

**COUNTY COMMISSIONERS' WORK SESSION MINUTES**  
**TUESDAY, APRIL 19, 2016**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Dennis P. Stuckey, Chairman**  
**Joshua G. Parsons, Vice Chairman**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**Robert Still**  
**CHIEF CLERK**

**Lisa Johnson**  
**ASSISTANT CHIEF CLERK**

Also present were:

**Jacqueline Burch, Executive Director**  
**OFFICE OF AGING**

**Charles Douts, Director**  
**FACILITIES MANAGEMENT**

**Russell Glass, Deputy Court Administrator**  
**COURT ADMINISTRATION**

**Rick Kastner, Executive Director**  
**DRUG AND ALCOHOL COMMISSION**

**Matt Knepper, Director**  
**Agricultural Preserve Board**

**David Mueller, Director**  
**OFFICE OF JUVENILE PROBATION**

**Crystal Natan, Executive Director**  
**CHILDREN AND YOUTH AGENCY**

**Scott Russell, County Engineer**  
**RETTEW**

Commissioner Stuckey called the meeting to order at 10:03 a.m.

Commissioner Stuckey announced that the Board of Commissioners met in Executive Session on Tuesday, April 19, 2016 at 9:00 a.m. to discuss litigation including the Burgess Case and the Chobert Case and some bargaining unit issues and employee performance and disciplinary issues.

Commissioner Stuckey announced the approval of the April 5, 2016 Work Session Minutes and the postponement of approval of the March 22, 2016 Work Session Minutes, March 29, 2016 Work Session Minutes, and April 12, 2016 Work Session Minutes.

Commissioner Stuckey re-announced that there will be no Work Session held on Tuesday, April 26, 2016, and there will be no Commissioners' Meeting held on Wednesday, April 27, 2016.

1. Mr. Glass presented a second Addendum to a Lease Agreement on behalf of Court Administration.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated April 20, 2016.
2. Ms. Natan and Mr. Mueller presented Agreements on behalf of the Children and Youth Agency and the Office of Juvenile Probation.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated April 20, 2016.
3. Mr. Knepper presented a Contract of Sale of Agricultural Conservation Easement on behalf of the Agricultural Preserve Board.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated April 20, 2016.
4. Ms. Burch presented an Independent Contractor Agreement and a Cooperative Grant Agreement on behalf of the Office of Aging.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated April 20, 2016.
5. Mr. Russell and Mr. Douts presented the approval of the Pequea No. 5 Bridge Right of Way Acquisition Plan on behalf of the Facilities Management Department.

- Continued -

**Lancaster County Commissioners' Work Session  
Tuesday, April 19, 2016**

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated April 20, 2016.

6. Mr. Kastner presented Amended Agreements and an Agreement on behalf of the Drug and Alcohol Commission.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated April 20, 2016.

7. On motion of Commissioner Parsons, seconded by Commissioner Lehman, the following Reappointment was made to the Lancaster County Library System Board for a three year, 2<sup>nd</sup> term through April 30, 2019.

Diane Tannehill  
66 Oak Hill Drive  
Lititz, PA 17543  
581-0294

Motion passed unanimously.

8. On motion of Commissioner Lehman, seconded by Commissioner Parsons, the following Reappointment was made to the Lancaster County Library System Board for a one year term through April 30, 2017.

Commissioner Dennis Stuckey (liaison)  
Lancaster County Commissioners Office  
150 North Queen Street, Suite 715  
Lancaster, PA 17603  
Lancaster County resident

Motion passed.

Commissioner Stuckey - Abstained  
Commissioner Parsons - Yes  
Commissioner Lehman - Yes

9. Ms. Johnson presented the April 20, 2016 Commissioners' Meeting Agenda and the April 22, 2016 Election Board Agenda noting that for the Election Board there is a resolution that will need to be finalized when information is received later this week.

10. On motion of Commissioner Lehman, seconded by Commissioner Parsons, the meeting was adjourned at 10:47 a.m.

Motion passed unanimously.

Respectfully submitted,

Heather E. McDevitt, Executive Assistant  
Commissioners' Office