a plethora of settlers from England, France, Scotland and Switzerland were attracted by the area's rich soil and mild climate, along with promises of religious freedom; and

WHEREAS, William Penn's original three counties of Bucks, Chester and Philadelphia met the diverse needs of the Commonwealth through the 1720s. However, the influx of settlers to Penn's immense colony created new demands, particularly for those in the western reaches of Chester County; and

WHEREAS, the charter to create Lancaster County was in response to a petition to then Governor Gordon by area residents, due to a lack of law officials and the great distances to reach the Courthouse in Chester County; and

WHEREAS, on May 9, 1729, the Assembly of the Province of Pennsylvania passed a bill titled "Act for erecting the Upper Parts of the Province of Pennsylvania, lying towards the Susquehanna, Conestoga, Donegal, etc. into a County; and

WHEREAS, by that Act, the land which we know as our home became the County of Lancaster, the fourth County in the Commonwealth of Pennsylvania; and

WHEREAS, the size and boundaries of Lancaster County are not what they were when it was founded. Six other counties were subsequently created from the original Lancaster County, including Berks, Cumberland, Dauphin, Lebanon, Northumberland and York; and

WHEREAS, eight magistrates initially decided how to subdivide our county into townships and what names to call the 17 new districts; and

WHEREAS, today, the county is subdivided into 60 municipalities, comprised of 41 townships, 18 boroughs and 1 city; and

WHEREAS, among the first leaders appointed were county commissioners, clerk, coroner, treasurer, prothonotary, assessors, justices and sheriff; all of which are still active positions today; and

WHEREAS, the citizens of Lancaster County played an important role in the American Revolution serving as capital of the United States on September 27, 1777 when the Continental Congress met in our first county courthouse; and

WHEREAS, the second courthouse was also called the "State House" because the state legislature met there during 1799 to 1812 when Lancaster served the second time as our state capital; and

WHEREAS, two craft activities stand out as Lancaster County's contribution to the development of American civilization: the Pennsylvania Rifle and the Conestoga Wagon; and





Office of the Commissione

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Lancaster, PA 176  
Phone: 717-299-83  
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County Commissioners

Joshua G. Parsons, Chairman  
Dennis P. Stuckey, Vice-Chairman  
Craig E. Lehman

WHEREAS, the famous abolitionist and orator Frederick Douglass once wrote, "The battle for liberty began in Christiana," with the Christiana Riot, recognizing the pivotal role our citizens played in promoting freedom; and

WHEREAS, Thaddeus Stevens, local attorney and Member of Congress and one of our most famous citizens, also played a pivotal role in the cause for freedom and liberty by tirelessly working to abolish slavery and by advocating for public education; and

WHEREAS, James Buchanan, an attorney and perhaps our most famous citizen, was locally known for his debate and legal skill. He ultimately went on to serve in the Pennsylvania Legislature, as a Member of Congress, as Ambassador to Russia, as United States Senator, as Minister to Great Britain, as Secretary of State and as the 15<sup>th</sup> President of the United States (1857-1861). Today, he remains the only person to be elected President from the Commonwealth of Pennsylvania; and

WHEREAS, despite the obvious orientation toward agriculture, Lancaster County's early economic structure was complex and diverse for a frontier community. Commerce, food processing, craftwork and transportation were the principal financial activities; and

WHEREAS, today, Lancaster County maintains our strong agricultural heritage with 5,108 farms, generating \$1.5 Billion in product value in food, feed and fiber, are responsible for nearly a fifth of the state's agricultural output; and

WHEREAS, today, Lancaster County also maintains a strong and diverse local economy including contributions from the manufacturing, education, health care, live event production, industrial, retail, service and tourism industries representing 12,874 employer establishments and nearly \$29 billion in GDP, with 271,144 employed Lancaster County residents; and

WHEREAS, since the founding of Lancaster County the population has grown from 36,081 according to the 1790 Census to nearly 550,000 United States citizens in 2019, building on our long history as a dynamic and vibrant community.

NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, do hereby commemorate the 290<sup>th</sup> Anniversary of Lancaster County as we countdown to celebrating the 300<sup>th</sup> Anniversary of Lancaster County in 2029, nearly three centuries of history, heritage, and people that make Lancaster County unique. We call on all citizens to mark the anniversary of our founding with gratitude for our successful past, a hope for a better future and joy in our present good fortune.

Sincerely,

\_\_\_\_\_  
Joshua G. Parsons, Chairman

\_\_\_\_\_  
Dennis P. Stuckey, Vice Chairman

  
\_\_\_\_\_  
Craig E. Lehman

Board of Commissioners of  
Lancaster County, Pennsylvania



## **RESOLUTION NO. 30 OF 2019**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, Requests for Proposals were issued by the County of Lancaster on Friday, January 25, 2019 for the development of the 2040 Metropolitan Transportation Plan; and

**WHEREAS**, the sealed proposals for the above-mentioned service were opened on Thursday, February 14, 2019; and

**WHEREAS**, after extensive review, the County's evaluation team has recommended approval of the proposal submitted by Michael Baker, International, Inc.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA** to authorize the approval and execution of a Supplemental Agreement with Michael Baker International, Inc, Harrisburg, Pennsylvania to develop the 2040 Metropolitan Transportation Plan in accordance with the LCTCC Unified Transportation Planning Work Program, Contract 521160, Work Order 2-A, for Fiscal Years 2018-2020 in an amount not to exceed \$325,000.00 from date of execution through June 30, 2020 (100% Federal funding).

5/08/19

## **RESOLUTION NO. 31 OF 2019**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to approve the following budget adjustments:

### **REVENUE ACCOUNT:**

Planning Commission- **\$325,000.00 (+)**  
Pennsylvania Department of Transportation  
Work Order #2-A - Master Reimbursement Agreement 521160  
UPWP SPR Federal Funds  
A2600 14500 6311

### **EXPENDITURE ACCOUNT:**

Planning Commission - **\$325,000.00 (+)**  
Michael Baker International-  
Work Order #2-A - Master Reimbursement Agreement 521160  
A2600 14500 7318

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 8<sup>th</sup> day of May, 2019.

ATTEST: \_\_\_\_\_  
Lawrence M. George, Chief Clerk  
County of Lancaster, Pennsylvania  
Date: May 8, 2019

5/08/19



On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Controller's Office, to approve the following:

**Statement of Work #010418**

**Extension With:**

HyperGen, Inc.  
Roanoke, Virginia

**Purpose:**

To extend the existing Statement of Work to perform On-Demand Remote PeopleSoft Technical and Functional consulting services, including the following:

- Evaluation of PeopleSoft ePerformance to determine if it is the best option to implement the new employee evaluations.
- Assist with upgrade of Financials and HRMS to PeopleTools 8.57, as needed.
- Develop program to capture out time to assist in preparation of retirement quotes.
- Onboarding (online enrollment for new hires)
- Other projects as needed.

**Amount/Term:**

Not to exceed \$200,000.00 for the period January 1, 2019 through December 31, 2019.

5/08/19