COUNTY COMMISSIONERS’ WORK SESSION AGENDA
TUESDAY, MARCH 10, 2020
10:00 a.m. – Conference Room #701, 7th Floor

10:00 a.m.

EXECUTIVE SESSION ANNOUNCEMENT

PUBLIC SESSION:

RE-ANNOUNCEMENTS:

• An Evening Commissioners’ Meeting is scheduled for Wednesday, March 18, 2020 at 7 p.m. at the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, Pennsylvania. There is no Commissioners’ Meeting scheduled for Wednesday morning, March 18, 2020 at 9:15 a.m.

• There is no Work Session scheduled for Tuesday, March 24, 2020.

10:00 a.m.

Leigh Bardell, Project Manager, EDC Finance Corporation – Next Generation Farm Loan Program Applications (please refer to Resolution No. 20 of 2020 and Resolution No. 21 of 2020 on tomorrow’s agenda)

10:05 a.m.

Teri Miller-Landon, Deputy Director, Adult Probation and Parole Services – Budget Adjustments for Drug Court Grant and Mental Health Court Grant (please refer to Resolution No. 22 of 2020 on tomorrow’s agenda)

10:10 a.m.

Linda Schreiner, Senior Buyer, Purchasing; Brett Cole, Deputy Chief, Supervision Services, Adult Probation and Parole Services; and Melissa Wein, Senior Project Manager/Business Analyst, Information Technology – Request for Proposal Award for Case Management System for Adult Probation and Parole Services (please refer to Resolution No. 23 of 2020 on tomorrow’s agenda)

10:15 a.m.

Mike Weaver, Director, Lancaster County-Wide Communications – Amendment to Lease Agreement and Third Addendum to Attachment No. 7 Facility Lease with Windstream D&E, LLC; Grant Agreement for 9-1-1 Statewide Interconnectivity Funding; and Quote for Interface between Computer Aided Dispatch (CAD) System and ProQA System (please refer to motion on tomorrow’s agenda)

10:25 a.m.

Charles Douts, Director, Facilities Management – Easement Agreements relating to Replacement of Reynolds No. 1 Bridge Suprastructure Project (please refer to motion on tomorrow’s agenda)

10:30 a.m.

Charles Douts, Director, Facilities Management, and Mark Lauriello, County Engineer, RETTWE – Change Order for Big Conestoga No. 7 Bridge Replacement Project (please refer to motion on tomorrow’s agenda)
10:35 a.m. Jim Fasnacht, Senior Buyer, and Denise Hoffman, Assistant Buyer, Purchasing – Bid Award for Chemicals for Water, Sewage and Municipal Swimming Pools (please refer to Resolution No. 24 of 2020 on tomorrow’s agenda)

10:40 a.m. Brian Hurter, Controller, and Harry Klinger, Director of Purchasing – Amended Agreement for VISA Purchasing Card Account (please refer to motion on tomorrow’s agenda)

10:45 a.m. Brian Hurter, Controller – Discussion on Drug Task Force Matching Fund Account Options (action requested at tomorrow’s meeting; please refer to options listed on proposed motion)

Other Discussion Items:

1. Appointments/Reappointments:

2. March 11, 2020 Commissioners’ Meeting Agenda

Adjourn

Note: The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.
RESOLUTION NO. 20 OF 2020
FUNDING THROUGH THE
NEXT GENERATION FARM LOAN PROGRAM

On motion of Commissioner ________, seconded by Commissioner ________;

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of $552,000.00 for the Next Generation Farm Loan for Matthew K. and Kelly Wiker. The farm is located at 1741 Rawlinsville Road, Holtwood, Martic Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

WHEREAS, The project’s details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

BE IT FURTHER RESOLVED, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

ADOPTED this 11th day of March, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Joshua G. Parsons, Chairman
Ray D'Agostino, Vice Chairman
Craig E. Lehman

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: March 11, 2020

3/11/20
**PROJECT**

Matthew K. & Kelly Wiker

Next Generation Farm Loan

**Project Description:** Matthew K. and Kelly Wiker will purchase the 122 acre crop farm from unrelated parties. The couple won the farm at a recent public auction. The farm is located at 1741 Rawlinsville Road, Holtwood, Martic Township, Lancaster County, PA. This is a crop farm that the Wikers have been leasing for about three years and growing corn, soybeans, & alfalfa. The farm is being sold to Matthew & Kelly for $2,671,800 with NGFLP funding $552,000 of the purchase. Seller and bank financing will make up the remainder of the sale price.

**Project Cost:** $2,671,800,000

**Amount of IDA Financing:** $552,000 (NGFL)

**Location of Project:** 1741 Rawlinsville Road, Holtwood, PA

**Is Farm Preserved:** Yes       No       X

**Bank:** Fulton Bank, Colleen Andrews

**Timeline:** The Wikers plan to close this loan in the March 2020.
RESOLUTION NO. 21 OF 2020

FUNDING THROUGH THE NEXT GENERATION FARM LOAN PROGRAM

On motion of Commissioner _______, seconded by Commissioner _______

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has held a public hearing on an application/project in the total amount of $543,000.00 for the Next Generation Farm Loan for Omar B. and Rebecca B. Stoltzfus. The farm is located at 400 Black Barren Road, Peach Bottom, Fulton Township, Lancaster County, Pennsylvania, which is in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, The Penn Township Lancaster County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility, and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

WHEREAS, The project’s details are set forth in the public notice announcement on file in the Penn Township Lancaster County Industrial Development Authority Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA, That the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

BE IT FURTHER RESOLVED, That the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.

ADOPTED this 11th day of March, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

__________________________________________
Joshua G. Parsons, Chairman

__________________________________________
Ray D’Agostino, Vice Chairman

__________________________________________
Craig E. Lehman

Board of Commissioners of Lancaster County, Pennsylvania

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: March 11, 2020

3/11/20
Penn Township Lancaster County
Industrial Development Authority

Board Members

Thomas Kifolo,
Chair

Seth Obetz, Vice
Chair

Wayne B. Martenas
Secretary

Richard Toews
Treasurer

Jennifer Brady,
Assistant Secretary-
Treasurer

Mark Hiester,
Township Manager

Sean B. Frederick, Esq.,
Solicitor

PROJECT

Omar B. & Rebecca B. Stoltzfus

Next Generation Farm Loan

Project Description: Omar B. & Rebecca B. Stoltzfus will purchase the 59 acre family farm from the parents of Omar, David and Sadie Stoltzfus. The farm is located at 400 Black Barren Road, Peach Bottom, Fulton Township, Lancaster County, PA. Omar and Rebecca have been living on and operating the farm for the last 5 years. The farm is cropped with tobacco, corn and hay. It also has a small dairy setup and raises specialty pigs. The farm is being sold to Omar and Rebecca for $630,000 with NGFLP funding $543,000. The seller will provide a $87,000 in-kind gift for the non-ag residence.

Project Cost: $630,000

Amount of IDA Financing: $543,000 (NGFL)

Location of Project: 400 Black Barren Road, Peach Bottom, PA

Is Farm Preserved: Yes X No

Bank: Fulton Bank, Colleen Andrews

Timeline: The Stoltzfus plan to close this loan in the March, 2020.

97 North Pennyn Road, Manheim PA 17545
RESOLUTION NO. 22 OF 2020

On motion of Commissioner ________, seconded by Commissioner ________, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Adult Probation and Parole – Administrative Services -  
State Grant Funding – Drug Court  
6321-A B1148 41032  
$1,650.00 (+)

EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services -  
Professional Services  
7318-A B1148 41032  
$1,200.00 (+)

Adult Probation and Parole Services -  
Staff Development  
7328-A B1148 41032  
$450.00 (+)  
$1,650.00 (+)

REVENUE ACCOUNT:

Adult Probation and Parole – Administrative Services -  
State Grant Funding – Mental Health Court  
6321-A B1149 41033  
$1,650.00 (+)

EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services -  
Professional Services  
7318-A B1149 41033  
$1,200.00 (+)

Adult Probation and Parole Services -  
Staff Development  
7328-A B1149 41033  
$450.00 (+)  
$1,650.00 (+)

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 11th day of March, 2020.

ATTEST: ____________

Lawrence M. George, Chief Clerk  
County of Lancaster, Pennsylvania  
Date: March 11, 2020

3/11/20
RESOLUTION NO. 23 OF 2020

On motion of Commissioner ______, seconded by Commissioner ______;

WHEREAS, Requests for Proposals were issued by the County of Lancaster’s Purchasing Department, on behalf of Adult Probation and Parole Services, for a case management system for Adult Probation and Parole Services; and

WHEREAS, the sealed proposals for the above-mentioned service were opened on Thursday, November 7, 2019; and

WHEREAS, after extensive review, the County’s evaluation team has recommended approval of the proposal submitted by Corrections Development, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA to authorize the approval and execution of a contract with Corrections Development, Inc. to provide a case management system for Adult Probation and Parole Services for a five-year period commencing March 11, 2020 through March 10, 2025, with the option to extend contract in three-year increments if mutually agreed upon by both parties. The cost of the case management system is $45,011.50 for 2020 implementation and pro-rated costs (October – December); 2020 development cost not to exceed $32,500.00; and $60,046.00 for 2021 ongoing costs ($17,046.00 or 39.64% increase) with overall monthly costs offset by Pro-Track discounts/rebate. An additional cost not included in RFP award is SQL fees totaling $5,341.80.

3/11/20
On motion of Commissioner ______, seconded by Commissioner ______, it was agreed for the County of Lancaster, acting on behalf of Lancaster County-Wide Communications (LCWC), to approve the following:

1. **Third Amendment to Lease Agreement and Third Addendum to Attachment No. 7 Facility Lease With:**

   Windstream D&E, LLC
   Ephrata, Pennsylvania

   **Purpose:**
   
   The current term of both agreements shall be extended for a period of ten years commencing January 1, 2020 and expiring on December 31, 2029.

   On January 1st of each year following the commencement of the extension term the monthly rental shall increase 2.5% as follows:

   **Manheim Facility:**
   
<table>
<thead>
<tr>
<th>Year</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 2020</td>
<td>$30,515.75</td>
</tr>
<tr>
<td>2 – 2021</td>
<td>$31,274.52</td>
</tr>
<tr>
<td>3 – 2022</td>
<td>$32,066.28</td>
</tr>
<tr>
<td>4 – 2023</td>
<td>$32,858.04</td>
</tr>
<tr>
<td>5 – 2024</td>
<td>$33,682.79</td>
</tr>
<tr>
<td>6 – 2025</td>
<td>$34,524.04</td>
</tr>
<tr>
<td>7 – 2026</td>
<td>$35,381.78</td>
</tr>
<tr>
<td>8 – 2027</td>
<td>$36,272.51</td>
</tr>
<tr>
<td>9 – 2028</td>
<td>$37,179.73</td>
</tr>
<tr>
<td>10 – 2029</td>
<td>$38,103.45</td>
</tr>
</tbody>
</table>

   **Ephrata Facility:**
   
<table>
<thead>
<tr>
<th>Year</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 2020</td>
<td>$150.00</td>
</tr>
<tr>
<td>2 – 2021</td>
<td>$153.75</td>
</tr>
<tr>
<td>3 – 2022</td>
<td>$157.59</td>
</tr>
<tr>
<td>4 – 2023</td>
<td>$161.53</td>
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<tr>
<td>5 – 2024</td>
<td>$165.57</td>
</tr>
<tr>
<td>6 – 2025</td>
<td>$169.71</td>
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<tr>
<td>7 – 2026</td>
<td>$173.95</td>
</tr>
<tr>
<td>8 – 2027</td>
<td>$178.30</td>
</tr>
<tr>
<td>9 – 2028</td>
<td>$182.76</td>
</tr>
<tr>
<td>10 – 2029</td>
<td>$187.33</td>
</tr>
</tbody>
</table>

   “continued”
Brownstown Facility:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>$2,376.21</td>
</tr>
<tr>
<td>2021</td>
<td>$2,435.62</td>
</tr>
<tr>
<td>2022</td>
<td>$2,496.51</td>
</tr>
<tr>
<td>2023</td>
<td>$2,558.92</td>
</tr>
<tr>
<td>2024</td>
<td>$2,622.89</td>
</tr>
<tr>
<td>2025</td>
<td>$2,688.46</td>
</tr>
<tr>
<td>2026</td>
<td>$2,755.68</td>
</tr>
<tr>
<td>2027</td>
<td>$2,824.57</td>
</tr>
<tr>
<td>2028</td>
<td>$2,895.18</td>
</tr>
<tr>
<td>2029</td>
<td>$2,967.56</td>
</tr>
</tbody>
</table>

The new maintenance and administration monthly fee will now include only two full-time technicians supplied by Windstream as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>$35,021.17</td>
</tr>
<tr>
<td>2021</td>
<td>$35,896.70</td>
</tr>
<tr>
<td>2022</td>
<td>$36,794.12</td>
</tr>
<tr>
<td>2023</td>
<td>$37,713.97</td>
</tr>
<tr>
<td>2024</td>
<td>$38,656.82</td>
</tr>
<tr>
<td>2025</td>
<td>$39,623.24</td>
</tr>
<tr>
<td>2026</td>
<td>$40,613.82</td>
</tr>
<tr>
<td>2027</td>
<td>$41,629.17</td>
</tr>
<tr>
<td>2028</td>
<td>$42,669.90</td>
</tr>
<tr>
<td>2029</td>
<td>$43,736.64</td>
</tr>
</tbody>
</table>

2. **Grant Agreement With:**

Pennsylvania Emergency Management Agency (PEMA)
Harrisburg, Pennsylvania

**Purpose:**

To accept the 9-1-1 Statewide Interconnectivity Grant to be used towards the South Central Task Force Dispatch Protocols project to standardize the call-taking process across the south central region which will be accomplished by all eight County 9-1-1 Centers adopting the IAED EMD, Fire and Police Protocols.

**Amount/Term:**

$667,505.00 for the period January 1, 2020 through December 31, 2020.

3. **Quote With:**

Central Square Technologies
Chicago, Illinois

"continued"
Purpose: To provide the interface needed between the LCWC Computer Aided Dispatch (CAD) system and the ProQA system which will provide the fire, police and EMS dispatch protocols for LCWC.

Amount/Term: Not to exceed $63,720.00 effective March 11, 2020 through completion of project (100% Act 12 Reserve Account funding).

3/11/20
COVER SHEET FOR
CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Michael W. Weaver, Director
Name and Title:  
Department: LCWC
Date: February 27, 2020

Board Action Requested:
(Approve the attached Third Amendment to Lease Agreement and Third Addendum to Attachment #7 Facility Lease between the County of Lancaster and Windstream D&E, LLC)

Provider Information: (Name, Address):
Windstream D&E, LLC

Proposed Program Budget Information:

<table>
<thead>
<tr>
<th>Service</th>
<th>2020 Amount to be Approved</th>
<th>2019 Amount</th>
<th>Amount Increase/Decrease</th>
<th>Percent Increase/Decrease</th>
<th>Percent Funding Source (Co., State, Fed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extend the term of both agreements between Lancaster County and Windstream D&amp;E, LLC for ten years, commencing on January 1, 2020 and expiring on December 31, 2029</td>
<td>$816,757.56</td>
<td>$506,549.31</td>
<td>Increase do to rent of $310,208.25</td>
<td></td>
<td>Act 12 for LCWC County General Fund for LEMA</td>
</tr>
</tbody>
</table>

Term of Contract:
The current term of both agreements is extended for a period of ten years commencing on January 1, 2020 and expiring on December 31, 2029.

Budget Comments:
For 2020, $167,395.00 is budgeted in EMA A2400-12011-7334. The remainder is budgeted in LCWC A2413 and paid from Act 12 funding. The 10 year total value of this contract extension is $9,150,198.36.

Program Information/Description of Service:
This is the Third Amendment to Lease Agreement and Third Addendum to Attachment #7 Facility Lease of the original contract signed May 4, 1994 between the Denver and Ephrata Telephone and Telegraph Company and the County of Lancaster. It provides a primary facility and services for the operations of LCWC and LEMA as well as a backup facility.
for those two Departments.

**Complete sections pertaining to bid awards and Request for Proposals:**

<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
<th>Performance Bond Required?</th>
<th>Define Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>ACT 12</td>
</tr>
</tbody>
</table>

**Complete Sections Pertaining to Construction Projects:**

<table>
<thead>
<tr>
<th>Amount of Change Order</th>
<th>Amount of Original Budget</th>
<th>Revised Total Budget Reflecting Change</th>
<th>Define Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Date you would like the County Commissioners’ To take official action on this item?:**

March 11, 2020

**Who will be in attendance at the County Commissioners’ Work Session? Please include name and title:**

Michael W. Weaver, Director

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

Michael W. Weaver, Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. *Exceptions to this deadline must be approved by the County Administrator.*

updated January, 2015
This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

<table>
<thead>
<tr>
<th>Submitted by:</th>
<th>Name and Title:</th>
<th>Michael W. Weaver, Director</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td></td>
<td>LCWC</td>
</tr>
<tr>
<td>Date:</td>
<td></td>
<td>February 27, 2020</td>
</tr>
</tbody>
</table>

**Board Action Requested:**
(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award, etc.)

Approve the attached grant agreement between Lancaster County and PEMA for the SCTF Dispatch Protocols project

<table>
<thead>
<tr>
<th>Provider Information: (Name, Address):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Jeffrey Boyle, Deputy Director for 9-1-1</td>
</tr>
<tr>
<td>Pennsylvania Emergency Management Agency</td>
</tr>
<tr>
<td>1310 Elmerton Avenue</td>
</tr>
<tr>
<td>Harrisburg, PA 17110</td>
</tr>
</tbody>
</table>

**Proposed Program Budget Information:**

<table>
<thead>
<tr>
<th>Service</th>
<th>2020 Amount to be Approved</th>
<th>2019 Amount</th>
<th>Amount Increase/ Decrease</th>
<th>Percent Increase/ Decrease</th>
<th>Percent Funding Source (Cu., State, Fed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant for SCTF Dispatch Protocols project</td>
<td>+ $667,505.00</td>
<td>+ $667,505.00</td>
<td>100</td>
<td>PEMA</td>
<td></td>
</tr>
</tbody>
</table>

**Term of Contract:**
The term and performance period of this grant is from January 1, 2020 through December 31, 2020

**Budget Comments:**

**Program Information/Description of Service:**
This portion of the grant award is made to Lancaster County as a party to the SCTF 9-1-1- Communication Centers grant to standardize the call taking process across the region. This will be accomplished by all eight (8) County 9-1-1 Centers adopting the IAED EMD, Fire and Police Protocols. The IAED EMS protocols have been in use across the 8 County region since 1996.

**updated January, 2015**
Complete sections pertaining to bid awards and Request for Proposals:

<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
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</thead>
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Complete Sections Pertaining to Construction Projects:

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<th>Amount of Original Budget</th>
<th>Revised Total Budget Reflecting Change</th>
<th>Define Funding Source</th>
</tr>
</thead>
</table>

March 11, 2020

Date you would like the County Commissioners' To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Michael W. Weaver, Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Michael W. Weaver, Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.
This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR
CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/CHANGE ORDERS, ETC.

Submitted by: Michael W. Weaver, Director
Name and Title:
Department: LCWC
Date: February 27, 2020

Board Action Requested:
(Approve Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
Approve the attached agreement between Lancaster County and Central Square Technologies

Provider Information: (Name, Address):
Central Square Technologies
12709 Collection Center Drive
Chicago, IL 60693

Proposed Program Budget Information:

<table>
<thead>
<tr>
<th>Service</th>
<th>2020 Amount to be Approved</th>
<th>2019 Amount</th>
<th>Amount Increase/Decrease</th>
<th>Percent Increase/Decrease</th>
<th>Percent Funding Source (Co., State, Fed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide Forge CAD interface to ProQA</td>
<td>+ $63,720.00</td>
<td>+ $63,720.00</td>
<td>100</td>
<td>100% ACT</td>
<td>12 Reserve Account</td>
</tr>
</tbody>
</table>

Term of Contract: Until completed 2020

Budget Comments: 

Program Information/Description of Service:
This service is to provide the interface needed between the LCWC Computer Aided Dispatch (CAD) system and the ProQA system which will provide the fire, police, and EMS dispatch protocols for LCWC. This will integrate the system purchased for the County through the SCTTF PEMA grant into the LCWC CAD system.

updated January, 2015
Complete sections pertaining to bid awards and Request for Proposals:

<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
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<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td>ACT 12</td>
</tr>
</tbody>
</table>

Complete Sections Pertaining to Construction Projects:

<table>
<thead>
<tr>
<th>Amount of Change Order</th>
<th>Amount of Original Budget</th>
<th>Revised Total Budget Reflecting Change</th>
<th>Define Funding Source</th>
</tr>
</thead>
</table>

**Date you would like the County Commissioners’ To take official action on this item?**

March 11, 2020

**Who will be in attendance at the County Commissioners’ Work Session? Please include name and title:**

Michael W. Weaver, Director

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

Michael W. Weaver, Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. **Exceptions to this deadline must be approved by the County Administrator.**

updated January, 2015
On motion of Commissioner __________, seconded by Commissioner __________, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

1. **Easement Agreement With:**
   - Robert W. Foss and Elizabeth A. Foss
   - 60 Kinseyville Road
   - Nottingham, Pennsylvania

   **Purpose:**
   - To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over a certain portion of the owners' property abutting Kinseyville Road, Little Britain Township, Lancaster County (Tax Account No. 380-82718-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the Reynolds No. 1 Bridge superstructure, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.

   **Amount:**
   - $1,360.00 in consideration of the permanent easement and $3,155.00 in consideration of the temporary construction easement (Act 13 funding).

   **Term:**
   - Effective March 11, 2020 through completion of project.

2. **Easement Agreement With:**
   - Kory Shissler
   - 50 Kinseyville Road
   - Nottingham, Pennsylvania

   - Samantha L. Showalter
   - 50 Kinseyville Road
   - Nottingham, Pennsylvania

   **Purpose:**
   - To grant and convey to the County of Lancaster a permanent easement and a temporary construction easement over a certain portion of the owners' property abutting Kinseyville Road, Little Britain Township, Lancaster County (Tax Account No. 380-07650-0-0000) for the purpose of allowing the County to make improvements and to use, maintain, repair and replace the Reynolds No. 1 Bridge superstructure, and to allow use by the public in accordance with the terms and conditions set forth in the Agreement.

"continued"
Amount: $92.50 to each of the owners in consideration of the permanent easement for a total consideration of $185.00, and $199.75 to each of the owners in consideration of the temporary construction easement for a total consideration of $399.50 (Act 13 funding).

Term: Effective March 11, 2020 through completion of project.

3/11/20
This completed document must be submitted to the Chief Clerk by 9:00 am the **Wednesday** prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

<table>
<thead>
<tr>
<th>Submitted by:</th>
<th>Name and Title:</th>
<th>Charles Douts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>Facilities Management</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td>February 26, 2020</td>
<td></td>
</tr>
</tbody>
</table>

**Board Action Requested:**
(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)

- Easements agreements for the Reynolds # 1 bridge superstructure replacement

**Provider Information: (Name, Address):**


**Proposed Program Budget Information:**

<table>
<thead>
<tr>
<th>Service</th>
<th>2029 Amount to be Approved</th>
<th>2020 Amount</th>
<th>Amount Increase/Decrease</th>
<th>Percent Increase/Decrease</th>
<th>Percent Funding Source (Co., State, Fed)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**Term of Contract:**

**Budget Comments:**

**Program Information:**
The Reynolds # 1 Bridge is scheduled for a deck replacement in 2020. Both temporary and permanent easements are required from adjoining property owners. A temporary easement in the amount of $3,155 for 6,313 sq. ft. and permanent easement in the amount of $1,360 for 1,360 sq. ft from Robert and Elizabeth Foos, 60 Kinseyville Road, Nottingham, Pa. A temporary easement in the amount of $399.50 for 799 sq. ft and permanent easement in the amount of $185.00 for 186 sq. ft. to be equally divided between the property owners Kory Shissler and Samantha Showalter of 50 Kinseyville Road, Nottingham, Pa.

updated January, 2009
Complete sections pertaining to bid awards and Request for Proposals

<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
<th>Performance Bond Required?</th>
<th>Define Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Complete Sections Pertaining to Construction Projects:

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<thead>
<tr>
<th>Amount of Change Order</th>
<th>Amount of Original Budget</th>
<th>Revised Total Budget Reflecting Change</th>
<th>Define Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Signature]

March 4, 2020

Who will be in attendance at the County Commissioners’ Work Session? Please include name and title:
Charlie Douts, Director, Facilities Management

updated January, 2009
On motion of Commissioner _______, seconded by Commissioner _______, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

**Change Order No. 10 With:**

J. D. Eckman, Inc.
Atglen, Pennsylvania

**Purpose:**

Additional rental charges for detour signs; removal of the Wing C shoring; and cold weather curing of the span 3 deck, including labor, equipment and material, associated with the replacement of the Big Conestoga No. 7 Bridge located in Manheim Township and East Lampeter Township.

**Total Change Order:**

Add $47,070.85

**Total Project Cost:**

$4,021,431.41 (Liquid Fuels funding)

3/11/20
This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

Submitted by: Name and Title: Charles Douts

Department: Facilities Management

Date: March 5, 2020

**Board Action Requested:**
(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Change Order # 10 for Big Conestoga # 7 Bridge Replacement

**Provider Information: (Name, Address):**

J.D. Eckman
Atglen, Pa

**Proposed Program Budget Information:**

<table>
<thead>
<tr>
<th>Service</th>
<th>2029 Amount to be Approved</th>
<th>2020 Amount</th>
<th>Amount Increase/Decrease</th>
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<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Term of Contract:**

**Budget Comments:**

**Program Information:**

Change order # 10 in the amount of $47,070.85 is being requested for work at the Big Conestoga # 7 bridge.
The change order consists of additional costs for detour signs, wing C shoring and cold weather curing of the deck.

Please see the attached change order which will utilize Liquid Fuels funds.

updated January, 2009
<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
<th>Performance Bond Required?</th>
<th>Define Funding Source</th>
</tr>
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Complete Sections Pertaining to Construction Projects:

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<tr>
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<th>Define Funding Source</th>
</tr>
</thead>
</table>

March 11, 2020

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Charlie Douts, Director, Facilities Management
Mark Lauriello; RETTEW, County Engineer
Date of Issuance: 03/05/20  
Effective Date: 03/04/20  
Owner: Lancaster County  
Owner's Contract No.: NA  
Contractor: J.D. Eckman, Inc.  
Contractor's Project No.: NA  
Engineer: RETTEW Associates, Inc.  
Engineer's Project No.: 038302025  
Project: Big Conestoga #7 Bridge Replacement  
Contract Name: NA

The Contract is modified as follows upon execution of this Change Order:

Description: This change order includes the labor, equipment and material to account for the following additional work:
1. Additional rental charges for detour signs as a result of the time extension from October 15, 2019 to December 20, 2019 (total reimbursement = $3,844.54).
2. Removal of the Wing C shoring that was needed to protect the water line (total reimbursement = $16,395.17).
3. Cold weather curing of the span 3 deck. Per previous agreement, the total cost is shared with JD Eckman (total reimbursement = $26,831.14).

Attachments: Labor, equipment and material documentation from JD Eckman

<table>
<thead>
<tr>
<th>CHANGE IN CONTRACT PRICE</th>
<th>CHANGE IN CONTRACT TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Original Contract Price:</strong></td>
<td><strong>[note changes in Milestones if applicable]</strong></td>
</tr>
<tr>
<td>$3,772,996.75</td>
<td>Original Contract Times:</td>
</tr>
<tr>
<td></td>
<td>Substantial Completion: August 30, 2019</td>
</tr>
<tr>
<td></td>
<td>Ready for Final Payment: September 27, 2019</td>
</tr>
<tr>
<td><strong>Increase from previously approved Change Orders No. 1 to No. 9:</strong></td>
<td>[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 9:</td>
</tr>
<tr>
<td>$201,363.81</td>
<td>Substantial Completion: December 20, 2019</td>
</tr>
<tr>
<td></td>
<td>Ready for Final Payment: May 15, 2020</td>
</tr>
<tr>
<td><strong>Contract Price prior to this Change Order:</strong></td>
<td>Contract Times prior to this Change Order:</td>
</tr>
<tr>
<td>$3,974,360.56</td>
<td>Substantial Completion: December 20, 2019</td>
</tr>
<tr>
<td></td>
<td>Ready for Final Payment: May 15, 2020</td>
</tr>
<tr>
<td><strong>Increase of this Change Order:</strong></td>
<td>[Increase] [Decrease] of this Change Order:</td>
</tr>
<tr>
<td>$47,070.85</td>
<td>Substantial Completion: NA</td>
</tr>
<tr>
<td></td>
<td>Ready for Final Payment: NA</td>
</tr>
<tr>
<td><strong>Contract Price incorporating this Change Order:</strong></td>
<td>Contract Times with all approved Change Orders:</td>
</tr>
<tr>
<td>$4,021,431.41</td>
<td>Substantial Completion: December 20, 2019</td>
</tr>
<tr>
<td></td>
<td>Ready for Final Payment: May 15, 2020</td>
</tr>
</tbody>
</table>

By: **RECOMMENDED:** By: **ACCEPTED:**
Engineer (if required)  
Owner (Authorized Signature)  
Contractor (Authorized Signature)

Title: Project Manager  
Title  
Title
Date: March 5, 2020  
Date  
Date

EJCDC® C-941, Change Order,  
Prepared and published 2013 by the Engineers Joint Contract Documents Committee.  
Page 1 of 1
RESOLUTION NO. 24 OF 2020

On motion of Commissioner __________, seconded by Commissioner __________:

WHEREAS, Sealed proposals were received by the County of Lancaster and publicly opened and read on Wednesday, February 19, 2020 at 11:00 a.m. for furnishing chemicals for water, sewage and municipal swimming pools treatment for Lancaster County and the Lancaster County Cooperative Purchasing Board for a one-year period commencing April 1, 2020 through March 31, 2021 with an extension option for up to 90 days.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS,
That contracts be awarded to the following companies, for the items and amounts specified, which are the lowest and/or best bids received, and are in accordance with the advertisements, specifications and bids received therefore, and contracts therefore directed to be drawn.

<table>
<thead>
<tr>
<th>Contracts Awarded To:</th>
<th>For:</th>
<th>Amounts:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brenntag N.E., Inc.</td>
<td>Items 20 and 29</td>
<td>$4,975.50</td>
</tr>
<tr>
<td>Reading, Pennsylvania</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buckman’s, Inc.</td>
<td>Item 7</td>
<td>$22,560.00</td>
</tr>
<tr>
<td>Pottstown, Pennsylvania</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carmeuse Lime, Inc.</td>
<td>Item 25</td>
<td>$273,234.00</td>
</tr>
<tr>
<td>Pittsburgh, Pennsylvania</td>
<td></td>
<td></td>
</tr>
<tr>
<td>George S. Coyne Chemical Co., Inc.</td>
<td>Items 13 and 24</td>
<td>$1,082.00</td>
</tr>
<tr>
<td>Croydon, Pennsylvania</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evoqua Water Technologies, LLC</td>
<td>Items 4, 18 and 34</td>
<td>$582,498.00</td>
</tr>
<tr>
<td>Sarasota, Florida</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gulbrandsen Technologies, Inc.</td>
<td>Item 17</td>
<td>$19,889.20</td>
</tr>
<tr>
<td>Clinton, New Jersey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JCI Jones Chemicals, Inc.</td>
<td>Item 5-b</td>
<td>$11,918.40</td>
</tr>
<tr>
<td>Sarasota, Florida</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kemira Water Solutions, Inc.</td>
<td>Items 14 and 16</td>
<td>$85,551.00</td>
</tr>
<tr>
<td>Lawrence, Kansas</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

“continued”
Contracts Awarded To:  

<table>
<thead>
<tr>
<th>For:</th>
<th>Amounts:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chemicals for water, sewage and municipal swimming pools treatment for Lancaster County and the Lancaster County Cooperative Purchasing Board for a one-year period commencing April 1, 2020 through March 31, 2021 with an extension option for up to 90 days:</strong></td>
<td></td>
</tr>
<tr>
<td>Main Pool &amp; Chemical Company, Inc. DuPont, Pennsylvania</td>
<td>Items 11, 22, 28-b, 30 and 31</td>
</tr>
<tr>
<td>Shannon Chemical Corporation Malvern, Pennsylvania</td>
<td>Item 9</td>
</tr>
<tr>
<td>Univar USA, Inc. Morrisville, Pennsylvania</td>
<td>Items 2, 3, 5-a, 6, 8-a, 8-b, 15, 19, 27 28-a, 32 and 33</td>
</tr>
<tr>
<td>USALCO, Inc. Baltimore, Maryland</td>
<td>Items 1, 12-a and 12-b</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Lancaster County’s Portion (County Pool)</strong></td>
<td></td>
</tr>
</tbody>
</table>

3/11/20
This completed document must be submitted to the Chief Clerk by 9:00 AM the WEDNESDAY prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don’t wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Jim Fasnacht, Senior Buyer
Department: Purchasing
Date: March 3, 2020

Board Action Requested:
(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
Bid Award – Chemicals – Water, Pool and Sewage Treatment
IFB #20-008

Provider Information: (Name, Address):
See attached spreadsheet

Proposed Program Budget Information:

<table>
<thead>
<tr>
<th>Service</th>
<th>2020-2021 Amount to be Approved</th>
<th>2019-2020 Prices</th>
<th>Amount Increase/ Decrease</th>
<th>Percent Increase/ Decrease</th>
<th>Percent Funding Source (Co., State, Fed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical</td>
<td>$2,238,570.10</td>
<td>$2,048,279.46</td>
<td>$190,290.64</td>
<td>9.3%</td>
<td></td>
</tr>
<tr>
<td>County Portion</td>
<td>$16,920.00</td>
<td>$16,080.00</td>
<td>$840.00</td>
<td>5.2%</td>
<td>County</td>
</tr>
</tbody>
</table>

Term of Contract: April 1, 2020 – March 31, 2021
This is a one year contract with an option for up to a 90 day extension.

Budget Comments:

Program Information:

updated March 2018
Description of Service:
Sealed bids were received by the County of Lancaster on Wednesday, February 19, 2020 at 11:00 a.m. for furnishing chemicals to the Lancaster Co-Op Purchasing Board and for the County Pool.
Requirements for the County pool remains the same as last year. Price difference reflects a seven cent per gallon increase.

Complete sections pertaining to bid awards and Request for Proposals:

<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
<th>Performance Bond Required?</th>
<th>Define Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>YES</td>
<td></td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

Complete Sections Pertaining to Construction Projects:

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<td></td>
<td></td>
</tr>
</tbody>
</table>

Date you would like the County Commissioners’
To take official action on this item?:
March 11, 2020

Who will be in attendance at the County Commissioners’
Work Session? Please include name and title:
Jim Fasnacht, Senior Buyer
Denise Hoffman, Assistant Buyer

Who will be in attendance at the County Commissioners’
Meeting to comment on this item? Please include name
and title:
Jim Fasnacht, Senior Buyer
Denise Hoffman, Assistant Buyer

updated March 2018
CHEMICALS for LANCASTER COUNTY CO-OP
IFB #20-008

"UNOFFICIAL" Bid Results

POSTED: Thursday, January 23, 2020
OPENED: Wednesday, February 19, 2020 at 11:00 AM
AWARD DATE: Wednesday, March 11, 2020
CONTRACT PERIOD: April 1, 2020 - March 31, 2021

<table>
<thead>
<tr>
<th>LINE</th>
<th>DESCRIPTION</th>
<th>QUANTITIES</th>
<th>MEASURE</th>
<th>Unit</th>
<th>Ext</th>
<th>Vendor</th>
<th>Vendor Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>Hydrofluosilicic Acid, liquid, 23.8% conc, 150 lb drums</td>
<td>1,650</td>
<td>LBS</td>
<td>$0.47</td>
<td>$775.50</td>
<td>Brenntag</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>Soda ash, solid, powder, light, 99% concentrate, 50 lb bags</td>
<td>12,000</td>
<td>LBS</td>
<td>$0.35</td>
<td>$4,200.00</td>
<td>Brenntag</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Chlorine/Sodium Hypochlorite, liquid, 15% concentration, bulk, &lt;= 4,000 gal/delivery</td>
<td>16,000</td>
<td>GAL</td>
<td>$1.41</td>
<td>$22,560.00</td>
<td>Buckman's</td>
<td>Reading, PA</td>
</tr>
<tr>
<td>25</td>
<td>Quick Lime, pulverized, bulk</td>
<td>3,100,000</td>
<td>LBS</td>
<td>$0.0881</td>
<td>$273,234.00</td>
<td>Carmeuse</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Diatomaceous Earth (solid), #545, 50 lb bags</td>
<td>1,550</td>
<td>LBS</td>
<td>$0.5603</td>
<td>$868.47</td>
<td>Coyne</td>
<td>Pittsburg, PA</td>
</tr>
<tr>
<td>24</td>
<td>Potassium Permanganate, crystal solid free flowing crystal solid, 55 lb polyethylene container</td>
<td>50</td>
<td>LBS</td>
<td>$4.2706</td>
<td>$213.53</td>
<td>Coyne</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Bioxide</td>
<td>85,000</td>
<td>GAL</td>
<td>$2.73</td>
<td>$232,050.00</td>
<td>Evoqua</td>
<td>Croydon, PA</td>
</tr>
<tr>
<td>18</td>
<td>Ferrous Sulfate, liquid, bulk, tank truck</td>
<td>320,000</td>
<td>GAL</td>
<td>$0.98</td>
<td>$313,600.00</td>
<td>Evoqua</td>
<td></td>
</tr>
<tr>
<td>34</td>
<td>EVOQUA VX 456 mixed Oxidant</td>
<td>2,800</td>
<td>GAL</td>
<td>$13.16</td>
<td>$36,848.00</td>
<td>Evoqua</td>
<td></td>
</tr>
</tbody>
</table>

Total: $582,498.00
<table>
<thead>
<tr>
<th>LINE</th>
<th>DESCRIPTION</th>
<th>IFB 2020-21</th>
<th>UNIT of</th>
<th>2020-2021 Prices</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>QUANTITIES</td>
<td>MEASURE</td>
<td>Unit</td>
</tr>
<tr>
<td>17</td>
<td>Ferrous Chloride, liquid, industrial grade, bulk, &gt;= 4,000 gal/delivery</td>
<td>38,000</td>
<td>GAL</td>
<td>$0.5234</td>
</tr>
<tr>
<td>5-b</td>
<td>Chlorine (liquefied gas)</td>
<td>24,000</td>
<td>LBS</td>
<td>$0.4966</td>
</tr>
<tr>
<td>14</td>
<td>Ferric Chloride, liquid, 40% concentration, Bulk</td>
<td>31,000</td>
<td>GAL</td>
<td>$1.3710</td>
</tr>
<tr>
<td>16</td>
<td>Ferrous Chloride, liquid, 10% concentration, bulk, &gt;= 4,000 gal/delivery</td>
<td>35,000</td>
<td>GAL</td>
<td>$1.2300</td>
</tr>
<tr>
<td>11</td>
<td>Defoamer, silicone base, 55 gal drums</td>
<td>1,750</td>
<td>GAL</td>
<td>$7.8800</td>
</tr>
<tr>
<td>22</td>
<td>Muriatic Acid (15 gallon carboys)</td>
<td>30</td>
<td>CARBOY</td>
<td>$52.2000</td>
</tr>
<tr>
<td>28</td>
<td>Soda, caustic, 50%, liquid</td>
<td>150</td>
<td>CWT</td>
<td>$31.0000</td>
</tr>
<tr>
<td>30</td>
<td>Sodium Bisulfite, 38%, bulk</td>
<td>13,250</td>
<td>GAL</td>
<td>$1.7300</td>
</tr>
<tr>
<td>31</td>
<td>Sodium Bisulfite, 38%, packaged, 320 gal tote</td>
<td>5,250</td>
<td>GAL</td>
<td>$1.8400</td>
</tr>
<tr>
<td>9</td>
<td>Citric Acid, 50%, 275 gal totes</td>
<td>3,500</td>
<td>GAL</td>
<td>$4.8100</td>
</tr>
<tr>
<td>2</td>
<td>Aluminum Sulfate/Alum (liquid), 55 gal drum</td>
<td>48,000</td>
<td>GAL</td>
<td>$1.7600</td>
</tr>
<tr>
<td>3</td>
<td>Aluminum Sulfate/Alum, powder (lbs) 50lb bags, delivery &gt;= 4,000 lb</td>
<td>75,000</td>
<td>LBS</td>
<td>$0.3370</td>
</tr>
<tr>
<td>ITEM</td>
<td>DESCRIPTION</td>
<td>QUANTITIES</td>
<td>MEASURE</td>
<td>UNIT of</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
<td>------------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td>5</td>
<td>Chlorine (liquefied gas)</td>
<td>105,000</td>
<td>LBS</td>
<td>$ 0.2500</td>
</tr>
<tr>
<td>5-a</td>
<td>1 ton cylinders</td>
<td>295,000</td>
<td>GAL</td>
<td>$ 0.7810</td>
</tr>
<tr>
<td>6</td>
<td>Chlorine/Sodium Hypochlorite, liquid, 15% concentration, bulk, &gt;= 4,000 gal/delivery</td>
<td>8-a</td>
<td>55 gal drum</td>
<td>3,750</td>
</tr>
<tr>
<td>8-b</td>
<td>15 gal drum</td>
<td>1,200</td>
<td>GAL</td>
<td>$ 2.6750</td>
</tr>
<tr>
<td>15</td>
<td>Ferric Chloride, liquid, 40% concentration, 600 lb poly drum</td>
<td>2,500</td>
<td>GAL</td>
<td>$ 2.5900</td>
</tr>
<tr>
<td>19</td>
<td>Hydrofluosilic Acid, liquid, 23.8% concentration, bulk tank trucks, 20 tons per tank</td>
<td>135,000</td>
<td>LBS</td>
<td>$ 0.2050</td>
</tr>
<tr>
<td>27</td>
<td>Soda, caustic, 25%, liquid, bulk</td>
<td>120,000</td>
<td>GAL</td>
<td>$ 0.7646</td>
</tr>
<tr>
<td>28</td>
<td>Soda, caustic, 50%, liquid</td>
<td>350</td>
<td>GAL</td>
<td>$ 3.2500</td>
</tr>
<tr>
<td>32</td>
<td>Sulfuric Acid, 93%, bulk</td>
<td>55,000</td>
<td>GAL</td>
<td>$ 1.4100</td>
</tr>
<tr>
<td>33</td>
<td>Sulfur Dioxide; 150 lb cylinder</td>
<td>700</td>
<td>LBS</td>
<td>$ 1.7500</td>
</tr>
<tr>
<td>1</td>
<td>Aluminum Sulfate/AIum (liquid), bulk</td>
<td>45,000</td>
<td>GAL</td>
<td>$ 0.9621</td>
</tr>
<tr>
<td>12-a</td>
<td>Poly Aluminum Chloride (Water)</td>
<td>200,000</td>
<td>GAL</td>
<td>$ 1.7001</td>
</tr>
<tr>
<td>12-b</td>
<td>Poly Aluminum Chloride (Waster Water)</td>
<td>115,000</td>
<td>GAL</td>
<td>$ 1.7463</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>4,892,480</td>
<td></td>
<td>$ 584,139.00</td>
</tr>
</tbody>
</table>

Univar USA, Inc. Total Morrisville, PA
On motion of Commissioner ________, seconded by Commissioner ________, it was agreed for the County of Lancaster, acting on behalf of the Controller’s Office, to approve the following:

**Amended and Restated Commercial Card Program Authorization and Agreement With:**

- **PNC Bank, National Association**
- **Pittsburgh, Pennsylvania**

**Purpose:**

To amend and restate the VISA Purchasing Card Agreement which sets forth the terms and conditions upon which PNC Bank will extend credit to the County of Lancaster by establishing a VISA Purchasing Card Account and perform various purchasing card services in connection with the VISA Purchasing Card Account. This agreement will increase the credit limit and allow the County of Lancaster to participate in its Easy Procure program to receive rebates for certain expenditures under PNC’s enhanced rebate program.

**Term:**

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Brian Hurter, Controller

Department: Controller's Office and Purchasing

Date: 03/03/2020

Board Action Requested: Approval of an amendment to the PNC contract to increase the credit limit to Lancaster County.

Provider Information: (Name, Address):

PNC Bank, National Association
Treasury Management
Firstside Center 500 First Avenue
Pittsburgh, Pennsylvania 15219
Attn: Commercial Card Operations Mailstop: P7-PFSC-03-D

Proposed Program Budget Information:

<table>
<thead>
<tr>
<th>Service</th>
<th>2020/2021 Amount to be Approved</th>
<th>2019/2020 Amount</th>
<th>Amount Increase/ Decrease</th>
<th>Percent Increase/ Decrease</th>
<th>Percent Funding Source (Co., State, Fed)</th>
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</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Term of Contract: This is an amendment to the indefinite contract that we have with PNC which has been in place since 2003.

Budget Comments: There is no impact to the 2020 budget.
Program Information/Description of Service:

We are seeking approval to increase the credit limit with PNC from $500,000 to $1,500,000. PNC has had a contract with the County to provide Pcard services since 2003. My understanding is that the program was to provide for both electronic payments and Pcards; however, nothing was ever done with the electronic payment program and the County only used the Pcards. During 2017 we finalized the program to allow the County to begin getting a rebate on the spend that we have with PNC. For 2017 and 2018 we received a rebate of approximately $20,000 for each year. During 2019 we started making electronic payments through this program. This will increase the spend in this program and allow the County to receive a larger rebate. In addition, it helps reduce some of the operating costs related to producing an AP check.

However, we ran into an issue with credit limits in December 2019 due to some invoicing issues and large payments that needed to be made to Windstream. We made a prepayment to PNC to free up the credit limit and shifted amounts between the electronic payment and Pcard programs to address the issue in the short term. We felt that the long-term solution would be to increase the total credit limit with PNC. The initial plan was to increase the credit limit from $500,000 to $750,000. As we were going through that process, we had the ability to process a $600,000 payment through the electronic payment process but again did not have the credit limit to handle this amount and had to issue a check for that payment. That payment along would have resulted in a rebate of over $6,000.

As a result of not being able to process that payment, we had a discussion and felt the County should consider increasing the credit limit to $1,500,000. Of the $1,500,000, $500,000 would be allocated to the Pcard program and $1,000,000 would be allocated to the electronic payment program. We feel these amounts will meet the current needs and we can easily shift the amounts between the two programs if needed. The other benefit to increasing the credit limit is this would allow us to have the funds available to immediately deal with any emergencies for the County. That was the initial thought with having a $500,000 credit limit for just Pcards and with adding the electronic payment program we felt we may be limited if that situation ever arose. The increase in the credit limit to $1,500,000 should allow us to continue both programs efficiently and without any issues. In addition, if there was a County emergency we feel this would be available to effectively and immediately address and financial needs related to that emergency.

Complete sections pertaining to bid awards and Request for Proposals:

<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
<th>Performance Bond Required?</th>
<th>Define Funding Source</th>
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<tbody>
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</tbody>
</table>

Complete Sections Pertaining to Construction Projects:

<table>
<thead>
<tr>
<th>Amount of Change Order</th>
<th>Amount of Original Budget</th>
<th>Revised Total Budget Reflecting Change</th>
<th>Define Funding Source</th>
</tr>
</thead>
</table>
| Date you would like the County Commissioners’
To take official action on this item?: | Work Session – 03/10/2020
Commissioner’s Meeting – 03/11/2020 |
| Who will be in attendance at the County Commissioners’
Work Session? Please include name and title: | Brian Hurter, Controller
Harry Klinger, Director of Purchasing |
| Who will be in attendance at the County Commissioners
Meeting to comment on this item? Please include name and title: | Brian Hurter, Controller
Harry Klinger, Director of Purchasing |

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.
On motion of Commissioner _______, seconded by Commissioner _______, it was agreed for the County of Lancaster to:

**Options:**

- Allow the $72,445.79 placed in the Drug Task Force Matching Fund Account (available balance of the District Attorney’s Office 2019 budget) to roll into the County’s General Fund.

  **FROM:**
  Drug Task Force Matching Fund Account
  A1120 AA6528 00000

  **TO:**
  Unrestricted General Fund Balance

  $72,445.79 (-)

- Leave the $72,445.79 in the Drug Task Force Matching Fund Account, A1120 AA6528 00000 (available balance of the District Attorney’s Office 2019 budget), and determine a use at some point in the future.


  **FROM:**
  Drug Task Force Matching Fund Account
  A1120 AA6528 00000

  **TO:**
  District Attorney’s Office -
  Drug Task Force County and Municipal Contributions Account
  B1300 W6528 19011

  $72,445.79 (+)

3/11/20
This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGreements/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

<table>
<thead>
<tr>
<th>Submitted by:</th>
<th>Name and Title:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Brian Hurter, Controller</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Controller's Office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/03/2020</td>
</tr>
</tbody>
</table>

**Board Action Requested:**

*Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.*

Decision on where to move encumbered District Attorney funds from 2019.

<table>
<thead>
<tr>
<th>Provider Information: (Name, Address):</th>
</tr>
</thead>
<tbody>
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<table>
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<tr>
<th>Term of Contract:</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Budget Comments:</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
</tr>
</tbody>
</table>

**Program Information/Description of Service:**

Currently any leftover money from the District Attorney's 2019 budget (DA and Victim Witness) has been encumbered and has been placed in the DTF Matching Funds Account (6528 AA A1120 00000). There is currently $72,445.79 remaining from these budget amounts (DA = $41,342.61 and VW = $31,103.18).
There are three options for these funds:

- Allow the money to roll into the County’s General Fund.
- Leave the money in the DTF Matching Fund Account (6528 AA A1120 0000) and determine a use at some point in the future.
- Transfer the money to the DTF and include it in the account with the County and municipal contributions (6528 W B1300 19011).

**Complete sections pertaining to bid awards and Request for Proposals:**

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<td></td>
</tr>
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</table>

**Complete Sections Pertaining to Construction Projects:**

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<tbody>
<tr>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Date you would like the County Commissioners’ Work Session?**

- Work Session – 03/10/2020
- Commissioner’s Meeting – 03/11/2020

**Who will be in attendance at the County Commissioners’ Work Session? Please include name and title:**

- Brian Hurter, Controller

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

- Brian Hurter, Controller

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.
LANCASTER COUNTY COMMISSIONERS’ MEETING AGENDA

Wednesday, March 11, 2020
9:15 a.m. – Conference Room #701, 7th Floor

1. Meeting Called to Order: This morning’s meeting will be conducted by Commissioner Joshua G. Parsons.

2. Pledge of Allegiance


4. Old Business:

   a. Re-announcements:

      • An Evening Commissioners’ Meeting is scheduled for Wednesday, March 18, 2020 at 7 p.m. at the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, Pennsylvania. There is no Commissioners’ Meeting scheduled for Wednesday morning, March 18, 2020 at 9:15 a.m.

      • There is no Work Session scheduled for Tuesday, March 24, 2020.

5. New Business:

   a. Presentation of “Procurement Month” Proclamation
      Harry Klinger, Director of Purchasing
      Linda Schreiner, Senior Buyer, Purchasing
      Jim Fasnacht, Senior Buyer, Purchasing
      Carolyn Gabriel, Senior Buyer, Purchasing
      Heather Chalfant, Senior Buyer, Purchasing
      Denise Hoffman, Assistant Buyer, Purchasing
      Michael Armer, Assistant Buyer, Purchasing
      Mike Latschar, Warehouse Supervisor and Assistant Buyer, Purchasing

   b. Resolution No. 20 of 2020 – Next Generation Farm Loan Program - Matthew K. and Kelly Wiker
      Leigh Bardell, Project Manager, EDC Finance Corporation

   “continued”
c. **Resolution No. 21 of 2020 – Next Generation Farm Loan Program – Omar B. and Rebecca B. Stoltzfus**  
Leigh Bardell, Project Manager, EDC Finance Corporation

d. **Resolution No. 22 of 2020 – Adult Probation and Parole Services Budget Adjustments for Drug Court Grant and Mental Health Court Grant**  
Teri Miller-Landon, Deputy Director, Adult Probation and Parole Services

e. **Resolution No. 23 of 2020 – Request for Proposal Award for Case Management System for Adult Probation and Parole Services**  
Linda Schreiner, Senior Buyer, Purchasing  
Brett Cole, Deputy Chief, Supervision Services, Adult Probation and Parole Services  
Melissa Wein, Senior Project Manager/Business Analyst, Information Technology

f. **Resolution No. 24 of 2020 – Bid Award for Chemicals for Water, Sewage and Municipal Swimming Pools**  
Jim Fasnacht, Senior Buyer, Purchasing  
Denise Hoffman, Assistant Buyer, Purchasing

g. **Lancaster County-Wide Communications – Amendment to Lease Agreement and Third Addendum to Attachment No. 7 Facility Lease with Windstream D&E, LLC; Grant Agreement for 9-1-1 Statewide Interconnectivity Funding; and Quote for Interface between Computer Aided Dispatch (CAD) System and ProQA System**  
Mike Weaver, Director, Lancaster County-Wide Communications

h. **Facilities Management – Easement Agreements relating to Replacement of Reynolds No. 1 Bridge Superstructure Project**  
Charles Douts, Director, Facilities Management

i. **Facilities Management – Change Order for Big Conestoga No. 7 Bridge Replacement Project**  
Charles Douts, Director, Facilities Management  
Mark Lauriello, County Engineer, RETTEW

j. **Controller’s Office – Amended Agreement for VISA Purchasing Card Account**  
Controller Brian Hurter  
Harry Klinger, Director of Purchasing

k. **Drug Task Force Budget Adjustments**  
Controller Brian Hurter

"continued"
County Commissioners’ Meeting Agenda
Wednesday, March 11, 2020
Page 3

6. Business from Guests

7. Adjourn

Note: The Commissioners’ Meeting is being video recorded for public viewing and is available on the County’s website. We ask that attendees speak into the microphone at the podium for audio recording purposes.
PROCLAMATION

Procurement Month

March 11, 2020

WHEREAS, the public procurement profession plays a significant role in the efficiency and effectiveness of both government and business; and

WHEREAS, in addition to the purchase of goods and services, procurement adds value to the organization by performing such functions as executing, implementing and administering contracts, developing strategic procurement strategies and cultivating working relationships with suppliers and other departments within the organization; and

WHEREAS, public procurement professionals that are members of the National Institute of Governmental Purchasing (NGIP) and other public and private organizations have tremendous influence on the economic conditions in the United States, with accumulative purchasing power running into the billions of dollars; and

WHEREAS, the Lancaster County Purchasing Department recognizes, supports and practices the Public Procurement Values and Guiding Principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency established by NGIP, as fundamental tenets of the public procurement profession; and

WHEREAS, NGIP has proclaimed the month of March as Procurement Month to further expand the awareness of the purchasing professionals role to governmental officials, the general public, business and corporate leaders.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, that the County of Lancaster does hereby celebrate the month of March 2020 as __________ Procurement Month __________ in Lancaster County and recognize the role of the purchasing profession within business, industry and government.

__________________________
Joshua G. Parsons, Chairman

__________________________
Ray D’Agostino, Vice Chairman

__________________________
Craig E. Lehman
Board of Commissioners of Lancaster County, Pennsylvania