

MEMORANDUM

TO: Advisory Board Members
FROM: Crystal A. Gingrich, MSW, LSW
DATE: June 15, 2011
RE: Agenda for the June 20, 2011 Meeting

A G E N D A

Meeting Location:
Children & Youth Agency
900 East King Street
Conference Room #1
Lancaster, PA
3:30 p.m.

1. CALL TO ORDER
2. APPROVAL OF MAY MINUTES AND BOARD SLATE
3. OLD BUSINESS
4. NEW BUSINESS
5. COMMITTEE REPORTS
 - Community Relations
 - Children's Services
 - Nominations
 - By-laws
6. DIRECTOR'S REPORT
 - NBB planning
 - State Budget
 - Provider Updates (BC/GC and CAP Family Center)
7. FISCAL REPORT
8. PUBLIC COMMENT
9. ADJOURNMENT

**THE MISSION OF THE LANCASTER COUNTY CHILDREN AND YOUTH AGENCY IS
TO PROTECT THE HEALTH, SAFETY AND EMOTIONAL WELL BEING OF
CHILDREN AND YOUTH AT RISK OF ABUSE AND NEGLECT,
AND TO PROMOTE THE DEVELOPMENT OF HEALTHY FAMILY FUNCTIONING.**

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY
CITIZENS' ADVISORY COMMITTEE
MINUTES**

June 20, 2011

Board Members Present: Kimberly Ibarra, Loretta Nolt, Fr. Allan Wolfe, Dolores Reidenbach and Alice Yoder

Staff Present: Crystal Gingrich, Robin Boyer, Amy Campbell, Kurt Miller, Pedro Rodriguez, Betsy Frame and Ann Long

Excused: Commissioner Scott Martin, Ed Tobin, Melvin Frye, Jr., Brian Young and Heather Girvin

Public: None

Guests: None

Call to Order: Kimberly Ibarra called the meeting to order at 3:42 p.m.

Approval of Board Minutes: Dolores Reidenbach made a motion that the minutes from the May 2011 meetings be accepted as presented. Kimberly Ibarra seconded. Motion passed.

Old Business: None

New Business: None

Committee Reports:

- **Community Relations:** None
- **Children's Services:** None
- **Nominations:** Kimberly Ibarra presented the slate of officers for the 2011-2012 board term. The board will remain the same.
- **By-laws:** There are no suggested amendments and there was no meeting held.

Director's Report:

- Crystal Gingrich addressed the child abuse and student abuse statistical summary and where CYA rates on the report. Board members discussed the possibility of issuing a press release regarding the report.
- Act 101 was reviewed. This new regulation addresses the issue of foster children and open adoption. It also addresses the retention of child records.
- CYA is planning to move to a new building within the next 18-24 months. The move is in the very early planning stages and the board will be updated as news becomes available.
- OCYF is looking at new regulation that changes some response tags for Intake. This type of change will impact staffing and how some intake referrals are managed. In some cases, an Agency caseworker will be required to see children within only a few hours of receiving the referral.
- A Public Hearing was held on June 1, 2011 for the Annual Plan and Budget. Several providers attended the meeting.

- NBB Special Grant funding- There were still some changes possible surrounding the Agency's Special Grants that flow through the Needs Based Budget. These grants include funds for Independent Living, MST, etc. The Agency will have more information when the State budget is finalized.
- The Boys Club and Girls Club is undergoing some administrative staffing changes.
- CAP Family Center – The Family Center lost all of their funding and the funding will probably not be restored. Currently, MH/MR will fund 2 PAT workers; CYA to fund 1 ½ PAT workers. Discussions will be on-going as the State budget is finalized.
- Truancy Program- Program outcomes have not been positive and it appears that the program has had limited impact on truancy for youth served. We are currently looking at alternatives, including an evidence based program called "Check and Connect." We will keep the board updated.
- Lancaster is looking for grant money to use for FGDM program with families that struggle with truancy issues.
- The results for the State Licensing came back and we were cited for missing signatures in a few cases on the sample. An Agency response to any issues was submitted. We expect to receive our full operating license soon.

Quality Assurance Department: Amy Campbell

- Update on volunteer group from Catholic Heart
- Update on LUIS system

Placement Department: Betsy Frame

- Betsy discussed some recent cases involving teen parents exiting care and leaving their child in foster care
- Revamping IL program and services; IL classes will do 8 session cycles with advanced classes being added We are also looking at the possibility of expanding IL services to include younger youth ages 14-15 year olds.
- We may look into the possibility of getting an apartment to use as a "lab" to help the IL transition into adulthood

Intake Department: Robin Boyer

- Robin Boyer distributed a monthly report including staff changes in the Intake department and statistics.
- Working with QA to improve better collateral contacts and visits with families during the assessment phase of the case

Protective Department: Kurt Miller

- Kurt Miller distributed his monthly reporting form for May 2011 which documents the statistics and changes in the In-Home Department.

Fiscal Report: Pedro Rodriguez

- Pedro distributed updates on the State Budget, State Expenditure Report and State Revenue Report. He reviewed the current amounts for all the documents.

Upcoming Events: None

Announcements: Dawn Kammerer discussed Christmas donations. We are very grateful for all community resources that donate Christmas gifts each year. Last year we

had approximately 10 different donors and were able to provide gifts for children in all three service areas.

Public Comment: None

Meeting was adjourned at 4:43 pm.

**NEXT MEETING: Monday, July 18, 2011
3:30 - 5:00 pm
at the Children and Youth Agency
900 East King Street, Lancaster, PA**

Respectfully Submitted,

Ann Long