

COUNTY COMMISSIONERS' WORK SESSION AGENDA

TUESDAY, APRIL 30, 2019

10:00 a.m. – Conference Room #701, 7th Floor

10:00 a.m.

EXECUTIVE SESSION ANNOUNCEMENT

PUBLIC SESSION:

Postpone approval of the April 2, 2019 Work Session Minutes, April 16, 2019 Work Session Minutes and April 23, 2019 Work Session Minutes.

Announcement:

- There is no Work Session scheduled for Tuesday, May 21, 2019, and there is no Commissioners' Meeting scheduled for Wednesday, May 22, 2019.

10:00 a.m.

Philp Colvin, Director, and Eric Bachman, Hazmat Administrator/Planner, Emergency Management Agency – Amended Grant Agreement (please refer to motion on tomorrow's agenda)

10:05 a.m.

Judith Erb, Executive Director, and/or John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services – Amended Agreements and Agreements (please refer to motion on tomorrow's agenda)

10:10 a.m.

Charles Douts, Director, Facilities Management – Easement Agreement (please refer to motion on tomorrow's agenda)

Other Discussion Items:

1. Appointments/Reappointments
2. May 1, 2019 Commissioners' Meeting Agenda

Adjourn

Note: *The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.*

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to approve the following:

Amended Grant Agreement With: Pennsylvania Emergency Management Agency
Harrisburg, Pennsylvania

For: To provide Hazardous Materials Emergency Preparedness funding for hazardous materials planning, preparedness and training through the Public Safety Training Center to County personnel and emergency responders.

Amount/Term: Not to exceed \$34,260.00 (80% Federal funding and 20% County funding absorbed by non-County generated revenue) for the period October 1, 2018 through September 30, 2019.

5/01/19

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Philip Colvin, Director
 Department: Emergency Management
 Date: April 23, 2019

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address):

Approval of Grant Agreement for Hazardous Materials
 Emergency Preparedness Grant
 PEMA 1310 Elmerton Avenue | Harrisburg, PA 17110

Proposed Program Budget Information:

Service	2018-19 Amount to be Approved	2017-2018 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
HMEP Grant			\$34,260.00		80%

Term of Contract: October 1, 2018 to September 30, 2019

Budget Comments:

Program Information/Description of Service:

The HMEP grant is a 3-year USDOT grant spanning Oct 1, 2016 through Sept 30, 2019. The funds are processed through PEMA on an annual basis. PEMA established a tiered system where grant year one was 10-01-16 through 09-30-17. Grant years 2 and 3 are a 24-month grant upon which funds allocated for Oct 1, 2018 through 09-30-19 is an amendment to the second grant year award. The grant covers 80% of the total project and the county (through funds budgeted in the annual EMA HMRF budget) absorbs the 20%. The total cost of training projects is \$34,260. The grant will reimburse the county \$ 27,408.00 and the remaining 20% (\$6,852.00) would be absorbed by non-county generated revenue.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

To take official action on this item?:

May 1, 2019

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Philip Colvin, Director
Eric Bachman, Hazmat Administrator/Planner

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Philip Colvin, Director
Eric Bachman, Hazmat Administrator/Planner

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

Exceptions to this deadline must be approved by the County Administrator.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Amended Agreement No. 1 With:** Aaron's Acres
Lancaster, Pennsylvania

Purpose: To add service lines W7059, W7060 and W7316 pertaining to Aaron's Acres Summer Program and Acts of Kindness Program.

Amount/Term: Increase the amount of the existing contract by \$47,625.98, for a total contract amount not to exceed \$52,926.58 for Fiscal Year 2018-2019.
2. **Agreement With:** Community Basics, Inc.
Lancaster, Pennsylvania

Purpose: To provide subsidized rent for individuals living at Park Avenue Apartments who are being served by Lancaster County Mental Health.

Amount/Term: Not to exceed \$31,000.00 for Fiscal Year 2019-2020.
3. **Amended Agreement No. 1 With:** Faithful Homes, LLC
Lancaster, Pennsylvania

Purpose: Site 0003 (Fresh Meadow Drive) was reclassified from a three-person home to a two-person home effective March 19, 2019 resulting in changes in service codes.

Amount/Term: Increase the amount of the existing contract by \$18,343.18, for a total contract amount not to exceed \$343,797.98 for Fiscal Year 2018-2019.
4. **Agreement With:** Simon Zimmerman, Esquire
Lancaster, Pennsylvania

Purpose: To provide mental health reviews for individuals being served by Lancaster County Mental Health.

Amount/Term: Not to exceed \$32,300.00, plus mileage reimbursement at the prevailing U.S. General Service Administration rate currently at \$0.58 for Fiscal Year 2019-2020.

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON MAY 1, 2019

from

LANCASTER COUNTY BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

Item #	Unit	Name of Contract Provider	Term	Budget Amount Being Requested	Percent of Increase/Decrease	Goals (Define goals by percentages when applicable)	Trends
1		Aaron's Acres	07/01/18 – 06/30/19	\$ 52,926.58	898.50% Increase	Provides programs to individuals being served by Lancaster County Intellectual & Developmental Disabilities.	Amendment #1: Added service lines W7059, W7060 and W7316 pertaining to Aaron's Acres Summer Program and Acts of Kindness (+\$47,625.98). Please see Provider Specific Terms & Conditions. N/A
2		Community Basics, Inc.	07/01/19 – 06/30/20	\$ 31,000.00	6.90% Increase	Provides subsidized rents for people living at Park Avenue Apartments who are being served by Lancaster County Mental Health.	
3		Faithful Homes, LLC	07/01/18 – 06/30/19	\$343,797.98	5.64% Increase	Provides Residential Community Homes Services to individuals being served by Lancaster County Intellectual & Developmental Disabilities.	Amendment #1: Site 0003 (Fresh Meadow Drive) was reclassified from a 3-person home to a 2-person home effective 03/19/19. The existing 3-person service codes for this site have an end-date of 03/18/19 (-\$51,676.56) and new service codes for 2-person services are added effective 03/19/19 (+\$70,019.74). Net change to contract cap is +\$18,343.18.

updated January, 2009

4	Zimmerman, Simon Esquire	07/01/19 – 06/30/20	\$ 32,300.00	-0-	Provides mental health reviews for individuals being served by Lancaster County Mental Health.	Mileage will be reimbursed at the prevailing US General Services Administration (GSA) rate; currently \$0.58 effective 01/01/19.
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On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

1. **Easement Agreement With:**

Abram K. Miller
Paradise, Pennsylvania

Purpose:

To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over certain property along Mill Creek Road, Sadsbury Township, Lancaster County (Tax Account No. 550-52056-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the East Octoraro No. 1 Bridge, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.

Amount:

\$762.00 in consideration for the permanent easement and \$2,274.50 in consideration for the temporary construction easement (Liquid Fuels funding).

Term:

Effective May 1, 2019 through completion of project.

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Charles Douts
 Department: Facilities Management
 Date: April 23, 2019

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App.,
 Change Order, Bid Award etc.)
 Right of way and temporary easement agreement
 for the East Octoraro # 1 Bridge Replacement

Provider Information: (Name, Address):
 Abram K. Miller
 1905 Mine Road
 Paradise, Pa

Proposed Program Budget Information:

Service	2019 Amount to be Approved	2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: _____

Budget Comments: _____

Program Information:
 Lancaster County proposes to replace the East Octoraro # 1 Bridge on Steelville Mill Road in Sadsbury Township.
 A 762 sq. ft permanent easement in the amount of \$762.00 and a 4,549 sq. ft. temporary easement in the amount of
 \$2,274.50 is being acquired from Abram K. Miller, 1905 Mine Road, Paradise, Pa. The easement will be funded with
 Liquid Fuel funds.

Complete sections pertaining to bid awards and Request for Proposals

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

May 1, 2019

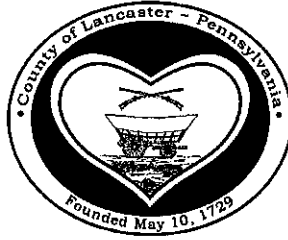
Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Charles Douts, Jr, Director, Facilities Management Department.

LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, May 1, 2019

9:15 a.m. – Conference Room #701, 7th Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the March 13, 2019 Commissioners' Meeting Minutes, April 3, 2019 Commissioners' Meeting Minutes and April 10, 2019 Commissioners' Meeting Minutes. Postpone approval of the April 17, 2019 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Announcement:**
There is no Work Session scheduled for Tuesday, May 21, 2019, and there is no Commissioners' Meeting scheduled for Wednesday, May 22, 2019.
 - b. **Emergency Management Agency – Amended Grant Agreement**
Philip Colvin, Director, Emergency Management Agency
Eric Bachman, Hazmat Administrator/Planner, Emergency Management Agency
 - c. **Behavioral Health/Developmental Services – Amended Agreements and Agreements**
Judith Erb, Executive Director, Behavioral Health/Developmental Services, and/or
John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services
 - d. **Facilities Management – Easement Agreement**
Charles Douts, Director, Facilities Management
6. Business from Guests
7. Adjourn

Note: *The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*