

## **M E M O R A N D U M**

**TO:** Advisory Board Members  
**FROM:** Crystal A. Gingrich, MSW, LSW  
**DATE:** September 11, 2012  
**RE:** Agenda for the September 17, 2012 Meeting

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## **A G E N D A**

Meeting Location:  
**Children and Youth Agency**  
**900 East King Street**  
**Lancaster, PA**  
**7:30 a.m.**

1. CALL TO ORDER
2. APPROVAL OF AUGUST MINUTES
2. OLD BUSINESS
3. NEW BUSINESS
4. COMMITTEE REPORTS
  - Community Relations
  - Children's Services
  - Nominations
  - By-laws
7. DIRECTOR'S REPORT
  - Block Grant: Jim Laughman
8. FISCAL REPORT
9. PUBLIC COMMENT
10. ADJOURNMENT

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**THE MISSION OF THE LANCASTER COUNTY CHILDREN AND YOUTH AGENCY IS  
TO PROTECT THE HEALTH, SAFETY AND EMOTIONAL WELL BEING OF  
CHILDREN AND YOUTH AT RISK OF ABUSE AND NEGLECT,  
AND TO PROMOTE THE DEVELOPMENT OF HEALTHY FAMILY FUNCTIONING.**

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY  
CITIZENS' ADVISORY COMMITTEE  
MINUTES**

September 17, 2012

**Board Members Present:** Kimberly Ibarra, Fr. Allan Wolfe, Alice Yoder, Loretta Nolt, Melvin Frye, Jr., Ed Tobin and Commissioner Scott Martin

**Staff Present:** Crystal Gingrich, Amy Campbell, Robin Boyer, Pedro Rodriguez, Jim Laughman and Kali Kunkle

**Excused:** Rebecca Sollenberger, Dolores Reidenbach, Heather Girvin, George Pappas, Ryan Aument and Jeffrey Shank.

**Public:** None

**Guests:** None

**Call to Order:** Kimberly Ibarra called the meeting to order at 7:40 a.m.

**Approval of Board Minutes:** Alice Yoder made a motion that the minutes from the August 2012 meeting be accepted as presented. Kimberly Ibarra seconded. Motion passed.

**Old Business:** None

**New Business:** None

**Committee Reports:**

- **Community Relations:** None
- **Children's Services:** None
- **Nominations:** Steve Brubaker-Water Street Rescue Mission, Linda Waller-Adult Probation and Dr. Greta Laube are in the process of receiving their clearances and being approved by the Board of Commissioners.
- **By-laws:** None

**Director's Report-Crystal Gingrich**

- A candidate was selected for the Director of Family Support position; however, Civil Service did not approve this promotion as they determined the candidate did not meet their requirement for past supervisory experience. The position has been reposted and a determination should be made shortly. In the meantime, Crystal has been providing oversight to that department.
- Two pieces of legislation have been introduced that are potentially going to impact Children and Youth; House Bill No. 2499 and House Bill No. 2500. Crystal distributed copies of these House Bills. The two Bills attempt to mandate practices related to Family Group Decision Making (FGDM) and Kinship Care and Family Finding. FGDM is a research based practice. Kinship Care practices are aimed at assuring child welfare agencies assess family resources before utilizing traditional resource homes. We need to have clear documentation to show that we offered the family information on kinship care. The concern is

mandating practices, especially without addressing funding and resource allocation.

- Crystal provided an update on the Erin Court office location. It was discussed that Board members would be provided a tour of the new building during the November Board meeting. There are some specific needs for improvements to the building, in order to conduct required business operations.

**Director of Intake Department-Robin Boyer**

- Key members of Lancaster County Child Abuse Task Force have been invited to speak at the State Task Force. They are Sonja Stebbins (Lancaster City Police), Kari Stanley (Children's Alliance), Karen Mansfield (District Attorney's Office) and Robin Boyer (Children and Youth). The State feels that Lancaster County's procedures and policies set a good standard for model practices for other counties to follow. They feel that no matter where the report comes from or what time the report comes in, Lancaster County handles the report as a team.
- The group is also currently working on a grant to provide a team approach to address involvement with children when they witness violent crimes, are involved in kidnappings, etc.

**Director of Human Services-Jim Laughman and Commissioner Scott Martin**

- Jim distributed Human Services Block Grant talking points.
- Started discussion about a block grant pilot last year. About 10 counties met to determine together how to come up with some block grant proposals. A shift to a block grant method will allow greater flexibility and self determination in fund usage. Twenty counties could be approved for the block grant; however, 30 counties ended up applying. We are still waiting to hear back whether Lancaster County was chosen. Money from seven funding streams will be put together to create the block grant. This does affect the special grants that Human Services already has. If we find out that we are a block grant county, we will determine how we will proceed. There will be two public meetings and then a presentation to the Board of Commissioners. We have also requested a waiver that will allow for 100% flexibility.

Commissioner Scott Martin made a motion to construct a letter to local legislators pertaining to HB 2499 and 2500. Alice Yoder seconded. The Board voted and none opposed.

**Fiscal Report-Pedro Rodriguez**

Pedro Rodriguez distributed and discussed the final plan and budget numbers.

**Director of Quality Assurance-Amy Campbell**

Amy Campbell distributed and discussed the current staff organizational chart.

**Upcoming Events:** None

**Announcements:** None

**Public Comment:** None

Meeting was adjourned at 9:01 a.m.

**NEXT MEETING: Monday, October 15, 2012  
7:30 - 9:00 am  
at the Children and Youth Agency  
900 East King Street, Lancaster, PA**

Respectfully submitted,

Kali Kunkle