

COUNTY COMMISSIONERS' MINUTES
WEDNESDAY, MAY 25, 2016

The Board of County Commissioners met today in their weekly Commissioners' Meeting.

Present at today's meeting were:

Dennis P. Stuckey, Chairman
Joshua G. Parsons, Vice Chairman
Craig E. Lehman
BOARD OF COUNTY COMMISSIONERS

Robert T. Still
CHIEF CLERK

Lisa Johnson
ASSISTANT CHIEF CLERK

Christina L. Hausner, Esquire
COUNTY SOLICITOR

Also present were:

Robert Bini, Director for Transportation Planning
PLANNING COMMISSION

James Cowhey, Executive Director
PLANNING COMMISSION

Kelly Decker, Business Administrator
YOUTH INTERVENTION CENTER

Charles Douts, Director
FACILITIES MANAGEMENT

Lawrence George, Executive Director
BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

Randy Gockley, Coordinator
EMERGENCY MANAGEMENT AGENCY

Pamela Grosh, Director, Victim/Witness Services
DISTRICT ATTORNEY'S OFFICE

Harry Klinger, Director
PURCHASING

Arthur Morris, Resident
LANCASTER CITY

David Mueller, Director
OFFICE OF JUVENILE PROBATION

Crystal Natan, Executive Director
CHILDREN AND YOUTH AGENCY

David Schmidt, West Nile Virus Coordinator
LANCASTER COUNTY PENN STATE EXTENSION

Linda Schreiner, Senior Buyer
PURCHASING

Matthew Sternberg, Executive Director
LANCASTER COUNTY HOUSING AND REDEVELOPMENT AUTHORITIE

Commissioner Stuckey called the meeting to order at 9:18 a.m. followed by the Pledge of Allegiance.

Commissioner Stuckey announced the approval of April 6, 2016 Commissioners' Meeting Minutes, May 4, 2016 Commissioners' Meeting Minutes, and May 11, 2016 Commissioners' Meeting Minutes and postpone approval of May 18, 2016 Commissioners' Meeting Minutes.

Commissioner Stuckey re-announced that the County of Lancaster will conduct public hearings to discuss the County's proposed Human Services Block Grant categorical funding allocations for Fiscal Year 2016-2017 on the following dates:

- Wednesday, June 8, 2016 at 6:00 p.m., Public Safety Training Center, 101 Champ Boulevard, Manheim;
- Monday, June 13, 2016 at 3:00 p.m., Room 701, 150 North Queen Street, Lancaster;

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- Wednesday, June 29, 2016 at 9:15 a.m. during the County Commissioners' Meeting, Room 701, 150 North Queen Street, Lancaster, at which time the Board of Commissioners will consider the adoption of the Human Services Block Grant categorical funding allocations for Fiscal Year 2016-2017.

The block grant encompasses mental health and intellectual disabilities base funds, Act 152 drug and alcohol funds, behavioral health services initiative funds, Human Services Development Fund, child welfare special grants and homeless assistance funding.

Public participation is invited.

Commissioner Stuckey announced that an evening Commissioners' Meeting will be held on Wednesday, June 15, 2016 at 7:00 p.m. at Elizabethtown Borough Municipal Building, 600 South Hanover Street, Elizabethtown, Pennsylvania. There will be no Commissioners' Meeting scheduled for Wednesday morning, June 15, 2016 at 9:15 a.m.

Lancaster County Penn State Extension – Zika Virus Update

David Schmidt, West Nile Virus Coordinator, Lancaster County Penn State Extension

Mr. Schmidt presented an update on the Zika Virus and reported on Lancaster County's plan. He stated that the Penn State Extension Office is being proactive and is mainly focusing on surveillance at this point in time.

Also stated that as far as Lancaster County is concerned they are watching Lancaster City this season and they will be on a weekly basis setting six traps throughout the City limits that are designed to capture mosquitos that would spread Zika if it did come to Pennsylvania. They are very unsure if Zika travel cases could establish itself here; they are being vigilant but they are not planning on testing mosquitos for the presence of the virus at this point.

The Commissioners asked Mr. Schmidt to keep them advised if additional steps need to be taken at a later date.

Lancaster County Housing and Redevelopment Authorities - Clipper Magazine Stadium Update

Matthew Sternberg, Executive Director, Lancaster County Housing and Redevelopment Authorities
Robert Still, Chief Clerk

Mr. Still stated that he and Mr. Sternberg have been having some very preliminary discussions with the owners of Clipper Magazine Stadium about establishing a long term financial plan for the stadium.

Mr. Sternberg requested that the County and the Commissioners take a seat at the table in the discussions regarding Clipper Stadium.

RESOLUTION NO. 45 OF 2016

On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Emergency Management Agency - State Grant – Haz Mat Emergency Response Fund A2400 12021 6321	<u>\$12,511.00 (+)</u>
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EXPENDITURE ACCOUNT:

Emergency Management Agency - Supplies A2400 12021 7200	<u>\$12,511.00 (+)</u>
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REVENUE ACCOUNT:

Emergency Management Agency - State Grant – Medical Reserve Corps Grant A2400 12011 6321	<u>\$10,500.00 (+)</u>
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EXPENDITURE ACCOUNT:

Emergency Management Agency - Supplies A2400 12011 7200	<u>\$ 6,500.00 (+)</u>
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Emergency Management Agency –
Services
A2400 12011 7300

\$ 4,000.00 (+)

\$10,500.00 (+)

Motion passed unanimously.

On motion of Commissioner Lehman seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Planning Commission, to approve the following:

Amended Agreement With:

Lancaster County Transportation Authority
Lancaster, Pennsylvania

Purpose:

To revise the scope of work for the completion of PennDOT District 8-0 Work Order No. 5-A, including redistributing and increasing cost for preliminary environmental and engineering services for the Columbia Avenue, Marietta Avenue, Rohrerstown Road and Good Drive intersection areas located in East Hempfield Township and Manor Township.

Amount/Term:

Increase the amount of the existing contract by \$7,470.64, for a total contract amount not to exceed \$265,839.97, effective from date of execution of contract through completion of Work Order No. 5-A or December 1, 2016, whichever is earlier.

Motion passed unanimously.

RESOLUTION NO. 46 OF 2016

On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Planning Commission -
Pennsylvania Department of Transportation
Work Order No. 5-A – Master Reimbursement Agreement 08A024
A2600 14500 6311

\$7,470.64 (+)

EXPENDITURE ACCOUNT:

Planning Commission -
Lancaster County Transportation Authority –
Columbia Avenue, Rohrerstown Road, Marietta Avenue and
Good Drive Intersection Improvements
Preliminary Engineering
Work Order No. 5-A
A2600 14500 7318

\$7,470.64 (+)

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Youth Intervention Center, to approve the following:

Agreement With:

Luzerne County
Wilkes-Barre, Pennsylvania

Purpose:

To allow Luzerne County to purchase secure detention bed space and shelter bed space at the Youth Intervention Center, with the stipulation that Lancaster County has top priority in terms of bed space usage and certain rights of refusal.

Amount/Term:

\$285.11/day per child for secure detention area and \$173.93/day per child for secure shelter area for the period July 1, 2015 through December 31, 2015. The rate for both secure detention and secure shelter areas shall be increased by \$50.00 per day for one Unit if the Unit requires individualized staffing, including constant watches, court ordered seclusions, medical watches and extreme mental health issues.

Motion passed unanimously.

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On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Children and Youth Agency and/or the Office of Juvenile Probation, to approve the following:

<u>Agreements With:</u>	<u>For:</u>	<u>Amounts Fiscal Year 2015-2016</u>
The Bair Foundation of Pennsylvania New Wilmington, PA	Supported Foster Care Medically Needy Foster Care – Level I & II Medically Needy Foster Care – Level III & IV Supported Kinship Care Traditional Foster/Kinship Care Structured Intervention Foster Care Host Home – Room and Board	\$67.97/day \$55.91/day \$60.78/day \$67.97/day \$57.20/day \$72.80/day \$28.08/day
Bethanna Southampton, PA	Foster Care – Level I Foster Care – Level II Foster Care – Level III Treatment Foster Care (ages 0 – 21) Kinship Care – Level I Kinship Care – Level II Treatment Kinship Care (ages 0 – 21)	\$28.41/day \$51.95/day \$54.58/day \$112.53/day \$44.39/day \$51.95/day \$112.53/day
Bethany Christian Services of Central Pennsylvania Lancaster, PA	Safe Families Program	\$75,000.00/year
Bethany Christian Services of Southeastern PA Elkins Park, PA	Foster Care – Level I Foster Care – Level II	\$39.54/day \$51.53/day
COBYS Family Services Leola, PA	Foster Care – Level I Foster Care – Level II Foster Care – Level III Stand-By Foster Medically Fragile Foster Care – Level I Medically Fragile Foster Care – Level II Medically Fragile Foster Care – Level III Medically Fragile Foster Care – Level IV	\$40.32/day \$59.30/day \$71.79/day \$20.00/day \$40.20/day \$39.89/day \$25.69/day \$22.31/day
Jondu, Inc. Lancaster, PA	Residential Group Home	\$154.23/day
Mid-Atlantic Youth Services Corp. Pittston Township, PA	Secure Treatment – Luzerne Fire Setter/Sex Offender	\$345.00/day \$348.25/day
Sara A. Reed Children's Center Erie, PA	Residential Treatment – Regular Residential Treatment – Enhanced	\$317.00/day \$520.29/day
CHOR Youth and Family Services Reading, PA	Specialized Residential Treatment Center Residential Treatment Center Traditional Foster Care Specialized Foster Care Foster Care Specialized Plus Medically Fragile Foster Care – Level I Medically Fragile Foster Care – Level II	\$323.02/day \$323.02/day \$47.39/day \$73.97/day \$81.38/day \$62.61/day \$56.71/day

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office – Victim/Witness Services, to approve the following:

Grant Application With:

Pennsylvania Commission on Crime and Delinquency
Harrisburg, Pennsylvania

Purpose:

To apply for Victims of Crime Act (VOCA) funding to offer services to victims with mental illness and to expand and enhance existing services provided to elderly

victims of crime and to domestic violence victims. Grant will partially fund the salaries and benefits for a Victim Advocate position to offer focused services to

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victims with mental illness and to elder victims and a Victim Advocate position to serve victims of domestic violence.

Amount/Term:

Not to exceed \$289,772.00 for the period October 1, 2016 through September 30, 2019 (100% Federal funding).

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Agreement With:** Linda Weaver
Willow Street, Pennsylvania
Purpose: To provide support coordination services for children being served by Lancaster County Early Intervention.
Amount/Term: Not to exceed \$26,550.00 for Fiscal Year 2016-2017.
2. **Agreement With:** South Central Transit Authority
Lancaster, Pennsylvania
Purpose: To provide transportation services for individuals being served by Lancaster County Intellectual Disabilities.
Amount/Term: Not to exceed \$62,394.00 for Fiscal Year 2016-2017.

Motion passed unanimously.

RESOLUTION NO. 47 OF 2016

On motion of Commissioner Lehman, seconded by Commissioner Parsons;

WHEREAS, the Purchasing Department, on behalf of the Board of Commissioners and Facilities Management Department, is seeking approval to proceed with the Statement of Interest process for the selection of two County Engineers; and

WHEREAS, the Purchasing Department is recommending the selection of two County Engineers which will remove any conflict of interest between design and inspection concerns and allow for cost control; and

WHEREAS, it is recommended that the County Engineers not only be engaged for bridge and NBIS bridge inspection, but also traffic design and studies, transportation planning, land planning and management, urban planning, right-of-way acquisition services, environmental studies, storm water modeling and design, hydraulics and hydrology, survey, plan review services, bidding services, construction management and inspection in accordance with PennDOT publication 10A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, to proceed with the Statement of Interest process for the selection of two County Engineers as set forth herein and as proposed by the Purchasing Department.

BE IT FURTHER RESOLVED to approve an "Agreement to Authorize Electronic Access to PennDOT Systems" with the Pennsylvania Department of Transportation, Bureau of Project Delivery, for the Engineering and Construction Management System in compliance with current versions of Right to Know Law; Contractor Integrity Provisions; Americans with Disabilities Act; Contractor Responsibility Provisions; Nondiscrimination/ Sexual Harassment Clause; and Offset Provisions.

BE IT FURTHER RESOLVED to adopt PennDOT's "Policy and Procedure for Consultant Selection" Document as per Publication 93.

BE IT FURTHER RESOLVED to appoint a Selection Committee comprised of five members as follows: a. County 's Chief Clerk or Designee; b. County's Solicitor or Designee; c. County's Director of Facilities Management or Designee; d. County's Planning Commission Executive Director or Designee; and e. Board of Commissioners' Public Representative.

BE IT FURTHER RESOLVED to charge the Selection Committee with reviewing all submitted Statements of Interest and ranking the top three firms for consideration by the Board of Commissioners.

BE IT FURTHER RESOLVED that the top three firms be required to present their credentials and qualifications as set forth in the Statements of Interests at a public Board of Commissioners' Meeting.

BE IT FURTHER RESOLVED that the Board of Commissioners select the two firms to be submitted to PennDOT for approval and that upon approval of the two firms by PennDOT, separate contracts identifying the primary engineer and alternate engineer be negotiated directly by the County of Lancaster for general County Engineer services exclusive of bridge and NBIS bridge inspections.

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Commissioner Parsons thanked Ms. Schreiner and Mr. Klinger's team for all their hard work on this very complicated issue.

Commissioner Lehman and Commissioner Stuckey echoed Commissioner Parsons' comment. Commissioner Stuckey also stated that he is concerned about mixing and matching the processes and hopes that it doesn't cause a problem with PennDOT sending them two names of County Engineers instead of just one.

Ms. Schreiner stated that she did contact PennDOT this morning to conform that they are still in agreement with the two names being sent in and the gentleman absolutely agreed and understood that we needed to get that cleared through. Ms. Schreiner also wanted to thank lots of people for all their help including her team in her department, facilities management and their extreme patience in trying to explain the process to her, the Solicitor's Office, the Chief Clerk and PennDOT.

Mr. Morris wanted to also thank Ms. Schreiner for all of her work on this process. Also he stated that he thinks that this process will be followed and he thinks that two engineers, while it may complicate things, will give the County an opportunity to reduce costs, have competition, avoid conflicts of interest, which is worth the extra work that may be required to make sure things work out. Also he liked that the Commissioners are going to add somebody from the public to the selection group and he really appreciates that they are going to do these things in public, at least, when it gets down to the last three. He also stated that he commends the Commissioners and staff for getting to this point, which he thinks is extremely complicated and takes a lot of work, and he appreciates it.

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Parsons, the meeting adjourned at 10:09 a.m.

Motion passed unanimously.

Respectfully submitted,

Sara E. Glatfelter, Executive Assistant
Commissioners' Office