

M E M O R A N D U M

TO: Advisory Board Members
FROM: Crystal A. Gingrich, MSW, LSW
DATE: June 12, 2012
RE: Agenda for the June 18, 2012 Meeting

A G E N D A

Meeting Location:
Children and Youth Agency
900 East King Street
Lancaster, PA
7:30 a.m.

1. CALL TO ORDER
2. APPROVAL OF MAY MINUTES
2. OLD BUSINESS
3. NEW BUSINESS
4. COMMITTEE REPORTS
 - Community Relations
 - Children's Services
 - Nominations
 - By-laws
7. DIRECTOR'S REPORT
 - Block Grant/Special Grants
8. FISCAL REPORT
9. PUBLIC COMMENT
10. ADJOURNMENT

**THE MISSION OF THE LANCASTER COUNTY CHILDREN AND YOUTH AGENCY IS
TO PROTECT THE HEALTH, SAFETY AND EMOTIONAL WELL BEING OF
CHILDREN AND YOUTH AT RISK OF ABUSE AND NEGLECT,
AND TO PROMOTE THE DEVELOPMENT OF HEALTHY FAMILY FUNCTIONING.**

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY
CITIZENS' ADVISORY COMMITTEE
MINUTES**

June 18, 2012

Board Members Present: Kimberly Ibarra, Fr. Allan Wolfe, Alice Yoder, Rebecca Sollenberger, Ed Tobin and George Pappas

Staff Present: Crystal Gingrich, Amy Campbell, Robin Boyer, Betsy Frame and Kali Kunkle

Excused: Commissioner Scott Martin, Dolores Reidenbach, Melvin Frye, Ryan Aument, Jeffrey Shank, Loretta Nolt, Brian Young, Heather Girvin

Public: None

Guests: None

Call to Order: Kimberly Ibarra called the meeting to order at 7:43 a.m.

Approval of Board Minutes: Fr. Allan Wolfe made a motion that the minutes from the May 2012 meeting be accepted as presented. Ed Tobin seconded. Motion passed.

Old Business: None

New Business: None

Committee Reports:

- **Community Relations:** None
- **Children's Services:** None
- **Nominations:** Steve Brubaker, Water Street Rescue Mission and Dr. Greta Laube are in the process of receiving their clearances.
- **By-laws:** None

Kimberly Ibarra presented the slate of officers for the 2012-2013 Board term:

Chair-Kimberly Ibarra

Vice Chair-Loretta Nolt

Secretary-Dolores Reidenbach

Fr. Wolfe approved the slate as presented and Alice Yoder seconded.

Introductions made

Director's Report

- **Block Grants/Special Grants:** The proposed budget reduction has been reduced to 10 percent. It is expected the State budget will be passed by the end of June. CYA's special grant funds were removed from the Needs Based Budget several years ago, by former OCYF Deputy Director Richard Gold. Those special grants funded evidence based practices such as: Multi Systemic therapy, family group conferencing and truancy intervention/prevention program. There are about

\$450,000 - 500,000 invested in our special grants. That money will be coming to the County in a block grant form. This will allow the County more flexibility with disbursing those monies. The County will be required to develop a plan of how that money is spent. At least one half of the allocation for each category must be spent in that category. Crystal has been told that the special grant funds for Children and Youth may be directly impacted.

- Reviewed the process of a family group conference.
- Preparation for the Needs Based Budget has begun. Needs Based Budget information will be presented at the August Board meeting.

Quality Assurance: Amy Campbell

- Amy distributed an organizational chart. We have hired several interns and are actively hiring for other positions. We are also hiring for clerical positions which had previously been on hold.
- We have been working with providers on renewal contracts.
- We are collaborating with the Child Welfare Resource Center to train our staff. We are working with them on organizational development, staff development, leadership skills, policy and implementation of Bulletins.
- The Catholic Heart Workgroup (volunteers) are here this week and will be painting and cleaning our visitation rooms and front porch. This is a group of teenagers who do volunteer work throughout the County.
- There are three Bulletins being worked on in various stages: sibling visitation, concurrent planning and child grievance.

Intake Department: Robin Boyer

- The Intake department is fully staffed.
- Kurt Miller and Robin continue to actively interview for the new Pennsylvania Counseling contract. One Intake worker started last Monday.
- Robin reported that there has been a recent increase in the placements of infants.

Permanency Department: Betsy Frame

- The Placement department is now called the Permanency Department
- Betsy updated the Board on the children who were moving to Alaska to reside with relatives. The children have officially moved and the move was a very positive experience.

Family Support Department: Kurt Miller

- The Protective department is now called the Family Support Department.

Upcoming Events: None

Announcements: None

Public Comment: None

Meeting was adjourned at 8:44 a.m.

**NEXT MEETING: Monday, August 20, 2012
7:30 - 9:00 am
at the Children and Youth Agency
900 East King Street, Lancaster, PA**

Respectfully submitted,

Kali Kunkle