

**LANCASTER COUNTY CHILDREN & YOUTH AGENCY
CITIZENS' ADVISORY COMMITTEE
MINUTES**

August 18, 2014

Board Members Present: Jeffrey Shank, Rebecca Sollenberger, Ollie Jones, Loretta Nolt, Dawn Horst, Richard Rush, Melvin Frye, Jr. and Christine Connelly

Staff Present: Crystal Natan, Amy Campbell, Robin Boyer, Betsy Frame, Pedro Rodriguez and Kali Kunkle

Excused: Joshua Keller, Heather Girvin, Ryan Aument, Commissioner Scott Martin, George Pappas, Stephanie Roy, Brett Cole and Juli Veser

Public: None

Guests: None

Call to Order: Jeffrey Shank called the meeting to order at 7:36 a.m.

Approval of Board Minutes: Ollie Jones made a motion that the minutes from the June 2014 Board meeting be accepted as presented. Rebecca Sollenberger seconded. Motion passed.

Old Business: None

New Business: None

Director's Report:

- Crystal Natan reviewed the departmental reports and the proposed Needs Based Budget. An increase of approximately \$2.5 million is requested. The increase is a result of increases in placement costs (more children in out of home placement), an expansion of the Intake department to address the additional referrals and cases from the new Child Protective Services Law policy and program implementation, the 2015 office relocation and the implementation of the CWIS database.
- The executive summary of the Needs Based Budget was reviewed.
- Crystal distributed and discussed the proposed budget portion of the Needs Based Budget. The final fiscal portion has not yet been finalized. It will be reviewed and approved by the Lancaster County Board of Commissioners and then forwarded to the State by September 15, 2014.

The Agency is still planning to relocate downtown to the 150 North Queen Street office building. The Quality Assurance and Fiscal departments will move in June and the Intake and Permanency departments will move in approximately July.

Upcoming Events: None

Announcements: None

Public Comment: None

Meeting was adjourned at 8:37 a.m.

**NEXT MEETING: Monday, November 17, 2014
7:30 - 9:00 a.m.
at
Children and Youth Agency, 900 East King Street, Lancaster, PA**

Respectfully submitted,

Kali Kunkle