

# LANCASTER COUNTY COMMISSIONERS' MEETING

## AGENDA

AUGUST 24, 2016



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua Parsons
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of July 6, 2016 Commissioners' Meeting Minutes and August 3, 2016 Commissioners' Meeting Minutes. Postpone approval of June 29, 2016 Commissioners' Meeting Minutes, July 20, 2016 Commissioners' Meeting Minutes and August 17, 2016 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
  - a. **Announcement:**  
An evening Commissioners' Meeting will be held on Tuesday, September 13, 2016 at 7:00 p.m. at Colerain Township Municipal Building, 1803 Kirkwood Pike, Kirkwood, Pennsylvania. There will be no Commissioners' Meeting scheduled for Wednesday morning, September 14, 2016 at 9:15 a.m.
  - b. **Presentation of "It Pays to Be Fit!" Wellness Warriors Awards**  
Trisha Banker, Program Coordinator, Human Resources, and Wellness Committee Member  
  
**Women Wellness Warriors:**  
1<sup>st</sup> Place (154 gym visits): Heather Jo Johnson, BH/DS  
2<sup>nd</sup> Place (131 gym visits): Paula Bingeman, Prison  
3<sup>rd</sup> Place Tie (118 gym visits): Catherine Payne, District Attorney's Office  
Rebecca Sangrey, BH/DS  
  
**Men Wellness Warriors:**  
1<sup>st</sup> Place (195 gym visits): Mark Smith, Prison  
2<sup>nd</sup> Place (180 gym visits): Andrew Hinkel, Adult Probation and Parole Services  
3<sup>rd</sup> Place (147 gym visits): Daniel Burns, Adult Probation and Parole Services

"continued"

**County Commissioners' Meeting Agenda**

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- c. **Adult Probation and Parole Services – Grant-In-Aid Application/Grant Agreement and Renewal Agreement**

Mark Wilson, Director, Adult Probation and Parole Services

- d. **Court Administration – First Addendum to Lease Agreement and Third Addendum to Lease Agreement**

Russell Glass, Deputy Court Administrator, Court Administration

6. Business from Guests

7. Adjourn

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of Adult Probation and Parole Services, to approve the following:

1. **Grant-In-Aid Application and Grant Agreement With:** Pennsylvania Board of Probation and Parole  
Bureau of Probation Services  
Harrisburg, Pennsylvania

**Purpose:** To apply for funding for the improvement of County Adult Probation Services. This request for funding applies only to salaries of employees deemed eligible for state reimbursement by the Pennsylvania Board of Probation and Parole.

**Amount/Term:** \$5,760,136.00 for the period July 1, 2016 through June 30, 2017 (100% State funding).
2. **Renewal Agreement With:** Pennsylvania Board of Probation and Parole  
Bureau of Probation Services  
Harrisburg, Pennsylvania

**Purpose:** To receive monies from the State Offender Supervision Fund. The Pennsylvania Board of Probation and Parole will return to the County the Offender Supervision Fees received by the Pennsylvania Department of Revenue from the County for the period May 1, 2016 through April 30, 2017. These funds will be used solely to pay employees' salaries and benefits and operational expenses of Adult Probation and Parole Services.

**Term:** July 1, 2016 through June 30, 2017 (This represents year five of the five-year agreement).

8/24/16

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of Court Administration, to approve the following:

1. **First Addendum to Lease Agreement With:**

Hocking and Fetter LP  
Ephrata, Pennsylvania

**Purpose:**

To amend the existing lease for office space utilized by Magisterial District Court 02-2-07 located at 609 East Main Street, Ephrata, Pennsylvania as follows:

- This addendum shall effect a new five year lease term which shall include an additional 480 square feet of space for a total of 2,164 square feet.
- Hocking and Fetter LP shall complete, prior to commencement of this lease, construction and renovations to the premises as set forth in the lease addendum.

**Amount:**

The annual rental fee shall be \$25,968.00 payable in monthly installments of \$2,164.00 (\$12.00 per square foot per year representing a .01% increase in cost per square foot over the previous agreement).

**Term:**

Five year term commencing upon the County's acceptance of all completed construction and renovations.

2. **Third Addendum to Lease Agreement With:**

Crossroad Partners  
Strasburg, Pennsylvania

**Purpose:**

To amend the existing lease for 1,626 square feet of office space utilized by Magisterial District Court 02-3-05 located at #14 Center Street, Intercourse, Pennsylvania as follows:

- This addendum shall effect a new five year lease term.

**Amount:**

The annual rental fee shall be increased from \$27,000.00 per year to \$31,056.00 per year payable in monthly installments of \$2,588.00 (\$19.10 per square foot per year).

**Term:**

September 1, 2016 through August 31, 2021.