

## **M E M O R A N D U M**

**TO:** Advisory Board Members  
**FROM:** Crystal A. Gingrich, MSW, LSW  
**DATE:** November 15, 2012  
**RE:** Agenda for the November 19, 2012 Meeting

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## **A G E N D A**

Meeting Location:  
**Erin Court Offices**  
**2270 Erin Court**  
**Lancaster, PA**  
**7:30 a.m.**

1. CALL TO ORDER
2. APPROVAL OF OCTOBER MINUTES
2. OLD BUSINESS
3. NEW BUSINESS
4. COMMITTEE REPORTS
  - Community Relations
  - Children's Services
  - Nominations
  - By-Laws
5. DIRECTOR'S REPORT
  - Erin Court tour and update
6. DSS REPORTS
7. FISCAL REPORT
8. PUBLIC COMMENT
9. ADJOURNMENT

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**THE MISSION OF THE LANCASTER COUNTY CHILDREN AND YOUTH AGENCY IS**  
**TO PROTECT THE HEALTH, SAFETY AND EMOTIONAL WELL BEING OF**  
**CHILDREN AND YOUTH AT RISK OF ABUSE AND NEGLECT,**  
**AND TO PROMOTE THE DEVELOPMENT OF HEALTHY FAMILY FUNCTIONING.**

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY  
CITIZENS' ADVISORY COMMITTEE  
MINUTES**

November 19, 2012

**Board Members Present:** Kimberly Ibarra, Melvin Frye, Jr., Jeffrey Shank, Rebecca Sollenberger, Alice Yoder, Steve Brubaker, Loretta Nolt, Fr. Allan Wolfe

**Staff Present:** Crystal Natan, Amy Campbell, Robin Boyer, Betsy Frame, Pedro Rodriguez and Kali Kunkle

**Excused:** Dolores Reidenbach, Heather Girvin, George Pappas, Ed Tobin, Ryan Aument and Commissioner Scott Martin

**Public:** None

**Guests:** None

**Call to Order:** Kimberly Ibarra called the meeting to order at 7:41 a.m.

**Old Business:** None

**New Business:** The Board was provided a tour of the Erin Court office location.

**Committee Reports:**

- **Community Relations:** None
- **Children's Services:** None
- **Nominations:** Linda Waller - Adult Probation and Dr. Greta Laube are in the process of receiving their clearances and being approved.
- **By-laws:** None

**Director's Report:**

- During the building tour, the Board was updated on the Erin Court office location and plan. Crystal reviewed the necessary safety upgrades and the addition of functional parent/child visit rooms. "As is," the building would not be able to accommodate the required parent/child visitation for families with children in care. A decision will need to be made to either make the necessary upgrades to the building or seek out a contract with a provider to accommodate the visitation space. The building upgrades will be a onetime cost but a contract with a provider would be an annual expense of approximately \$300,000.00.
- Crystal discussed the health insurance change for County employees and the feedback staff has provided.
- The Commissioners have delayed the presentation of the County Budget to the public until December 10, 2012. They are looking at ways to reduce the County budget deficit, including departmental budget changes.
- The Pennsylvania Child Protection Taskforce will be releasing their recommendations on November 27, 2012. The Task Force was formed in the wake of the Jerry Sandusky matter. The report will be forwarded to the Board. Crystal plans to reach out to local legislators to assist them in obtaining a more

- comprehensive understanding of the impact of the recommendations, should they be legislated.
- Betsy Frame updated the Board on the status of a placement case that involved the physical abuse of a child in placement.

**Upcoming Events:** Resource Parent Association Christmas party on December 8, 2012 at Willow Valley Retirement Community Cultural Center.

**Announcements:** There is no December meeting and the meeting in January will be held on a Tuesday (1/22/13) due to a Federal holiday on Monday 1/21/13.

**Public Comment:** None

Meeting was adjourned at 9:10 a.m.

**NEXT MEETING: Tuesday, January 22, 2013  
7:30 - 9:00 am  
at  
Children and Youth Agency, 900 East King Street, Lancaster, PA**

Respectfully submitted,

Kali Kunkle