

Minutes of July 2, 2015

Lancaster County Youth Intervention Center

Board of Managers Meeting

Attendees	
Commissioner Dennis Stuckey	Kirsten Herr, PrimeCare Medical
Commissioner Scott Martin	Amy Bitner, YIC Case Manager, Sr.
Andrea McCue, Chief Clerk	Jenifer Horn, YIC Training Coordinator
Crystal Clark, Solicitor	Bryan Hubbard, YIC Program Coordinator
Brian Hurter, Controller	Nicole Katherman, PULSE Program Coordinator
Amber Czerniakowski, Assistant District Attorney	Kelly Decker, YIC Business Administrator
Dave Mueller, Juvenile Probation Chief	Joseph Scannapieco, YIC Shelter Program Director
Rick Kastner, Executive Director Lancaster County Drug and Alcohol Commission	Drew Fredericks, YIC Director
Charlie Douts, Director Facilities Management Department	
Karen Wynn, School District of Lancaster	

- I. Call to Order
 - A. Meeting called to order at 9:02am
- II. Review and approval of minutes from the April 2, 2015 meeting
- III. School District of Lancaster Report – Karen Wynn
 - A. Week 3 of summer school is under way
 - B. Implementation of cyber schooling has been tricky, but moving forward
 - C. Several students graduated school this year
- IV. PrimeCare Report – Kirsten Herr, LPN
 - A. No cases of flu or measles this season
 - B. All immunizations are up to date
 - C. Medical Administration Training was just completed
 - D. DHS/NCCHC inspections are approaching
- V. Facilities Management Department Report – Charlie Douts, Jr.
 - A. 1 vacant janitorial position at YIC
 - B. RFP beginning for janitorial services
 - C. Roof spouting project over budget. Expecting 2/3 of it to be completed this year
 - D. CYA move was smooth. Cleaning area up now.
 - E. Community Basics is in the process of adjusting Sunnyside development plans
- VI. PULSE Program Report – Nicole Katherman
 - A. 85% program completion rate, 89% family participation rate, 100% family attendance at graduation ceremonies, 50% of clients complete probation after 6 months or have a lower level of supervision
 - B. Anticipating increase utilization once CYA can use the program
- VII. Case Manager Report – Amy Bitner
 - A. PREA education for resident going well
 - B. Anticipating increase workload as a result of increase in shelter beds and DHS requirements
- VIII. Staff Training Report – Drew Fredericks and Joe Scannapieco
 - A. All staff trained on the new CPSL laws
 - B. Have been working with JDCAP on finalizing the development of the Unified Case Management (UCM) solutions for juvenile facilities. Implantation will occur this summer.
- IX. Program Coordinator Report – Bryan Hubbard
 - A. Tours & Presentations review

- B. Updating all volunteer background checks and clearances for the new CPSL guidelines – 70% completed
- X. Directors' Reports – Drew Fredericks and Joe Scannapieco
 - A. Review of Quarterly Report
 - i. Detention population is consistent with lull in summer months; lots of highly impulsive, aggressive, violent York County residents; shelter numbers are consistent, although showing longer lengths stay than usual due to mental health and difficulty placing residents
 - ii. Contract language has been updated to reflect an increase in per diems (additional \$50.00) for residents who require more individualized staffing
 - iii. Increase in use of restrictive procedures due to MH and violent residents
 - iv. Overall, we continue to remain under budget
- XI. Other Business
 - A. Citation due to shelter incident where staff pushed a resident; staff terminated
 - B. JNET no longer permitted for background checks; could produce another cite; looking into the administrative interpretations/legal issues
 - C. Future use of facility: considering evening treatment, incorporating services that can be utilized by current residents
 - D. Consolidation of Detention units: working with Facilities Management for a solution to secure doors in Unit 5 Hallway
 - E. Dave Mueller asked about non-secure layout and new entrance for PULSE
 - F. Commissioner Martin asked if new entrance might affect Community Basics project
- XII. Meeting adjourned at 9:42am