

**Salary Board
Meeting Agenda
April 6, 2020**

1. Call to Order
2. Minutes of the March 9, 2020 Meeting
3. **District Attorney – Heather Adams** **1:30 p.m.**
 - a. Request approval to reclassify one (1) filled position (500994) from Assistant District Attorney II, grade E22, to First Deputy District Attorney, grade E25, effective April 13, 2020. Reclassification will result in a promotion for incumbent (ID 23224). Additional approval is requested to promote the employee at an annual salary of \$90,000, effective April 13, 2020. (The minimum/maximum for the reclassified position is \$66,241.50/\$110,389.50.)
 - b. Request approval to reclassify, post, and fill one (1) vacant Community Outreach Coordinator position (504517), grade E12, to Assistant District Attorney I, grade E21, effective April 6, 2020.
4. **Controller – Brian Hurter** **1:40 p.m.**
 - a. Request approval to promote employee (ID 22293) to Accounting/Auditing Assistant Manager position (500197), grade E17, at an annual salary of \$50,000, effective March 30, 2020. (The minimum/ maximum for the position is \$46,605.00/\$77,608.50.)
5. **Facilities Management – Larry George** **1:45 p.m.**
 - a. Request approval of a temporary 10% pay increase for employee (ID 15977) for assuming the role of Acting Director of Facilities Management, effective March 28, 2020 until such time that the Director position is filled.
6. **Planning Commission – Scott Standish** **1:50 p.m.**
 - a. Request approval of a temporary 5% increase for employee (22011) for assuming the role of the Community Planning Administrative Secretary effective February 3, 2020 to remain in effect until incumbent returns to full-time employment from a leave of absence.
7. **Human Resources – Charlette Stout** **1:55 p.m.**
 - a. Request approval to retroactively increase departments' 2020 EE allocations from 20% to 40% and GEE allocations from 5% to 15% as reflected in Attachment 1, effective January 1, 2020. Additional approval is requested to allow managers to amend any 2020 evaluations that have already occurred with retro pay back to the original evaluation date.

8. Good of the Order

9. Adjourn

Next Meeting: Monday, May 4, 2020

2020 Exceptional Review Allocation Usage YTD Report

as of: 1/1/2020
REVISED 4/6/2020

2020 Non-Bargaining Employees + Active Positions Vacant = <1 year	Department	EE Allot* (40%)	EE Ratings Awarded to Date	GEE Allot* (15%)	GEE Ratings Awarded to Date	Total Allot	Total Awarded to Date
5	Commissioners Office	2		1		3	0
10	Purchasing	4		2		6	0
7	Human Resources	3		2		5	0
2	Budget Services	1		1		2	0
21	Tax Assessment	9		4		13	0
3	Veterans Affairs	2		1		3	0
6	Legal	3		1		4	0
15	Voters Registration	6		3		9	0
9	Treasurer	4		2		6	0
22	Controller	9		4		13	0
7	Recorder of Deeds	3		2		5	0
25	Parks	10		4		14	0
11	Training Center	5		2		7	0
5	Public Defender	2		1		3	0
6	Emergency Management	3		1		4	0
105	LCWC	42		16		58	0
29	Planning	12		5		17	0
5	Ag Preserve	2		1		3	0
45	IT/BS	18		7		25	0
30	Facilities Management	12		5		17	0
16	Court Administration	7		3		10	0
3	Law Library	2		1		3	0
51	Judicial Operations (-law clerks)	21		8		29	0
20	Court Reporter**	8		3		11	0
58	Domestic Relations	24		9		33	0
15	Juvenile Probation	6		3		9	0
45	Adult Probation	18		7		25	0
3	Clerk of Courts	2		1		3	0
28	District Attorney	12		5		17	0
1	Register of Wills	1		1		2	0
3	Prothonotary	2		1		3	0
101	Magisterial District Judges	41		16		57	0
3	Sheriffs	2		1		3	0
5	Coroner	2		1		3	0
49	Prison	20		8		28	0
81	YIC	33		13		46	0
28	Children and Youth (- Interns)	12		5		17	0
79	Office of Aging (- Title V)	32		12		44	0
10	Drug and Alcohol	4		2		6	0
196	BH/DS (-Interns)	79		30		109	0
1163	< Totals>	480.00	0	195	0	675	0

	EE	GEE	Total
% of NB Employees Awarded>	0.00%	0.00%	0.00%
% of County Allotment Awarded>	0%	0%	0%

* Allotments rounded up to next whole number

GEE Allocation Used

Dept Allocation Used