

**Salary Board  
Meeting Agenda  
January 9, 2023**

1. Call to Order
2. Minutes of the December 5, 2022, meeting.
3. **Court Administration – President Judge David L. Ashworth, Mark Dalton** **1:30 p.m.**
  - a. Request approval to post and fill one (1) full-time Magisterial District Court Clerk position (501100), Grade D, that has been vacant for more than one-year, effective January 9, 2023.
4. **Children and Youth – Crystal Natan** **1:35 p.m.**
  - a. Request approval to post and fill one (1) full-time Secretary position (504699), PSS Grade 70, that has been vacant for more than one-year, effective January 9, 2023.
5. **Controller – Lisa Colon** **1:40 p.m.**
  - a. Request approval to reclassify one (1) Account Clerk II position (504494), Grade E, to Payroll Clerk, Grade G, effective January 16, 2023. This will result in the incumbent (21487) receiving an increase to the start rate of a Grade G.
6. **Coroner’s Office – Eric Bieber** **1:45 p.m.**
  - a. Request approval to reclassify one (1) filled part-time Deputy Coroner/Lab Technician position (504708), Grade L, to full-time, effective January 16, 2023.
7. **Facilities Management – Robert Devonshire** **1:50 p.m.**
  - a. Request approval to post and fill the following full-time positions that have been vacant for more than one-year, effective January 11, 2023.
    1. Three (3) Building Maintenance Mechanic positions (503930, 503931, 503828)
    2. Two (2) Maintenance Worker II positions (500167, 500262)
8. **Office of Aging – Tom Martin** **1:55 p.m.**
  - a. Request approval of a temporary 5% increase for employee (ID 23149) for assuming additional responsibilities, effective January 2, 2023, until such time that the Fiscal Officer I position is filled.
9. **Planning Department – Scott Standish** **2:00 p.m.**
  - a. Request approval to hire applicant (ID 78205) above the start rate for the Planner position (500571), Grade J, at an annual salary of \$45,995.00, effective January 9, 2023. (The minimum/maximum of this pay grade is \$44,226.00/\$66,339.00.)

**10. Prison – Cheryl Steberger**

**2:05 p.m.**

- a. Request approval to combine two unawarded 2022 Exceed Expectations (EE) ratings to award one Greatly Exceeds Expectations (GEE) rating to employee 19164 for their 2022 Annual Performance Review, effective December 5, 2022.

**11. Voter Registration – Christa Miller**

**2:10 p.m.**

- a. Request approval to hire applicant (ID 84407) above the start rate for Deputy Elections Director, Grade N, at an annual salary of \$65,000, effective January 23, 2023. (The minimum/maximum for this position is \$53,742.00/\$85,987.20.)

12. Presentation of Reports (2022 Year End Exceptional Review Allocations)

13. Good of the Order

14. Adjourn

15. Next Meeting: Monday, February 6, 2023