

COUNTY COMMISSIONERS' WORK SESSION AGENDA

TUESDAY, JANUARY 29, 2019

10:00 a.m. – Conference Room #701, 7th Floor

10:00 a.m. EXECUTIVE SESSION ANNOUNCEMENT

PUBLIC SESSION:

Approval of the January 8, 2019 Work Session Minutes and January 15, 2019 Work Session Minutes. Postpone approval of the January 22, 2019 Work Session Minutes.

10:00 a.m. Paul Weiss, Administrator, Department of Parks and Recreation, and Carmen Simone, Grounds Supervisor, Facilities Management – Use of Capital Reserve Funds (please refer to Resolution No. 5 of 2019 on tomorrow's agenda)

10:05 a.m. James Cowhey, Executive Director, Planning Commission – Memorandum of Understanding (please refer to motion on tomorrow's agenda)

10:10 a.m. Charles Douts, Director, Facilities Management, and Dave Hogle, Transportation Group Manager, RETTEW – Agreement Supplement (please refer to motion on tomorrow's agenda)

Other Discussion Items:

1. Appointments/Reappointments
 - Lancaster County Hospital Authority – Re-appointment
2. January 30, 2019 Commissioners' Meeting Agenda

Adjourn

Note: *The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purposes.*

RESOLUTION NO. 5 OF 2019

On motion of Commissioner _____, seconded by Commissioner _____;

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA
to authorize the approval of using a portion of the Department of Parks and Recreation Capital Reserve funds for the following project:

<u>Capital Project:</u>	<u>Vendor:</u>	<u>Amount:</u>
County Pool Playground Safety Surface Replacement Project	General Recreation, Inc. Newtown Square, PA	\$24,786.00 under the Co-Stars Purchasing

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above resolution was adopted by the Lancaster County Board of Commissioners on the 30th day of January, 2019.

ATTEST:

Lawrence M. George
Chief Clerk
County of Lancaster, Pennsylvania

1/30/19

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Paul Weiss
 Department: Parks and Recreation
 Date: 1/18/19

Board Action Requested: Approval of County Pool Playground safety surface replacement
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
 General Recreation, Inc.
 P.O. Box 440
 Newtown Square, PA 19073

Proposed Program Budget Information:

Service	2019 Amount to be Approved	2018 Amount	Amount Increase/Decrease	Percent Increase/Decrease	Percent Funding Source (Co., State, Fed)
Replacement of Pool Playground Safety Surface	\$24,786.00	N/A	N/A	N/A	N/A

Term of Contract: N/A
Budget Comments: This project was submitted as part of the Parks Department's 2019 Capital Budget Proposal but was unable to be funded. Accordingly, we would like to use Park Capital reserve funds to complete this project.

Program Information:

Description of Service:

The Parks Department utilizes a rubberized surface under the playground at the County Pool instead of mulch because mulch gets into the Pool and causes problems with the filtration system. At 12 years old, the current surface is well beyond its expected lifespan. Further, the Parks Department's in-house Certified Playground Safety Inspector (CPSI), has inspected the surface and reported that it needs to be replaced if the surface is to continue to provide the required impact protection for playground users.

The quote for the project is \$24,786. However, since the work can be completed under Co-Stars contract pricing, *the project does not need to be bid.*

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A				

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

Date you would like the County Commissioners'

January 30, 2019

To take official action on this item?:

Paul Weiss, Parks and Recreation Administrator

Carmen Simone, FM Grounds Supervisor, CPSI

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Paul Weiss, Parks and Recreation Administrator

Carmen Simone, FM Grounds Supervisor, CPSI

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

Exceptions to this deadline must be authorized by the Chief Administrator.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Planning Commission, to approve the following:

Memorandum of Understanding

With:

Chesapeake Science and Security Corridor Consortium
(CSSC)
Havre de Grace, Maryland

Purpose:

To recommit to the CSSC regional effort to sustain the mission of the Aberdeen Proving Ground (APG) and to serve the public's health, safety and welfare through cooperation and coordination of plans and programs that accommodate economic growth, residential and commercial development, and support the vitality of the defense community and sustainability of the mission at APG.

Amount:

There is no financial obligation.

Term:

Effective date of execution through December 31, 2021.

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON JANUARY 30, 2019

from

James R. Cowhey, AICP, Executive Director, Planning Commission

Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/ Decrease	Goals (Define goals by percentages when applicable)	Trends
1.	Chesapeake Science & Security Corridor Consortium (CSSC) Memorandum of Understanding	Date of execution through 12/31/2021	No financial obligation	-	Support regional growth and redevelopment; continue due diligence regarding infrastructure requirements and constraints; coordinate compatible multi-jurisdictional goals, objectives, and policies; establish formal and informal forums; promote collaboration and coordination of economic development actions and strategies for the betterment of CSSC and the Aberdeen Providing Grounds community; and sharing of information.	The CSSC was initiated in December 2005 as a coordinated, multi-jurisdictional marketing effort to bring regional identity to the Aberdeen Proving Ground (APG) community where anticipated growth from the BRAC 2005 decision was anticipated to integrate a significant civilian population into APG's workforce and expand the defense contractor base supporting the installation.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: James R. Cowhey, AICP, Executive Director
Department: Planning
Date: 1/15/2019

Board Action Requested: Chesapeake Science & Security Corridor (CSSC) Consortium
(Specify Agreement, Amended Agreement, Grant App., Memorandum of Understanding
Change Order, Bid Award etc.)

2010 Provider Information: (Name, Address): Chesapeake Science & Security Corridor
2021 Pulaski Highway, Suite D
Havre de Grace, MD 21078

Proposed Program Budget Information:

Service	2019 Amount to be Approved	2019-2021 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
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Term of Contract: Date of execution through 12/31/2021

Budget Comments: No financial obligation.

Program Information:

Description of Service:

Recommitment to the CSSC regional effort to sustain the mission of the Aberdeen Proving Ground (APG) and to serve the public's health, safety and welfare through cooperation and coordination of plans and programs that accommodate economic growth, residential and commercial development, and support the vitality of the defense community and sustainability of the mission at APG. The MOU request no financial obligation; it offers continued communication, and a quarterly opportunity to convene and share information relevant to the Corridor and its evolving role in our nation's homeland security.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A	N/A	N/A	N/A	N/A

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A	N/A	N/A	N/A

Date you would like the County Commissioners'

1/30/2019

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

James R. Cowhey, AICP
Executive Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

James R. Cowhey, AICP
Executive Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be authorized by the Chief Administrative Officer.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

Supplement No. 2 to Agreement

With:

RETTEW

Lancaster, Pennsylvania

Purpose:

To perform Phase I archaeology survey for the preliminary design of the Pequea No. 6 Bridge replacement project which was not included in the original scope of work, and to address the recent removal of an adjacent covered bridge and the potential impact upon the existing design and expansion of the disturbance area including project management and administration, wetland and waters studies, threatened and endangered species, erosion and sediment control study, survey, line and grade, preliminary right-of-way activities, hydrologic and hydraulic report, final type, size and location report, and safety review.

Amount/Term:

The fee for this supplement is \$49,858.07 through completion of project. The County's portion is \$2,492.90 which represents five percent of the total cost paid with Liquid Fuels funds.

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Charles Douts
 Department: Facilities Management
 Date: January 24, 2019

Board Action Requested: Engineering supplement #2 for Pequea# 6 Bridge Replacement
 (Specify Agreement, Amended Agreement, Grant App.,
 Change Order, Bid Award etc.)

Provider Information: (Name, Address):

Proposed Program Budget Information:

Service	2019 Amount to be Approved	2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract:

Budget Comments:

Program Information:
 A supplement for engineering services is requested for the preliminary design of the Pequea # 6 Bridge replacement project. The supplement is required to address two issues. The first is a Phase 1 archaeology survey which was not included in the original scope. The second item addresses the recent removal of an adjacent covered bridge and the potential impact upon the existing design and expansion of the disturbance area. Please see the attached memo from RETTEW. The fee for this supplement is \$49,858.07, of which the County is responsible for 5%, \$2,492.90. The County portion is paid with Liquid Fuels funds.

Complete sections pertaining to bid awards and Request for Proposals

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

January 30, 2018

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Charles Douts, Jr, Director, Facilities Management Department.

Dan Rodgers, RETTEW

Dave Hoglund

Work Session - January 29, 2019

Lancaster County Hospital Authority

Re-appointment for five-year term from December 31, 2018 through December 31, 2023.

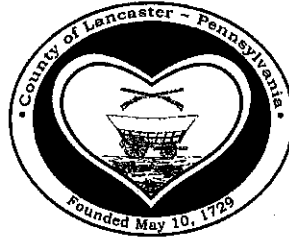
Mr. Kyle C. Kopko, Ph.D.
Elizabethtown College
One Alpha Drive
Elizabethtown, PA 17022

Lancaster County resident.

LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, January 30, 2019

9:15 a.m. – Conference Room #701, 7th Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the November 27, 2018 Special Commissioners' Meeting Minutes. Postpone approval of the September 18, 2018 Evening Commissioners' Meeting Minutes, December 26, 2018 Commissioners' Meeting Minutes, January 2, 2019 Commissioners' Meeting Minutes, January 9, 2019 Commissioners' Meeting Minutes, January 16, 2019 Commissioners' Meeting Minutes and January 23, 2019 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Presentation of Proclamation – "Black History Month"**
Blanding Watson, President, Lancaster Chapter of the NAACP
 - b. **Resolution No. 5 of 2019 – Use of Capital Reserve Funds**
Paul Weiss, Administrator, Department of Parks and Recreation
Carmen Simone, Grounds Supervisor, Facilities Management
 - c. **Planning Commission – Memorandum of Understanding**
James Cowhey, Executive Director, Planning Commission
 - d. **Facilities Management – Agreement Supplement**
Charles Douts, Director, Facilities Management
Dave Hoglund, Transportation Group Manager, RETTEW
6. Business from Guests
7. Adjourn

Note: *The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*

County Commissioners

Joshua G. Parsons, Chairman
Dennis P. Stuckey, Vice-Chairman
Craig E. Lehman

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Suite #715
Lancaster, PA 17603
Phone: 717-299-8300
Fax: 717-293-7208
www.co.lancaster.pa.us

PROCLAMATION

Black History Month

January 30, 2019

WHEREAS, Carter G. Woodson, noted African American scholar and historian, founded "Black History Week," the second week in February, on February 12, 1926; and

WHEREAS, In 1976, as part of the nation's bicentennial, "Black History Week" was expanded and established as "Black History Month" with the hope that through this special observance all Americans would be reminded of their ethnic roots and develop a mutual respect for the contributions of all racial groups in America; and

WHEREAS, The month of February is significant and recognized in African American history for the accomplishments and contributions of great African American pioneers and institutions, such as Frederick Douglass, W.E.B. DuBois, George Washington Carver, Langston Hughes, Eubie Blake, Ida B. Wells-Barnett, Mary McLeod Bethune, Harriet "Moses" Tubman, Barack Obama, the NAACP, and Tuskegee Institute; and

WHEREAS, African Americans have endured tremendous personal, social, economic and political injustices since the dawn of their enslavement; and

WHEREAS, These injustices notwithstanding, African Americans have made limitless contributions to society in medicine, science, art, religion, education, entertainment and the humanities; and

WHEREAS, We owe a great deal of gratitude to African Americans for their contributions, and for their efforts to help pioneer the way toward social and economic equality and justice; and

WHEREAS, "Black History Month" draws our collective attention to the facts and experiences of African Americans in this country from slavery, through the abolitionist movement; through the backlash of the oppressive laws of "Jim Crow" and the legalized institutional separation of the races; through the Harlem Renaissance; through the Civil Rights movement; and to the numerous and significant gains of freedom by agents of change like Sojourner Truth, Reverend Dr. Martin Luther King, Jr., Madam C.J. Walker, Medgar Evers, Rosa Parks, Thurgood Marshall, Fannie Lou Hamer and John Lewis; and

WHEREAS, We are all indebted to these leaders as well as to the victims and the silent heroes for their immeasurable struggles and sacrifices and to all who have worked and are working to end discrimination, hatred and bigotry throughout society.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, that the County of Lancaster does hereby celebrate the month of February 2019 as -----

Black History Month

in Lancaster County. The Lancaster County Board of Commissioners recognize and appreciate the many benefits of "Black History Month" to our citizenry and to our culture in general, and urge all Lancaster County residents to take the opportunity during this month to explore this rich history and to also make a personal commitment to help bring our nation closer to realizing racial equity.

Joshua G. Parsons, Chairman

Dennis P. Stuckey, Vice Chairman

Craig E. Lehman

Board of Commissioners of
Lancaster County, Pennsylvania

