

Minutes of January 8, 2015

Lancaster County Youth Intervention Center

Board of Managers Meeting

Attendees	
Commissioner Dennis Stuckey	Karen Wynn, School District of Lancaster
Andrea McCue, Chief Clerk	Denise Gemzik-Jemiola, PrimeCare Medical
Crystal Clark, Solicitor	Bryan Hubbard, YIC Program Coordinator
Honorable David Workman	Jenifer Horn, YIC Training Coordinator
Brian Hurter, Controller	Kelly Decker, YIC Business Administrator
Amber Czerniakowski, Assistant District Attorney	Nicole Katherman, P.U.L.S.E. Program Coordinator
Dave Mueller, Juvenile Probation Chief	Joseph Scannapieco, YIC Shelter Program Director
Rick Kastner, Executive Director Lancaster County Drug and Alcohol Commission	Drew Fredericks, YIC Director
Jan Baily, Executive Director Mental Health America of Lancaster County	
Charlie Douts, Director Facilities Management Department	

- I. Call to Order
 - A. Meeting called to order at 9:00am
- II. Review and approval of minutes from the October 2, 2014 meeting
- III. School District of Lancaster Report – Karen Wynn
 - A. Have begun working on credit recovery implementation
 - B. Provided an overview of the N&D Conference and how all teachers were able to attend
- IV. PrimeCare Report – Denise Jemoila-Gemzik-Jemiola
 - A. Flu vaccinations were offered to all residents and staff
 - B. Medical department is fully staffed
 - C. NCCHC reaccreditation will occur between April-July 2015
- V. Facilities Management Department Report – Charlie Douts
 - A. CYA relocation project in on track and expected to occur during the Summer
 - i. Discussed future use possibilities for the vacated space
 - B. Currently 3 open position in the Facilities Management Department
- VI. PULSE Program Report – Nicole Katherman
 - A. Reached out to Lancaster County CYA, York County, and Lebanon County to see if they would be interested in utilizing the program
- VII. Case Manager Report – Amy Bitner
 - A. Continues to facilitate resident PREA educational programs
- VIII. Staff Training Report – Jenifer Horn
 - A. Discussed recent and upcoming new hire class
 - B. Discussed how we will be training everyone on the new CPSL laws
- IX. Program Coordinator Report – Bryan Hubbard
 - A. Tours & Presentations review
 - B. Currently selecting new staff to facilitate the Operation Deterrence program
 - C. New CPSL laws impacting our overall volunteer pool due to the cost factor
 - D. Nelson Martin, Support for Prison Ministries, retired in December
- X. Directors’ Reports – Drew Fredericks and Joe Scannapieco
 - A. Review of Quarterly Report
 - i. Discussed the massive swings in population, part-time employee turnover, staff mandating, overtime, and constantly rushing to get training classes on the floor

- ii. Discussion the increase in residents who require more individualized staffing
- iii. Increase in use of restrictive procedures due to MH residents
- iv. Discussed how the dynamic in the part-time workforce has changed due to the hour restrictions.
- v. 2014 out of county revenue continues to be trending higher than expected
- vi. Overall, we continue to remain under budget

XI. Other Business

- A. Provided an update about the Strip Search Bulletin with DPW that meeting that occurred in October
- B. Discussed how we will be adhering to the new CPSL laws
- C. Presented our PREA audit results
- D. Unified Case Management (UCM) project
 - i. YIC will assisting JDCAP with the develop of this software package and beta test in the coming months

XII. Meeting adjourned at 10:10am