

M E M O R A N D U M

TO: Advisory Board Members
FROM: Crystal A. Gingrich, MSW, LSW
DATE: October 13, 2011
RE: Agenda for the October 17, 2011 Meeting

A G E N D A

Meeting Location:
Children & Youth Agency
900 East King Street
Conference Room #1
Lancaster, PA
3:30 p.m.

1. CALL TO ORDER
2. APPROVAL OF JUNE, JULY AND SEPTEMBER MINUTES
3. OLD BUSINESS
4. NEW BUSINESS
5. COMMITTEE REPORTS
 - Community Relations
 - Children's Services
 - Nominations
 - By-laws
6. DIRECTOR'S REPORT
 - Update on Union Negotiations
 - Check and Connect Program
7. FISCAL REPORT
8. PUBLIC COMMENT
9. ADJOURNMENT

**THE MISSION OF THE LANCASTER COUNTY CHILDREN AND YOUTH AGENCY IS
TO PROTECT THE HEALTH, SAFETY AND EMOTIONAL WELL BEING OF
CHILDREN AND YOUTH AT RISK OF ABUSE AND NEGLECT,
AND TO PROMOTE THE DEVELOPMENT OF HEALTHY FAMILY FUNCTIONING.**

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY
CITIZENS' ADVISORY COMMITTEE
MINUTES**

October 17, 2011

Board Members Present: Kimberly Ibarra, Fr. Allan Wolfe and Melvin Frye, Jr., Alice Yoder and Dolores Reidenbach

Staff Present: Crystal Gingrich, Robin Boyer, Amy Campbell, Betsy Frame, Pedro Rodriguez, Christiane Britton and Kali Kunkle

Excused: Ed Tobin, Loretta Nolt, Commissioner Scott Martin, Brian Young and Heather Girvin

Public: None

Guests: None

Call to Order: Kimberly Ibarra called the meeting to order at 3:42 p.m.

Approval of Board Minutes: Dolores Reidenbach made a motion that the minutes from the June, July and September 2011 meetings be accepted as presented. Alice Yoder seconded. Motion passed.

Old Business: If you are aware of any possible candidates interested in serving on the Advisory Board, please let Kimberly Ibarra know.

New Business: The possibility of changing the day and/or time of the Board meetings was discussed. An email will be sent out in order for Board members to vote.

Committee Reports:

- **Community Relations:** None
- **Children's Services:** None
- **Nominations:** None
- **By-laws:** There are no suggested amendments and there was no meeting held.

Director's Report:

- Crystal Gingrich and Betsy Frame recently attended the AOPC dependency conference. The Lancaster Team consisted of Judge Reich, Crystal, Betsy, GAL Lisa McCoy and Attorney David Natan. This conference is an opportunity to learn and discuss practice initiatives regarding children in care.
- There has been no change in the County Budget. The County Budget Meeting will be held on November 29, 2011. The public is welcome to attend.
- There have also been no changes to the Needs Based Budget since its submission in September.
- November is Adoption Awareness Month. The Commissioners will be signing an Adoption Month Proclamation at the October 26, 2011 Commissioners Meeting.
- Crystal attended the last Family Group Decision Making/IT Meeting. A former client spoke about her positive experience with Children and Youth and with a Family Group Conference. The meetings occur the first Thursday every other

month. Board members are welcome to attend. The next meeting is Thursday, December 1, 2011 at 2:00 p.m. Board members were also interested in having the former client attend a board meeting and if possible having her speak to staff.

- CASA (Court Appointed Special Advocates) is having their 2nd Annual Heroes Gala and Benefit Auction on November 3, 2011 at Casa di Fiori, located at the Inn at Leola Village. If you are interested in attending, please contact CASA at 728-2372.
- The Truancy Taskforce is having a fundraiser on October 20, 2011 at the Isaacs Restaurant located at the Granite Run Shopping Center.
- The Office of Children, Youth and Families (OCYF) has hired Beverly Mackereth as their new Deputy Director, replacing Richard Gold, who resigned in March. Ms. Mackereth previously worked for the County of York as its Human Services Director. She was a former State Legislator.
- Crystal distributed Kurt Miller's monthly reporting form for September 2011, which documents the statistics and changes in the In-Home Department.

Intake Department: Robin Boyer

- Robin Boyer distributed a monthly report including staff changes in the Intake department and statistics.
- Robin also provided updates to September's highlighted cases.
- Because of the increase in adolescents being placed into foster care due to poor behaviors and their parents' refusal to allow them back into the home, Robin Boyer and Kelley Zipp are working on creating a packet of information for parents of adolescents and a procedure on how to handle those situations. The possibility of Family Group Conferencing and MST services would be discussed.

Quality Assurance Department: Amy Campbell

- Amy Campbell distributed a current staff organizational chart.
- Christiane Britton discussed the task force that had been developed to assist flood victims who lived on Atlantic Avenue. The task force assisted with culturally appropriate meals, clothing, furniture, gas and laundry. The Agency donated \$1,000, from the Children's Fund, to assist with gas cards and laundry services.
- Pennsylvania Counseling Services has been chosen to provide County truancy intervention services. They currently provide the Check and Connect truancy service to York County. Check and Connect is a funding based program. A mentor will be based in the School District of Lancaster and the program will work with families for up to two years.

Fiscal Report: Pedro Rodriguez

- Pedro distributed an Expenditure and Revenue Report as well as a CYA Expenditures Report.

Upcoming Events: None

Announcements: None

Public Comment: None

Meeting was adjourned at 5:06 pm.

**NEXT MEETING: Monday, November 21, 2011
7:30 - 9:00 am
at the Children and Youth Agency
900 East King Street, Lancaster, PA**

Respectfully Submitted,

Kali Kunkle