

# Minutes of April 2, 2015

## Lancaster County Youth Intervention Center Board of Managers Meeting

Attendees	
Commissioner Dennis Stuckey	Todd Haskins, PrimeCare Medical
Commissioner Scott Martin	Denise Gemzik-Jemiola, PrimeCare Medical
Commissioner Craig Lehman	Bryan Hubbard, YIC Program Coordinator
Andrea McCue, Chief Clerk	Kelly Decker, YIC Business Administrator
Crystal Clark, Solicitor	Joseph Scannapieco, YIC Shelter Program Director
Brian Hurter, Controller	Drew Fredericks, YIC Director
Amber Czerniakowski, Assistant District Attorney	
Dave Mueller, Juvenile Probation Chief	
Rick Kastner, Executive Director Lancaster County Drug and Alcohol Commission	
Charlie Douts, Director Facilities Management Department	

- I. Call to Order
  - A. Meeting called to order at 9:00am
- II. Review and approval of minutes from the January 8, 2015 meeting
- III. School District of Lancaster Report – Bryan Hubbard
  - A. Continue to work on implementing credit recovery
  - B. Preparing for summer school
- IV. PrimeCare Report – Denise Gemzik-Jemiola
  - A. No cases of flu or measles this season
  - B. All immunizations are up to date
  - C. Medical Administration Training will occur in June
- V. Facilities Management Department Report – Charlie Douts
  - A. Thanked Facilities Management for the good job with snow removal
  - B. Pending floor stripping and waxing project scheduled for April
- VI. PULSE Program Report – Drew Fredericks
  - A. Relatively low utilization
  - B. In early talks with CYA and JP&P about a possible evening treatment program during the week
- VII. Case Manager Report – Bryan Hubbard
  - A. Reviewed 2014 numbers
  - B. Continues to facilitate resident PREA educational programs
- VIII. Staff Training Report – Drew Fredericks and Joe Scannapieco
  - A. All staff trained on the new CPSL laws
  - B. Have been working with JDCAP on finalizing the development of the Unified Case Management (UCM) solutions for juvenile facilities. Implantation will occur this summer.
- IX. Program Coordinator Report – Bryan Hubbard
  - A. Tours & Presentations review
  - B. Operation Deterrence program back up and running. Have been receiving interest form as far as Philadelphia and Erie.
  - C. Updating all volunteer background checks and clearances for the new CPSL guidelines
- X. Directors’ Reports – Drew Fredericks and Joe Scannapieco
  - A. Review of Quarterly Report

- i. Discussed the massive swings in population, part-time employee turnover, staff mandating, and overtime
- ii. Discussed the increase for residents who require more individualized staffing will cost counties an additional \$50.00 to their per diem. Contract language has been updated.
- iii. Increase in use of restrictive procedures due to MH and violent residents
- iv. Overall, we continue to remain under budget

XI. Other Business

- A. Talked about the future utilization of the vacant CYA Unit. Commissioner Martin reported that there was a team meeting to make sure the program would fit in various funding streams. An outpatient clinic is at the top of the list.
- B. Will most likely be adjusting our licensing from 60 Detention/24 Shelter/12 PULSE to 48 Detention/36 Shelter/12 PULSE

XII. Meeting adjourned at 9:55am