

LANCASTER COUNTY PRISON BOARD AGENDA

FEBRUARY 18th, 2016

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT: The Prison Board met in executive session on Jan 29th at 10:45am and Feb 18, at 8:30am 2016 following the completion of the interviews of candidates for the Warden's position to discuss the appointment and terms and conditions of employment for a prospective new warden, including the rating and ranking of finalists precedent to the taking of final action to hire a Warden. In accordance with prior public discussions on the hiring of a new warden, official action regarding a proposal of the Prison Board to appoint a Warden will take place during today's meeting as indicated on the agenda. The Prison Board also met in executive session on Thursday, February 18 beginning at 8:30 am to discuss labor negotiations, litigation, potential litigation, and personnel matters related to the discipline, suspension and termination of employees.
4. APPROVAL OF MINUTES. Jan 21, 2016. Submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Paul K. Smeal
 - b. Operations Report – Alexander Croci
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – Tammy Moyer
 - e. Security Report – Cheryl Steberger
 - f. Facilities Management Report – Charles Douts
6. OLD BUSINESS
7. NEW BUSINESS
 - a. LCP contract update
 - b. Suicide Prevention Task Force update
 - c. Warden Update & Appointment
8. BUSINESS FROM GUESTS
9. ADJOURN

February 16, 2016 9:15am
150 North Queen Street
Commissioner's Conference Room
7th Floor

WARDEN'S REPORT

Paul K. Smeal
Warden

Prison Board Report

Wardens Report

February 18, 2016

- Self-harm statistics
- Population

OPERATIONS REPORT

Alexander Croci
Deputy Warden for Operations

**Operations Prison Board Report
February 18, 2016**

Inmate Misconduct

	November	December	January
Total:	97	104	97
Major:	32	25	26
Minor:	65	79	71
12 month	High	Low	
	October – 133	August - 53	
	Major – 31	Major – 37	
	Minor – 102	Minor - 16	

Use of Force

	November	December	January
Total:	22	23	34
12 month	High	Low	
	52 – August	13 – February	

Physical assault

Assault on staff by inmate: January 4
Assault on inmate by inmate: January 4

Staff Training & Development

The LCP training Department provided 1,056 hours of training to Corrections Officers, contracted staff and volunteers in the following areas:

- 408 hours completed for OJT of new Correctional Officers.
- 154 hours of security training provided for 60 Children and Youth staff.
- 262 hours of training on staff development
- 64 hours of training conducted by the K-9 on scent, cell searches and bit work.
- 168 hours of CERT training

Corrections Officer Staffing as of 02/11/16

New Hires: 0
Separations: 3
Promotions: 0
Lateral Changes: 0

Total Compliment: 203
Male: 166
Female: 36
In Training: 1

LCP Central Booking

Total Arraigned: January: 145
Booked at LCP: January: 59
Booked at other Arraigned centers: January: 86
Committed to LCP: January: 90

DNA's collected: January: 17
Sex offenders registered: January: 28

Miscellaneous:

Officers of the Month

Corrections Officer : 12:00 a.m. – 8:00 a.m.

Corrections Officer : 8:00 a.m. – 4:00 p.m.
Officer Adam WALKER

Corrections Officer : 4:00 p.m. - 12:00 a.m.

See attached for further information.

INMATE SERVICES REPORT

Joseph Shiffer
Deputy Warden for Inmate Services

**Inmate Services Department
Prison Board Report
January, 2016**

Inmate Services recently posted 6 open positions. These job announcements closed on 2/12/16 and interviews will begin shortly. Positions included: Drug & Alcohol Specialist, Prison Rape Elimination Act (PREA) Case Worker, Reentry Case Worker, Inmate Services Specialist, Classification Specialist and Work release Administrator.

Updated GED numbers:

An additional 7 individuals have passed their GED test due to changes in calculating scores. A total of 19 inmates passed their GED versus the 12 reported last month.

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

Tammy S. Moyer
Director of Administration

Administrative Services Report

February 2016

Our application for Act 81 grant funding has been submitted. Tony Haws complied the information on all eligible work release outmates who are sentenced as a Level 4 or 5 offender according to the Pennsylvania Commission on Sentencing. There were 39 offenders with a total of 3,771 days of incarceration that we are seeking reimbursement for the cost of their housing. The PA Department of Corrections oversees this grant and approved revenue will be determined after they review all submissions. The total distribution of these funds cannot exceed \$2,500,000 for all counties that apply. The funding announcement is usually made sometime in April.

The Business Office currently has one part time vacancy for the Publication Clerk. The position is posted and applications are being accepted.

FACILITIES MANAGEMENT REPORT

Charles Douts, Jr
Director

Facilities Management

Monthly Prison Activities Report

February- 2016

Prison:

Personnel

- Four vacant full-time maintenance positions posted

Maintenance Items

- Staff is working overtime to keep up, but preventative maintenance is falling behind
- Working with D.W. Croci to implement new tool policy and material inventory policies and procedures
- Heating upgrades completed and receiving positive reports during recent cold spells

Projects

- General Fund 2016 Maintenance Projects
 - \$5,000 Gas line for dryer
 - \$50,000 Interior corridor door replacement
 - \$36,000 Interior ceiling repairs
 - \$15,000 New cage for Law Library
 - \$6,000 New fencing for female RHU
 - \$20,000 Magnetic access doors
 - \$12,000 Replace dryer
 - \$13,000 Replace washer
 - \$10,000 Replace fire suppression unit in kitchen hood

- 2016 Capital Projects

- Seeking quotes for another phase of bunk replacement

Respectfully Submitted

Charles E. Douts, Jr.
Director
County of Lancaster
Facilities Management

STATISTICAL ADDENDUM

OPERATION STATISTICS

Misconduct/Use of Force JAN 2016

JAN. Use of Force

Total - 34

PHYSICAL UOF - 15
CUFFS - 18
SHACKLES - 0
MPID - 0
TAC 700 PEPPERBALL - 0
MK9-OC - 0
EBID Shield - 0
RESTRAINTCHAIR - 1
TASER - 0

Physical assault - 8

Assault on staff by inmate - 4
Assault on inmate by inmate - 4

JAN Misconducts

Total - 97

Major - 26

Assault on Staff - 4
Assault on inmate - 4
Mutual combative fight - 10
Creating a Disturbance - 0
Disobeying a directive - 0
Possession of a weapon - 2
Health and Safety Hazard - 0
Breach of security - 0
Destruction of county property - 0
Intro of Contraband - 1
Possession of Drugs - 4
INCLUDES TOBACCO
Unauthorized Area - 0
Escape(WR Walkaway) - 1
Threatening Staff - 0
Possession of Contraband - 0
Indecent Exposure - 0

Minor consisted of the following: - 71

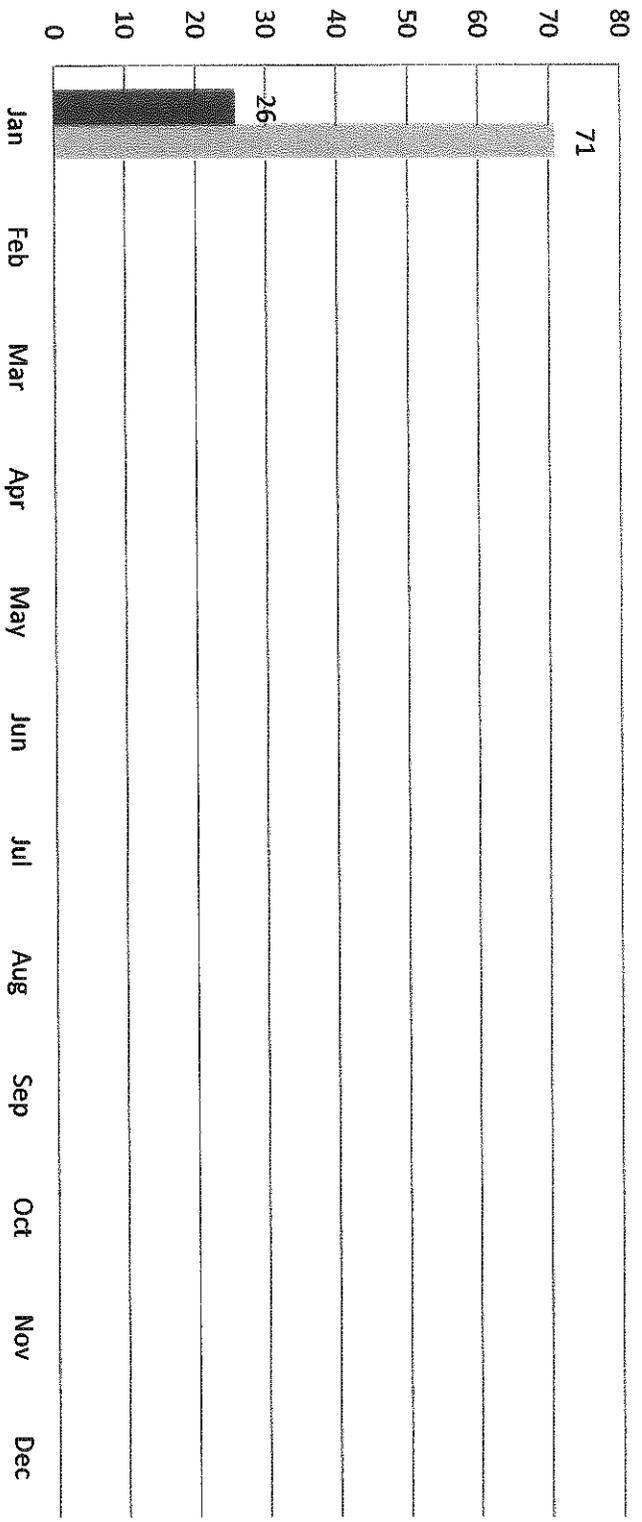
Creating a disturbance
Theft
Health and safety hazard
Disrespect to staff
Contraband
Interfering with staff duties
Destruction of county property
Other minor offenses not categorized

Adam Walsh Reg./DNA

AWA - 28

DNA - 17

Misconducts 2015



■ Major
■ Minor

INMATE SERVICE STATISTICS

PRIMECARE MEDICAL, INC.

Statistical Summary Report
Year 2016

Facility: 68 - LNCP - Lancaster County Prison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Monthly ADP	974												974
Death	0												0
Inpatient Hosp	1												1
Total Patient Days	3												3
Total Outside Consultations	52	0	0	0	0	0	0	0	0	0	0	0	52
Allergy	0												0
Cardiology	1												1
Chest Disease	0												0
Dermatology	0												0
Dialysis	0												0
ENT	2												2
Emergency Room	8												8
Ambulance Trips	0												0
Gastroenterology	1												1
General Medicine	1												1
General Surgery	0												0
Gynecology	0												0
Hematology	0												0
Methadone	2												2
Neurology	0												0
Neurosurgery	0												0
Obstetrics	13												13
Oncology	0												0
Ophthalmology	0												0
Orthopedics	17												17
Physical Therapy	1												1
Plastic Surgery	0												0
Podiatry	0												0
Proctology	0												0
Psychiatry	0												0
Surgery Performed	0												0
Thoracic Surgery	0												0
Urology	0												0
Outside X-Rays	0												0
Wound Clinic	0												0
Diagnostic Test (outside)	3												3
Other Trips / Outside Consults	3												3

Rev A

A. Furchaung BSN RN, CCAP, HSA
Post-Form Manual 1/2008
 2/10/16

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
In-House EKG's	29												29
In-House X-Ray's	36												36
MD Sick Call	81												81
NP/PA Sick Call	571												571
MD/PA/CRNP Sick Call	652	0	0	0	0	0	0	0	0	0	0	0	652
Nurse Sick Call	678												678
MD Physicals	1												1
NP/PA Physicals	58												58
Nursing Physicals	304												304
Annual Physicals	17												17
Psychiatrist / Group Seen	0												0
Psychiatrist / Indiv. Seen	205												205
Psychologist Group	0												0
Psychologist Indiv. Seen	640												640
M.H. Worker Groups	0												0
M.H. Worker Indiv. Seen	491												491
Involuntary M.H. Commitments	2												2
Total Inmates Seen by Dentist	130	0	0	0	0	0	0	0	0	0	0	0	130
Extractions	32												32
Fillings	11												11
Exams	77												77
Other	10												10
Inmates seen by Oral Surgeon	0												0
In-House Surgeries	5												5
# Inmates @ in-house clinics	0												0
# Intake Screening	433												433

J. Hunchbarger, BSN, RN, CPHNP-BC
2/10/16

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Pharmacy													
# of patients on Medical Meds	302												302
% ADP on Medical Meds	31.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	31%
# of patients on HIV Meds	8												8
% ADP on HIV Meds	0.8%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	1%
# of patients on Psych Meds	394												394
% ADP on Psych Meds	40.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	40%
# of patients on OTC Meds	223												223
% of ADP on OTC Meds	22.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	23%
# of Grievances	10												10
# of Adverse Patient Occurrences	23												23
HIV Test Done	91												91
HIV Cases	8												8
AIDS Cases	0												0
Hepatitis Cases	77												77
Syphilis Cases	0												0
Gonorrhea Cases	0												0
# of Pregnant Females	9												9
# of Miss Carriages	0												0
# of Abortions	0												0
# of Deliveries	0												0
# of patients isolated to rule out MRSA	5												5
# of confirmed MRSA cases	1												1
TB Cases	0												0
PPD Test	424												424
(+) PPD's	4												4
RPR Test	2												2
Inmates on Suicide Watch	73												73
# of Inmates Detoxed	134												134
# of Inmates on Restraints	1												1
# of Shifts involving Restraints	1												1
# of Medical Transport	51												51

J. Sturchbaum, RN, PhD, CPHP
2/10/10

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prime Care Responsible													
Monthly Environmental Checks													
Staff Meeting Date													
QI Meeting Date													
Number Chart Audits													
Quarterly Administrative Meetings													
Quarterly Infection Control Meetings													
Staff in-services Topics													
Jan													
Feb													
Mar													
Apr													
May													
Jun													
Jul													
Aug													
Sep													
Oct													
Nov													
Dec													

D. Hunchant
2/10/18
ACHP
ASFA

COMMUNITY SERVICE MONTHLY STATISTICS

January 2016

DAYS	PROJECTS	# inmates	HOURS	Dollar amt
25	CITY STREETS	4	144	\$1044.00
1	BOOK PICK UP	2	11	\$79.75
12	COUNTY PURCHASING	1	96	\$696.00
3	COUNTY PURCHASING	2	54	\$391.50
Jan 2016 4		09	305	\$2211.25
YEAR TO DATE 2016 4		09	305	\$2211.25
Jan 2015 TOTALS 5		12	700	\$5075.00
YEAR TO DATE 2015 5		12	700	\$5075.00

COMMUNITY SERVICE MONTHLY REPORT & STATISTICS
January 2016

submitted by: Dave Leeper

date: Feb.6,2016

During the month of Jan.. There were a total of (4) project the prison community service detail took part in. The duties preformed were helping the Library with their book storage and also the city streets department was helped with the cleaning of city streets. The county purchasing department was helped to unload trucks and also in the warehouse. Also a list of volunteers was put together of work release inmates to help with snow removal. The inmates worked 3 shifts to help keep the prison parking lot and sidewalks open during the snow storm and a job well done.

COMMUNITY SERVICE MONTHLY REPORT AND DEMOGRAPHICS FOR Jan 2016

DATE: Feb.6,2016

SUBMITTED BY : DAVE LEEPER

	Jan 15	15TOTALS	Jan 16	TOTALS 16
# Inmates on program	10	10	07	07
Average age	35	35	38	38
Skilled Labor	00	00	00	00
Un Skilled Labor	10	10	07	07
White	06	06	06	06
Black	03	03	01	01
Hispanic	01	01	00	00
Asian	00	00	00	00
#inmates used	12	12	09	09
#projects	04	04	04	04
# man hours	700	700	305	305
Total dollar amount	5075.00	5075.00	2211.25	2211.25
#inmates removed	01	01	00	00
past participant	01	01	00	00

TO: Tony Haws
FROM: Thomas Romanowski
DATE: 2/12/16
RE: JANUARY 2016 MONTHLY REPORT

INMATE TRUSTEE PROGRAM

Job requests, Interview, Placement, Payroll (stipends), Counseling for the Inmate Trustee Program is being conducted on a daily basis with no problems noted. Emphasis is still being placed on manning of all department with special note to kitchen. Payroll for the month of JANUARY was ITP Program \$6,552.25 and Block CQ \$1,471.25 Year to Date - ITP Program - \$6,552.25 Block CQ - \$1,471.25

LAW LIBRARY

3 Computers have been placed in Law Library and are being used by the inmates. Quick Reference Guide is being developed for research. I have visited with several inmates for feedback about the computers while they were in the law library - all feedback has been positive and no complaints.

VOLUNTEER APPLICATION PROCESS

Logging of all applications on computer database continue with no noted problems. New volunteer policy created - effective 16 Apr 12. Volunteer Service Card to be issued to all volunteers.

NOTARY

Notary requests are being processed with no problems noted. A total 26 of items were notarized for the month of JAN and 26 YTD.

SERVSAFE

The ServSafe Training and Certification Program provides the individual with the knowledge, skills, and abilities needed to do the job. It leads the way in setting high food safety standards.

VETERANS COURT & SUPPORT SERVICES

Volunteers of America will be providing support and case assessment to the inmate veterans on an as needed basis. Inmate veterans contacted 1. Inmate veterans interviewed in JANUARY. YTD interviewed 1. I have participated in Veterans Court on Thursday afternoons and have identified inmate veterans for the program.

LANCASTER COUNTY PRISON INMATE TRUSTEE PROGRAM

CENSUS REPORT & DEMOGRAPHIC

TOTAL = 65 PARTICIPANTS

JAN 2016

AVERAGE AGE OF PARTICIPANTS – 31 YEARS OLD.

ETHNIC BACKGROUND – CAU – 41 BLK – 8 HISP – 13 A - 2

MARTIAL STATUS – SNG – 54 MAR – 4 DIV – 3 SEP- 3

ITP PAYROLL – 2016 - \$6,552.25 2015 – \$5,461.75

MONTHLY

2016 / 2015

INMATE TRUSTEES PLACED –	30 / 26
KITCHEN –	30 / 24
SUPPLY –	00 / 02
CQ'S –	00 / 00

2016 / 2015

INMATE TRUSTEES RELEASED –	25 / 15
KITCHEN –	00 / 12
SUPPLY –	00 / 03
CQ'S –	00 / 00

2016 / 2015

INMATE TRUSTEES REMOVED –	13 / 17			
DISCIPLINARY -	09 / 16	KIT – 09 / 16	SUP – 00 / 00	CQ – 00 / 00
MEDICALLY -	04 / 00	KIT 04 / 00	SUP - 00 / 00	CQ - 00 / 00
WORK RELEASE -	00 / 01	KIT - 00 / 01	SUP - 00 / 00	CQ - 00 / 00
TREATMENT -	00 / 00	KIT - 00 / 00	SUP - 00 / 00	CQ - 00 / 00

YEARLY 2015

2016 / 2015

INMATE TRUSTEES PLACED –	30 / 26
KITCHEN –	30 / 24
SUPPLY –	00 / 02
CQ'S –	00 / 00

2016 / 2015

INMATE TRUSTEES RELEASED –	25 / 15
KITCHEN –	25 / 12
SUPPLY –	00 / 03
CQ'S –	00 / 00

2016 / 2015

INMATE TRUSTEES REMOVED –	13 / 17			
DISCIPLINARY -	09 / 16	KIT – 09 / 16	SUP – 00 / 00	CQ – 00 / 00
MEDICALLY -	04 / 00	KIT – 04 / 00	SUP - 00 / 00	CQ - 00 / 00
WORK RELEASE –	00 / 01	KIT - 00 / 01	SUP - 00 / 00	CQ – 00 / 00
TREATMENT -	00 / 00	KIT - 00 / 00	SUP – 00 / 00	CQ – 00 / 00

LANCASTER COUNTY PRISON
PROFESSIONAL VISITOR REGISTER
FOR
JANUARY 2016

	CURRENT MONTH	2016 - YTD	2015 MONTHLY	2015 - YTD
MINISTER	167	167	217	217
PUBLIC DEFENDER	75	75	62	62
PUB. DEF INV	26	26	40	40
PAROLE/PROBATION	17	17	12	12
SPECIAL OFFENDER	0	0	1	1
CHILDREN&YOUTH	18	18	13	13
PA. PRISON SOCIETY	10	10	6	6
TOTAL	313	313	351	351

PUBLIC DEFENDER VISITS JANUARY 2016

NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
BLANK, DAVID																			1													1
BROWN, TODD																		1														1
CHURCHVILLE, JOHN																					1											2
CONRAD, DOUGLAS				1	1	1	1	1			2	1	1	1	1			1	1	1	1	2			1	1	1				20	
CORSO, MICHAEL					1	1	1	1			1	1	1	1				1	1	1	1			1	1	2	1				13	
DAMIANO, ANTHONY												1						1	1	1	1										2	
DIXON, STACIE												1														1					2	
DONNELLY, ELIZABETH												1																			2	
ENCARNACION, SAMUEL											1																				1	
EVANS, CARRIE																															0	
FOGIE, RICHARD																									1	2	1				4	
GIBSON, ANNE												1																			0	
GLATFELTER, PETER											1																				3	
GLICK, MARY JEAN																															0	
KARL, JAMES																															0	
KAYE, DAN					1	1	1				1	1						1	1	1	1				1					9		
KELLEHER, DIANA																															0	
LOW, ELIZABETH														1																	0	
MICHAEL, PHILLIP																															1	
MONSON, COURTNEY					1	1	1				1								1	1	1					1	1				8	
MORRISON, KATHLEEN															1																4	
NORTON, MELISSA								1					1														1				4	
RAMPAUL, BEVERLY											1								1	1											3	
ROMANO, DAVID																															0	
SCHULZ, CURT																															0	
SPADE, ANDREW					1																										1	
SPAHN, MERRILL																															0	
SPOTTS, PATRICIA																															0	
STRASZYNSKI, DANIEL						1							1	1																	3	
TALLARICO, CHRIS					1		1													1											3	
WELLENER, BARRIE				1	1	1	1				1														1	1					6	
ZELINSKY, JOHN				1	1	1	1			1	1	1	1	2				1							1	1	1				10	
ZIMMERMAN, CHAD								1										1													4	
TOTAL	0	0	0	3	6	7	5	5	0	0	3	10	4	6	5	0	0	7	5	4	8	3	0	0	0	6	7	3	7	1	0	105

COUNSELING DEPARTMENT

MONTHLY REPORT FOR JANUARY 2016

DEPARTMENTS

COUNSELORS	675
CLASSIFICATION	86
CHAPLAIN	632
PROBATION/ PAROLE	535
PUBLIC DEFENDER	526
MH/MR	81
VOC./ EVAL.	368
RECREATION	7
WORK RELEASE	212
DRUG & ALCOHOL	419
I.U. #13	61
MEDICAL	34
BAIL ADMIN.	38
DEPUTY WARDEN IS	149
DOM. REL.	35
TOTAL	3858

Counselor Coleman did assist with the answering of requests, seeing inmates, calling and emailing attorneys, P.O.'s, and assisted with intakes. Mr. Coleman did assist with entering data, reports, and misconducts into OMS as well as completing the classification sheets daily. He did assist with seeing inmates on blocks 3-2, g-2, 3-5, MHU and where ever he was paged to call or report. In addition, requests were answered over a month period all were copied and placed in inmate's behavioral files. He did answer phone calls for blocks 3-2, G-2 and documented all in OMS. In addition counselor Coleman did work on getting inmates signed up for various treatment facilities by completing application, referrals, and phone interviews. In addition, six inmates where signed up for medical insurance with the Department of Welfare to be utilized for release or rehab facilities.

Counselor Dickson responds to inmate questions on all housing units, at night. She is responsible for all intakes on G-1, MHU, G-2, Adseg and Class, until we hire more counselors. She continues to call, e-mail and holds conference calls with various inmates' attorneys, ICE as well as Adult Probation and Parole services. Counselor Dickson assists inmates in obtaining information about their cases including: court dates, communicating with their attorneys, parole plans, Sentencing dates and Birth certificates and social security cards. In addition, Ms. Dickson conducted AA/NA meetings for females and males. Counselor Dickson also clears inmates off HA/BA status and moves inmates out of G-1, if deemed necessary. She has been assisting with a mental health group on Wednesday afternoon in partnership with Mental Health America. In addition, Counselor Dickson and Officer Riley are in charge of hiring female inmates for jobs at LCP. She also gives

new commits (G-1) an intake packet. It provides, visitation times and days for every block, hands out a 2-1 application, if inmates want to participate in the program, a suicidal hotline paper, and information on rehabs, jobs, food, health insurance and many other benefits in the Lancaster area. Also, provides inmates with drug, mental health, VA court applications. . She also, helps with Family services advocate, to schedule meetings with inmates and their children, also, helps make sure the application are filled out properly. Also, has been helping out with PREA.

Inmate Services Supervisor Haws continues to assist DW of Inmate Services with the daily duties and responsibilities associated with the Inmate Services Staff. He attended the Lancaster County Reentry Management Organization Meeting on 1-28-16. Mr. Haws continues to assist the Inmate Services staff with daily duties as needed due to being short staffed. He was given the extra duties of being the PREA Manager for the prison as well as the point of contact for litigation issues that may come up.

Inmate Services Specialist Arelis Sable continues to work with the Inmate Services Team. In January she counseled 295 inmates via inmate request responses or direct services from female population housed in 2-5, C-2, C-2A and D-Blk. Mrs. Sable completed 65 intake reviews and provided translation services for 5 inmates. Translation services were provided for Prime Care medical and mental health staff as well as security staff in the Commitment area. She also coordinated/facilitated 10 groups on various topics for the female population and completed follow up 90 day reviews as needed. Mrs. Sable also provided recommendations for inmates that are in conflict and provided conflict resolution services along with recommendations to the Classification Committee.

**SUBSTANCE ABUSE DEPARTMENT
LANCASTER COUNTY PRISON
MONTHLY REPORT**

Mary Clary, BS CADC
Norbert Sotomayor , BA CADC

Month JANUARY, 2016

<u>Statistics:</u>	<u>Year to Date</u>
Number of Requests Received: 419	419
Number of Inmates Seen: 188	188
Number of Inmates moved to 2-1: 45	45
Number of Inmates who completed 2-1: 17	17
Number of Inmates who failed to finish 2-1: 25	25
09- released	09
05- did not do assignments	5
08-disciplinary problems	08
01- asked to move	01
00- went to work release	00
00- went to MHU	00
01-moved by classification	01
01- protective custody	01
00 -went to ITP	00
Number of AA/NA Meetings: 12	11
Number of Substance Abuse Groups: 30	30
Number of Evaluations done for court/legal system: 9	9
Number of outpatient counseling appointments set up: 2	2
Number of Referrals to Teen Challenge, Potter's House 7 Salvation Army, RMO, etc.	7
Number of Treatment Court applications: 10	10

Norbert did attend a day long CADC Training, Addictions 101, at Compass Mark, 1/29/16.

ANGER MANAGEMENT MONTHLY REPORT (2-1 POD)

Compiled by: Norbert Sotomayor BA, BA, CADC.

JANUARY - 2016

NUMBER OF PROGRAM PARTICIPANTS: 14 (including rollovers from December and January).

NUMBER OF NEW PARTICIPANTS IN THE CURRENT MONTH: 08

NUMBER OF INMATES WHO COMPLETED ANGER MANAGEMENT: 2.

NUMBER OF INMATES WHO DID NOT COMPLETE ANGER MANAGEMENT: 10.

Disciplinary: 2

Released: 2

No paperwork: 3

Asked to move off: 0

Went to Work release: 0

MHU: 0

PC: 0

Classification: 0

ITP: 0

Moved off 2-1 block: 3

AVERAGE AGE: 28.5 yrs.

RACE:

CAUCASIAN: 6

AFRICAN AMERICAN: 0

HISPANIC: 2

ASIAN : 0

OTHER: 0

AVERAGE SCHOOL GRADE COMPLETED: 11.3 TH GRADE

NUMBER OF INMATES WHO FURTHERED EDUCATION: 2

MARITAL STATUS: MARRIED: 1

DIVORCED: 2

WIDOWED: 0

SEPARATED: 0

REARRIED: 0

NEVER MARRIED: 05

SUBSTANCE ABUSE USE: DRUGS ONLY: 5

ALCOHOL ONLY: 0

BOTH: 3

NUMBER OF INMATES PREVIOUSLY INCARCERATED: 07

TOTAL NUMBER WHO HAD PRIOR ANGER MANAGEMENT TX: 02

TOTAL NUMBER IF INMATES INVOLVED ON OTHER PROGRAMS: 100% (2-1 pod)

NUMBER OF INMATES IN ANGER MANAGEMENT WAITING LIST: 09

NARRATIVE: Cycle of six to eight anger management classes continues to run as usual. There was one interruption to the Anger Track this month – 1/28/16 – counselor was Off. Anger management waiting list increased this month to 09. Class size continues to range from 04 minimum to 10 students maximum. This month there were ten (10) inmates who did not complete the anger track. Track participants continue to be required to complete four (4) written assignments as part of the anger management track requirement.

JANUARY, 2016
SUBSTANCE ABUSE EDUCATION UNIT
PARTICIPANT PROFILE

Compiled by: Norbert Sotomayor, CADC & Mary Clary, CADC / Lancaster County Prison.

SUBSTANCE ABUSE EDUCATION UNIT

INMATE PROFILE

JANUARY, 2016

	Month 2015	YTD 2015	Month 2016	YTD 2016	Comments
Number of inmates placed on pod 2-1	68	682	45	45	
Number of inmates previously on pod 2-1	22	257	22	22	
Number of inmates that did not complete 2-1	23	262	25	25	
Why they did not complete 2-1	-----	-----			
problems					
Disciplinary	06	72	8	8	
Released	07	70	9	9	
assignments					
Did not complete	05	36	5	5	
Asked to move off	03	25	1	1	
Went to work release	01	05	0	0	
Went to MHU	00	05	0	0	
Placed on P.C.	0	00	01	01	
classification					
Moved by	01	19	1	1	
Moved to ITP	00	06	0	0	
Average Age	26.7	27.11	26.4	26.4	
Race	-----	-----			
Black	13	130	08	08	
White	36	227	22	22	
Asian	01	03	1	1	
Hispanic	18	198	14	14	
Other	0	00	0		
Average school grade completed	11.3	11.04	11.2	11.02	
Number of inmates that furthered education	05	51	4	4	
Number with prior substance abuse treatment	30	369	23	23	

Average # of substance abuse placements	3.2	3.40	4.2	4.2	
Marital status	-----	-----			
Married	06	68	3	3	
Widowed	00	01	0	0	
Divorced	04	60	3	3	
Remarried	00	00	0	0	
Separated	03	34	2	2	
Never Married	55	519	37	37	
Substance abuse use	-----	-----			
Drugs only	32	344	20	20	
Alcohol only	2	52	3	3	
Both drugs and alcohol	34	412	22	22	
Neither	0	00	0	0	
Number of inmates incarcerated for a drug and/or alcohol related offense	48	444	35	35	
Number of inmates involved in other prison programs	25	237	25	25	
Chaplains programs	20	198	22	22	
Anger Management	09	81	09	09	
Thresholds	n/a	n/a	00	00	
Fatherhood	96	560	00	00	
Education	01	08	01	01	
ESL	00	00	00	00	
Number of inmates previously incarcerated	54	555	38	38	
Number of inmates on 2-1 waiting list	13	182	6	6	
Type of aftercare upon release from prison	-----	-----			
12 step meetings	20	166	15	15	
Obtain a sponsor	12	103	6	6	
Nothing	08	98	07	07	
Inpatient treatment	14	182	10	10	

	Outpatient treatment	14	161	05	05	
Counseling	Religious	10	111	07	07	
	Other	13	149	06	06	

**SCHOOL DISTRICT OF LANCASTER
EDUCATIONAL PROGRAM
LANCASTER COUNTY PRISON PROGRAM**

January 2016

TOTAL STUDENTS

Males 13
Females 0

**TRANSFERRED TO
OTHER INSTITUTIONS**

Males 0
Females 0

INTERVIEWED STUDENTS

This Month:

Males 12
Females 0

RELEASED STUDENTS:

Males 0
Females 0

Year to Date

Males 162
Females 5

GRADUATED STUDENTS:

Males 1
Females 0

**CARRY OVER
(FROM LAST MONTH)**

Males 6
Females 0

RACIAL BREAKDOWN

African American 7
Caucasian 3
Hispanic 3
Others 0

**SPECIAL EDUCATION
STUDENTS**

Males 2
Females 0

Note: Youthful offenders update – school attendance policy has altered and enforced to “required” with discipline consequences for non-attendance including 1 absence = verbal warning; 2 or more absences = misconduct for failure to follow policy. Attendance has improved greatly to 97% with only 3 unexcused student absences during the month.

AUGUST 2015 – AUGUST 2016 SCHOOL YEAR

**Intermediate Unit #13
GED Education Program - Females
At Lancaster County Prison**

Month of January 2016

Total Students This Month		Year to Date
13		13
Carry over Students from Last Month		Class Requests This Month
7		10
Total Students Transferred to Other Institutions		Year to Date
1		1
Total Released from Prison		Year to Date
3		3
Total GED Sections Attempted/Passed: Graduated This Month		Year to Date
9:9:2		9:9:2
Racial Breakdown of Students		Year to Date
Afro – Americans	2	2
Caucasians	11	11
Hispanics	0	0
Others	0	0

: * In January 2016, the GED Testing Service lowered the required passing score for a GED sub-test from 150 to 145. This change was applied retroactively. The numbers reported here are for test-takers from Sept. 2014 until the end of January 2016 whose status changed due to the score change.

**Intermediate Unit #13
GED Education Program - Males
Lancaster County Prison**

Month of January 2016

Total Students This Month		Year to Date
12		12
Carry over Students from Last Month		Class Requests This Month
4		47
Total Attendance Per Month (% of)		Year to Date
88%		88%
Total Students Transferred to Other Institutions		Year to Date
0		0
Total Released from Prison		Year to Date
1		1
Total Received GED This Month		Year to Date
5*		5
Total GED Subtests Passed This Month		Year to Date
15*		15
Racial Breakdown of Students	This Month	Year to Date
Blacks	5	5
Caucasians	2	2
Hispanics	5	5
Others	0	0

Wyman Fowler - Instructor

NOTE: * In January 2016, the GED Testing Service lowered the required passing score for a GED sub-test from 150 to 145. This change was applied retroactively. The numbers reported here are for test-takers from Sept. 2014 until the end of January 2016 whose status changed due to the score change.

Chaplain's Office Monthly Report

January 2016

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS FOR THE MONTH OF DECEMBER: STAFF – 746.25 HOURS VOLUNTEERS – 448 HOURS

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY 689 INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH 7 DEATH AND 7 MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED - 29	COMPLETED - 30
	ACTIVE STUDENTS - 13	NEW STUDENTS - 6
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED - 11	COMPLETED - 7
ROMANS BIBLE STUDY	DISTRIBUTED - 60	COMPLETED - 41
GOSPEL ECHOES STUDY	DISTRIBUTED - 29	COMPLETED - 24

CLERGY VISITATION

149 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

JANUARY 2016

Chaplain's Office

Activity Sheet Monthly Report

	services conducted	services year to date	average attendance	attendance year to date	attendance per service
Protestant Worship Services					
Sunday 2-1	4	4	46	185	46
Sunday WR	4	4	4	15	4
Sunday Women	4	4	43	171	43
Wednesday MHU	3	3	12	37	12
Wednesday 3rd	4	4	42	167	42
Wednesday 3rd	4	4	25	101	25
Saturday G-1 & G-2	4	4	42	79	20
Saturday 2-2 & ITP	4	4	20	166	42
Catholic Services Bilingual					
Mass 2nd floor Men	1	1	9	9	9
Mass 3rd floor Men	1	1	11	11	11
Bible Study 2nd, M & grd	3	3	4	11	4
Bible Study 3rd	3	3	6	19	6
Study Group - Women					
Meditation	3	3	4	13	4
Study Group	4	4	11	44	11
Confession / Inner Healing	0	0	ERR	0	ERR
Study Group - Men					
2-1	7	7	14	97	14
2-2	4	4	20	79	20
2-2, M & grd	4	4	15	58	15
3rd	9	9	11	95	11
Work release	4	4	6	23	6
Spanish 3rd	4	4	10	40	10
Spanish 2nd, M & grd	4	4	9	36	9
Confession	2	2	2	4	2
D & A Programming					
Inside Out 2-1	4	4	16	64	16
Women	4	4	9	35	9
Muslim Services					
Friday - Juma 3rd	0	0	ERR	0	ERR
Friday - Juma 2nd, main & Ground	0	0	ERR	0	ERR
Friday - Juma Women	0	0	ERR	0	ERR

Recreation Monthly Report

January, 2016

1. Recreation is being conducted on a daily basis. Basketball and volleyball are the main activities for the male inmates, also including an interest in table tennis. The female inmates have had an interest in wiffle ball, volleyball, and basketball.
2. Approximately 660 inmates attended recreational activities during the month. 61 recreation periods were held during the month.
3. Inmate cleaners were used from G-1 to clean the 3rd floor gym.
4. Arraignment court was conducted on 1-22-16 At 130PM, No gym activities were conducted in the afternoon.
5. All housing area game boards were inspected for damage and replaced as needed on a weekly basis.

Mark Rockafellow

Recreation Director

ADMINISTRATIVE SERVICE STATISTICS

C. ADMISSIONS

	2015	2016
Total admissions for the month of January:	468	439
Total admissions year-to-date:	468	439

Total admissions for the month of January:

Total admissions year-to-date:

	MALE			FEMALE			TOTAL		
	JAN	YTD	AVG	JAN	YTD	AVG	JAN	YTD	AVG
COUNTY PAROLE / PROBATION VIOLATOR	67	67	67	24	24	24	91	91	91
HELD FOR DRUG COURT	10	10	10	9	9	9	19	19	19
HELD FOR MENTAL HEALTH COURT	3	3	3	0	0	0	3	3	3
HELD FOR OTHER JURISDICTION	8	8	8	5	5	5	13	13	13
HELD FOR TRIAL / HEARING	186	186	186	36	36	36	222	222	222
HELD FOR VETERANS COURT	1	1	1	0	0	0	1	1	1
SENTENCED BY COURT OF COMMON PLEAS	61	61	61	11	11	11	72	72	72
SENTENCED BY MDJ	8	8	8	1	1	1	9	9	9
STATE PAROLE VIOLATOR	7	7	7	2	2	2	9	9	9
TOTALS / AVERAGES:	351	351	351	88	88	88	439	439	439

D. DISCHARGES

2015 2016

Total discharges for the month of January: 437 451

Total discharges year-to-date: 437 451

	MALE			FEMALE			TOTAL		
	JAN	YTD	AVG	JAN	YTD	AVG	JAN	YTD	AVG
BAIL POSTED	41	41	41	11	11	11	52	52	52
BENCH WARRANT DISMISSED	19	19	19	8	8	8	27	27	27
CASE DISMISSED	1	1	1	2	2	2	3	3	3
CHARGE(S) WITHDRAWN	1	1	1	0	0	0	1	1	1
DETAINER LIFTED / EXPIRED	0	0	0	1	1	1	1	1	1
EXPIRATION OF MAXIMUM SENTENCE	34	34	34	9	9	9	43	43	43
FINES AND COSTS PAID	0	0	0	1	1	1	1	1	1
GUILTY PLEA	5	5	5	2	2	2	7	7	7
NOLLE PROSEQUI	1	1	1	0	0	0	1	1	1
NON-SUPPORT RELEASE / NO PURGE	12	12	12	0	0	0	12	12	12
PAROLED BY COURT OF RECORD	121	121	121	40	40	40	161	161	161
PAROLED TO / BY DRUG COURT	8	8	8	1	1	1	9	9	9
PROBATION	6	6	6	1	1	1	7	7	7
PURGED	5	5	5	0	0	0	5	5	5
RELEASED TO HOUSE ARREST	7	7	7	3	3	3	10	10	10
RETURNED / SENT TO OTHER COUNTY	34	34	34	10	10	10	44	44	44
RETURNED TO DOC	9	9	9	2	2	2	11	11	11
SENTENCED TO DOC	40	40	40	6	6	6	46	46	46
TERMINATED PROBATION / PAROLE	2	2	2	1	1	1	3	3	3
TIME SERVED PER MDJ / PROTHONOTARY	7	7	7	0	0	0	7	7	7
TOTALS / AVERAGES:	353	353	353	98	98	98	451	451	451

E. POPULATION DISTRIBUTION BY STATUS

2015		2016	
TRIAL	SENTENCED	TRIAL	SENTENCED
714	253	847	126
693	280		
724	267		
767	242		
711	269		
736	211		
740	186		
737	185		
758	187		
815	164		
853	146		
824	135		
756	210	847	126
78%	22%	87%	13%

2016 Per Diem Costs

Month	Date	In-House Population	Daily Operating Expense	Per Diem Rate	Y-T-D Average
January	1/14/16	953	\$69,405.98	\$72.83	\$72.83
February	2/16/16	963	\$69,405.98	\$72.07	\$72.45
March			\$69,405.98		
April			\$69,405.98		
May			\$69,405.98		
June			\$69,405.98		
July			\$69,405.98		
August			\$69,405.98		
September			\$69,405.98		
October			\$69,405.98		
November			\$69,405.98		
December			\$69,405.98		

Per Diem Rate is calculated by dividing the Prison's annual operating cost (\$25,333,182.03) to a daily amount then using the in-house population to find the cost per inmate.

2016 Average Length of Stay

	Last Month	This Month
Average Length of Stay	105.82 days	105.04
Median Length of Stay	67.59 days	67.29

