

**COUNTY COMMISSIONERS' WORK SESSION AGENDA**  
**TUESDAY, APRIL 12, 2016**

**9:00 A.M.:**                    **EXECUTIVE SESSION:**

**10:00 A.M.:**                    **PUBLIC SESSION:**

Postpone approval of March 22, 2016 Work Session Minutes, March 29, 2016 Work Session Minutes and April 6, 2016 Work Session Minutes.

**Re-announcement:**

There will be no Work Session held on Tuesday, April 26, 2016, and there will be no Commissioners' Meeting held on Wednesday, April 27, 2016.

**10:00 a.m.**                    Matthew Sternberg, Executive Director, and Justin Eby, Community Development Director, Lancaster County Housing and Redevelopment Authorities – Administrative Agreement (please refer to motion on tomorrow's agenda) and Lancaster County's Consolidated Plan for Fiscal Years 2016-2020 and Annual Action Plan for Fiscal Year 2016 (please refer to Resolution No. 37 of 2016 on tomorrow's agenda)

**10:10 a.m.**                    James Cowhey, Executive Director, Planning Commission – PennDOT Contract No. 521160 – Work Order No. 1 (please refer to motion on tomorrow's agenda)

Other Discussion Items:

1. Appointments/Reappointments to County Boards
2. April 13, 2016 Commissioners' Meeting Agenda

**Adjourn**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to approve the following:

**Agreement With:**

Redevelopment Authority of Lancaster County  
Lancaster, Pennsylvania

**Purpose:**

To designate the Redevelopment Authority of Lancaster County to administer the U.S. Department of Housing and Urban Development (HUD) Grant Programs for grant year 2016 in conformance with applicable program regulations for the Community Development Block Grant Program, the HOME Investment Partnerships Program, and the Emergency Solutions Grant Program and all other applicable local, state and federal laws, rules and regulations.

4/13/16

AGREEMENT FOR THE ADMINISTRATION  
OF HUD GRANT PROGRAMS BETWEEN  
THE COUNTY OF LANCASTER  
AND  
THE REDEVELOPMENT AUTHORITY OF THE COUNTY OF LANCASTER  
FOR GRANT YEAR 2016

THIS AGREEMENT is entered this \_\_\_\_ day of \_\_\_\_\_, 2016 by and between The County of Lancaster (hereinafter called the County) and the Redevelopment Authority of the County of Lancaster (hereinafter called the Authority).

WHEREAS, the County has been designated as an entitlement community by the United States Department of Housing and Urban Development (hereinafter called HUD) eligible to receive funding through the Community Development Block Grant (hereinafter called the CDBG Program); the HOME Investment Partnerships Program (hereinafter called the HOME Program); and the Emergency Solutions Grant (hereinafter called the ESG Program), (collectively the HUD Grant Programs); and

WHEREAS, the County wishes to engage the Authority to administer the HUD Grant Programs for the HUD Grant Year 2016 (the HUD Grant Year);

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. General Administration. Authority agrees to administer the HUD Grant Programs in conformance with the applicable program regulations at 24 CFR Part 570 (for the CDBG Program), 24 CFR Part 92 (for the HOME Program) and 24 CFR Part 576 (for the ESG Program) and all other applicable local, state, and federal laws, rules and regulations, as they may apply. Authority agrees to perform the following grant administration duties including, but not limited to:

1. Preparation of Consolidated and Annual Action Plans;
2. Preparation of Environmental Review Records;
3. Preparation of Consolidated Annual Performance and Evaluation Reports (CAPER);
4. Act on behalf of County in the preparation of agreements with other sub-recipients of the County and in ensuring those sub-recipients perform as agreed and comply with all applicable laws, rules, and regulations;
5. Maintaining program and individual project files;
6. Maintaining financial and accounting records for the HUD Grant Programs;
7. Draw-down of funds from the U.S. Treasury and making payment of all HUD Grant Programs expenses;
8. Completion of Single Audit of Authority expenditures during the course of the program to monitor financial and program compliance;
9. Preparation of written program reports for submission to County as requested;

10. Labor compliance with regard to applicable project activities;
11. Compliance with Section 3 employment requirements;
12. Compliance with Fair Housing Requirements;
13. All other compliance requirements applicable to the HUD Grant Programs which may be issued by HUD.

B. HUD Objectives. All activities funded with HUD Grant Programs funds must meet the HUD Grant Programs objectives. Specifically,

1. For the CDBG Program, activities must benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in 24 CFR 570.208.
2. For the HOME Program, funding must be used for activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people.
3. For the ESG Program, funding must be used for activities that assist individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness.

The Authority certifies that all activities carried out under this Agreement will meet the appropriate program objectives listed above.

C. Staffing. Authority will provide an adequate number of qualified grant managers, project officers and finance personnel to properly manage the HUD Grant Programs and the individual activities for which Authority is accepting responsibility.

D. Performance Monitoring. The County will monitor the performance of Authority against goals and performance standards as stated above. Substandard performance as determined by County will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Authority within a reasonable period of time after being notified by the County, contract suspension or termination procedures may be initiated.

II. TIME OF PERFORMANCE. Services of the Authority shall begin immediately upon execution of this Agreement by the parties hereto for the HUD Grant Year, and end after the expenditure of the HUD Grant Year HUD Grant Programs funds, and submission of all reports required by HUD for the HUD Grant Programs unless earlier terminated by either party upon providing no less than ninety (90) days written notice to the other party.

III. FUNDING. County agrees to fund the activities to be undertaken by Authority and its sub-recipients in the amounts specified in the County approved Annual Action Plans presented by the Authority, to the extent these costs and activities are covered, allowable and/or reimbursable under the HUD Grant Program guidelines.

IV. PAYMENT. Payment for eligible expenses for activities undertaken by Authority and its sub-recipients shall be initiated by Authority and made by the U.S. Treasury through the

HUD Integrated Disbursement and Information System (IDIS). Funds requested through IDIS will be deposited by HUD in a bank account controlled by County. County will, in turn, transfer those funds to a bank account controlled by Authority for distribution to its vendors and sub-recipients.

- V. NOTICES. Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by e-mail or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this contract shall be directed to the following contract representatives:

County:

~~Andrea McCue~~ Robert T. Still  
Chief Clerk/Deputy County  
Administrator  
150 N. Queen Street, Suite 700  
Lancaster, PA 17602  
Phone: 717 299-8300  
E-Mail: [RStill@co.lancaster.pa.us](mailto:RStill@co.lancaster.pa.us)

Authority:

Matthew T. Sternberg  
Executive Director  
202 N. Prince Street, Suite 400  
Lancaster, PA 17603  
Phone: 717-394-0793  
E-Mail: [msternberg@lchra.com](mailto:msternberg@lchra.com)

VI. GENERAL CONDITIONS

- A. Independent Contractor. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Authority shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The County shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Authority is an independent contractor.
- B. Hold Harmless. The Authority shall hold harmless, defend and indemnify the County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Authority's performance or nonperformance of the services or subject matter called for in this Agreement.
- C. Insurance. The Authority shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage, and as a minimum shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the County.
- D. County Recognition. The Authority shall insure recognition of the role of the County in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the Authority will include a reference to the support

provided herein in all publications made possible with funds made available under this Agreement.

- E. Amendments. The County or Authority may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the County's and Authority's governing bodies. Such amendments shall not invalidate this Agreement, nor relieve or release the County or Authority from its obligations under this Agreement.

The County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both County and Authority.

- F. Suspension or Termination. In accordance with 24 CFR 85.43, the County may suspend or terminate this Agreement if the Authority materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

1. Failure of Authority to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of the Authority to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Authority to the County reports that are incorrect or incomplete in any material respect.

In accordance with 24 CFR 85.44, this Agreement may also be terminated for convenience by either the County or the Authority, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the County determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the County may terminate the award in its entirety.

- G. Debarment. That neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this transaction by any Federal or State department or agency.
- H. Hatch Act. The Authority agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in

the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

- I. Conflict of Interest. The Authority shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
1. No employee, officer or agent of the Authority shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
  2. No covered persons who exercise or have exercised any functions or responsibilities with respect to HUD Grant Programs activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the HUD Grant Programs activity, or with respect to the proceeds from the HUD Grant Programs assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the County, the Authority, or any designated public agency.
- J. Lobbying. The Authority hereby certifies that:
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
  2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
  3. It will require that the language of paragraph (d) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and

disclose accordingly.

- K. Religious Activities. The Authority agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by HUD Grant Programs regulations, such as worship, religious instruction, or proselytizing.
  
- VII. SEVERABILITY. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.
  
- VIII. SECTION HEADINGS AND SUBHEADINGS. The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.
  
- IX. WAIVER. The County's failure to act with respect to a breach by the Authority does not waive its right to act with respect to subsequent or similar breaches. The failure of the County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.
  
- X. ENTIRE AGREEMENT. This agreement constitutes the entire agreement between the County and the Authority for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the County and the Authority with respect to this Agreement.

(the remainder of page is intentionally blank)

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

Attest:

The County of Lancaster

\_\_\_\_\_

\_\_\_\_\_

Dennis Stuckey, Chairman

\_\_\_\_\_

\_\_\_\_\_

Joshua Parsons, Vice Chairman

\_\_\_\_\_

\_\_\_\_\_

Craig Lehman

Attest:

Redevelopment Authority of the County of Lancaster

\_\_\_\_\_

\_\_\_\_\_

Marian C. Joyce, Secretary

Matthew T. Sternberg, Executive Director

\_\_\_\_\_

## RESOLUTION NO. 37 OF 2016

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING LANCASTER COUNTY'S CONSOLIDATED PLAN FOR FISCAL YEARS 2016-2020 AND ANNUAL ACTION PLAN FOR FISCAL YEAR 2016 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, THE HOME INVESTMENT PARTNERSHIPS PROGRAM AND THE EMERGENCY SOLUTIONS GRANT PROGRAM.**

**WHEREAS**, The County of Lancaster (the County) has been designated as an entitlement community under the Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships (HOME) Program and the Emergency Solutions Grant (ESG) Program by the U.S. Department of Housing and Urban Development (HUD); and

**WHEREAS**, The Redevelopment Authority of the County of Lancaster (Authority), acting on behalf of the County, developed a Consolidated Plan for Fiscal Years 2016-2020, outlining the County's needs relative to housing, homelessness, non-homeless special needs, and non-housing community development; and

**WHEREAS**, The Authority developed an Annual Action Plan for Fiscal Year 2016 that proposes categories of activities and funding recommendations for programs that are designed to address the priority needs and local objectives described in the County's 2016-2020 Consolidated Plan; and

**WHEREAS**, The Authority utilized a citizen participation process to prepare recommendations for the use of CDBG, HOME and ESG entitlements, and the Authority presented the recommendations to the public for comment at a public hearing held on April 4, 2016; and

**WHEREAS**, The Board of the Redevelopment Authority of the County of Lancaster has recommended that the Commissioners approve the proposed Fiscal Years 2016-2020 Consolidated Plan and Fiscal Year 2016 Annual Action Plan as presented.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, OF LANCASTER COUNTY, PENNSYLVANIA** to approve the program objectives and activities presented in the Fiscal Years 2016-2020 Consolidated Plan and the Fiscal Year 2016 Annual Action Plan, and authorize the Redevelopment Authority of the County of Lancaster to submit the plan to the U.S. Department of Housing and Urban Development as Lancaster County's Fiscal Years 2016-2020 Consolidated Plan and Fiscal Year 2016 Annual Action Plan for the Community Development Block Grant Program, HOME Investment Partnerships Program and the Emergency Solutions Grant Program.

"continued"

**ATTEST:** \_\_\_\_\_

Robert T. Still, Chief Clerk  
County of Lancaster, Pennsylvania  
Date: April 13, 2016

\_\_\_\_\_

Dennis P. Stuckey, Chairman

\_\_\_\_\_

Joshua G. Parsons, Vice Chairman

\_\_\_\_\_

Craig E. Lehman

**Board of Commissioners of  
Lancaster County, Pennsylvania**

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.**

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Matthew Sternberg, Executive Director  
 Department: Redevelopment Authority of the County of Lancaster  
 Date: April 4, 2016

**Board Action Requested:** Administrative Agreement with the Redevelopment Authority  
 (Specify Agreement, Amended Agreement, Grant App., Approval of the 2016-2020 Consolidated Plan and 2016 Annual  
 Change Order, Bid Award etc.) Action Plan

**Provider Information: (Name, Address):** U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 The Wannamaker Building  
 100 Penn Square East  
 Philadelphia, PA 19107-3380

**Proposed Program Budget Information:**

Service	2016-17 Amount to be Approved	2015-2014 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Community Development Block Grant	\$2,628,045	\$2,628,479	(\$434)	(0.02%)	100% Federal
HOME Investment Partnerships	\$1,321,482	\$1,255,017	\$66,465	5.03%	
Emergency Solutions Grant	\$236,616	\$235,300	\$1,316	0.56%	
Program Income	\$335,000	\$265,000	\$70,000	20.9%	
Reprogrammed Funds (CDBG & HOME)	\$1,654,938	\$1,512,006	\$142,932	8.64%	

**Term of Contract:** Annual - 2016

**Budget Comments:** Numbers shown for Fiscal Year 2016 are final grant amounts.

**Program Information/Description of Service:**

Please see attached Memorandum, Administrative Agreement, and Citizen Summary.

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**Complete sections pertaining to bid awards and Request for Proposals:**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

**Date you would like the County Commissioners' To take official action on this item?:**

Administrative Agreement  
2016-2020 Consolidated Plan and 2016 Annual Action Plan on April 13

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Matthew Sternberg, Executive Director  
Justin Eby, Community Development Director

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

Matthew Sternberg, Executive Director  
Justin Eby, Community Development Director

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.**

Date: April 5, 2016

To: Lancaster County Board of Commissioners  
Dennis P. Stuckey, Chairman; Joshua G. Parsons, Vice  
Chairman;  
Craig E. Lehman

From: Matthew Sternberg, Executive Director

Subject: Administrative Agreement; 2016-2020 Consolidated Plan  
and Fiscal Year 2016 Annual Action Plan

The Lancaster County Redevelopment Authority is charged with administering three federal grants on behalf of Lancaster County: the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG). The funds are provided annually, by the U.S. Department of Housing and Urban Development (HUD), on an entitlement basis. The Redevelopment Authority administers approximately 5 million dollars annually to address the housing and community development needs in low- and moderate-income communities in Lancaster County. Included in the annual funding are loan repayments and unexpended funds from prior years.

These programs were established by Congress to assist communities in:

- providing decent housing,
- establishing and maintaining suitable living environments, and
- expanding economic opportunities for every citizen of the community, particularly for very low-, low-, and moderate-income persons.

In order for the Redevelopment Authority to administer these HUD Grant Programs, the County must enter into an agreement with the Redevelopment Authority. The terms of the agreement can be found attached to this memo. We ask that you take action on the Administrative Agreement during the April 13, 2016 Public Meeting.

The second action item requested is for the approval of the 2016-2020 Consolidated Plan and Fiscal Year 2016 Annual Action Plan. HUD requires entitlement communities to develop and implement a Consolidated Plan. The plan establishes the long range goals and objectives that Lancaster County expects to accomplish during a five-year period with the resources available through the CDBG, HOME, ESG, and other local public and private resources. The Annual Action Plan describes how Lancaster County will allocate funding from the three federal grant programs to meet the goals listed in the Consolidated Plan. For Fiscal Year 2016 the Redevelopment Authority, on behalf of the County will administer approximately \$6,426,081, in grant funds, program income, and prior year unobligated funds.

The Redevelopment Authority consulted with various county-wide agencies and organizations in the development of the five-year Consolidated Plan. Included in the consultation process were: the Lancaster

County Planning Commission, City of Lancaster, Lancaster County Workforce Investment Board, Lancaster Housing Opportunity Partnership, County Continuum of Care, Community Action Program, United Way of Lancaster, Lancaster County Lead Coalition, Spanish American Civic Association, and others.

In determining the proposed activities for public infrastructure, and facility projects and public services, the Redevelopment Authority utilized a Citizen Participation Process. The CDBG Steering Committee, made up of municipal and citizen representatives, reviewed and prioritized water, sewer, street improvement projects, and public facility improvements. The Public Services Advisory Committee, made up of citizen volunteers with experience in human services, reviewed and prioritized non-homeless activities. Attached for your information is a "Citizen Summary" of the Plans which outlines the projects proposed to receive funding through the Citizen Participation Process.

The Redevelopment Authority participated in a joint application process, led by the Lancaster County Coalition to End Homelessness (LCCEH) for allocating funding for Homeless Services. The LCCEH requested applications for programs to serve households experiencing homelessness and at-risk of homelessness in Lancaster County. Funding was made available through one application process, comprised of County and City ESG funds, Homeless Assistance Program (HAP) funds, and United Way of Lancaster collective impact funds.

A public meeting was held on April 4, 2016 to receive comments on the proposed plans. The County did not receive any public or written comments on the plans.

The Redevelopment Authority Board approved a resolution endorsing the 2016-2020 Consolidated Plan and Fiscal Year 2016 Annual Action Plan. We will ask you to approve the plans at your regularly scheduled meeting on April 13, 2016.

If you have any particular questions or need additional information prior to our scheduled meeting, please call me at 394-0793 x203.

# 2016-2020 CONSOLIDATED PLAN

## 2016 ANNUAL ACTION PLAN

Citizen Summary

March 2016

### What is the Consolidated Plan

The Consolidated Plan presents how the County will use funds provided by the U.S. Department of Housing and Urban Development (HUD) during fiscal years 2016-2020. The Consolidated Plan contains information about the County and City's needs relative to Housing, Homelessness, Non-Homeless Special Needs, and Non-Housing Community Development. It also includes information on the prioritization of needs, anticipated resources, goals, and strategies to govern the funding decisions over the next five years.



### What is an Annual Action Plan

The Annual Action Plan serves as the formal application to HUD for entitlement grant funds received by Lancaster County. The plan provides specific answers to questions posed by HUD and outlines how the funds received will be allocated throughout Lancaster County.

#### Fiscal Year 2016 Funding Sources

2016 CDBG Funds.....	\$2,628,045
2016 HOME Funds.....	\$1,321,482
2016 ESG Funds.....	\$236,616
Program Income.....	\$335,000
Reprogrammed .....	<u>\$1,654,938</u>
	<b>\$6,426,081</b>

### HUD Formula Grants

#### Community Development Block Grant (CDBG)

CDBG funds will be used for a variety of housing, community development, and public service activities that will benefit low- and moderate-income persons throughout Lancaster County.

#### HOME Investment Partnerships Program (HOME)

HOME funds, leveraged with local Affordable Housing Trust Funds, and Low Income Housing Tax Credits, will be allocated for new construction and rehabilitation of affordable owner and rental housing units. HOME funds are received for both the County and City of Lancaster as part of a Consortium Agreement for the County to administer the City's entitlement.

#### Emergency Solutions Grant (ESG)

ESG funds will support rapid re-housing services and shelter operations in Lancaster County.

#### Five-Year Strategic Goals

- Create Affordable Rental Units
- Create Affordable Owner Units
- Rehabilitate Existing Renter Units
- Rehabilitate Existing Owner Units
- Reduce the Number of Blighted Properties
- Support Water, Sewer, Neighborhood Street Improvements, and Public Facilities
- Borough Revitalization Efforts
- Support Economic Development Projects
- Support Housing Services  
(Including Fair Housing)
- Support Rapid Re-housing Services
- Assist Emergency Shelter Activities

### View and Comment on the Plan

- Visit our website: [www.lchra.com](http://www.lchra.com)
- Stop by our office: 202 North Prince St, Suite 400 Lancaster PA, 17603
- Attend a Public Meeting: April 4 at 4:00 p.m. in Commission Room, City Hall, 120 N. Duke Street

Fiscal Year 2016 Goals	Funding Source   Amount
Create Affordable Rental Units	HOME: \$1,810,504.97
Create Affordable Owner Units	CITY HOME: \$164,200.00
Rehabilitate Existing Renter Units	CDBG: \$383,045.00
Rehabilitate Existing Owner Units	CDBG: \$975,000.00 CITY HOME: \$547,066.83
Reduce the Number of Blighted Properties	CDBG: \$150,000.00
Support Water, Sewer, Neighborhood Street Improvements, and	CDBG: \$900,000.00
Borough Revitalization Efforts	CDBG: \$200,000.00
Support Housing Services (Including Fair Housing)	CDBG: \$225,000.00
Support Rapid Re-housing Services	CDBG: \$87,500.00 ESG: \$109,434.90
Assist Emergency Shelter Activities	CDBG: \$87,500.00 ESG: \$109,434.90
Administration	CDBG: \$520,000.00 HOME: \$88,396.33 CITY HOME: \$51,251.87 ESG: \$17,746.20

### Outcome Measurement System

All activities must address one of the three primary HUD objectives:

- Provide a Suitable Living Environment
- Provide Decent Housing
- Provide Economic Opportunity

All activities must also address one of the following HUD outcomes:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

### 2016 Funded Projects

#### Rental Housing Program

The Elms Apartments | East Hempfield Twp.  
Houston Run Apartments | Salisbury Twp.

#### Public Improvements Program

Marietta Borough | Basin D Sanitary Sewer Rehab  
YWCA of Lancaster | Energy Savings and Pool Infill Project  
Columbia Borough | Popular Street Improvements  
Millersville Borough | West Frederick Street Improvements  
Eden Township | Furnace Road Reconstruction

#### Public Services Program

Legal Safety Net  
Integrated Health Solutions Program  
Lancaster Intensive Day Treatment  
Brush Brush Smile  
Sexual Assault Prevention & Counseling  
Lodge Representative Payee Program  
Domestic Violence Legal Clinic  
Fair Housing Activities

#### Homeless Services Program

Coordinated Entry (pre-screening)  
Rapid Re-Housing  
Emergency Shelter Operations

### Redevelopment Authority Board of Directors

Edward Fisher, Chair  
James Williams, Vice-Chair  
Gerald Robinson, Treasurer  
Jim Eby  
Mary Glazier

### Redevelopment Authority Staff

Matthew Sternberg, Executive Director  
David Brazina, Deputy Executive Director  
Justin Eby, Community Development Director  
Aimee Tyson, Community Services Manager  
Katherine Walsh, Community Development Coordinator

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Planning Commission, to approve the following:

**Contract No. 521160 -  
Work Order No. 1 With:**

Pennsylvania Department of Transportation  
Transportation Planning and Programming  
Harrisburg, Pennsylvania

**Purpose:**

To perform services in the field of transportation and planning and programming in accordance with the Unified Planning Work Program which includes the following source of funding:

\$160,000 in Pennsylvania State Motor License Funds (Highway and Safety Improvements).

\$1,160,000 in Federal Highway Administration Metropolitan Planning Funds (Highway Planning and Construction).

\$200,000 in Federal Transit Administration Metropolitan/Consolidate Planning Funds (Highway Planning and Construction).

\$12,000 in Federal Highway Administration Metropolitan Planning Funds (Highway Planning and Construction) and (Local Technical Assistance Program Supplement).

Funding will be used to support the Lancaster County Transportation Coordinating Committee's work over the next two State fiscal years. Funds are primarily used by Lancaster County Planning Commission staff and some funding is used to cover consulting fees, RRTA transportation planning activities, and special studies.

**Amount/Term:**

\$856,000 for Fiscal Year 2016-2017 and \$856,000 for Fiscal Year 2017-2018, for a total amount not to exceed \$1,712,000 (\$1,372,000 Federal funding; \$160,000 State funding; and \$180,000 local funding) for the period July 1, 2016 through June 30, 2018.

# REQUEST SUMMARY

## ITEMS FOR COMMISSIONERS' AGENDA ON APRIL 13, 2016

from

James R. Cowhey, AICP, Executive Director, Planning Commission

Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/ Decrease	Goals (Define goals by percentages when applicable)	Trends
1.	PennDOT Contract # 521160- Work Order 1  FY 2016-2018 Unified Transportation Planning Work Program (UPWP)	Work Order 1 effective 7/1/2016 through 6/30/2018	\$1,372,000 Federal  \$160,000 State  \$180,000 Local	--	This federal, state and local funding is used to support the Lancaster County Transportation Coordinating Committees work over the next two state fiscal years. The funds are primarily used by LCPC staff, but some funding is used to cover consulting fees (travel demand model technical assistance) and RRTA transportation planning activities.	--

**This completed document must be submitted to the Chief Clerk by 9:00 am the  
Wednesday prior to the County Commissioners' Work Session and Commissioners'  
Meeting. Please don't wait until the deadline to submit the request.**

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: James R. Cowhey, AICP, Executive Director  
 Department: Planning  
 Date: 4/5/2016

**Board Action Requested:** Approve PennDOT Contract # 521160 – Work Order 1 – FY 2016-2018 Unified Planning Work Program (UPWP)  
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

**Provider Information: (Name, Address):** Pennsylvania Department of Transportation  
 Transportation Planning and Programming  
 Harrisburg, PA

**Proposed Program Budget Information:**

Service	2016-17 Amount to be Approved	2017-2018 Amount to be Approved	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Work Order 1 FY 2016-2018 UPWP (Reimbursement Agreement) See Detail Below	\$856,000	\$856,000			\$1,372,000 Federal \$160,000 State \$180,000 Local

**Term of Contract:** Work Order effective from 7/1/2016 through 6/30/2018

**Budget Comments:**

**Program Information:**

**Description of Service:**

This federal, state and local funding is used to support the Lancaster County Transportation Coordinating Committees work over the next two state fiscal years. The funds are primarily used by LCPC staff, but some funding is used to cover consulting fees (travel demand model technical assistance), RRTA transportation planning activities, and special studies.

**Complete sections pertaining to bid awards and Request for Proposals:**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A	N/A	N/A	N/A	N/A

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A	N/A	N/A	N/A

**Date you would like the County Commissioners'**

4/13/2016

**To take official action on this item?:**

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

James R. Cowhey, AICP  
Executive Director

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

James R. Cowhey, AICP  
Executive Director

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.**

**Exceptions to this deadline must be approved by the County Administrator.**

Work Session 4/12/2016

Behavioral Health and Development Services Advisory Board

Appointment: Three year 1<sup>st</sup> term, April, 2016 through December 31, 2019

**Mr. Marc V. Felizzi, LCSW, PhD 871-7161**

School of Social Work

Millersville University

PO Box 1002

Millersville, PA 17551-0302

Lancaster County resident

## **Klinger, Debbie**

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**From:** George, Lawrence  
**Sent:** Saturday, April 02, 2016 1:22 PM  
**To:** Klinger, Debbie  
**Subject:** BHDS Advisory Board Nomination  
**Attachments:** DOC040216.pdf

Hello Debbie,

Attached please find the letter of interest and resume of Marc Felizzi, whom I would like the Commissioners to consider for appointment to the BHDS Advisory Board.

Thanks,  
Larry

Lawrence M George MSW,LSW  
Executive Director  
Lancaster County Behavioral Health & Developmental Services  
150 North Queen Street Suite 610  
Lancaster, PA 17603  
717-299-8033

School of Social Work  
Phone: 717-871-7161  
Fax: 717-872-3959

March 4, 2016

Lawrence M. George, MSW, LSW  
Executive Director  
Lancaster Co. Behavioral & Developmental Services  
150 North Queen St. Suite 610  
Lancaster, PA, 17603

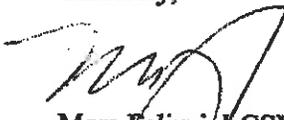
Dear Mr. George,

Please consider this letter as a statement of my interest in joining the Advisory Board. I am currently a faculty member of the School of Social Work at Millersville University, as well as a member of NAMI, and a long time Licensed Clinical Social Worker in Pennsylvania, Maryland and Delaware.

Troy Issak and I have been associated for the last three years, and he asked if I would be interested in joining the board. I believe I would be an asset to the board with my 20+ years of experience in the clinical mental health field, and I will also provide a perspective from the university and research setting, where I am currently employed. I also continue to maintain a small private practice, working with adolescents and their families.

Again, I would be delighted to join the board, and I look forward to serving. I hope you will consider me. Please feel free to contact me with any questions. My most current and relevant CV is attached for your review.

Sincerely,



Marc Felizzi, LCSW, PhD  
Millersville University School of Social Work  
312 Stayer Building  
Millersville, PA, 17551  
717-871-7161

**Marc V. Felizzi, LCSW, PhD**  
**School of Social Work**  
**Millersville University**  
**PO Box 1002**  
**Millersville, PA 17551-0302**  
**Phone: 717-871-7161**  
**Email: [marc.felizzi@millersville.edu](mailto:marc.felizzi@millersville.edu)**

### **Curriculum Vitae**

#### **Education**

**PhD:** 2011, Widener University Center for Social Work Education.  
Dissertation: A Study of the Relationship Between Emotional Abuse,  
Parent and Caregiver Instability and Juvenile Sexual Offending Status

**MSW:** 1995, Delaware State University, Dover, DE  
Concentration: Families and Children

**BA:** 1978, Glassboro State College, Glassboro, NJ, Cum Laude

Licensed Clinical Social Worker, State of Delaware  
Licensed Certified Social Worker- Clinical, State of Maryland  
Licensed Social Worker, State of Pennsylvania

#### **TEACHING INTERESTS and MILLERSVILLE COURSES TAUGHT**

**Social Work Practice, Family Violence, Human Behavior and the Social Environment,  
Social Work Treatment.**

**SOWK 301: Social Work Practice I**  
**SOWK 304: Corrections & Social Work Treatment**  
**SOWK 313: Family Violence**  
**SOWK 331: Statistics for Social Work**  
**SOWK 520: Micro/Mezzo Social Work Practice**  
**SOWK 525: Research Methods**  
**SOWK 620: Advanced Micro-practice**  
**SOWK 625: Advanced Research Methods**  
**MSEM 607: Emergency Mental Health & Trauma**  
**SOWK 607: Emergency Mental Health & Trauma**

#### **RESEARCH INTERESTS**

**Interpersonal and family violence, adolescent issues, practice research, social work  
pedagogy, juvenile sexual offending, parent and caregiver instability, emotional abuse**

## **UNIVERSITY TEACHING EXPERIENCE**

- 08/13-Present**      **Assistant Professor Millersville University, Millersville, PA**  
**Courses: Social Work Practice I (undergraduate), Statistics for Social Work (undergraduate), Family Violence (undergraduate), Advanced Micro-practice, Advanced Human Behavior and the Social Environment (Graduate), Emergency Mental Health and Trauma (graduate), Methods of Research (graduate), Advanced Research Methods (graduate)**
- 8/12-08/13**      **Assistant Professor; Director of the Baccalaureate Social Work Program, Delaware State University, Dover, DE**  
**Courses: Social Work Practice, Research I & II Social Work Policy, Addictions, Human Behavior and the Social Environment I (all undergraduate)**
- 8/11-7/12**      **Visiting Professor, Salisbury University, Salisbury, MD**  
**Courses: Research I & II (undergraduate and graduate), Social Work Policy (graduate and undergraduate), Addictions (undergraduate) Social Work with Groups (graduate)**
- 8/11-5/12**      **Lecturer, Millersville University**  
**Courses: Social Work and Corrections (undergraduate), Micro/Mezzo Social Work Practice (graduate), Social Work Field Liaison (graduate)**
- 8/08- 5/12**      **Lecturer, University of Pennsylvania, Philadelphia, PA**  
**Courses: Advanced Clinical Social Work Practice, Field Liaison (all graduate)**
- 9/01- 8/11**      **Adjunct Faculty, Widener University, Chester, PA**  
**Social Work Practice Skills (Undergraduate), Family Therapy (Undergraduate via video in conjunction with Chonging University, China), Crisis Intervention (Undergraduate via video with Chonging University, China), Foundation Generalist Practice (graduate), Advanced Generalist Practice (graduate), Socio-Cultural Dimensions of Social Work (graduate), Human Behavior in the Social Environment II (graduate), Field Liaison for Placement (graduate)**

## **RESEARCH EXPERIENCE**

09/08-08/10 Graduate Research Assistant  
Smith College School of Social Work, Northampton, MA  
Principal Investigator: David Burton, PhD.

## **PROFESSIONAL EXPERIENCE**

11/97- 6/11 Delaware Guidance Services, Wilmington and  
Dover DE; Interim Clinical Director, Intensive Outpatient  
Coordinator, Outpatient Therapist (full time 2/98-11/99; 12/03-  
6/11) Supervisor: Carl Chenkin, PhD, Clinical Director

11/99- 4/03 Brandywine School District, Wilmington DE; District Social  
Worker Supervisor; Ann Hilbert

4/03-11/03 The Children's Guild, Baltimore, MD; Clinical Director  
Supervisor; Frank Kros

2/96-2/98 De La Salle Aftercare, Philadelphia, PA; Drug/Alcohol Program  
Director, Supervisor; Immaculata DiBenedetto, LSW, ACSW

5/95-2/96 For All Seasons, Easton, MD; AURA Program Director  
Supervisor; Connie Pullen, LCSW

11/94-5/95 Charter Behavioral Health Systems, Dover, DE; Drug/Alcohol  
Counselor, Kathy Munce, Supervisor

7/78-5/95 Various positions in the pharmaceutical industry

## **MILLERSVILLE UNIVERSITY SCHOOL of SOCIAL WORK SERVICE**

8/13- present Chair, Academic Performance & Review Committee

- BSW Academic & Professional Readiness Committee
- BSW Curriculum Committee
- BSW Screening & Selection Committee
- BSW/MSW Awards & Events Committee

**BSW/MSW Diversity Recruitment & Retention Committee**

**BSW/MSW Policies & Standards Committee**

**BSW/MSW Program Review Committee**

**MSW Curriculum Committee**

**MSW Admissions Committee**

**Faculty Search Committee**

**MSEM Curriculum Committee**

**MSEM Admissions Committee**

**DSW Development Committee**

**DSW Admissions Committee**

### **MILLERSVILLE UNIVERSITY SERVICE**

**5/15-5/18 University Admissions, Advising & Student Affairs Committee**

**9/14- Present Departmental Representative (alternate) to APSCUF**

**9/14-Presnt Panel Member, New Faculty Orientation**

**8/13- Present Faculty & Professional Development Council Grant Reviewer**

**8/13- Present Faculty Advisor; MU Bowling Club**

**5/15- Present Faculty Advisor: MU Salute to Soldiers Club**

**9/15- Present Chair: Adjunct and Part Time Development Committee to APSCUF**

### **COMMUNITY SERVICE**

**3/15- Present Board Member; National Association of Social Workers, Delaware Chapter**

**1/15- Present National Association of Social Workers, Delaware Chapter, Member**

**11/13- Present Greater Newark (DE) Interagency Council**

- 11/99- Present New Castle County Inter-Agency Council, Chair 2001-2006
- 12/01- Present State of Delaware Inter-Agency Council Member
- 11/99- Present New Castle County 4H Advisory Board Member
- 05/99- Present Pennsylvania Sexual Offender Assessment Board Member
- 09/06- Present Delaware Sexual Offender Management Board Member
- 09/07-09/11 Delaware Sexual Offender Management Board, Chair Juvenile Treatment Committee
- 12/99- Present Brandywine School District Wellness Center Board Member
- 04/05- Present Fox Point Babe Ruth League Coach
- 09/89- Present USA Hockey Coaching Program Instructor
- 09/79- Present USA Hockey Master Level Coach

### **PUBLICATIONS/ MEDIA**

#### **Book**

Global Youth: Understanding Challenges, Identifying Solutions, Offering Hope (October, 2015) Ed. With Karen Rice, PhD. Cambridge Scholars

#### **Peer Reviewed Articles**

Advanced Generalist Social Work Journal. (August, 2014). The relationships among emotional abuse, parent and caregiver instability, and disrupted attachment on juvenile sex offending status.

Journal of Child Sexual Abuse (September, 2015) Caregiver Instability and Juvenile Sex Offending.

#### **Articles Under Review**

Rural Social Work Journal (October, 2015). Rights Based Approach to Disaster Management: Rural Valparaiso, Chile; With Karen Rice and Duane Hagelgans, PhD.

#### **Article in Preparation**

Trauma Treatment and Assessment After Natural or Man-Made Disasters, Lead Author, with Karen Rice, PhD and Duane Hagelgans, PhD.

Veteran's Reintegration to the Community Post Deployment, Lead Author, with Laura Granruth, PhD, Duane Hagelgans, PhD and Sarah Primak, LCSW.

**Book Review**

Engaged Scholarship. Review (September, 2014) in the Journal of Community Engagement.

**Editorial Board Member**

Journal of Child Sexual Abuse  
Journal of Child and Adolescent Trauma  
Journal of Aggression, Maltreatment, and Trauma  
Journal of Family Violence  
Journal of Child Custody  
Journal of Behavioral Sciences

**Manuscript Reviewer**

Journal of Child Sexual Abuse, Journal of Family Violence, Journal of Child Abuse & Trauma, Journal of Maltreatment, Aggression & Trauma May, 2015  
Journal of Behavioral Sciences, January 2016

**State Government Requested Publication**

Policy Guidelines for the Assessment and Treatment of Juvenile Sexual Offenders in Delaware . October, 2009

**Monograph**

Felizzi, M. (2009). SORNA's Effects on Juvenile Sex Offenders. Beaverton, Or, Association for the Treatment of Sexual Abusers.

**Print Media**

Hambright, B. (2015, February 16). Experts Say Young Are Most At Risk. Lancaster Newspapers, Interviewed for article following death of MU student.

Felizzi, M. (2010, March 3). Pass Smart Sex Offender Legislation. Baltimore Sun, 14.

Felizzi, M. (2007, September 19). Shield the Youths on the Sex Offender Registry. Wilmington (De) News Journal, 13 A.

Jones, M. (2007, July 22). How Can You Distinguish A Budding Pedophile from a Kid with Real Boundary Problems? *Sunday New York Times Magazine*. 32, 6.

**Electronic Media**

WHYY 12 Evening News. Karbajarian, N. (2001, January 5). *Anger in Modern Society*. Wilmington, De.

## **PRESENTATIONS**

**American Association of Behavioral and Social Sciences, Las Vegas, NV, February, 2016; The Relationships Among Parent and Caregiver Instability and Disrupted Attachment on Juvenile Sex Offending Status.**

**Rural Social Work Caucus, Vermillion, SD, July, 2015; Co-Presenter; Building Community: Response to Disasters in Rural Areas**

**Learning Institute, Millersville University, Lancaster PA, June, 2015; Two Presentations; We Love Pedophiles & Family Violence & Marginalized Youth**

**Many Faces of Family Violence Conference, Long Island University, Brookville, NY, April, 2015, Co-Presenter; Family Violence, Emotional Abuse and Trauma Focused Treatment**

**Baccalaureate Program Director's, 32 Annual National Conference, Kansas City, MO, March, 2015, Co- Presenter International Social Work Teaching**

**PASSHE Conference, Millersville, PA, November 2014; Teaching and Presenting Abroad; A Collaborative Effort**

**Catolica Universidad de Pontifica Valparaiso, Valparaiso, Chile, October, 2014. The Effects of Trauma on Child Victims of Disaster**

**The Learning Institute, September, 2014. Panel Member on the screening of Tricked: A Documentary.**

**19<sup>th</sup> International Summit & Conference on Violence, Abuse & Trauma, San Diego, CA, September, 2014. The Relationships Among Emotional Abuse, Parent and Caregiver Instability, and Disrupted Attachment on Juvenile Sex Offending Status.**

**Global World Conference of The Learning Institute, Lancaster, PA., July 2014, The Relationships Among Emotional Abuse, Parent and Caregiver Instability, and Disrupted Attachment on Juvenile Sex Offending Status**

**United States Department of Homeland Security, June 2014. Emergency Mental Health and Trauma.**

**RECAP Conference, West Chester University, May, 2014. Using IPADS in Social Work Education.**

**The Learning Institute, Lancaster PA, March, 2014; Working with At-Risk Youth and Their Families**

**The Youth Violence Project Document Screening and Panel Discussion, October, 2013; Voices of Youth Violence**

**Rural Social Work Caucus, Millersville, PA, 2013; Emotional Abuse, Parent-Caregiver Instability, and Juvenile Sex Offender Treatment**

**Massachusetts Sex Offender Consortium, Marlborough, MA, 2013; Emotional Abuse, Parent-Caregiver Instability, and Juvenile Sex Offender Treatment**

**Society for Social Work Research, San Diego, CA, 2013; Emotional Abuse, Parent-Caregiver Instability, and Juvenile Sex Offender Treatment**

**Association for the Treatment of Sex Abusers, Denver CO, 2012; Emotional Abuse, Parent-Caregiver Instability, and Juvenile Sex Offender Treatment**

**Society for the Study of Social Problems, Denver, CO, 2012; Emotional Abuse, Parent-Caregiver Instability, and Juvenile Sex Offender Treatment**

**Millersville University, May, 2012; Family Violence/ Instability**

**State of Delaware, Summer Institute, July 2011, Emotional Abuse, Parent-Caregiver Instability, and Juvenile Sex Offender Treatment**

**Widener University School of Human Services Professions, April 2010, SORNA's Effects on Juveniles**

**Association of the Treatment of Sexual Abusers Annual Conference, Dallas, Tx, October, 2009, Effects of Sexual Offense Registration and Notification on Juveniles**

**Pandora's Box Conference, June, 2008, Inappropriate Sexual Behaviors in Children**

**Delaware State Counselors Association, April, 2008, Ethics and Counseling**

**Widener University School of Human Services Professions, April, 2008, The Effects of Public Access Registries on Juvenile Sex Offenders**

**Wilmington University, March, 2008, Social Work Therapy Trends**

**Delaware Guidance Services, September, 2007, Ethics in Social Work**

**Brandywine School District, April, 2001, Diagnosis for Emotionally Disturbed Students**

**State of Delaware, November, 2000, Community Based Adolescent Mental Health Treatment**

# LANCASTER COUNTY COMMISSIONERS' MEETING

## AGENDA

APRIL 13, 2016



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Dennis Stuckey.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of March 9, 2016 Evening Commissioners' Meeting Minutes. Postpone approval of March 16, 2016 Commissioners' Meeting Minutes, March 23, 2016 Commissioners' Meeting Minutes, March 30, 2016 Commissioners' Meeting Minutes and April 6, 2016 Commissioners' Meeting Minutes.
4. Old Business:
  - a. **Re-announcement:**  
There will be no Work Session held on Tuesday, April 26, 2016, and there will be no Commissioners' Meeting held on Wednesday, April 27, 2016.
5. New Business:
  - a. **Presentation of "Child Abuse Prevention Month" Proclamation**  
Crystal Natan, Executive Director, Children and Youth Agency  
Robin Boyer, Director of Intake Services, Children and Youth Agency  
Kelley Zipp, Director of Family Support, Children and Youth Agency  
Karen Garber, Supervisor of Intake Abuse 2, Children and Youth Agency  
Amber Redcay, Supervisor of Intake Abuse 1, Children and Youth Agency  
Amanda Widders, Supervisor of Neglect 1, Children and Youth Agency  
Jayme Suess, Supervisor of Neglect 3, Children and Youth Agency  
Alexis Palmer, Supervisor of Neglect 2, Children and Youth Agency  
Ann Long, Quality Assurance Social Worker, Children and Youth Agency  
Mary Halye, Lancaster County Children's Alliance

"continued"

**County Commissioners' Meeting Agenda**  
**Wednesday, April 13, 2016**

b. **Compass Mark Presentation re. Children of Incarcerated Parents Program**

Jennifer Strassenburgh, Family Services Advocate, Children of Incarcerated Parents Program,  
Compass Mark

Bevan Allen, Chief Operations Office, Compass Mark

Robert Cooper, Chair of Ambassadors for Hope

Dr. Mary Glazier, Director, Center for Public Scholarship and Social Change, Millersville University

c. **Lancaster County Redevelopment Authority – Administrative Agreement**

Matthew Sternberg, Executive Director, Lancaster County Housing and Redevelopment Authorities

Justin Eby, Community Development Director, Lancaster County Housing and Redevelopment  
Authorities

d. **Resolution No. 37 of 2016**

Matthew Sternberg, Executive Director, Lancaster County Housing and Redevelopment Authorities

Justin Eby, Community Development Director, Lancaster County Housing and Redevelopment  
Authorities

e. **Planning Commission – PennDOT Contract No. 521160 – Work Order No. 1**

James Cowhey, Executive Director, Planning Commission

6. Business from Guests

7. Adjourn

# PROCLAMATION

## *Child Abuse Prevention Month – April 2016*

April 13, 2016

WHEREAS, Lancaster County's greatest resource is our children, it is crucial that we take on the responsibility to guide and nurture their development. We strive to ensure every child in our County has the opportunity to have a healthy and safe upbringing by working together to prevent child abuse; and

WHEREAS, Each year, thousands of reports of suspected child abuse are made to Pennsylvania's Child Abuse Registry and many more go unreported. In 2015, Lancaster County Children and Youth investigated over 2,050 cases of suspected abuse. Child abuse is a tragedy for our children and a tragedy for our County. When children are able to grow and develop in a caring and nurturing home environment, they are much more likely to have brighter futures, and make a positive impact in their community; and

WHEREAS, We must work collaboratively to protect the children of Lancaster County. We applaud Lancaster County's law enforcement community, Lancaster County Children and Youth Agency and other public services, as well as the countless community organizations, schools, businesses and concerned citizens who are joining forces in this endeavor; and

WHEREAS, Effective child abuse prevention programs succeed because of partnerships created between families, law enforcement, the courts, social service agencies, schools, religious organizations, and the business community, who work hard to nurture and support the victims of child abuse and prevent future abuse; and

WHEREAS, All citizens should become more aware of child abuse and work to prevent it within Lancaster County and beyond.

NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA do hereby proclaim April 2016 as "Child Abuse Prevention Month" in Lancaster County and call upon all citizens to increase their participation in efforts to prevent child abuse, thereby strengthening the community in which we live.

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*Dennis P. Stuckey, Chairman*

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*Joshua G. Parsons, Vice Chairman*

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*Craig E. Lehman*

*Board of Commissioners of  
Lancaster County, Pennsylvania*