

**LANCASTER COUNTY ORGANIZATIONAL MEETING OF THE  
BOARD OF COUNTY COMMISSIONERS  
MONDAY, JANUARY 4, 2016**

The Board of County Commissioners met today in their Organizational Meeting.

Present at today's meeting were:

**Dennis P. Stuckey  
Joshua G. Parsons  
Craig E. Lehman  
BOARD OF COUNTY COMMISSIONERS**

**Andrea M. McCue  
CHIEF CLERK**

**Crystal Clark, Esquire  
COUNTY SOLICITOR**

Commissioner Stuckey called the meeting to order at 3:01 p.m. followed by the Pledge of Allegiance.

**RESOLUTION NO. 1 OF 2016**

On motion of Commissioner Parsons, seconded by Commissioner Lehman;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA.** That Dennis P. Stuckey be nominated as Chairman of the Board of Commissioners of Lancaster County, Pennsylvania.

Motion passed.

Commissioner Stuckey	Abstain
Commissioner Parsons	Yes
Commissioner Lehman	Yes

**RESOLUTION NO. 2 OF 2016**

On motion of Commissioner Lehman, seconded by Commissioner Stuckey;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA.** That Joshua G. Parsons be nominated as Vice Chairman of the Board of Commissioners of Lancaster County, Pennsylvania.

Motion passed.

Commissioner Stuckey	Yes
Commissioner Parsons	Abstain
Commissioner Lehman	Yes

**RESOLUTION NO. 3 OF 2016**

On motion of Commissioner Parsons, seconded by Commissioner Lehman;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA.** That Andrea McCue be and is hereby appointed Chief Clerk to the County of Lancaster, Pennsylvania.

Motion passed unanimously.

**RESOLUTION NO. 4 OF 2016**

On motion of Commissioner Lehman, seconded by Commissioner Parsons;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA.** That Crystal Clark, Esquire, Attorney-At-Law, admitted to practice in the Courts of the Commonwealth of Pennsylvania, be and is hereby appointed Solicitor for the County of Lancaster, Pennsylvania effective January 4, 2016 through February 29, 2016.

**BE IT FURTHER RESOLVED.** That Christine Munion, Esquire, Attorney-At-Law, admitted to practice in the Courts of the Commonwealth of Pennsylvania, be and is hereby appointed Solicitor for the County of Lancaster effective March 1, 2016.

Motion passed unanimously.

**RESOLUTION NO. 5 OF 2016**

On motion of Commissioner Parsons, seconded by Commissioner Lehman;

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**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA**, That Claudia Shank, Esquire, Attorney-At-Law; Melvin E. Newcomer, Esquire, Attorney-At-Law; David Natan, Esquire, Attorney-At-Law; and John Churchville, Esquire, Attorney-At-Law, admitted to practice in the Courts of the Commonwealth of Pennsylvania, be and are hereby appointed Assistant Solicitors for the County of Lancaster, Pennsylvania effective January 4, 2016.

**BE IT FURTHER RESOLVED**, That Laura McGarry, Esquire, Attorney-At-Law, admitted to practice in the Courts of the Commonwealth of Pennsylvania, be and is hereby appointed Assistant Solicitor for the County of Lancaster, Pennsylvania effective January 7, 2016.

Motion passed unanimously.

**RESOLUTION NO. 6 OF 2016**

On motion of Commissioner Lehman, seconded by Commissioner Parsons;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA**, That Rettew Associates be and is hereby appointed County Engineer for the County of Lancaster, Pennsylvania.

Motion passed unanimously.

**RESOLUTION NO. 7 OF 2016**

On motion of Commissioner Parsons, seconded by Commissioner Lehman;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA**, That Todd Brown, Esquire, be and is hereby appointed Public Defender for the County of Lancaster, Pennsylvania.

Motion passed unanimously.

**RESOLUTION NO. 8 OF 2016**

On motion of Commissioner Lehman, seconded by Commissioner Parsons;

**WHEREAS**, The County Code, Article V, Section 503, entitled Meetings, Regular and Special; Conduct of Meetings; Notices, states: "The County Commissioners shall adopt rules for the conduct and order of business, establishing also regular times and places of meeting."

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA**, That the following operating procedures be adopted for the conduct of County Commissioners' Work Sessions, County Commissioners' Meetings plus County Commissioners' Executive Sessions when applicable:

1. **Conduct of Meetings:**

The meetings will be called to order by the Chairman or designee, and in his/her absence by the Vice Chairman.

Individuals making presentations, other than the County Commissioners, are to state their names, addresses and who he/she is representing.

The Chairman can limit the time of presentations.

2. **Order of Business:**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Minutes as Distributed
4. Old Business
5. New Business
6. Business From Guests
7. Adjourn

3. **Establishing Regular Times and Places of Meeting:**

**Regular Times:**

County Commissioners' Meetings – 9:15 a.m. every Wednesday  
County Commissioners' Executive Sessions – 9:00 a.m. every Tuesday  
County Commissioners' Work Sessions – 10:00 a.m. every Tuesday

Note: Exceptions to these dates are listed on Resolution No. 65 of 2015.

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**Place:**

County Commissioners' Office, Lancaster County Government Center, Seventh Floor, Room #701 for Commissioners' Meetings and Work Sessions, and Room #703 for Executive Sessions, 150 North Queen Street, Lancaster, Pennsylvania.

Motion passed unanimously.

**RESOLUTION NO. 9 OF 2016**

On motion of Commissioner Parsons, seconded by Commissioner Lehman;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA,** That the continuity of Lancaster County Government shall be as follows:

County Commissioners  
Chief Clerk  
County Solicitor

**BE IT FURTHER RESOLVED,** That said chain of command shall become effective this 4<sup>th</sup> day of January, 2016.

Motion passed unanimously.

**RESOLUTION NO. 10 OF 2016**

On motion of Commissioner Lehman, seconded by Commissioner Parsons;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA,** That all of the bank accounts on file in the County Controller's Office and/or County Treasurer's Office as of December 31, 2015 be named as Depositories for the County of Lancaster.

Motion passed unanimously.

**RESOLUTION NO. 11 OF 2016**

On motion of Commissioner Parsons, seconded by Commissioner Lehman;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA,** That beginning January 4, 2016 the following officials and employees have banking authority for each bank account established in the corporate name of the County of Lancaster and on file in the County Controller's Office as of December 31, 2015:

<b><u>Type of Account:</u></b>	<b><u>Bank Account No.:</u></b>	<b><u>Authorized Signers on Account:</u></b>
Regular Account	0100-09984	Dennis Stuckey, Commissioner Joshua Parsons, Commissioner Craig Lehman, Commissioner Brian Hurter, Controller Amber Green, Treasurer
Payroll Account	0100—09856	Dennis Stuckey, Commissioner Joshua Parsons, Commissioner Craig Lehman, Commissioner Brian Hurter, Controller Amber Green, Treasurer
Employee Retirement System	0118-21681	Dennis Stuckey, Commissioner Joshua Parsons, Commissioner Craig Lehman, Commissioner Brian Hurter, Controller Amber Green, Treasurer
Lancaster County Liquid Fuels	9902-53724	Dennis Stuckey, Commissioner Joshua Parsons, Commissioner Craig Lehman, Commissioner Brian Hurter, Controller Amber Green, Treasurer

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County of Lancaster, Execution Account, Attn: Controller	0119-35185	Brian Hurter, Controller Amber Green, Treasurer
County of Lancaster, Agent for Commonwealth of PA Attn: Lancaster County Treasurer	0100-08320	Amber Green, Treasurer Matt Acker, Deputy Treasurer Donna Haley, Assist. Deputy Treasurer
Health Reimbursement Account	3623-78927	Brian Hurter, Controller Amber Green, Treasurer Matt Acker, Deputy Treasurer Donna Haley, Assist. Deputy Treasurer
CYA Rep Payee, Children and Youth Agency	3624-38428	Brian Hurter, Controller Pedro Rodriguez, Fiscal Officer Kimberly DeLeon, Deputy Fiscal Officer Amber Green, Treasurer
Employee Social Fund Attn: Human Resources Department	0118-43802	Andrea McCue, Chief Clerk Darlene Ortiz, Human Resources Analyst Maria "Angie" Rivera, Benefits Specialist
County of Lancaster – Sheriff's Office	0150-56368	Mark Reese, Sheriff Charles Hamilton, Assist. Chief Deputy Michael Armer, Lieutenant Amber Green, Treasurer
Lock Down Account	89285446	Paul Smeal, Warden Alexander Croci, Deputy Warden Joseph Shiffer, Deputy Warden Tammy Moyer, Director Sharon Kepchick, Payroll Linda Reichard, Auditor Amber Green, Treasurer
Lancaster County Prison Inmate Program	3622-66654	Paul Smeal, Warden Alexander Croci, Deputy Warden Joseph Shiffer, Deputy Warden Tammy Moyer, Director Sharon Kepchick, Payroll Linda Reichard, Auditor Amber Green, Treasurer
Lancaster County Prison, Lancaster County Inmate Bail Account	3623-09936	Paul Smeal, Warden Alexander Croci, Deputy Warden Joseph Shiffer, Deputy Warden Tammy Moyer, Director Sharon Kepchick, Payroll Linda Reichard, Auditor Amber Green, Treasurer
Clerk of Clerks Bail Escrow Account	0118-50295	Jacquelyn Pfursich, Clerk of Courts Kathleen Carey, Bail Deputy Donna Flora, Team Leader Danette Burkholder, Chief Deputy Amber Green, Treasurer
Clerk of Clerks, Disbursement Acct.	3622-92422	Jacquelyn Pfursich, Clerk of Courts Kathleen Carey, Bail Deputy Donna Flora, Team Leader Danette Burkholder, Chief Deputy Amber Green, Treasurer
Clerk of Clerks, Pre-CPCMS Bail Acct.	3622-92468	Jacquelyn Pfursich, Clerk of Courts Kathleen Carey, Bail Deputy Donna Flora, Team Leader Danette Burkholder, Chief Deputy Amber Green, Treasurer
Lancaster County Domestic Relations	0119-60919	Diane Fralich, Director Melissa Youse, Deputy Director Amber Green, Treasurer

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Juvenile Probation SS Benefits  
Account

3631-50758

Kathy Burns, Account Clerk  
David Mueller, Director  
Charles Shaffer, Deputy Director  
Brian Hurter, Controller  
Amber Green, Treasurer

Motion passed unanimously.

Commissioner Stuckey welcomed and congratulated Commissioner Parsons, saying he looks forward to working with him. Commissioner Parsons thanked him for the welcome and appreciated the help as he transitions, especially thanking Ms. McCue and all the staff, noting he has a lot to learn but good colleagues to help him.

On a motion of Commissioner Lehman, seconded by Commissioner Parsons, the meeting was adjourned at 3:10 p.m.

Motion passed unanimously.

Respectfully submitted by,

Christina Carrigan, Executive Assistant  
Commissioners' Office