

LANCASTER COUNTY PRISON BOARD AGENDA
APRIL 19TH, 2018

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT: The Prison Board met in executive session on Thursday, April 19th, 2018 beginning at 8:30 am to discuss labor negotiations, litigation, potential litigation, and personnel matters related to the discipline, suspension and termination of employees.
4. APPROVAL OF MINUTES. March 15th, 2018. Submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Robert Wolfe
 - c. Inmate Services Report – Joseph Shiffer
 - d. Security Report- William Aberts
 - e. Administrative Report –Tammy Moyer
 - f. Facilities Management Report – Charles Douts
6. OLD BUSINESS
7. NEW BUSINESS
 - a. Suicide Prevent Task Force update- Larry George
 - b. Prison Stat – Date in April 23rd, 2018 at 1:30pm.
8. BUSINESS FROM GUESTS
9. ADJOURN

April 19th, 2018 9:15am
150 North Queen Street
Commissioner's Conference Room
7th Floor

WARDEN'S REPORT

Cheryl Steberger
Warden

PRISON BOARD
WARDENS REPORT
MARCH 15TH, 2018

- 2018 Best Practice Award Recipient – Prison Stat
- Population
- Penn Manor High School- Speech
- Met with Constables Association
- Chocolate Cross Day- Spoke at the Eden- Thanks to Justice of Mercy and all the Volunteers

OPERATIONS REPORT

ROBERT WOLFE
Deputy Warden

PRISON BOARD
OPERATIONS REPORT
APRIL 19TH, 2018

- Continuing Inspections- 6 month
- Policy and Procedure reviews
- 4 Chaplains attending “Correctional Chaplains Training” May 1-3 2018
- Attended the PCCA conference April 2018:
 - Assault Management Applications in Corrections
 - Hostage Negotiating
 - Sexual Harassment
 - Legislative Updates
 - Addiction for Veterans and First Responders
 - Act 80 Grant Funds / Vivitrol initiative

INMATE SERVICES REPORT

Joseph Shiffer
Deputy Warden for Inmate Services

**Inmate Services Department
Prison Board Report
March, 2018**

Vivitrol update

Criminal Justice Advisory Board (CJAB) conference

Justice & Mercy Chocolate Cross Day

Staff recognition: Inmate Services Specialist, Quinn Shaffer Corporal Luis Chirichello

See attached program statistical section for further information.

SECURITY REPORT

Major

William Aberts

PRISON BOARD
SECURITY REPORT
MARCH 15TH, 2018

- **Officer of the Month: March 2018**

12am-8am Shift:

Officer Michael COSTELLO. During the month of March, on two separate occasions Officer Costello found and confiscated contraband (possible illegal substances) in which the individuals intended to introduce to the facility. Officer Costello's observations and diligence to his duties is commended and was a vital part of the Commitment process.

8am-4pm:

Officer Travis REIFSNYDER is a 12 ½ year veteran of the Lancaster County Prison. He has gone 'above and beyond' in regards to training new staff. His proficiency in the training department, positive attitude, and his exceptional level of professionalism has not gone unnoticed by his Supervisors. The Training Sergeant continually praises the hard work and effort he puts forth. He is experienced, level-headed, and knowledgeable. He can handle any situation that arises with ease. He is frequently given assignments which he completes with little-to-no supervision. He is also known for his willingness to adjust his working hours at a moment's notice to enable him to come in early or stay late to handle these assignments. We thank him for his high level of job dedication and encourage him to actively seek promotion.

4pm-12am:

Officer Robert TURKA. Officer Turka performs at a level above what is expected of a one-and-a-half-year Officer. He has worked to clear himself in 2000, CC2, C-Main, Lobby, MHU. He is currently a member of the transport team and is often utilized. His attendance is also well above what we would call the average.

- **Promotion:**

Officer Gerardo Reyes to Sgt. Gerardo Reyes.

Sgt. Reyes has been employed at the facility since August of 2012. He is currently a member of FERT, CERT and the Transport Team. Sgt. Reyes is also a Field Training Officer since 2016. Sgt. Reyes served in an active duty status in the United States Marine Corps from 2004-2012, during this service he held several different billets as well as received numerous awards.

- Policy and Procedure Review
- Institutional Inspections

ADMINISTRATIVE SERVICES REPORT

Tammy S. Moyer
Director of Administration

Administrative Services Report

April 2018

In a continued effort to eliminate contraband from entering the facility we have eliminated the Personal Book Program. Notification went out to inmates and onto our website for friends and family that we would no longer be accepting personal books through the mail. We contacted Barnes and Nobles since many of the incoming books came from the local store. They posted signs in their store to advise their customers and put the change notice on their website. The transition took approximately one month and April 16th was the last day for families to pick up any extra books the inmate did not want to keep.

Acknowledging the fact that reading is very important, particularly to our population we have earmarked money in the inmate welfare fund to increase the size of the in-house library. In the last month we have added over 3,000 books. Heather Nunemaker and Cody Scheid made arrangements to select and purchase books from the Quarryville Library prior to their public book sale. Heather also arranged and accepted a 2600 book donation from Penn Manor High School. We will continue our efforts to expand our library.

Last month I reported that one of our grants was delayed due to website issues. The issues have been corrected and the grant has been submitted. We have not yet received notification of the award.

FACILITIES MANAGEMENT REPORT

Charles Douts, Jr
Director

Facilities Management

Monthly Prison Activities Report

April 2018

Prison:

Personnel

- CGL has one vacant position

Maintenance Items

- Replacement of Kitchen roof top heating unit scheduled for June.

Projects

- P.O. issued for elevator upgrades, waiting on installation schedule from the contractor, components on order
- Pre-construction meeting scheduled with contractor for Building B roof replacement
- Vendor conducted another equipment survey on March 8, for Control Room upgrades, anticipate 6-8 month window until completion.

Respectfully Submitted

Charles E. Douts, Jr.

Director

County of Lancaster, Facilities Management

STATISTICAL ADDENDUM

INMATE SERVICE STATISTICS

PRIME CARE MEDICAL, INC. +

Facility: LANCASTER COUNTY PRISON

Statistical Summary Report

Year 2018

Rev A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
FACILITY STATISTICS													
Monthly ADP	826	876	877										860
Deaths	0	0	0										0
Total # of Patients in the Hospital	4	4	6										14
Total # Patient Days	21	9	18										48
Total # Intake Screenings	439	332	370										1141
# of Intake Screenings	2	7	10										19
# of Grievances	0	0	0										0
# of Founded Grievances	18	32	41										91
# of Adverse Patient Occurrences	105	118	123										346
# of Patients Detoxed	0	0	1										1
# of Patients on Restraints	0	0	1										1
# of Shifts Involving Restraints	0	0	1										117
# of Medical Transports	39	39	39										0
# of Infirmity/Medical Housing Admissions	0	0	0										1
In-House Surgeries	0	0	1										82
In-House EKGs	30	24	28										114
In-House X-Rays	33	36	45										114
OUTSIDE CONSULTATIONS													
Allergy	0	0	0										0
Cardiology	3	3	3										9
Dermatology	0	0	0										0
Dialysis	0	0	0										0
ENT	0	0	0										29
Emergency Room	8	10	11										13
Ambulance Trips	4	5	4										2
Gastroenterology	1	0	1										2
General Medicine	0	0	0										0
General Surgery	0	0	0										0
Gynecology	0	0	0										0
Hematology	1	0	0										1
Methadone	0	0	0										0
Neurology	0	1	0										1
Neurosurgery	0	0	0										0
Obstetrics	12	11	11										34

John R. Baughman

PRIME CARE MEDICAL, INC. +

Facility: LANCASTER COUNTY PRISON

Statistical Summary Report

Year 2018

Rev A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Oncology	0	0	0										0
Ophthalmology	2	2	2										6
Orthopedics	9	10	5										24
Physical Therapy	0	0	0										0
Plastic Surgery	0	0	0										0
Podiatry	0	0	0										0
Proctology	0	0	0										0
Psychiatry	0	0	0										0
Surgery Performed	0	0	0										0
Thoracic Surgery	0	0	0										0
Urology	0	1	0										1
Outside X-Rays (CT, MRI, etc.)	0	2	2										4
Wound Clinic	2	2	3										7
Diagnostic Test (outside)	0	0	0										0
Other Trips / Outside Consults	1	2	1										4
Total Outside Consultations	43	49	43		0	0	0	0	0	0	0	0	135
MEDICAL - SICK CALLS													
MD Sick Call	34	28	32										94
NP/PA Sick Call	460	439	547										1446
MD/PA/CRNP Sick Call	494	487	579		0								1540
Nurse Sick Call	443	401	426										1270
MD Physicals	2	5	5										12
NP/PA Physicals	162	102	174										438
Nursing Physicals	198	144	202										544
Annual Physicals	10	10	8										28
MENTAL HEALTH													
Psychiatrist / Groups Seen	0	0	0										0
Psychiatrist / Individuals Seen	169	168	205										542
Psychologist Groups	0	0	0										0
Psychologist / Individuals Seen	480	542	755										1777
M.H. Worker Groups	0	0	0										0
M.H. Worker / Individuals Seen	675	507	386										1568
# of Involuntary M.H. Commitments	7	8	8										23
# of Patients Waiting Transfer to State Hospital	2	1	1										4

PRIME CARE MEDICAL, INC. +

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Year 2018
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# of Patients on Suicide Watch	103	77	111										291
# of Attempted Suicides	1	0	0										1
# of Completed Suicides	0	0	0										0
# of Patients on MH Scale as Category - A	183	198	183										564
% of Patients on MH Scale as Category - A	22.2%	22.6%	20.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	21.9%
# of Patients on MH Scale as Category - B	214	222	203										639
% of Patients on MH Scale as Category - B	25.9%	25.3%	23.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	24.8%
# of Patients on MH Scale as Category - C	314	314	290										918
% of Patients on MH Scale as Category - C	38.0%	35.8%	33.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	35.6%
# of Patients on MH Scale as Category - D	43	50	55										148
% of Patients on MH Scale as Category - D	5.2%	5.7%	6.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.7%
DENTAL													
Extractions	14	20	10										44
Fillings	1	0	0										1
Exams	78	58	49										185
Other	6	0	3										9
Total Patients Seen by Dentist	99	78	62										239
Patients seen by Oral Surgeon	0	0	0										0
# of Annual Dental Exams	12	6	4										22
PHARMACY													
# of patients on Psych Meds	279	312	323										914
% ADP on Psych Meds	33.8%	35.6%	36.8%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	35.4%
# of patients on Medical Meds	386	352	308										1046
% ADP on Medical Meds	46.7%	40.2%	35.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	40.7%
# of patients on HIV Meds	7	6	8										21
% ADP on HIV Meds	0.8%	0.7%	0.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.8%
# of patients on OTC Meds	106	119	102										327
% of ADP on OTC Meds	12.8%	13.6%	11.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	12.7%
DISEASE CASES													
HIV Test Done	382	332	286										1000
HIV Cases	7	7	9										23
AIDS Cases	0	0	0										0
Hepatitis Cases	100	84	101										285
Syphilis Cases	0	0	0										0

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Gonorrhea Cases	0	0	0	0									0
# of Pregnant Females	9	6	7										7
# of Miscarriages	0	0	0										0
# of Abortions	0	0	0										1
# of Deliveries	0	0	1	1									7
# of patients isolated to rule out MRSA	2	1	4										2
# of confirmed MRSA cases	0	1	1	1									4
TB Treatment	1	2	1										1038
PPD Test	385	300	353										19
(+) PPDs	6	4	9										11
RPR Test	5	2	4										121
CHRONIC CARE													
# of Chronic Care Asthma/COPD/Pulmonary	39	39	43										150
# of Chronic Care Diabetes/Endocrine	48	52	50										308
# of Chronic Care HIV/AIDS/Hep. C	107	91	110										338
# of Chronic Care Hypertension/Cardio	110	112	116										22
# of Chronic Care OB/GYN/Pregnant	9	6	7										62
# of Chronic Care Seizure/Neurology	22	21	19										
PRIMECARE RESPONSIBLE													
Monthly Environmental Checks		2/28/2018											
Staff Meeting Date		2/15/2018	3/28/2018										
QI Meeting Date			3/15/2018										
Number Chart Audits													
Quarterly Administrative Meetings													
Quarterly Infection Control Meetings	NA	NA	NA										
STAFF IN-SERVICE TOPICS													
Bi-Annual Orientation Review, PPD, TB Treatment and Prevention													
Annual Policy Review, MRSA Recognition and Treatment													
Nursing Protocols, RN Health Assessments													
Triage/Disaster Training, Seizure Training													
Psychiatric/MH Emergencies/ Suicide Prevention													
Sexual Assault/PREA													

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Statistical Summary Report

Year 2018

Rev A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Medication Administration													
Patient Safety/Workplace Safety													
Dental Assessments													
Sexual Harassment, HIPAA (Corporate), Hospice/Palliative Care in the Correctional Setting													
Management of the Pregnant Female, Detox Protocols													
Medical Assessments/BBP													

AVERAGE DAILY PARTICIPATION

<u>Average Daily Participants:</u>	<u>March. 2018</u>
Community Employed Males:	44
Community Employed Females:	05
Community Service Males:	10
Community Service Females:	00
TARP PROGRAM	10
<u>Inmates in Treatment Programming:</u>	
Males:	01
Females:	01
<u>Inmate Trustees:</u>	
Male:	03
Female:	00
<u>Unassigned Inmates housed in Work Release:</u>	
Males:	19
Females:	00

WORK RELEASE REPORT –March. 2018

	<u>March. 2018</u>
New Placements:	Male: 22 Female:03
Pre-incarceration Employment;	Male: 20
Employment secured by inmate	Male 0 Female 0
Employment secured by WR	Male 05 Female 00
Removals from program	Males: 02 Female 01
Suspensions	Males 01 Female 01
Releases	Males 18 Female:03

WORK RELEASE FINANCES

	<u>March./2018</u>	TARP
Board and Lodging	10,248.33	Board and Lodging: (8 hired 4-6-18)
Drug Test Fee	288	Drug Test Fee
Fines/Costs	9,457.75	Fines/Costs
Money to Family	13,476.00	Money to Family

COMMUNITY SERVICE MONTHLY STATISTICS

MARCH 2018

DAYS	PROJECTS	# inmates	HOURS	Dollar amt
23	CITY STREETS	4	704	\$5104.00
1	BOOK PICK UP	2	11	\$79.75
6	IN HOUSE	7	112	\$812.00
08	INPACT MINISTRIES	5	1080	\$7830.00
MAR 2018 4		18	1907	\$13825.75
YEAR TO DATE 2018 15		56	4438	\$32181.00
MAR 2017 TOTALS 6		23	1044	\$7373.25
YEAR TO DATE 2017 14		64	2727	\$19198.75

**COMMUNITY SERVICE MONTHLY REPORT & STATISTICS
MARCH 2018**

submitted by: Dave Leeper

date: April.5,2018

During the month of Mar. There was a total of (4) project the prison community service detail took part in. The duties preformed were helping the Library with their book storage. Also, the city streets department was helped with the cleaning of city streets. Also, several in house projects were worked on. Also, In pact ministries was helped with the working on homes in Lancaster County. Also, a total of 44 background checks were done.

COMMUNITY SERVICE MONTHLY REPORT AND DEMOGRAPHICS FOR MAR 2018

DATE: April .5 ,2018

SUBMITTED BY : DAVE LEEPER

	MAR 17	17TOTALS	MAR 18	TOTALS 18
# Inmates on program	11	30	10	28
Average age	35	35	36	36
Skilled Labor	01	01	01	01
Un Skilled Labor	10	28	09	27
White	07	22	08	23
Black	02	05	01	03
Hispanic	02	04	01	02
Asian	00	00	00	00
#inmates used	23	64	18	56
#projects	06	14	04	15

# man hours	1044	2727	1907	4438
Total dollar amount	7373.25	19198.75	13825.75	32181.00
#inmates removed	01	01	01	01
past participant	01	02	02	06

DEPARTMENTS

COUNSELORS	589
CLASSIFICATION	87
CHAPLAIN	547
PROBATION/ PAROLE	403
PUBLIC DEFENDER	431
MH/MR	11
VOC./ EVAL.	272
RECREATION	8
WORK RELEASE	114
DRUG & ALCOHOL	266
EDUCATION	89
MEDICAL	45
BAIL ADMIN.	45
DEPUTY WARDEN IS	137
DOM. REL.	11
TOTAL	3,055

Counselor Dickson responds to inmate questions on all housing units, at night. She is responsible for ALL G-1 intakes. She continues to call, e-mail and holds conference calls with various inmates' attorneys, ICE as well as Adult Probation and Parole services. Counselor Dickson assists inmates in obtaining information about their cases including: court dates, communicating with their attorneys, parole plans, Sentencing dates and Birth certificates and social security cards. In addition, Ms. Dickson conducted AA/NA/RECOVERY GROUP meetings for females and males. Counselor Dickson also clears inmates off status and moves inmates out of G-1. She has been assisting with a mental health group on Wednesday afternoon in partnership with Mental Health America. She also gives new commits (G-1) an intake packet. It provides, visitation times and days for every block, hands out a 2-1 application, if inmates want to participate in the program, a suicidal hotline paper, and information on rehabs, jobs, food, health insurance and many other benefits in the Lancaster area. Also, provides inmates with drug, mental health, VA court applications. She also, helps with Family services advocate, to schedule meetings with inmates and their children, also, helps make sure the application are filled out properly. And at time with CYS, if there is a court order for visitation. She is currently the notary at LCP. She also conducts 30 PREA reviews for G-1.

Chelsea Young is the new Drug and Alcohol counselor for Lancaster County Prison. Counselor Young is the block counselor for D-Block and D-Block Annex. Her housing units include ITP females and work release females. She does assist inmates by obtaining release dates and case information, contacting attorneys, facilitating treatment/rehabilitation options for inmates, and responding to inmate requests. Counselor Young completes 30 day PREA reviews as well as intakes when necessary. Young has also completed classification training, and she will cover these responsibilities when needed. She is currently working closely with Work Release, New Beginnings, AA and NA programs for the women.

Counselor Nunemaker is responsible for hiring male inmates to work in the kitchen and supply. She is also responsible for all inmate pay at Lancaster County Prison. Counselor Nunemaker is also the block counselor for the male inmates on C-Main. This involves, answering inmate requests, facilitating phone interviews with various halfway houses and responding to problems regarding inmate pay. In February, counselor Nunemaker completed inmate pay every Monday morning. 30 day PREA reviews were also completed this month. She also responded to inmate requests and all questions from the inmates on C-Main. Local MDJ offices were continued to be contacted for any inmate on C-Main that wanted to try and resolve traffic and non-traffic warrants before their release. Counselor Nunemaker visited the local book store for book donations and sorted them for the prison's library. During the month of February, Counselor Nunemaker began the process of working with a local bookstore to begin organizing the prison library.

Classification Specialist Coleman did complete classification duties to include entering info into UCM and Classification spreadsheets. In addition, requests were answered over a month period all were copied and placed in inmate's behavioral files. He did answer phone calls for blocks Class and Ad-Seg and all information was documented in UCM. In addition, counselor Coleman did work on getting inmates signed up for various treatment facilities by completing application, referrals, and phone interviews. Counselor did train with the LCP CERT and LCP CNT this month. He did visit Ad-Seg on different occasions and did not this in the POB.

Throughout the course of this month Counselor Shaffer, Quinn as part of the Mental Health Court Team attended Mental Health Court Team Meetings along with Mental Health Court Sessions. He has also completed several PREA Reviews as well as General Inmate Intakes. Counselor Shaffer did also meet with several inmates to go over any questions or concerns that they may have on units MHU and 3-5. Along with the in house Mental Health Meetings Counselor Shaffer also attended a Mental Illness Substance Abuse Team (MISA) Preparation Meeting as well as a MISA Meeting at BHDS Main office 150 North Queen Street. Also on Tuesdays Counselor Shaffer participated in Prime Care's Mental Health meetings which are held every Tuesday.

Inmate Services Specialist Marisol Garcia, works as the 2-5 female Block Counselor at the Lancaster County Prison. She did see inmates throughout the month of March, she facilitated phone calls to inmates from their lawyers, Family members, Housing advocates etc. She assisted inmates in looking for places to go upon release from the institution, as well as just listening to them. ISS Garcia provided applications to inmates who requested assistance with the following: Welfare benefits, Mental Health, Drug court, and Veteran Court applications. ISS Garcia has also contacted families with their loved one's concerns, and any instructions needed for visits, phone calls, or any resources upon discharge. She has also filled in the Classification Department, when needed in the month of March. She also completes PREA reviews every week; and Intakes as needed. She also aids the other ISS when they need the assistance. She has attended Mental Health meetings held here at the facility. She has been the liaison between, Private Lawyers, Public Defenders, Probation & Parole officers, as well as representative of Justice and Mercy. She has also assisted inmates and their families whom do not speak English. ISS Garcia is also one of our RHU Hearing chairman, she is responsible for conducting our female RHU hearings; as well as sitting in the board for the male RHU. ISS Garcia has also assisted our Spanish speaking population as needed throughout the month of March. She also attended mandatory trainings for the month.

PREA Specialist Alex Miller is responsible for ensuring that the facility maintains PREA compliance. She is responsible for reviewing inmates who are identified as a potential sexual victim or potential sexual predator based on the PREA intake every 30 days as well as the inmates on her assigned housing block. She also handles inmate reports of PREA incidents, assists with investigations as needed and enters the information into the PREA database. After a PREA incident is reported, she is responsible for informing the inmate of the outcome of the investigation and monitoring said inmate for retaliation for a period of 90 days. She also assists with intakes when necessary. At the time of intake, she goes over an orientation with the inmate that includes various topics, hands out a 2-1 application, if inmates want to participate in the program, suicide hotline information, and information on rehabs, jobs, food, health insurance and many other benefits in the area. Also, provides inmates with drug, mental health, and VA court applications when requested. PREA Specialist Miller assists inmates in obtaining information about their cases, such as court dates or release dates and answers all requests and direct services for 2-2. She calls, e-mails and holds conference calls with inmates' attorneys and probation officers. She also assists with the female intakes and the classification department, as necessary. She assists with reviewing inmates on special statuses, to determine if they can be removed. PREA Specialist Miller holds a "Reading for your Children" program on Thursday nights that allows inmates to read a book while being recorded, and then she sends the book and DVD to the inmate's children. She also coordinates and assists with sexual assault counseling every Tuesday and Thursday, provided by the YWCA.

WOMEN'S DRUG AND ALCOHOL GROUP

Compiled by: Mary Clary / BS CADC / Substance Abuse Counselor Lancaster County Prison

March 2018

NUMBER OF PROGRAM PARTICIPANTS : 14

AVERAGE AGE: 31

RACE:

CAUCASIAN: 11

AFRICAN AMERICAN: 2

HISPANIC: 1

ASIAN:

OTHER:

AVERAGE SCHOOL GRADE COMPLETED: 12th

NUMBER OF INMATES WHO FURTHERED EDUCATION: 2

MARITAL STATUS:

MARRIED

WIDOWED:

DIVORCED:

REMARIED:

SEPARATED:

NEVER MARRIED: 14

SUBSTANCE ABUSE USE:

DRUGS ONLY: 7

ALCOHOL ONLY: 3

BOTH: 4

HAD PRIOR SUBSTANCE ABUSE TREATMENT: 12 14 Total experiences-both inpatient and outpatient

AVERAGE NUMBER OF INCARCERATIONS: 24

TOTAL NUMBER OF CHILDREN GROUP PARTICIPANTS HAVE: 14

NARRATIVE: FOUR WOMEN COMPLETED THE GROUP THIS MONTH

**SUBSTANCE ABUSE DEPARTMENT
LANCASTER COUNTY PRISON
MONTHLY REPORT**

Mary Clary, BS CADC
Norbert Sotomayor , BA CADC

Month, MARCH, 2018

<u>Statistics:</u>	<u>Year to Date</u>
Number of Requests Received: 321	977
Number of Inmates Seen: 112	524
Number of Inmates moved to 2-1: 39	139
Number of Inmates who completed 2-1: 08	28
Number of Inmates who failed to finish 2-1: 25	84
17- released	45
00- did not do assignments	11
03- disciplinary problems	17
00- asked to move	0
01- went to work release	1
00- went to MHU	0
01-moved by classification	02
00- protective custody	0
03 -went to ITP	8
Number of AA/NA Meetings: 12	36
Number of Substance Abuse Groups: 32	96
Number of Evaluations done for court/legal system:4	17
Number of outpatient counseling appointments set up: 0	0
Number of Referrals to Teen Challenge, Potter's House: 4	17
Salvation Army, RMO, recovery houses etc.	
Number of Treatment Court applications: 4	13
Number of Vivitrol applications: 8	30

Norbert attended a PCB day long Training about Case Management at Compass Mark on 3/9/18.

Norbert and Mary went to a CERT and Suicide Prevention LCP Training on 4/6/18 and on 4/9/18 respectively at the 283 Training Center.

MARCH, 2018
SUBSTANCE ABUSE EDUCATION UNIT
PARTICIPANT PROFILE

Compiled by: Norbert Sotomayor, CADC & Mary Clary, CADC / Lancaster County Prison.

SUBSTANCE ABUSE EDUCATION UNIT

INMATE PROFILE

MARCH, 2018

	Month 2017	YTD 2017	Month 2018	YTD 2018	Comments
Number of inmates placed on pod 2-1	31	440	39	139	
Number of inmates previously on pod 2-1	10	171	14	46	
Number of inmates that did not complete 2-1	20	257	25	84	
Why they did not complete 2-1	-----	-----			
problems					
Disciplinary	00	38	03	17	
Released	12	119	17	45	
assignments					
Did not complete	03	40	00	11	
Asked to move off	01	17	00	00	
Went to work release	01	06	01	01	
Went to MHU	00	08	00	00	
Placed on P.C.	00	02	00	00	
classification					
Moved by	00	08	01	02	
Moved to ITP	03	33	03	08	
Average Age	27.9	26.8	27.6	27.3	
Race	-----	-----			
Black	05	88	07	27	
White	16	216	20	71	
Asian	00	00	00	00	
Hispanic	10	123	12	41	
Other	0	00	00	00	
Average school grade completed	11.7	11.2	11.5	11.3	
Number of inmates that furthered education	03	41	03	12	
Number with prior substance abuse treatment	21	249	20		

				76	
Average # of substance abuse placements	3.8	3.5	3.8	3.31	
Marital status	-----	-----			
Married	03	47	4	13	
Widowed	0	00	0	0	
Divorced	02	35	3	13	
Remarried	00	00	0	0	
Separated	02	16	2	4	
Never Married	24	332	30	107	
Substance abuse use	-----	-----			
Drugs only	16	195	20	69	
Alcohol only	2	3	0	1	
Both drugs and alcohol	13	225	19	68	
Neither	0	01	00	00	
Number of inmates incarcerated for a drug and/or alcohol related offense	24	163	21	73	
Number of inmates involved in other prison programs	15	177	18	71	
Chaplains programs	15	163	13	55	
Anger Management	07	46	05	19	
Thresholds	n/a	n/a	00	00	
Fatherhood	00	00	00	00	
Programing					
Education	00	11	00	01	
ESL	00	00	00	00	
Number of inmates previously incarcerated	28	364	32	115	
Number of inmates on 2-1 waiting list	12	68	20	47	
Type of aftercare upon release from prison	-----	-----			
12 step meetings	08	115	10	34	
Obtain a sponsor	04	65	06	18	
Nothing	05	77	04	15	

Inpatient treatment	06	79	09	27	
Outpatient treatment	05	76	05	20	
Counseling	Religious	03	65	04	13
	Other	05	74	05	14

ANGER MANAGEMENT MONTHLY REPORT (2-1 POD)

Compiled by: Norbert Sotomayor BA, BA, CADC.

March - 2018

NUMBER OF PROGRAM PARTICIPANTS: Group – 8x (Counting rollovers from January and February 2018).

NUMBER OF NEW PARTICIPANTS IN THE CURRENT MONTH: Four – 4x.

NUMBER OF INMATES WHO COMPLETED ANGER MANAGEMENT: None

NUMBER OF INMATES WHO DID NOT COMPLETE ANGER MANAGEMENT: Four, 4x.

Disciplinary: N/A

Released: 2x

No paperwork/No Participation:

Asked to move off: n/a

Went to Work release: n/a

MHU:

PC:

Classification:

ITP:

Moved off 2-1 block: 2x

AVERAGE AGE: 28.0 yrs

RACE:

CAUCASIAN: 2x

AFRICAN AMERICAN: 1x

HISPANIC: 1x

ASIAN : n/a

OTHER: n/a

AVERAGE SCHOOL GRADE COMPLETED: 11.4 grade

NUMBER OF INMATES WHO FURTHERED EDUCATION: None

MARITAL STATUS:

MARRIED: 1x

WIDOWED: n/a

DIVORCED: 1x

REMARIED: n/a

SEPARATED: One

NEVER MARRIED: 2x

SUBSTANCE ABUSE USE: DRUGS ONLY: 2x
ALCOHOL ONLY: 0 x
BOTH: 2x

NUMBER OF INMATES PREVIOUSLY INCARCERATED: 4x

TOTAL NUMBER WHO HAD PRIOR ANGER MANAGEMENT TX: One

TOTAL NUMBER IF INMATES INVOLVED ON OTHER PROGRAMS: 100% (2-1 pod)

NUMBER OF INMATES IN ANGER MANAGEMENT WAITING LIST: 2x.

NARRATIVE: Anger Management Track has been running as usual: One class a week for about 8 weeks. A/M Handouts, exercises and activities are handed to the inmates for personal readings, and for completion of topic related tasks. I/M's are expected to be current with the 2-1 block requirements, rules, regulations, and to be active participants. All Anger M. track participants are housed at 2-1. There was a three week lapse or interruption to the weekly A/M classes during this month due to snow days, being short on staff, and other clinical priorities.

Recreation Monthly Report

March, 2018

- 1.** Recreation is being conducted on a daily basis. Basketball and volleyball are the main activities for the male inmates, to include interest in table tennis, there has been an increased interest in ping-pong, and handball. The female inmates continue to have interest in volleyball, and exercise videos. Yoga is still being conducted in D-block, D-block annex, and 2-5, there is still a high interest in the Yoga programming. The insanity video work-out series was implemented for the C-main, ITP housing area. There is a strong interest in this exercise programming. This programming is being conducted on Thursday mornings at 9:45am. I have now increased this program to 3 days a week from 9:45am to 11:00am.
- 2.** Approximately 422 inmates attended recreational activities during the month of March, and 41 recreation periods were held during the month.
- 3.** Inmate cleaners were used from C-main ITP to clean the 3rd floor gym, this is being conducted on a daily basis.
- 4.** Weekly inspections of the housing area board games were conducted, and accounted for. New games were exchanged out in Pod 2-1, and 2-5 because of the condition of the games. The exercise equipment that was placed in work-release, pod 2-1, and the 3rd floor gym is being used on a daily basis. Exercise equipment was placed, and mounted in pods 3-1, 3-2, 3-5, and 2-5. Exercise equipment that was ordered was placed, and Mounted in ad-seg, and c-main.

**Intermediate Unit #13
HSE Education Program - Females
Lancaster County Prison**

**March Report:
7/1/17-6/30/18 Program Year**

Total Students This Month/ Carry Over	Average Students Per Month	Year Total Served
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28/19	15.4	54
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Class Requests This Month

10

Total Students Transferred to Other Institutions	Year Total Transfer
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1	5
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Total Released from Prison	Year Total Release
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1	14
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Total GED Sections Attempted/Passed: Graduated This Month	Year Total
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29/25:5	68/55:14
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Racial Breakdown of Students	Year to Date
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Afro – Americans	4	6
Caucasians	23	41
Hispanics	1	7
Others	0	0

Mary Edith Leichter - Instructor

**Lancaster-Lebanon IU #13
GED/HSE Education Program - Males
Lancaster County Prison**

Monthly Report for March 2018

Total Students This Month		Year to Date
15		50
Carry over Students from Last Month		Class Requests This Month
11		30
Total Attendance Per Month (% of)		Year to Date
92%		85%
Total Students Transferred to Other Institutions		Year to Date
0		3
Total Released from Prison		Year to Date
1		7
Total Received GED/HSE This Month		Year to Date
3		8
Total GED/HSE Subtests Passed This Month		Year to Date
18		62
Racial Breakdown of Students	This Month	Year to Date
African-American	6	15
Caucasians	6	22
Latino	3	14
Others	0	0

Wyman Fowler - Instructor

Chaplain's Office Monthly Report

March 2018

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS FOR THE MONTH OF FEBRUARY: **STAFF – 611 HOURS** **VOLUNTEERS – 303.5 HOURS**

CHAPLAINCY VISITS

72 ONE TIME VISITS - MALE
43 MULTIPLE VISITS – MALE

55 ONE TIME VISITS - FEMALE
23 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY **739** INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH **8** DEATH AND **7** MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED - 34	COMPLETED - 24
	ACTIVE STUDENTS - 10	NEW STUDENTS - 6
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED - 5	COMPLETED - 3
ROMANS BIBLE STUDY	DISTRIBUTED - 38	COMPLETED - 29
GOSPEL ECHOES STUDY	DISTRIBUTED - 12	COMPLETED – 5
SPANISH GOSPEL ECHOES	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

152 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS	79	TOTAL ATTENDANCE	658
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CHURCH SERVICES

NUMBER OF SERVICES	35	TOTAL ATTENDANCE	786
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MARCH 2018

Chaplain's Office

Activity Sheet Monthly Report

	services conducted	services year to date	average attendance	attendance year to date	attendance per service
Protestant Worship Services					
Sunday 2-1	4	12	39	473	39
Sunday G-1	4	4	28	111	27.75
Sunday WR	4	11	18	177	16
Sunday Women	4	12	38	483	40
Wednesday MHU	3	11	16	170	15
Wednesday 3rd	2	11	17	160	15
Wednesday 3rd	4	21	18	340	16
Saturday 2-2	4	12	6	265	22
Saturday ITP	3	11	34	102	9
Catholic Services Bilingual					
Mass 2nd floor Men	1	3	6	25	8
Mass 3rd floor Men	2	4	6	17	4
Bible Study 2nd, M & grd	4	9	8	75	8
Bible Study 3rd	12	24	5	99	4
Study Group - Women					
Meditation	2	8	8	68	9
Study Group	4	12	17	234	20
Catholic Studies	4	6	5	29	5
Study Group - Men					
2-1	9	22	11	267	12
Celebrate Recovery	4	11	11	100	9
2-2, M & grd	4	13	16	202	16
3rd	11	31	4	114	4
Work release	1	10	13	184	18
Spanish 3rd	6	28	3	100	4
Spanish 2nd, M & grd	2	9	15	118	13
Work Release - Thurs	3	9	8	85	9
D & A Programming					
Inside Out 2-1	4	12	18	239	20
Women	3	11	10	153	14
Muslim Services					
Friday - Juma 3rd	3	14	5	56	4
Friday - Juma 2nd, main & Ground	1	4	3	7	2
Friday - Juma Women	0	0	ERR	0	ERR

ADMINISTRATIVE SERVICE STATISTICS

2018 Per Diem Costs

Month	Date	In-House Population	Daily Operating Expense	Per Diem Rate	Y-T-D Average
January	1/9/2018	770	\$74,056.76	\$96.18	\$96.18
February	2/5/2018	829	\$74,056.76	\$89.34	\$92.76
March	3/12/2018	856	\$74,056.76	\$86.51	\$90.68
April	4/13/2018	865	\$74,056.76	\$85.62	\$89.41
May			\$74,056.76		
June			\$74,056.76		
July			\$74,056.76		
August			\$74,056.76		
September			\$74,056.76		
October			\$74,056.76		
November			\$74,056.76		
December			\$74,056.76		

Per Diem Rate is calculated by dividing the Prison's annual operating cost (\$27,030,717.00) to a daily amount then using the in-house population to find the cost per inmate.

2018 Average Length of Stay

	March	April
Average Length of Stay	110 Days	113 days
Median Length of Stay	67 Days	70 days