

MEMORANDUM

TO: Advisory Board Members
FROM: Crystal A. Natan, MSW, LSW
DATE: January 16, 2013
RE: Agenda for the January 22, 2013 Meeting

A G E N D A

Meeting Location:
Lancaster County Children and Youth
900 East King Street
Lancaster, PA
7:30 a.m.

1. CALL TO ORDER
2. APPROVAL OF NOVEMBER MINUTES
2. OLD BUSINESS
3. NEW BUSINESS
4. COMMITTEE REPORTS
 - Community Relations
 - Children's Services
 - Nominations
 - By-Laws
5. DIRECTOR'S REPORT
 - Child Death Update
 - 2013 Goals
 - CYA Facilities
6. DSS REPORTS
7. FISCAL REPORT
8. PUBLIC COMMENT
9. ADJOURNMENT

**THE MISSION OF THE LANCASTER COUNTY CHILDREN AND YOUTH AGENCY IS
TO PROTECT THE HEALTH, SAFETY AND EMOTIONAL WELL BEING OF
CHILDREN AND YOUTH AT RISK OF ABUSE AND NEGLECT,
AND TO PROMOTE THE DEVELOPMENT OF HEALTHY FAMILY FUNCTIONING.**

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY
CITIZENS' ADVISORY COMMITTEE
MINUTES**

January 22, 2013

Board Members Present: Kimberly Ibarra, Melvin Frye, Jr., Jeffrey Shank, Esquire, Rebecca Sollenberger, Fr. Allan Wolfe, Ed Tobin, George Pappas

Staff Present: Crystal Natan, Amy Campbell, Robin Boyer, Betsy Frame, Pedro Rodriguez, Kelley Zipp and Kali Kunkle

Excused: Dolores Reidenbach, Heather Girvin, Alice Yoder, State Representative Ryan Aument, Steve Brubaker and Commissioner Scott Martin

Public: Ashley Kissinger

Guests: None

Call to Order: Kimberly Ibarra called the meeting to order at 7:40 a.m.

Approval of Board Minutes: Kimberly Ibarra made a motion that the minutes from the November 2012 meeting be accepted as presented. George Pappas seconded. Motion passed.

Old Business: None

New Business: Dolores Reidenbach submitted her resignation from the Board.

Committee Reports:

- **Community Relations:** None
- **Children's Services:** None
- **Nominations:** None
- **By-laws:** None

Director's Report:

- Crystal introduced Kelley Zipp who was recently promoted to the position of Director of Family Support, replacing Kurt Miller.
- There has been no update since the November Board meeting of the Erin Court office location.
- We have been having some difficulties with adequate cleaning at both office buildings. The Family Support department also has an infestation of mice. As a result, the Union has filed a grievance on behalf of the employees. Crystal also has regular meetings with staff to improve working conditions.
- Robin and Crystal distributed a report regarding two recent child abuse deaths. Case updates were provided to the Board
- Crystal distributed and discussed highlights from the Child Protection Taskforce report that was released in November. Crystal highlighted specifically the recommendations that would impact Agency operations. Careful attention will

need to be paid to any legislation introduced as a result of the recommendations. Many of the recommendations would have an impact on the financial resources and workforce of the Agency. Crystal will be attending PCYA meetings for the next two days. This report will be discussed in more detail during these meetings.

- Crystal distributed and discussed a copy of 2013 Children and Youth Agency goals.
- Betsy Frame gave an update on a case that was discussed with the Board at a prior meeting, regarding the physical abuse of a child in placement.
- Pedro Rodriguez distributed and discussed 2012 Expenditure and Revenue Report.

Upcoming Events: None

Announcements: The meeting in February will be held on a Tuesday (2/19/13) due to a Federal holiday on Monday, 2/18/13.

Public Comment: None

Meeting was adjourned at 9:00 a.m.

<p style="text-align: center;">NEXT MEETING: Tuesday, February 19, 2013 7:30 - 9:00 am at Children and Youth Agency, 900 East King Street, Lancaster, PA</p>
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Respectfully submitted,

Kali Kunkle