COUNTY COMMISSIONERS’ WORK SESSION AGENDA
TUESDAY, JANUARY 14, 2020
10:00 a.m. – Conference Room #701, 7th Floor

10:00 a.m.
EXECUTIVE SESSION ANNOUNCEMENT

PUBLIC SESSION:

10:00 a.m.
Charles Douts, Director, Facilities Management – Budget Adjustments for Mosquito Borne Disease Control Program (please refer to Resolution No. 13 of 2020 on tomorrow’s agenda)

10:05 a.m.
Clarence Kegel, Vice President Commercial Solutions, Melanie Gunzenhauser, Account Manager, and Jill Root, Assistant Vice President and TPA Claims Manager, Murray – Excess Workers’ Compensation Third Party Administration Agreement (please refer to motion on tomorrow’s agenda) and Professional Liability Third Party Administration Agreement (please refer to motion on tomorrow’s agenda)

10:15 a.m.
Lisa Miller, Director and/or Melissa Anderson, Supervisor, Court Reporters – Per Diem Court Reporter Agreements (please refer to motion on tomorrow’s agenda)

Other Discussion Items:

1. Appointments/Reappointments:
   - Office of Aging Advisory Council - Appointments

2. January 15, 2020 Commissioners’ Meeting Agenda

Adjourn

Note: The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.
RESOLUTION NO. 13 OF 2020

On motion of Commissioner ________, seconded by Commissioner __________, it was agreed for
the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Facilities Management -
State Grant –
Mosquito Borne Disease Control Program
A3100 43030 A-6321

$89,520.00 (+)

EXPENDITURE ACCOUNTS:

Facilities Management -
Personnel Services
A3100 43030 A-7100

$37,985.00 (+)

Facilities Management -
Supplies
A3100 43030 A-7200

$12,405.00 (+)

Facilities Management -
Purchased Services
A3100 43030 A7300

$12,480.00 (+)

Facilities Management -
Capital Expenditures
A3100 43030 A-7500

$26,650.00 (+)

$89,520.00 (+)

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm
that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly
scheduled meeting held on the 15th day of January, 2020.

ATTEST: ____________________________________________

Lawrence M. George, Chief Clerk
County of Lancaster, Pennsylvania
Date: January 15, 2020

1/15/20
This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don’t wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Charles Douts

Name and Title: ____________________________

Department: Facilities Management

Date: January 2, 2020

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Budget Resolution for Mosquito Borne Disease Control Program

Provider Information: (Name, Address):


Proposed Program Budget Information:

<table>
<thead>
<tr>
<th>Service</th>
<th>2029 Amount to be Approved</th>
<th>2020 Amount</th>
<th>Amount Increase/Decrease</th>
<th>Percent Increase/Decrease</th>
<th>Percent Funding Source (Co., State, Fed)</th>
</tr>
</thead>
</table>

Term of Contract: ____________________________

Budget Comments: ____________________________

Program Information:

A grant in the amount of $89,520 has been awarded to the County of Lancaster for the 2020 Mosquito Borne Disease Control program. A budget resolution is requested to create the appropriate accounting within the Facilities Management Budget. Please see attached grant.

Complete sections pertaining to bid awards and Request for Proposals

updated January, 2009
<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
<th>Performance Bond Required?</th>
<th>Define Funding Source</th>
</tr>
</thead>
</table>

**Complete Sections Pertaining to Construction Projects:**

<table>
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<tr>
<th>Amount of Change Order</th>
<th>Amount of Original Budget</th>
<th>Revised Total Budget Reflecting Change</th>
<th>Define Funding Source</th>
</tr>
</thead>
</table>

January 15, 2020

**Who will be in attendance at the County Commissioners’ Work Session? Please include name and title:**

Charlie Douts, Director, Facilities Management

updated January, 2009
Mosquito-borne Disease Control Grant Worksheet  
January 1, 2020 to December 31, 2020

<table>
<thead>
<tr>
<th>NAICS Code</th>
<th>Federal ID Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DUNS Number</th>
<th>SAP Vendor #</th>
</tr>
</thead>
<tbody>
<tr>
<td>71193551</td>
<td></td>
</tr>
</tbody>
</table>

CEO, District Manager or Chairman 
Commissioner - Name and Title: Joshua Parsons, Chairman, Lancaster County Commissioners
Commissioners Office or Conservation District Name and Mailing Address: Office of the Lancaster County Commissioners, 150 N. Queen St., Suite 715, Lancaster, PA 17603
Contact/Coordinator Name, Phone, & Email: Olivia Bingeman, 717-277-5275, olivia.bingeman@lccd.org
Involving Contact Name, Phone & Email: Olivia Bingeman, 717-277-5275, olivia.bingeman@lccd.org

1. Personnel

<table>
<thead>
<tr>
<th>Title and/or Name</th>
<th>Hours</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational &amp; Larval Surveillance Tech</td>
<td>900.00</td>
<td>$18.90</td>
<td>$17,010.00</td>
</tr>
<tr>
<td>Field Technician 1</td>
<td>800.00</td>
<td>$12.25</td>
<td>$9,800.00</td>
</tr>
<tr>
<td>Field Technician 2</td>
<td>800.00</td>
<td>$12.25</td>
<td>$9,800.00</td>
</tr>
<tr>
<td>Administrative</td>
<td>50.00</td>
<td>$27.50</td>
<td>$1,375.00</td>
</tr>
<tr>
<td>e.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>f.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>g.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>h.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>i.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>j.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>k.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total $37,985.00

2. Operational Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. County/Personal Vehicle Miles</td>
<td>15,000</td>
<td>at .58 per mile</td>
<td>$8,700.00</td>
</tr>
<tr>
<td>b. Leased Vehicle Miles</td>
<td></td>
<td>at .18 per mile</td>
<td>$0.00</td>
</tr>
<tr>
<td>c. Training</td>
<td></td>
<td></td>
<td>$600.00</td>
</tr>
<tr>
<td>d. Pesticide Applicators Insurance, Licenses and Fees.</td>
<td></td>
<td></td>
<td>$180.00</td>
</tr>
<tr>
<td>e. Vehicle Rental/Lease/Purchase (Pick-up trucks, insurance)</td>
<td></td>
<td></td>
<td>$26,650.00</td>
</tr>
<tr>
<td>f. Carbon Dioxide/Dry Ice</td>
<td></td>
<td></td>
<td>$1,750.00</td>
</tr>
<tr>
<td>g. Surveillance Equipment</td>
<td></td>
<td>batteries, traps, dippers, vials, etc.</td>
<td>$500.00</td>
</tr>
<tr>
<td>h. Control Equipment</td>
<td></td>
<td>sprayers &amp; maintenance, ULV equip.</td>
<td>$200.00</td>
</tr>
<tr>
<td>i. Control Products</td>
<td></td>
<td>larvicide, adulticide</td>
<td>$8,355.00</td>
</tr>
<tr>
<td>j. Educational Materials</td>
<td></td>
<td></td>
<td>$1,000.00</td>
</tr>
<tr>
<td>k.</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total $47,935.00

3. Tick Surveillance

4. Habitat Reduction and Education

Total $0.00

5. Administration

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copier/fax/phone/postage/cell phone/office supplies</td>
<td>$600.00</td>
</tr>
<tr>
<td>Office Rent</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>

Total $3,600.00
TOTAL FUNDING REQUESTED $89,520.00
On motion of Commissioner ______, seconded by Commissioner ______, it was agreed for the County of Lancaster to approve the following:

**Agreement With:**
Murray
Lancaster, Pennsylvania

**Purpose:**
Murray will act as claims administrator and service agent in matters pertaining to Pennsylvania Workers' Compensation claims.

**Amount/Term:**
Excess Workers' Compensation Third Party Administration Fee as follows:

- $14,437.50 for the term February 1, 2020 through December 31, 2020.
- $15,750.00 for the term January 1, 2021 through December 31, 2021.
- $15,750.00 for the term January 1, 2022 through December 31, 2022.

1/15/20
On motion of Commissioner ________, seconded by Commissioner ________, it was agreed for the County of Lancaster to approve the following:

**Agreement With:**
Murray
Lancaster, Pennsylvania

**Purpose:**
Murray will act as claims administrator and service agent in matters pertaining to Public Entity Employment-related Practices Liability, Public Entity Management Liability and Law Enforcement Liability Protection claims.

**Amount/Term:**
Professional Liability Third Party Administration Fee as follows:

- $19,906.25 for the term February 1, 2020 through March 31, 2021.
- $18,375.00 for the term April 1, 2021 through March 31, 2022.
- $18,375.00 for the term April 1, 2022 through March 31, 2023.
Excess Work Comp Third Party Administration Fee – This contract expires 2/1/2020. Enclosed is a copy of our proposed agreement, Second Attachment). It is coming off a 3 year agreement which was extended two additional years from the initial 3 year term with no change in cost, so a total of 5 years at the same annual cost. The contract should really coincide with the term in which we are adjusting the Work Comp claims. We are proposing another 3 year term, pro-rating 2/1/2020 – 12/31/2020 in order to have the agreement coincide with the Excess Work Comp. Below is what we are proposing.

15,750.00 for each year as follows:
- 2/1/2020-12/31/2020; 11 months- $14,437.50 payable on or before 2/1/2020
- 1/1/2021-12/31/2021- $15,750.00 payable on or before 1/1/2021
- 1/1/2022-12/31/2022- $15,750.00 payable on or before 1/1/2022

This amounts to a 5% increase for the next 3 years or $750 additional per year with the exception of the first year since it is pro-rated. It is up to you when you would like to address in a commissioners meeting. Since it does not expire until 2/1/2020 it could wait until a January meeting.

Professional Liability Third Party Administration Fee - This contract expires 2/1/2020. Enclosed is our proposed agreement, (Third Attachment). This is the same as the Excess Work Comp TPA Agreement, its coming off a total of 5 years with no change in cost. As with the EWC TPA agreement it should coincide with associated policies through OneBeacon. The present contract is due to expire 2/1/2020. We are again offering a 3 year term. Below is what we are proposing.

$18,375.00 for each year as follows:
- 2/1/2020-3/31/2021; 13 months- $19,906.25 payable on or before 2/1/2020
- 4/1/2021-3/31/2022- $18,375.00 payable on or before 4/1/2021
- 4/1/2022-3/31/2023- $18,375.00 payable on or before 4/1/2022
On motion of Commissioner ________, seconded by Commissioner ________, it was agreed for the County of Lancaster, acting on behalf of the Court Reporters, to approve the following:

1. **Per Diem Court Reporter Agreement With:** Allen Blank
   Paradise, Pennsylvania

   **Purpose:** To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

   **Amount:** $150.00 for the morning session and $175.00 for the afternoon session, with compensation not to exceed $325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

   **Term:** The contract period shall commence January 1, 2020 and shall renew annually on January 1, unless sooner terminated by a party providing 60-days’ written advance notice of its intention to terminate the agreement.

2. **Per Diem Court Reporter Agreement With:** Michelle Parke
   Millersville, Pennsylvania

   **Purpose:** To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

   **Amount:** $150.00 for the morning session and $175.00 for the afternoon session, with compensation not to exceed $325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

   **Term:** The contract period shall commence January 1, 2020 and shall renew annually on January 1, unless sooner terminated by a party providing 60-days’ written advance notice of its intention to terminate the agreement.

3. **Per Diem Court Reporter Agreement With:** Brenda Pardun
   Maytown, Pennsylvania

   **Purpose:** To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

   **Amount:** $150.00 for the morning session and $175.00 for the afternoon session, with compensation not to exceed $325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

“continued”
4. **Per Diem Court Reporter Agreement With:**

**Purpose:**
To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

**Amount:**
$150.00 for the morning session and $175.00 for the afternoon session, with compensation not to exceed $325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

**Term:**
The contract period shall commence January 1, 2020 and shall renew annually on January 1, unless sooner terminated by a party providing 60-days' written advance notice of its intention to terminate the agreement.

Angela Kilby
Columbia, Pennsylvania

1/15/20
This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/CHANGE ORDERS, ETC.**

<table>
<thead>
<tr>
<th>Submitted by:</th>
<th>Name and Title:</th>
<th>Lisa L. Miller, Director of Court Reporters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>Official Court Reporters</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td>January 2, 2020</td>
<td></td>
</tr>
</tbody>
</table>

**Board Action Requested:**
(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Approval of Per Diem Reporter Agreements

<table>
<thead>
<tr>
<th>Provider Information: (Name, Address):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen Blank</td>
</tr>
<tr>
<td>Michelle Parke</td>
</tr>
<tr>
<td>Brenda Pardun</td>
</tr>
<tr>
<td>Angela Kilby</td>
</tr>
</tbody>
</table>

**Proposed Program Budget Information:**

<table>
<thead>
<tr>
<th>Service</th>
<th>2020/2021 Amount to be Approved</th>
<th>2019 Amount</th>
<th>Amount Increase/Decrease</th>
<th>Percent Increase/Decrease</th>
<th>Percent Funding Source (Co., State, Fed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Diem Reporters</td>
<td>$20,000</td>
<td>$20,000</td>
<td>0</td>
<td>0</td>
<td>County</td>
</tr>
</tbody>
</table>

**Term of Contract:**
Continuous Agreements – Contract will renew annually unless terminated by either party.

**Budget Comments:**
The money is included in 2020/2021 budget.

**Program Information/Description of Service:**
Per diem reporters will provide computerized reporting services and transcription services to the Court as needed.

updated March 2019
Complete sections pertaining to bid awards and Request for Proposals:

<table>
<thead>
<tr>
<th># of Bids Received</th>
<th>Is Proposed Contract to the Lowest Bidder (Y/N)</th>
<th>If No, Please Explain</th>
<th>Performance Bond Required?</th>
<th>Define Funding Source</th>
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</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td>N/A</td>
<td></td>
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Complete Sections Pertaining to Construction Projects:

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<th>Amount of Original Budget</th>
<th>Revised Total Budget Reflecting Change</th>
<th>Define Funding Source</th>
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</thead>
<tbody>
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<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Date you would like the County Commissioners’**
To take official action on this item?:

January 15, 2020

**Who will be in attendance at the County Commissioners’ Work Session? Please include name and title:**

Melissa Anderson, Supervisor and/or
Lisa Miller, Director – (one or both in attendance according to scheduling demands)

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

Melissa Anderson, Supervisor and/or
Lisa Miller, Director -- (one or both in attendance according to scheduling demands)

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners’ Work Session and Commissioners’ Meeting. Please don’t wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

updated March 2019
Work Session 1/14/2020

Office of Aging Advisory Council

Appointments: 3 Year Term commencing January 1, 2020 through December 31, 2022.

Mrs. Sandy Longenecker
25 Summerlyn Drive
Ephrata, PA 17522

Mrs. Tiffany Phy
84 Glendale Drive
Lancaster, PA 17602

Lancaster County residents.
December 13, 2019

Joshua G. Parsons, Chairman
Board of County Commissioners
150 North Queen Street, Suite 715
Lancaster, PA 17603

Dear Commissioner Parsons,

RE: OFFICE OF AGING ADVISORY COUNCIL 2020 RECOMMENDATIONS FOR APPOINTMENT

The following names are submitted for your consideration and appointment to the Lancaster County Office of Aging 2020 Advisory Council. Contingent upon the Board of Commissioners’ approval, these members would serve a three-year term beginning January 1, 2020-December 31, 2022.

Interviews were recently conducted with these two individuals, and both have confirmed their willingness and ability to serve if appointed. Copies of their Advisory Council applications are attached for reference.

1. Sandy Longenecker
2. Tiffany Phy

Thank you for the opportunity to recommend these candidates. We look forward to hearing from you regarding these appointments.

Sincerely,

[Signature]

Jon G. Walker, M.D., Chairman
Lancaster County Office of Aging Advisory Council
Lancaster County Office of Aging
Advisory Council - Candidate Application

Name: Tiffany Phy
Phone: 717-875-8758 (Home)
Address: 94' Glendale Dr.
Lancaster, PA 17602
Age: Over 60 X Under 60

Are you a tax paying resident of Lancaster County? X Yes No

Occupation or if retired, previous work experience:

Director of Social Services / Admissions at Calvary Homes

Please list any community organizations in which you are involved and the nature of your involvement:

Conestoga Valley Football Booster Club - Officer
Organizer of Silent Auction for Spring Fling

Do you now hold any elected governmental office? X Yes No

Please list any special skills, knowledge or training you have that you'd be sharing with the Advisory Council:

I have a Master's degree in Social Work and minor in Gerontology. I have worked with seniors for over 20 years.

What prompted your interest in serving on the Advisory Council?

I have worked with seniors for over 20 years and want to continue to be an advocate on their behalf.

If appointed, will you be able to attend meetings on a regular basis? X Yes No

Date: 12/10/19
Signature: Tiffany Phy, MSW
LANCASTER COUNTY OFFICE OF AGING
ADVISORY COUNCIL - CANDIDATE APPLICATION

(Mr. / Mrs. / Ms.)

Name: Mrs. Sandy Longenecker  Phone: 717-690-1819  (Home)

Address: 25 Summerlyn Drive  717-354-1847  (Work / Cell)

Ephrata, PA 17522  Age: Over 60  Under 60  X

Are you a tax paying resident of Lancaster County?  X  Yes  No

Occupation or if retired, previous work experience:

Personal Care Director

Please list any community organizations in which you are involved and the nature of your involvement

Actively involved in my church-Pine Grove

Do you now hold any elected governmental office?  Yes  X  No

Please list any special skills, knowledge or training you have that you’d be sharing with the Advisory Council

I work at a local nursing home. I am also an LPN and prior Paralegal.

What prompted your interest in serving on the Advisory Council?

I am interested in serving the elderly population in Lancaster.
If appointed, will you be able to attend meetings on a regular basis?  

X Yes  No

Date  12/10/19  Signature  Sandy Longenecker
LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA
Wednesday, January 15, 2020
9:15 a.m. – Conference Room #701, 7th Floor

1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.

2. Pledge of Allegiance

3. Minutes as Distributed: Postpone approval of the November 13, 2019 Commissioners' Meeting Minutes, November 26, 2019 Evening Commissioners' Meeting Minutes, December 11, 2019 Commissioners' Meeting Minutes, December 18, 2019 Commissioners' Meeting Minutes and January 8, 2020 Commissioners' Meeting Minutes.

4. Old Business:
   
a. **Resolution No. 12 of 2020 – Property Assessment Office - Exoneration Request of County Taxes**
   
   Craig Haertter, Operations Manager, Property Assessment Office
   
   Matthew Acker, Chief Deputy Treasurer/Director of Tax Claim Bureau, Treasurer's Office

5. New Business:
   
a. **Resolution No. 13 of 2020 – Budget Adjustments for Mosquito Borne Disease Control Program**
   
   Charles Douts, Director, Facilities Management

   
b. **Excess Workers' Compensation Third Party Administration Agreement**
   
   Clarence Kegel, Vice President Commercial Solutions, Murray
   
   Melanie Gunzenhauser, Account Manager, Murray
   
   Jill Root, Assistant Vice President and TPA Claims Manager, Murray

   
c. **Professional Liability Third Party Administration Agreement**
   
   Clarence Kegel, Vice President Commercial Solutions, Murray
   
   Melanie Gunzenhauser, Account Manager, Murray
   
   Jill Root, Assistant Vice President and TPA Claims Manager, Murray

   
d. **Court Reporters – Per Diem Court Reporter Agreements**
   
   Lisa Miller, Director, Court Reporters, and/or
   
   Melissa Anderson, Supervisor, Court Reporters

   “continued”
6. Business from Guests

7. Adjourn

Note: The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.
RESOLUTION NO. 12 OF 2020

On motion of Commissioner _______, seconded by Commissioner _______;

WHEREAS, The Lancaster County Tax Claim Bureau is requesting exoneration of County real estate taxes for years 2009, 2010, 2011 and 2012 on a .10 acre parcel of land owned by Paulino Trevino located on Lime Street, Rheems, West Donegal Township; and

WHEREAS, The outstanding taxes owed for these years cannot be recovered through a judicial tax lien sale as reflected by a prior judicial tax lien sale with no bidders; and

WHEREAS, On March 19, 2013, the Lancaster County Board of Assessment Appeals had reduced the assessment value on this property to zero effective January 1, 2013 but did not exempt the property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA to exonerate the Lancaster County Tax Claim Bureau from collecting the following outstanding County real estate taxes on the Paulino Trevino property located on Lime Street in Rheems, West Donegal Township, Tax Account No. 160-23500-0-0000:

2009 - $ 3.00  
2010 - $ 3.00  
2011 - $ 3.00  
2012 - $ 3.00  
Total - $12.00

Adopted this 15th day of January, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 15th day of January, 2020.

ATTEST: ________________________________
Lawrence M. George, Chief Clerk  
County of Lancaster, Pennsylvania  
Date: January 15, 2020

1/15/20
MEMORANDUM

TO: Lancaster County Commissioners
From: Jeff Klugh, Property Assessment
Date: January 7, 2020
Subject: Exoneration of back taxes on the Trevino property in Rheems, West Donegal Township

The Tax Claim Bureau is requesting Exoneration of Taxes for years 2009, 2010, 2011 and 2012 on a .10-acre parcel of land owned by Paulino Trevino located in Rheems, West Donegal Township. Account Number 160-23500-0-0000. Tax Claim Bureau has advised that outstanding taxes owed for the years in question cannot be recovered through a judicial tax lien sale, as reflected by a prior judicial tax lien sale with no bidders. This property was designated tax exempt by West Donegal Township on November 7, 2012. The Lancaster County Board of Assessment Appeals on March 19, 2013 did not Exempt the property but did reduce the Assessment Value to 0, effective back to January 1, 2013. The Value of the property currently remains at 0.

Detail of Taxes for the years in question

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>$3.00</td>
</tr>
<tr>
<td>2010</td>
<td>$3.00</td>
</tr>
<tr>
<td>2011</td>
<td>$3.00</td>
</tr>
<tr>
<td>2012</td>
<td>$3.00</td>
</tr>
<tr>
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Attached are the Exoneration Letters from West Donegal Township and Elizabethtown Area School District approving the request to exonerate all back taxes.

Lancaster County Tax Claim Certified Statement Summary Report detailing each year County Taxes requesting to be Exonerated

A map showing the location of the property (highlighted in blue)
August 16, 2013

D. Lynne Ferguson, Esquire
Nikolaus & Hohenadel, LLP
212 North Queen Street
Lancaster, PA 17603

Re: Exoneration of Back Taxes
Property: Lot on Lime St.; West Donegal Township
Tax Account No. 160-23500-0-0000
Owner: Paulino Trevino

Dear Ms. Ferguson,

On August 12, 2013, the West Donegal Township Board of Supervisors approved the request to exonerate all back taxes on the Trevino property in Rheems, West Donegal Township. Therefore, the Lancaster County Tax Bureau is relieved of collection of back taxes. This property was designated tax exempt by West Donegal Township on November 7, 2012. If you have questions, please advise.

Sincerely,

[Signature]

Eugene R. Oldham, PE, PLS
Township Manager

ERO/wc

Copy: Board of Supervisors
Josele Cleary
ELIZABETHTOWN AREA SCHOOL DISTRICT

RESOLUTION AUTHORIZING EXONERATION OF REAL ESTATE TAXES

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of Elizabethtown Area School District takes the following action:

1. Pursuant to the Local Tax Collection Law, 72 P.S. § 5511.37, which authorizes the School District to exonerate the collection of uncollectable real estate taxes for just and reasonable cause, the School District hereby exonerates the Lancaster Tax Claim Bureau from collecting outstanding taxes on the parcel identified below, on the basis that the real estate in question is currently assessed at $0 value, and the Tax Claim Bureau has advised that outstanding taxes owed cannot be recovered through a judicial tax lien sale, as reflected by a prior judicial tax lien sale with no bidders.

2. The real estate subject to this resolution is as follows:

- Lot on Lime Street, West Donegal Township, Tax Account # 160-23500-0-0000.

Duly adopted by the Board of School Directors of Elizabethtown Area School District this 26th day of November, 2019.

ELIZABETHTOWN AREA SCHOOL DISTRICT

(School District Seal)

By: [Signature]
President

Attest: [Signature]
Secretary
## Tax Claims Certified Statement Summary Report

**Lancaster County**

**Account Number:** 160-23600-0-0000

**Parcel Names:**
- **OWNER** TREVINO PAULINO
- **Property Location:** LIME ST

### 2012

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**Totals for 2012**

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**Totals for 2011**

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