

COUNTY COMMISSIONERS' WORK SESSION AGENDA

TUESDAY, FEBRUARY 19, 2019

10:00 a.m. – Conference Room #701, 7th Floor

10:00 a.m.

EXECUTIVE SESSION ANNOUNCEMENT

PUBLIC SESSION:

Approval of the February 5, 2019 Work Session Minutes.

Re-announcement:

- There is no Work Session scheduled for Tuesday, March 5, 2019 and no Commissioners' Meeting is scheduled for Wednesday, March 6, 2019.

10:00 a.m.

Crystal Natan, Executive Director, Children and Youth Agency, and David Mueller, Director, Office of Juvenile Probation – Agreements (please refer to motion on tomorrow's agenda)

10:10 a.m.

Paul Weiss, Administrator, Department of Parks and Recreation; John Baker, Supervisory Plant Protection and Quarantine Supervisor (Lancaster County), U.S. Department of Agriculture; and Dana Rhodes, State Plant Regulatory Official, PA Department of Agriculture – USDA Ailanthus Tree Treatment Agreement (please refer to motion on tomorrow's agenda)

10:25 a.m.

Paul Weiss, Administrator, Department of Parks and Recreation – Use of Capital Reserve Funds for Pool Project (please refer to Resolution No. 8 of 2019 on tomorrow's agenda)

Other Discussion Items:

1. Appointments/Reappointments
 - Planning Commission – Region 1 - Reappointment
2. February 20, 2019 Commissioners' Meeting Agenda

Adjourn

Note: *The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purposes.*

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Department of Parks and Recreation, to approve the following:

Ailanthus Tree Treatment Agreement With:

United States Department of Agriculture (USDA)
Carlisle, Pennsylvania

Purpose:

To allow USDA and/or its contractors to access County properties for the purpose of surveillance, assessment, treatment and monitoring, and all associated activities intended for the control of the Spotted Lanternfly.

Amount:

This is a non-fiduciary agreement. The County will incur indirect expenses in the form of labor and supplies to remove select Ailanthus trees that are killed in the treatment process.

Term:

Effective from date of contract execution until the Spotted Lanternfly has been eradicated as per USDA/PDA inspections.

2/20/19

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Paul Weiss
 Department: Parks and Recreation
 Date: 2/11/19

Board Action Requested:

Approval of USDA Ailanthus Tree Treatment Agreement

(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)

United States Dept
401 East Louthers S
Carlisle, PA 17013

Copy

Proposed Program Budget Information:

Service	2019 Amount to be Approved	2018 Amount	Amount Increase/Decrease	Percent Increase/Decrease	Percent Funding Source (Co., State, Fed)
Ailanthus Tree Treatment Agreement	None	N/A	N/A	N/A	N/A

Term of Contract: Until the Spotted Lanternfly has been eradicated as per USDA/PDA inspections.

Budget Comments: This is a non-fiduciary agreement. The County will incur indirect expenses in the form of labor and supplies to remove select Ailanthus Trees that are killed in in the treatment process (see below)

Description of Service:

In 2018, the Pennsylvania Department of Agriculture (PDA) placed Lancaster County in the Spotted Lanternfly (SLF) Quarantine zone. As part of this quarantine, and to combat SLF infestation, Ailanthus trees (primary SLF host) on properties containing, or in close proximity to, SLF populations must be treated in accordance with PDA standards.

To reduce the burden on individual property owners, the USDA has established a program wherein they will provide and apply on an on-going basis and at no cost the property owner, the necessary supplies to kill the smaller Ailanthus trees with herbicide and treat the large Ailanthus trees with an insecticide specifically targeted at eliminating SLF. Property owners are responsible for disposing of trees that are killed with herbicide.

Approval of the proposed agreement will allow the USDA to access County properties as necessary to complete the SLF treatments. County arboriculture staff will work with the USDA in advance to create site plans for properties scheduled for treatment and will work cooperatively with the USDA and their contractors during the treatment process. (Note: This agreement has been reviewed and approved by the County Solicitor's Office.)

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A				

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

Date you would like the County Commissioners'

February 20, 2019

To take official action on this item?:

Paul Weiss, Parks and Recreation Administrator

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

John Baker, USDA, Supervisory Plant Protection & Quarantine Supervisor (Lancaster County)

Paul Weiss, Parks and Recreation Administrator

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

Exceptions to this deadline must be authorized by the Chief Administrator.

RESOLUTION NO. 8 OF 2019

On motion of Commissioner _____, seconded by Commissioner _____;

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA
to authorize the approval of using a portion of the Department of Parks and Recreation Capital Reserve funds for the following project:

<u>Capital Project:</u>	<u>Vendor:</u>	<u>Amount:</u>
County Pool Circulation Trough Grate Replacement Project	If It's Water, Inc. Downingtown, PA	\$10,766.25 under the Co-Stars Purchasing contract

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above resolution was adopted by the Lancaster County Board of Commissioners on the 20th day of February, 2019.

ATTEST:

Lawrence M. George
Chief Clerk
County of Lancaster, Pennsylvania

2/20/19

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Paul Weiss
 Department: Parks and Recreation
 Date: 2/11/19

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
 Approval to Purchase County Pool Circulation Trough Grate Replacement via Cap. Reserve Funds

If It's Water, Inc.
 2090 Bondsville Road
 Downingtown, PA 19335

Proposed Program Budget Information:

Service	2019 Amount to be Approved	2018 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Replacement of Pool Filter Grates	\$10,766.25	N/A	N/A	N/A	N/A

Term of Contract: N/A

Budget Comments: The need for replacement grates was discovered after preparation of the Parks Dept's 2019 Budget proposal. Accordingly, we would like to use Park Capital reserve funds to complete this project.

Program Information:

Description of Service:

In doing their season-end inspection of the County Pool facility, FM Staff found that the fiberglass grates covering the filtration/circulation trough around the entire perimeter of the pool (that patrons have to walk over to enter the water) are at the end of their useful life and are beginning to "splinter". If we don't replace these grates before the 2019 season, there is concern that:

1. Patrons will get fiberglass splinters in their feet.
2. The grates could wear to the point that a patron could break through a grate and seriously injure their foot/leg.

The average lifespan of these grates is approximately 10 years; this is the second set of replacement grates that we would be installing in the 21-year-old County Pool. The quote for the project is \$10,766.25 which includes a 10% discount under Co-Stars contract pricing.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A				

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

Date you would like the County Commissioners'

February 20, 2019

To take official action on this item?:

Paul Weiss, Parks and Recreation Administrator

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Paul Weiss, Parks and Recreation Administrator

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be authorized by the Chief Administrator.



If It's Water, Inc.
 2090 Bondsville Road
 Downingtown PA 19335

Quotation

Date	Quote #
2/1/2019	16108

Bill To

COUNTY OF LANCASTER
 FACILITIES MANAGEMENT
 150 N. QUEEN STREET, SUITE 612
 LANCASTER, PA 17603

Ship To

LANCASTER CO PARK & REC
 JOHN ULAKY
 1052 ROCKFORD ROAD
 LANCASTER, PA 17602

Project	Rep	Terms	Pricing Good Til
Grates	RA	Net 30	3/3/2019

IIW is a registered
 Pennsylvania CoStar Vendor
 CoStar # 016-051
 NJ Business Licensed /Registered Contractor

Item	Description	Qty	Rate	Amount
PARTS	60" WIDE X 12" LONG T-1800 FG GRATING W/ UV TOP COAT	25	478.50	11,962.50
COSTARS	COSTARS MEMBER DISCOUNT ON EQUIPMENT ONLY		-10.00%	-1,196.25
SHIPPING	SHIPPING, HANDLING, INSURANCE - TO BE DETERMINED	1	0.00	0.00

Subtotal	\$10,766.25
Sales Tax (6.0%)	\$0.00
Total	\$10,766.25

Phone #	Fax #	Web Site
610-269-2062	610-269-2068	www.ifitwater.net

Work Session 2/19/2019

Lancaster County Planning Commission Board

Re-appointments - 4 year term through December 31, 2022

Mr. Ismail Smith-Wade-EL
P.O. Box 1599
120 North Duke Street
Lancaster, PA 17608-1599

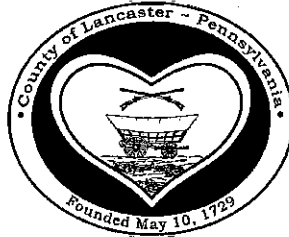
Region 1

Lancaster County resident.

LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, February 20, 2019

9:15 a.m. – Conference Room #701, 7th Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Postpone approval of the January 2, 2019 Commissioners' Meeting Minutes, February 6, 2019 Commissioners' Meeting Minutes and February 13, 2019 Commissioners' Meeting Minutes.
4. Old Business:
 - a. **Re-announcement:**
There is no Work Session scheduled for Tuesday, March 5, 2019, and no Commissioners' Meeting is scheduled for Wednesday, March 6, 2019.
5. New Business:
 - a. **Presentation of "It Pays to Be Fit!" Wellness Warriors Awards**
Heather Booth, Wellness Steering Committee Member
Angie Rivera, Wellness Steering Committee Member
Kelsie O'Reilly, Wellness Steering Committee Member

Top Attending Women:

- | | |
|---|--|
| 1 st Place (173 gym visits): | Rhonda Slinghoff, Behavioral Health/Developmental Services |
| 2 nd Place (131 gym visits): | Paula Bingeman, Prison |
| 3 rd Place (123 gym visits): | Mary Ann Schlegel, Department of Parks and Recreation |

Top Attending Men:

- | | |
|---|---------------------------------------|
| 1 st Place (230 gym visits): | Scott Zerkowski, Prison |
| 2 nd Place (180 gym visits): | Sunil Josh, Children and Youth Agency |
| 3 rd Place (157 gym visits): | Douglas Wagner, Sheriff's Office |

Note: There were a total of 93 employees who participated in "It Pays to Be Fit!"

"continued"

County Commissioners' Meeting Agenda

Wednesday, February 20, 2019

Page 2

b. **Resolution No. 8 of 2019 – Use of Capital Reserve Funds for Pool Project**

Paul Weiss, Administrator, Department of Parks and Recreation

c. **Department of Parks and Recreation – USDA Ailanthus Tree Treatment Agreement**

Paul Weiss, Administrator, Department of Parks and Recreation

John Baker, Supervisory Plant Protection and Quarantine Supervisor (Lancaster County), U.S.

Department of Agriculture

d. **Children and Youth Agency and/or Office of Juvenile Probation - Agreements**

Crystal Natan, Executive Director, Children and Youth Agency

David Mueller, Director, Office of Juvenile Probation

6. Business from Guests

7. Adjourn

Note: *The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*