LANCASTER COUNTY PRISON BOARD AGENDA
MARCH 17TH , 2016

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENT: The Prison Board met in executive session on Thursday, March 17, 2016 beginning at 8:30 am to discuss labor negotiations, litigation, potential litigation, and personnel matters related to the discipline, suspension and termination of employees.

4. APPROVAL OF MINUTES. Feb 18, 2016. Submitted independently by the Board Secretary.

5. MONTHLY REPORT
   a. Warden's Report – Paul K. Smeal
   b. Operations Report – Alexander Croci
   c. Inmate Services Report – Joseph Shiffer
   d. Administrative Report –Tammy Moyer
   e. Security Report – Cheryl Steberger
   f. Facilities Management Report – Charles Douts

6. OLD BUSINESS

7. NEW BUSINESS

   a. Suicide Prevention Tasks Force update
   b. Prison Board Chairman update

8. BUSINESS FROM GUESTS

9. ADJOURN

March 17, 2016 9:15am
625 E. King Street
Lancaster PA 17602
Visitation Room

WARDEN'S REPORT

Paul K. Smeal
Warden

Wardens Report

Prison Board

March 17th 2016

- Population
- Self-Harm Statistics

OPERATIONS REPORT

Alexander Croci
Deputy Warden for Operations

Operations Prison Board Report
March 17, 2016

Inmate Misconduct

	December	January	February
Total:	104	97	66
Major:	25	26	17
Minor:	79	71	49

12 month	**High**	**Low**
	October – 133	August - 53
	Major – 31	Major – 37
	Minor – 102	Minor - 16

Use of Force

	December	January	February
Total:	23	34	24

12 month	**High**	**Low**
	52 – August	13 – February

Physical assault

Assault on staff by inmate: February 2
Assault on inmate by inmate: February 3

Staff Training & Development

The LCP training Department provided 1,113.5 hours of training to Corrections Officers, contracted staff and volunteers in the following areas:

- 560 hours of Basic Correctional Officer Training
- 40 hours of Taser certification training provided for Supervisors
- 93.5 hours of training on Supervisor development
- 64 hours of training conducted by the K-9 on scent, cell searches and bit work
- 224 hours of CERT training
- 120 hours of FERT training
- 12 hours of training for medical staff

Corrections Officer Staffing as of 03/02/16

New Hires: 2
Separations: 8
Promotions: 0
Lateral Changes: 0

Total Compliment: 199
Male: 163
Female: 35

In Training: 1

LCP Central Booking

Total Arraigned: February: 154
Booked at LCP: February: 67
Booked at other Arraigned centers: February: 87
Committed to LCP: February: 97

DNA's collected: February: 30
Sex offenders registered: February: 18

Miscellaneous:

Officers or the Month

Corrections Officer : 12:00 a.m. – 8:00 a.m.
Officer Emmanuel ALZATE
Corrections Officer : 8:00 a.m. – 4:00 p.m.
Officer Brian FLAHERTY
Corrections Officer : 4:00 p.m. - 12:00 a.m.
Officer Mathew WATKINS

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See attached for further information.

INMATE SERVICES REPORT

Joseph Shiffer
Deputy Warden for Inmate Services

INMATE SERVICES REPORT

Joseph Shiffer
Deputy Warden for Inmate Services
March 17, 2016

Inmate Services Department
Prison Board Report
February, 2016

New Beginnings class is scheduled to start on 3/21/16 with 10 participants.

Justice & Mercy will be handing out chocolate crosses on 3/24/16.

Concerts at the prison will continue and be coordinated with Have A Heart on a quarterly basis

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

Tammy S. Moyer
Director of Administration

Administrative Services Report
March 2016

Last month I reported that we submitted our application for Act 81 funding. The Department of Corrections does a random audit of all submissions and on February 3rd two representatives came to the prison to check our figures. We did well on the audit and have actually doubled the number of inmates that are eligible for reimbursement under this program. Tony Haws coordinated these efforts.

The SCAAP Grant (State Criminal Alien Assistance Program) was also submitted on February 8th. This grant reimburses correctional facilities for housing illegal aliens who have been convicted of a crime. We are seeking reimbursement for 163 inmates. Last year we received over $33,000 for 164 inmates.

The March 21st go-live date for the Unified Case Management (UCM) system has been postponed until April 25th. Three sets of criteria still need to be met including review of data from the test conversion (for completeness) creating critical reports, and confirmation that all business activities will be supported. We have a management team meeting with IT personnel every Friday to review the process. We have been able to convert all the booking information into UCM so our Records Department can begin to verify all the docket, charge and sentencing data brought over in the conversion.

FACILITIES MANAGEMENT REPORT

Charles Douts, Jr
Director

Facilities Management

Monthly Prison Activities Report

March- 2016

Prison:

Personnel

- Two vacant full-time maintenance positions posted, two positions filled and new staff undergoing training and orientation

Maintenance Items

- Staff is working overtime to keep up, but preventative maintenance is lagging.
- Working with D.W. Croci to implement new tool policy and material inventory policies and procedures
- Showers in one portion of C-Main being remodeled
- Kitchen flooring ,ceiling and walk-in cooler being temporarily patched and repaired

Projects

- General Fund 2016 Maintenance Projects
  - $5,000 Gas line for dryer
  - $50,000 Interior corridor door replacement
  - $36,000 Interior ceiling repairs
  - $15,000 New cage for Law Library
  - $6,000 New fencing for female RHU
  - $20,000 Magnetic access doors
  - $12,000 Replace dryer
  - $13,000 Replace washer
  - $10,000 Replace fire suppression unit in kitchen hood

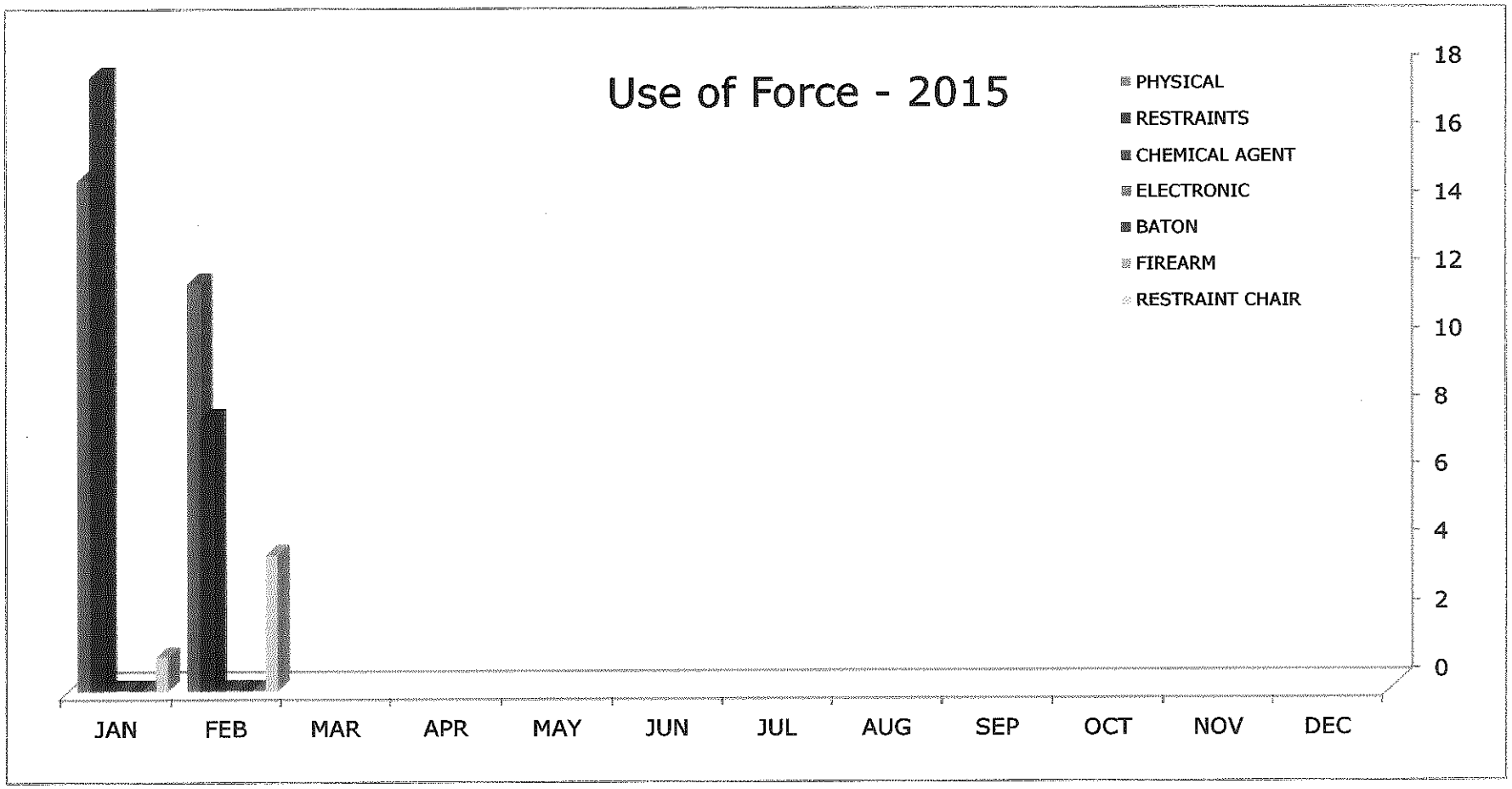
- 2016 Capital Projects
  - P.O issued for 3rd phase of bunk replacement, bunks being manufactured and expect installation to be scheduled in May.
  - Preparing Power Point presentation to highlight major maintenance items, anticipate sharing at the April Prison Board

Respectfully Submitted

Charles E. Douts, Jr.
Director
County of Lancaster
Facilities Management

STATISTICAL ADDENDUM

OPERATION STATISTICS



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
PHYSICAL	15	12										
RESTRAINTS	18	8										
CHEMICAL AGENT	0	0										
ELECTRONIC	0	0										
BATON	0	0										
FIREARM	0	0										
RESTRAINT CHAIR	1	4										

Ave Daily Pop.	975.48	995.68										

Physical - Physical force is when a staff member has to physically place their hands on an inmate for the pupose of protecting another inmate or staff member. This inludes separating inmates in a physical altercation and placing inmates on the ground for control purposes.

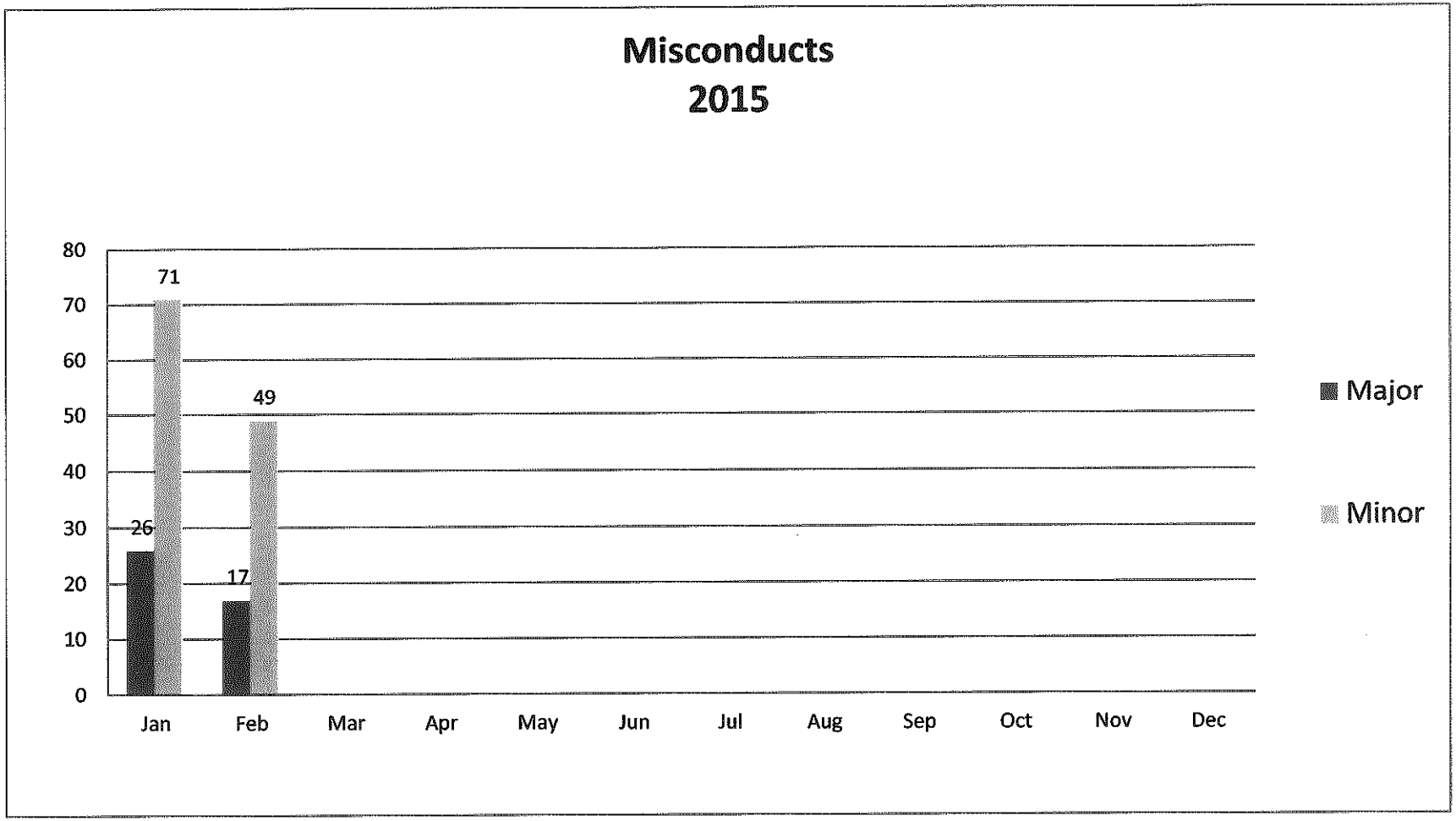
Restraints - Restraints are any mechanical item used to restrain an inmate. This will include handcuffs, leg irons, 4-point restraints, etc.

Chemical Agent - Chemical agents include pepper spray, pepper ball gun, etc. This will also include medication approved by the Psychiatrist to sedate an unruly inmate.

Electronic Control Device- E.B.I.D (Electronic Body Immobilizing Device)

Baton - The baton could be wood, plastic or metal used to gain control on an inmate.

Firearms- This includes side arms or shotgun.


Misconducts
2015
80
70
60
50
40
30
20
10
0
71
49
26
17
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
Major
Minor

INMATE SERVICE STATISTICS

AVERAGE DAILY PARTICIPATION

Average Daily Participants:	February 2016	February 2015
Community Employed Males:	55	46
Community Employed Females:	6	4
Community Service Males:	3	4
Community Service Females:	0	0
Inmates in Treatment Programming:		
Males:	0	2
Females:	0	0
Inmate Trustees:		
Male:	18	21
Female:	0	1
Unassigned Inmates housed in Work Release:		
Males:	5	6
Females:	7	2

WORK RELEASE REPORT –February 2016

	February 2016	February 2015
New Placements:	Male: 26	21
	Female: 2	1
Pre-incarceration Employment;	Male: 11	20
	Female2	0
Employment secured by inmate	Male 0	0
	Female 0	0
Employment secured by WR	Male 10	1
	Female 2	1
Removals from program	Males1	0
	Female0	0
Suspensions	Males 0	1
	Female 0	0
Releases	Males 8	11
	Female0	3

WORK RELEASE FINANCES

	02/2016	02/2015
Board and Lodging	9831.20	10,969.48
Fines and Costs	15,584.43	12,666.57
Health and Comfort	3702.50	957.00
Family	6325.00	4289.00

COMMUNITY SERVICE MONTHLY STATISTICS

FEB 2016

DAYS	PROJECTS	# inmates	HOURS	Dollar amt
21	CITY STREETS	4	672	$4872.00
1	BOOK PICK UP	2	11	$145.00
3	BOOK SALE	3	86	$625.50
9	PURCHASING LAN.CO	1	50	$365.50
FEB 2016 4		10	819	$6008.00
YEAR TO DATE 2016 8		19	1124	$8219.25
FEB 2015 TOTALS 5		20	775	$6008.00
YEAR TO DATE 2015 09		32	1475	$1129350

COMMUNITY SERVICE MONTHLY REPORT & STATISTICS
FEB, 2016

submitted by: Dave Leeper

date: Mar.4,2016

During the month of FEBRUARY there was a total of (4) project the prison community service detail took part in. The duties preformed were the library of Lancaster helped with a book sale, city streets were helped with cleaning also prison was helped with snow removal. .Facilities was helped Also a total of 46 background check were done.

COMMUNITY SERVICE MONTHLY REPORT AND DEMOGRAPHICS FOR FEB 2016 **DATE: Mar4,2016**

SUBMITTED BY : DAVE LEEPER

	FEB 15	15TOTALS	FEB 16	TOTALS 16
# Inmates on program	11	21	06	13
Average age	35	35	37	37
Skilled Labor	01	01	00	00
Un Skilled Labor	10	20	05	11
White	08	14	05	11
Black	02	05	01	02
Hispanic	01	02	00	00
Asian	00	00	00	00
#inmates used	20	32	10	19
#projects	05	09	04	08
# man hours	775	1475	819	1124
Total dollar amount	6164.50	11239.50	6008.00	8219.25
#inmates removed	00	01	00	00
past participant	02	03	00	01

TO: Tony Haws

FROM: Thomas Romanowski

DATE: 3/4/16

RE: FEBRUARY 2016 MONTHLY REPORT

INMATE TRUSTEE PROGRAM

Job requests, Interview, Placement, Payroll (stipends), Counseling for the Inmate Trustee Program is being conducted on a daily basis with no problems noted. Emphasis is still being placed on manning of all department with special note to kitchen. Payroll for the month of FEBRUARY was ITP Program $10,159.25 and Block CQ $1,864.25 Year to Date - ITP Program - $16,711.50 Block CQ - $3,335.50

LAW LIBRARY

3 Computers have been placed in Law Library and are being used by the inmates. Quick Reference Guide is being developed for research. I have visited with several inmates for feedback about the computers while they were in the law library - all feedback has been positive and no complaints.

VOLUNTEER APPLICATION PROCESS

Logging of all applications on computer database continue with no noted problems. New volunteer policy created - effective 16 Apr 12. Volunteer Service Card to be issued to all volunteers.

NOTARY

Notary requests are being processed with no problems noted. A total 33 of items were notarized for the month of FEB and 58 YTD.

SERVSAFE

The ServSafe Training and Certification Program provides the individual with the knowledge, skills, and abilities needed to do the job. It leads the way in setting high food safety standards.

VETERANS COURT & SUPPORT SERVICES

Volunteers of America will be providing support and case assessment to the inmate veterans on an as needed basis. Inmate veterans contacted 2. Inmate veterans interviewed in FEBRUARY. YTD interviewed 3. I have participated in Veterans Court on Thursday afternoons and have identified inmate veterans for the program.

LANCASTER COUNTY PRISON

PROFESSIONAL VISITOR REGISTER

FOR

FEBRUARY 2016

	CURRENT MONTH	2016 - YTD	2015 MONTHLY	2015 - YTD
MINISTER	178	345	199	416
PUBLIC DEFENDER	83	158	65	127
PUB. DEF INV	34	60	50	90
PAROLE/PROBATION	18	25	12	24
SPECIAL OFFENDER	0	0	2	3
CHILDREN&YOUTH	32	50	19	32
PA. PRISON SOCIETY	7	17	2	8
TOTAL	352	655	349	700

PUBLIC DEFENDER VISITS FEBRUARY 2016

NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
BLANCK, DAVID								1														1										2
BROWN, TODD																																0
CONRAD, DOUGLAS				1																				1	1							3
CORSO, MICHAEL					2			1			1	2						1	1			1										9
DAMIANO, ANTHONY		1	1									1				1			1						1				1			7
DIXON, STACIE																1																1
DONNELLY, ELIZABETH	1	1		1																		1			2							6
ENCARNACION, SAMUEL			1															1				1										3
EVANS, CARRIE																																0
FOGIE, RICHARD	1	1	1	1	1			1	1	2	1					1	1		1			2	1	2	2	2			2			24
GIBSON, ANNE																																0
GLATFELTER, PETER	1	1															1						1									4
GLICK, MARY JEAN																												1				1
KARL, JAMES																																0
KAYE, DAN					1					1		1											1			1			1			6
KELLEHER, DIANA																																0
LOW, ELIZABETH																																0
MICHAEL, PHILLIP																		1						1								2
MONSON, COURTNEY		1	1	1							1					1	1						1		1				1			9
MORRISON, KATHLEEN			1		1					1		1					1		2										1			8
NORTON, MELISSA			1		1			1																1								4
PIPENBERG, AMANDA																1													1			2
RAMPAUL, BEVERLY																																0
ROMANO, DAVID																																0
SCHULZ, CURT																																0
SPADE, ANDREW	1									1						1	1							2								6
SPAHN, MERRILL																																0
SPOTTS, PATRICIA								1																								1
STRASZYNSKI, DANIEL											1					1													1			3
TALLARICO, CHRIS					1			1									1								1							4
WELLENER, BARRIE		1	1																													2
ZELINSKY, JOHN	1			1				1		1	1								1			1							1			8
ZIMMERMAN, CHAD								1																	1							2
TOTAL	5	6	7	5	7	0	0	7	1	6	5	5	0	0	0	7	6	3	6	0	0	7	4	7	9	3	0	1	9	0	0	117

LANCASTER COUNTY PRISON INMATE TRUSTEE PROGRAM

CENSUS REPORT & DEMOGRAPHIC

TOTAL _= 65 PARTICIPANTS

FEB 2016

AVERAGE AGE OF PARTICIPANTS – 31 YEARS OLD.

ETHNIC BACKGROUND – CAU – 45 BLK – 9 HISP – 10 A - 1

MARTIAL STATUS – SNG – 55 MAR – 3 DIV – 3 SEP- 4

ITP PAYROLL – 2016 - $10,159.25 2015 – $5,546.50

MONTHLY

		2016 / 2015
INMATE TRUSTEES PLACED –		33 / 28
	KITCHEN –	33 / 28
	SUPPLY –	00 / 00
	CQ'S –	00 / 00

		2016 / 2015
INMATE TRUSTEES RELEASED –		18 / 12
	KITCHEN –	18 / 12
	SUPPLY –	00 / 00
	CQ'S –	00 / 00

		2016 / 2015			
INMATE TRUSTEES REMOVED –		13 / 14			
	DISCIPLINARY -	12 / 09	KIT –12 / 09	SUP –00 / 00	CQ - 00 / 00
	MEDICALLY -	00 / 01	KIT 00 / 01	SUP - 00 / 00	CQ - 00 / 00
	WORK RELEASE -	01 / 04	KIT - 01 / 04	SUP - 00 / 00	CQ - 00 / 00
	TREATMENT -	00 / 00	KIT - 00 / 00	SUP - 00 / 00	CQ - 00 / 00

YEARLY

		2016 / 2015
INMATE TRUSTEES PLACED –		63 / 54
	KITCHEN –	63 / 52
	SUPPLY –	00 / 02
	CQ'S –	00 / 00

		2016 / 2015
INMATE TRUSTEES RELEASED –		45 / 27
	KITCHEN –	42 / 24
	SUPPLY –	03 / 03
	CQ'S –	00 / 00

		2016 / 2015			
INMATE TRUSTEES REMOVED –		26 / 31			
	DISCIPLINARY -	21 / 25	KIT – 21 / 25	SUP – 00 / 00	CQ – 00 / 00
	MEDICALLY -	04 / 01	KIT – 04 / 01	SUP - 00 / 00	CQ - 00 / 00
	WORK RELEASE –	01 / 05	KIT - 01 / 04	SUP - 00 / 00	CQ – 00 / 01
	TREATMENT -	00 / 00	KIT - 00 / 00	SUP – 00 / 00	CQ – 00 / 00

COUNSELING DEPARTMENT MONTHLY REPORT FOR FEBRUARY 2016

DEPARTMENTS

COUNSELORS	799
CLASSIFICATION	141
CHAPLAIN	875
PROBATION/ PAROLE	644
PUBLIC DEFENDER	615
MH/MR	117
VOC./ EVAL.	410
RECREATION	26
WORK RELEASE	357
DRUG & ALCOHOL	397
I.U. #13	65
MEDICAL	44
BAIL ADMIN.	39
DEPUTY WARDEN IS	162
DOM. REL.	43
TOTAL	4734

Counselor Coleman did assist with the answering of requests, seeing inmates, calling and emailing attorneys, P.O.'s, and assisted with intakes. Mr. Coleman did assist with entering data, reports, and misconducts into OMS as well as completing the classification sheets daily. He did assist with seeing inmates on blocks 3-2, g-2, 3-5, MHU and where ever he was paged to call or report. In addition, requests were answered over a month period all were copied and placed in inmate's behavioral files. He did answer phone calls for blocks 3-2, G-2 and documented all in OMS. In addition counselor Coleman did work on getting inmates signed up for various treatment facilities by completing application, referrals, and phone interviews. In addition, seven inmates where signed up for medical insurance with the Department of Welfare to be utilized for release or rehab facilities.

Counselor Dickson responds to inmate questions on all housing units, at night. She is responsible for all intakes on G-1, MHU, G-2, Adseg and Class, until we hire more counselors. She continues to call, e-mail and holds conference calls with various inmates' attorneys, ICE as well as Adult Probation and Parole services. Counselor Dickson assists inmates in obtaining information about their cases including: court dates, communicating with their attorneys, parole plans, Sentencing dates and Birth certificates and social security cards. In addition, Ms. Dickson conducted AA/NA meetings for females and males. Counselor Dickson also clears inmates off HA/BA status and moves inmates out of G-1, if deemed necessary. She has been assisting with a mental health group on Wednesday afternoon in partnership with Mental Health America. In addition, Counselor Dickson and Officer Riley are in charge of hiring female inmates for jobs at LCP. She also gives

new commits (G-1) an intake packet. It provides, visitation times and days for every block, hands out a 2-1 application, if inmates want to participate in the program, a suicidal hotline paper, and information on rehabs, jobs, food, health insurance and many other benefits in the Lancaster area. Also, provides inmates with drug, mental health, VA court applications. . She also, helps with Family services advocate, to schedule meetings with inmates and their children, also, helps make sure the application are filled out properly. Also, has been helping out with PREA.

Inmate Services Specialist Arelis Sable continues to work with the Inmate Services Team. In January she counseled 295 inmates via inmate request responses or direct services from female population housed in 2-5, C-2, C-2A and D-Blk. Mrs. Sable completed 65 intake reviews and provided translation services for 5 inmates. Translation services were provided for Prime Care medical and mental health staff as well as security staff in the Commitment area. She also coordinated/facilitated 10 groups on various topics for the female population and completed follow up 90 day reviews as needed. Mrs. Sable also provided recommendations for inmates that are in conflict and provided conflict resolution services along with recommendations to the Classification Committee.

Inmate Services Supervisor Haws continues to assist DW of Inmate Services with the daily duties and responsibilities associated with the Inmate Services Staff. On 2-5-16, met with Providers for the Reentry management Organization to discuss ways of better assisting inmates returning to their communities that need clothing. Also discussed the possibility of changing the sentencing sheet release times to "to be released within 48 hours. Mr. Haws continues to assist the Inmate Services staff with daily duties as needed due to being short staffed. He was given the extra duties of being the PREA Manager for the prison as well as the point of contact for litigation issues that may come up.

WOMEN'S DRUG AND ALCOHOL GROUP

Compiled by: Mary Clary / BS CADC / Substance Abuse Counselor Lancaster County Prison

FEBRUARY 2016

NUMBER OF PROGRAM PARTICIPANTS : 9

AVERAGE AGE: 26

RACE:

- **CAUCASIAN: 7**
- **AFRICAN AMERICAN:**
- **HISPANIC: 2**
- **ASIAN:**
- **OTHER:**

AVERAGE SCHOOL GRADE COMPLETED: 11th

NUMBER OF INMATES WHO FURTHERED EDUCATION: 2

MARITAL STATUS:

- **MARRIED:**
- **WIDOWED:**
- **DIVORCED:**
- **REMARRIED:**
- **SEPARATED:**
- **NEVER MARRIED: 9**

SUBSTANCE ABUSE USE:

- **DRUGS ONLY: 3**
- **ALCOHOL ONLY: 1**
- **BOTH: 5**

HAD PRIOR SUBSTANCE ABUSE TREATMENT: 7 12 Total experiences-both inpatient and outpatient

AVERAGE NUMBER OF INCARCERATIONS: 24

TOTAL NUMBER OF CHILDREN GROUP PARTICIPANTS HAVE: 10

NARRATIVE: FOUR WOMEN COMPLETED THE GROUP THIS MONTH

SUBSTANCE ABUSE DEPARTMENT
LANCASTER COUNTY PRISON
MONTHLY REPORT

Mary Clary, BS CADC
Norbert Sotomayor , BA CADC

Month FEBRUARY, 2016

Statistics:	**Year to Date**
Number of Requests Received: 433	897
Number of Inmates Seen: 160	348
Number of Inmates moved to 2-1: 27	72
Number of Inmates who completed 2-1: 17	34
Number of Inmates who failed to finish 2-1: 16	41
10- released	19
00- did not do assignments	5
05-disciplinary problems	12
00- asked to move	01
00- went to work release	00
01- went to MHU	01
00-moved by classification	01
00- protective custody	01
00 -went to ITP	00
Number of AA/NA Meetings: 12	24
Number of Substance Abuse Groups: 30	60
Number of Evaluations done for court/legal system: 11	25
Number of outpatient counseling appointments set up: 1	3
Number of Referrals to Teen Challenge, Potter's House 5 Salvation Army, RMO, etc.	12
Number of Treatment Court applications: 6	16

Norbert attended a day long d/a training on Confidentiality @ Compass Mark, 2/19/16.

FEBRUARY, 2016
SUBSTANCE ABUSE EDUCATION UNIT
PARTICIPANT PROFILE

Compiled by: Norbert Sotomayor, CADC & Mary Clary, CADC / Lancaster County Prison.

SUBSTANCE ABUSE EDUCATION UNIT

INMATE PROFILE

FEBRUARY, 2016

	Month 2015	YTD 2015	Month 2016	YTD 2016	Comments
Number of inmates placed on pod 2-1	68	682	27	72	
Number of inmates previously on pod 2-1	22	257	10	32	
Number of inmates that did not complete 2-1	23	262	16	41	
Why they did not complete 2-1	---------	---------			
Disciplinary problems	06	72	5	13	
Released	07	70	10	19	
Did not complete assignments	05	36	0	5	
Asked to move off	03	25	0	1	
Went to work release	01	05	0	0	
Went to MHU	00	05	1	1	
Placed on P.C.	0	00	00	01	
Moved by classification	01	19	0	1	
Moved to ITP	00	06	0	0	
Average Age	26.7	27.11	26.1	26.2	
Race	---------	---------			
Black	13	130	05	13	
White	36	227	14	36	
Asian	01	03	0	1	
Hispanic	18	198	08	20	
Other	0	00	0		
Average school grade completed	11.3	11.04	11.0	11.01	
Number of inmates that furthered education	05	51	2	6	
Number with prior substance abuse treatment	30	369	09	32	

Average # of substance abuse placements	3.2	3.40	4.0	4.1	
Marital status	---------	---------			
Married	06	68	2	5	
Widowed	00	01	0	0	
Divorced	04	60	2	5	
Remarried	00	00	0	0	
Separated	03	34	2	4	
Never Married	55	519	21	58	
Substance abuse use	---------	---------			
Drugs only	32	344	13	33	
Alcohol only	2	52	1	4	
Both drugs and alcohol	34	412	13	35	
Neither	0	00	0	0	
Number of inmates incarcerated for a drug and/or alcohol related offense	48	444	20	55	
Number of inmates involved in other prison programs	25	237	12	37	
Chaplains programs	20	198	08	30	
Anger Management	09	81	00	09	
Thresholds	n/a	n/a	00	00	
Fatherhood Programing	96	560	00	00	
Education	01	08	01	02	
ESL	00	00	00	00	
Number of inmates previously incarcerated	54	555	21	59	
Number of inmates on 2-1 waiting list	13	182	4	10	
Type of aftercare upon release from prison	---------	---------			
12 step meetings	20	166	07	22	
Obtain a sponsor	12	103	4	10	
Nothing	08	98	06	13	
Inpatient treatment	14	182	05	15	

	Outpatient treatment	14	161	03	08	
Counseling	Religious	10	111	03	10	
	Other	13	149	03	09	

ANGER MANAGEMENT MONTHLY REPORT (2-1 POD)

Compiled by: Norbert Sotomayor BA, BA, CADC.

FEBRUARY - 2016

NUMBER OF PROGRAM PARTICIPANTS: N/A – No classes held the month of February 2016. Counselor took off Thursdays and Fridays for three weeks in a row. 2/25/16 group was cancelled due to other priorities.

NUMBER OF NEW PARTICIPANTS IN THE CURRENT MONTH: 0

NUMBER OF INMATES WHO COMPLETED ANGER MANAGEMENT: 0

NUMBER OF INMATES WHO DID NOT COMPLETE ANGER MANAGEMENT: 08.

Disciplinary: 0

Released: 3

No paperwork: 3

Asked to move off: 0

Went to Work release: 0

MHU: 0

PC: 0

Classification: 0

ITP: 0

Moved off 2-1 block: 2

AVERAGE AGE: n/a.

RACE:

CAUCASIAN: 0

AFRICAN AMERICAN: 0

HISPANIC: 0

ASIAN : 0

OTHER: 0

AVERAGE SCHOOL GRADE COMPLETED: n/a

NUMBER OF INMATES WHO FURTHERED EDUCATION: n/a

MARITAL STATUS: MARRIED: n/a

WIDOWED: 0

DIVORCED: n/a

REMARRIED: 0

SEPARATED: 0

NEVER MARRIED: n/a

SUBSTANCE ABUSE USE: DRUGS ONLY: n/a

ALCOHOL ONLY: 0

BOTH: n/a

NUMBER OF INMATES PREVIOUSLY INCARCERATED: n/a

TOTAL NUMBER WHO HAD PRIOR ANGER MANAGEMENT TX: n/a

TOTAL NUMBER IF INMATES INVOLVED ON OTHER PROGRAMS: 100% (2-1 pod)

NUMBER OF INMATES IN ANGER MANAGEMENT WAITING LIST: 10

NARRATIVE: Cycle of six to eight anger management classes continues to run as usual. There was no A/M classes the month of February due to Counselor taking off Thursdays and Fridays for three weeks, and due to cancelling group of 2/25/16 due to the busy schedule. Anger management waiting list increased this month to 10. Class size continues to range from 04 minimum to 10 students maximum. This month there were eight (08) inmates who did not complete the anger track. Track participants continue to be required to complete four (4) written assignments as part of the anger management track requirement.

Recreation Monthly Report

February, 2016

1. Recreation is being conducted on a daily basis. Basketball and volleyball are the main activities for the male inmates, to include interest in table tennis. The female inmates have had an interest in wiffle ball, volleyball, and basketball.

2. Approximately 390 inmates attended recreational activities during the month. 32 recreation periods were held during the month.

3. Inmate cleaners were used from 2-1 to clean the 3rd floor gym

4. Weekly inspections of the housing area board games were conducted, and accounted for.

5. **Just a note, recreational services were stopped from the dates of 2/1/2016, thru 2/12/2016, do to officer Rockafellow being out of work for bereavement leave, and vacation.**

Mark Rockafellow

Recreation Director

Intermediate Unit #13
GED Education Program - Females
At Lancaster County Prison

Month of February 2016

Total Students This Month	Year to Date
7	13

Carry over Students from Last Month	Class Requests This Month
7	11

Total Students Transferred to Other Institutions	Year to Date
1	2

Total Released from Prison	Year to Date
1	4

Total GED Sections Attempted/Passed: Graduated This Month	Year to Date
0:0:0	0:0:0

Racial Breakdown of Students		Year to Date
Afro – Americans	2	2
Caucasians	5	11
Hispanics	0	0
Others	0	0

_____

Mary Edith Leichliter - Instructor

Intermediate Unit #13
GED Education Program - Males
Lancaster County Prison

Month of February 2016

Total Students This Month	Year to Date
17	22

Carry over Students from Last Month	Class Requests This Month
7	34

Total Attendance Per Month (% of)	Year to Date
83%	88%

Total Students Transferred to Other Institutions	Year to Date
0	0

Total Released from Prison	Year to Date
2	3

Total Received GED This Month	Year to Date
0	5

Total GED Subtests Passed This Month	Year to Date
0	15

Racial Breakdown of Students	This Month	Year to Date
Blacks	6	9
Caucasians	3	4
Hispanics	8	9
Others	0	0

Wyman Fowler - Instructor

SCHOOL DISTRICT OF LANCASTER
EDUCATIONAL PROGRAM
LANCASTER COUNTY PRISON PROGRAM

February 2016

TOTAL STUDENTS
Males 11
Females 0

INTERVIEWED STUDENTS
This Month:
Males 9
Females 0

Year to Date
Males 171
Females 5

CARRY OVER (FROM LAST MONTH)
Males 10
Females 0

SPECIAL EDUCATION STUDENTS
Males 1
Females 0

TRANSFERRED TO OTHER INSTITUTIONS
Males 0
Females 0

RELEASED STUDENTS:
Males 0
Females 0

GRADUATED STUDENTS:
Males 0
Females 0

RACIAL BREAKDOWN

African American 6

Caucasian 3

Hispanic 2

Others 0

Note: Youthful offenders update – attendance policy - 1 absence = warning; 2+ absences = misconduct for failure to follow policy.
Attendance this month has dropped to 67%

- C.A. – 8/11 – 73% - 1 Misconduct; Subsequent negative behaviors
- N.H. – 5/6 – 83% - Moved to 3-1
- J.J. – 7/9 – 77% - 1 Misconduct
- D.R. – 6/8 – 75% - 1 Misconduct
- L.Y. – 1/4 – 25% - 1 Misconduct

AUGUST 2015 – AUGUST 2016 SCHOOL YEAR

Chaplain's Office Monthly Report
February 2016

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS FOR THE MONTH OF JANUARY: **STAFF – 542** HOURS **VOLUNTEERS – 448.5** HOURS

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY **961** INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH **6** DEATH AND **6** MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED - **29**	COMPLETED - **15**
	ACTIVE STUDENTS - **11**	NEW STUDENTS - **2**
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED - **10**	COMPLETED - **8**
ROMANS BIBLE STUDY	DISTRIBUTED - **61**	COMPLETED - **36**
GOSPEL ECHOES STUDY	DISTRIBUTED - **16**	COMPLETED - **11**

CLERGY VISITATION

165 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

FEBRUARY 2015 Chaplain's Office Activity Sheet Monthly Report

	services conducted	services year to date	average attendance	attendance year to date	attendence per service
Protestant Worship Services					
Sunday 2-1	4	8	42	353	44
Sunday WR	3	7	3	25	4
Sunday Women	4	8	43	343	43
Wednesday MHU	4	7	16	99	14
Wednesday 3rd	4	8	41	330	41
Wednesday 3rd	4	8	29	217	27
Saturday G-1	4	8	39	140	18
Saturday 2-2 & ITP	4	8	15	322	40
Catholic Services Bilingual					
Mass 2nd floor Men	1	2	9	18	9
Mass 3rd floor Men	1	2	8	19	10
Bible Study 2nd, M & grd	3	6	5	25	4
Bible Study 3rd	3	6	5	35	6
Study Group - Women					
Meditation	2	5	6	24	5
Study Group	4	8	13	94	12
Confession / Inner Healing	0	0	ERR	0	ERR
Study Group - Men					
2-1	8	15	11	185	12
2-2	5	9	14	151	17
2-2, M & grd	4	8	18	128	16
3rd	12	21	9	204	10
Work release	4	8	4	40	5
Spanish 3rd	3	7	12	77	11
Spanish 2nd, M & grd	4	8	10	74	9
Confession	0	2	ERR	4	2
D & A Programming					
Inside Out 2-1	4	8	10	105	13
Women	3	7	13	73	10
Muslim Services					
Friday - Juma 3rd	0	0	ERR	0	ERR
Friday - Juma 2nd, main & Ground	0	0	ERR	0	ERR
Friday - Juma Women	0	0	ERR	0	ERR

PrimeCare Medical, Inc.

Statistical Summary Report
Year 2016

Facility: 68 - LNCP - Lancaster County Prison

Rev A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Monthly ADP	974	986											980
Death	0	0											0
Inpatient Hosp	1	2											3
Total Patient Days	11	17											28
Total Outside Consultations	52	74	0	0	0	0	0	0	0	0	0	0	126
Allergy	0	0											0
Cardiology	1	0											1
Chest Disease	0	0											0
Dermatology	0	0											0
Dialysis	0	1											1
ENT	2	1											3
Emergency Room	8	15											23
Ambulance Trips	0	10											10
Gastroenterology	1	0											1
General Medicine	1	0											1
General Surgery	0	0											0
Gynecology	0	0											0
Hematology	0	1											1
Methadone	2	6											8
Neurology	0	1											1
Neurosurgery	0	0											0
Obstetrics	13	12											25
Oncology	0	0											0
Ophthalmology	0	2											2
Orthopedics	17	10											27
Physical Therapy	1	2											3
Plastic Surgery	0	1											1
Podiatry	0	0											0
Proctology	0	0											0
Psychiatry	0	1											1
Surgery Performed	0	2											2
Thoracic Surgery	0	0											0
Urology	0	1											1
Outside X-Rays	0	0											0
Wound Clinic	0	1											1
Diagnostic Test (outside)	3	6											9
Other Trips / Outside Consults	3	1											4

Final [illegible] 3/8/16

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
n-House EKG's	29	34											63
n-House X-Ray's	36	22											58
/ID Sick Call	81	46											127
IP/PA Sick Call	571	532											1103
/ID/PA/CRNP Sick Call	652	578	0	0	0	0	0	0	0	0	0	0	1230
lurse Sick Call	678	652											1330
/ID Physicals	1	0											1
IP/PA Physicals	58	65											123
lursing Physicals	304	250											554
nnual Physicals	17	7											24
'sychiatrist / Group Seen	0	0											0
'sychiatrist / Indiv. Seen	205	200											405
'sychologist Group	0	0											0
'sychologist Indiv. Seen	640	352											992
I.H. Worker Groups	0	0											0
I.H. Worker Indiv. Seen	491	597											1088
nvoluntary M.H. Commitments	2	2											4
otal Inmates Seen by Dentist	130	147	0	0	0	0	0	0	0	0	0	0	277
Extractions	32	21											53
Fillings	11	36											47
Exams	77	87											164
Other	10	3											13
nmates seen by Oral Surgeon	0	0											0
n-House Surgeries	5	2											7
Inmates @ in-house clinics	314	293											607
Intake Screening	433	473											906

Terry Hirchbaugh BSN/RN
3/8/16

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Pharmacy													
of patients on Medical Meds	302	276											578
% ADP on Medical Meds	31.0%	28.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	29%
of patients on HIV Meds	8	5											13
% ADP on HIV Meds	0.8%	0.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	1%
of patients on Psych Meds	394	359											753
% ADP on Psych Meds	40.5%	36.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	38%
of patients on OTC Meds	223	187											410
% of ADP on OTC Meds	22.9%	19.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	21%
of Grievances	10	10											20
of Adverse Patient Occurrences	23	39											62
IIV Test Done	91	112											203
IIV Cases	8	5											7
IDS Cases	0	0											0
lepatitis Cases	77	70											147
yphilis Cases	0	0											0
onorrhea Cases	0	0											0
of Pregnant Females	9	7											16
of Miss Carriages	0	1											1
of Abortions	0	0											0
of Deliveries	0	0											0
of patients isolated to rule out MRSA	5	4											9
of confirmed MRSA cases	1	0											1
B Cases	0	0											0
PD Test	424	464											888
-) PPD's	4	4											8
PR Test	2	1											3
mates on Suicide Watch	73	81											154
of Inmates Detoxed	134	143											277
of Inmates on Restraints	1	1											2
of Shifts involving Restraints	1	9											10
of Medical Transport	51	59											110

T. Hinchbaugh
BSN, RN
3/8/16

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
'rime Care Responsible													
Monthly Environmental Checks													
Staff Meeting Date													
QI Meeting Date													
Number Chart Audits													
Quarterly Administrative Meetings													
Quarterly Infection Control Meetings													
Staff In-services Topics													
an													
'eb													
'lar													
pr													
'lay													
un													
ul													
ug													
ep													
ct													
lov													
ec													

T. Hinchbaugh
RSN, RN
3/8/16

ADMINISTRATIVE SERVICE STATISTICS

PRISON BOARD REPORT

February 2016

POPULATION & STATISTICS

A. MONTHLY POPULATION (Inhouse and Elsewhere)

	MALE	*FEMALE*	*TOTAL*
Population on January 31, 2015:	832	129	961
Population on February 29, 2016:	853	146	999
OPERATIONAL DATA:			
Maximum number of available beds:	928	174	1,102
90% of maximum number of available beds:	835	157	992

B. MONTHLY POPULATION AVERAGES

2015					2016			
MALE	*FEMALE*	*TOTAL*	*YTD*		*MALE*	*FEMALE*	*TOTAL*	*YTD*
841	131	972	972	*JANUARY*	835	140	975	975
839	140	978	975	*FEBRUARY*	850	145	995	985
855	142	996	982	*MARCH*				
852	160	1,012	990	*APRIL*				
818	166	984	988	*MAY*				
794	156	951	982	*JUNE*				
807	141	948	977	*JULY*				
797	143	940	973	*AUGUST*				
822	140	962	971	*SEPTEMBER*				
834	139	973	972	*OCTOBER*				
863	138	1,001	974	*NOVEMBER*				
842	137	979	978	*DECEMBER*				

C. ADMISSIONS

	2015	2016
Total admissions for the month of February:	400	431
Total admissions year-to-date:	868	870

	MALE			FEMALE			TOTAL		
	FEB	YTD	AVG	FEB	YTD	AVG	FEB	YTD	AVG
COUNTY PAROLE / PROBATION VIOLATOR	64	131	66	18	42	21	82	173	87
HELD FOR DRUG COURT	7	17	9	2	11	6	9	28	14
HELD FOR MENTAL HEALTH COURT	1	4	2	1	1	1	2	5	3
HELD FOR OTHER JURISDICTION	6	14	7	4	9	5	10	23	12
HELD FOR TRIAL / HEARING	197	383	192	50	86	43	247	469	235
HELD FOR VETERANS COURT	0	1	1	1	1	1	1	2	1
SENTENCED BY COURT OF COMMON PLEAS	49	110	55	12	23	12	61	133	67
SENTENCED BY MDJ	10	18	9	2	3	2	12	21	11
STATE PAROLE VIOLATOR	7	14	7	0	2	1	7	16	8
TOTALS / AVERAGES:	**341**	**692**	**346**	**90**	**178**	**89**	**431**	**870**	**435**

D. DISCHARGES

	2015	2016
Total discharges for the month of February:	408	398
Total discharges year-to-date:	845	849

	MALE			FEMALE			TOTAL		
	FEB	YTD	AVG	FEB	YTD	AVG	FEB	YTD	AVG
BAIL POSTED	41	82	41	13	24	12	54	106	53
BENCH WARRANT DISMISSED	17	36	18	11	19	10	28	55	28
CASE DISMISSED	1	2	1	0	2	1	1	4	2
CHARGE(S) WITHDRAWN	0	1	1	0	0	0	0	1	1
DETAINER LIFTED / EXPIRED	2	2	1	1	2	1	3	4	2
EXPIRATION OF MAXIMUM SENTENCE	18	52	26	1	10	5	19	62	31
EXTRADITION ORDER	3	3	2	0	0	0	3	3	2
FINES AND COSTS PAID	0	0	0	0	1	1	0	1	1
GUILTY PLEA	5	10	5	1	3	2	6	13	7
NOLLE PROSEQUI	0	1	1	0	0	0	0	1	1
NON-SUPPORT RELEASE / NO PURGE	9	21	11	0	0	0	9	21	11
OTHER RELEASE	2	2	1	2	2	1	4	4	2
PAROLED BY COURT OF RECORD	108	229	115	25	65	33	133	294	147
PAROLED TO / BY DRUG COURT	4	12	6	3	4	2	7	16	8
PROBATION	4	10	5	3	4	2	7	14	7
PURGED	9	14	7	0	0	0	9	14	7
RELEASED TO HOUSE ARREST	15	22	11	6	9	5	21	31	16
RETURNED / SENT TO OTHER COUNTY	41	75	38	7	17	9	48	92	46
RETURNED TO DOC	16	25	13	1	3	2	17	28	14
SENTENCED TO DOC	23	63	32	0	6	3	23	69	35
TERMINATED PROBATION / PAROLE	2	4	2	0	1	1	2	5	3
TIME SERVED PER MDJ / PROTHONOTARY	2	9	5	1	1	1	3	10	5
TRANS. TO MENTAL HEALTH FACILITY	1	1	1	0	0	0	1	1	1
TOTALS / AVERAGES:	**323**	**676**	**338**	**75**	**173**	**87**	**398**	**849**	**425**

E. POPULATION DISTRIBUTION BY STATUS

2015			2016	
TRIAL	*SENTENCED*		*TRIAL*	*SENTENCED*
714	253	*JANUARY*	847	126
693	280	*FEBRUARY*	846	141
724	267	*MARCH*		
767	242	*APRIL*		
711	269	*MAY*		
736	211	*JUNE*		
740	186	*JULY*		
737	185	*AUGUST*		
758	187	*SEPTEMBER*		
815	164	*OCTOBER*		
853	146	*NOVEMBER*		
824	135	*DECEMBER*		
756	**210**	**AVERAGE**	**847**	**134**
78%	**22%**	**PERCENT**	**86%**	**14%**

Lancaster County Prison
Population Summary 2016

Day of Month	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
1	972	975										
2	969	980										
3	972	987										
4	979	987										
5	992	1,042										
6	994	1,019										
7	980	1,025										
8	984	1,013										
9	983	1,007										
10	984	1,003										
11	979	992										
12	983	997										
13	982	993										
14	974	992										
15	975	989										
16	981	990										
17	982	982										
18	981	979										
19	988	981										
20	994	983										
21	975	992										
22	966	992										
23	966	998										
24	965	996										
25	971	991										
26	962	996										
27	965	1,000										
28	960	998										
29	960	999										
30	961											
31	961											

Average	975.48	995.68										
YTD Average	975.48	985.58										

2016 Per Diem Costs

Month	Date	In-House Population	Daily Operating Expense	Per Diem Rate	Y-T-D Average
January	1/14/16	953	$69,405.98	$72.83	$72.83
February	2/16/16	963	$69,405.98	$72.07	$72.45
March	3/9/16	981	$69,405.98	$70.75	$71.88
April			$69,405.98		
May			$69,405.98		
June			$69,405.98		
July			$69,405.98		
August			$69,405.98		
September			$69,405.98		
October			$69,405.98		
November			$69,405.98		
December			$69,405.98		

Per Diem Rate is calculated by dividing the Prison's annual operating cost ($25,333,182.03) to a daily amount then using the in-house population to find the cost per inmate.

2016 Average Length of Stay

	Last Month	This Month
Average Length of Stay	105.04 days	107.34
Median Length of Stay	67.29 days	68.92

2016 Inmate Finances

Expenses	January	February	March	April	May	June	July	August	September	October	November	December
Commissary Purchases	$68,519.94	$76,190.54										
Phone Calls	$35,150.50	$45,502.50										
Housing/Damages Fees Charged	$155,560.00	$155,270.00										
Housing/Damages Fees Collected (APEX)	$2,588.63	Pending										
Processing Fees Charged	$10,575.00	$10,800.00										
Processing Fees Collected	$9,438.38	$9,782.08										

Deposits	January	February	March	April	May	June	July	August	September	October	November	December
Cash on person when committed	$12,893.81	$15,081.47										
Money Orders deposited during stay	$22,360.81	$21,881.22										
Lobby Kiosk Deposits	$74,328.00	$91,692.00										
Online Deposits to Inmate Account	$2,375.00	$18,839.00										
Total	$111,957.62	$147,493.69										

Lancaster County Prison--Commissary Fund

As of: December 31, 2015

	January	February	March	April	May	June	July	August	September	October	November	December	Year-End Adj	Total
Beginning Monthly Balance	$1,529,128	$1,490,451	$1,414,142	$1,421,500	$1,339,825	$1,306,663	$1,319,048	$998,399	$971,417	$1,001,894	$945,991	$967,064	$986,162	
Commissary Commissions:														
Total Commissary Sales	$53,968	$72,175	$61,269	$65,508	$57,414	$58,336	$64,695	$59,586	$53,662	$61,763	$63,583	$64,982	$0	$736,941
Constellation Energy Receipt	$0	$0	$0	$0	$0	$0	$0	$0	$91,569	$0	$0	$0	$0	
Invoice Paid to Vendor	($42,547)	($36,484)	($48,912)	($39,183)	($37,750)	($45,951)	($32,482)	($43,462)	($14,401)	($31,666)	($42,510)	($43,384)	$0	($458,731)
Net Commission Received	$11,421	$35,691	$12,358	$26,325	$19,664	$12,385	$32,213	$16,125	$130,830	$30,097	$21,073	$21,598	$0	$369,779
Prison Projects:														
Camera Project	($45,298)	$0	$0	$0	$0	$0	$0	$0	($13,353)	($11,000)	$0	($2,500)	$0	($72,151)
Bunk Improvements	$0	$0	($5,000)	($100,000)	($8,826)	$0	($2,263)	$0	($2,000)	$0	$0	$0	$0	($118,089)
Prison Door Skirts	($4,800)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	($4,800)
Access Control Doors	$0	($20,000)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	($20,000)
Family Services Advocate	$0	($66,000)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	($66,000)
Serving Carts	$0	($26,000)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	($26,000)
X-Ray Machines	$0	$0	$0	($8,000)	$0	$0	$0	$0	$0	$0	$0	$0	$0	($8,000)
Tasers	$0	$0	$0	$0	($44,000)	$0	$0	$0	$0	$0	$0	$0	$0	($44,000)
Wicket Covers	$0	$0	$0	$0	$0	$0	($24,748)	$0	$0	$0	$0	$0	$0	($24,748)
Prison High Rise Heating	$0	$0	$0	$0	$0	$0	($322,850)	($43,107)	$0	$0	$0	$0	$0	($365,957)
Emergency Lighting	$0	$0	$0	$0	$0	$0	($3,000)	$0	$0	$0	$0	$0	$0	($3,000)
Courtroom B Video Equipment	$0	$0	$0	$0	$0	$0	$0	$0	($85,000)	$0	$0	$0	$0	($85,000)
New Choices	$0	$0	$0	$0	$0	$0	$0	$0	$0	($75,000)	$0	$0	$0	($75,000)
Total Monthly Expenditures	($50,098)	($112,000)	($5,000)	($108,000)	($52,826)	$0	($352,861)	($43,107)	($100,353)	($86,000)	$0	($2,500)	$0	($912,746)
Ending Monthly Balance	$1,490,451	$1,414,142	$1,421,500	$1,339,825	$1,306,663	$1,319,048	$998,399	$971,417	$1,001,894	$945,991	$967,064	$986,162	$986,162	

	YTD Total	Monthly Avg.
Total Commissary Sales	$736,941	$61,412
Invoice Paid to Vendor	($458,731)	($38,228)
Net Commission	$278,210	$23,184

Lancaster County Prison --Inmate General Welfare Fund

As of December 31, 2015

	January	February	March	April	May	June	July	August	September	October	November	December	Year-End Adj	Total
Beginning Monthly Balance	$250,000	$272,078	$249,446	$307,834	$324,733	$328,202	$338,434	$359,802	$378,369	$386,130	$433,018	$437,376	$447,455	
IGWF Revenue:														
Phone Contract Revenue	$33,333	$0	$66,666	$33,333	$33,333	$33,333	$33,333	$33,333	$33,333	$34,701	$0	$108,990	$0	$443,687
Inmate Phone Charges/Misc	$35,186	$36,893	$45,847	$47,253	$35,837	$44,315	$41,248	$37,119	$35,358	$44,130	$29,427	$36,517	$0	$469,129
Total IGWF Revenue	$68,519	$36,893	$112,513	$80,586	$69,170	$77,648	$74,581	$70,452	$68,691	$78,831	$29,427	$145,507	$0	$912,816
Inmate Expenses:														
Admission/Indigent Kits	($119)	($3,197)	($67)	($808)	($7,800)	($2,064)	$0	($385)	($9,487)	($34)	$0	($9,750)	$0	($33,710)
Bar Screen Cleanout	($1,490)	($1,490)	($1,490)	($1,490)	($1,490)	($1,490)	($1,490)	($1,490)	($745)	($1,490)	($745)	($1,490)	$0	($16,390)
Barber Supplies	$0	($18)	($494)	$0	$0	($668)	$0	$0	$0	$0	$0	($628)	$0	($1,808)
Block Cleaner Stipends	($1,496)	($1,459)	($1,899)	($1,465)	($1,593)	($1,589)	($1,827)	($1,528)	($1,803)	($1,427)	($1,949)	($1,545)	$0	($19,576)
Chaplaincy Services	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	($6,855)	$0	($82,265)
Education Programs	($4,214)	($7,052)	($40)	($7,668)	$0	($7,568)	($260)	$0	$0	($14,275)	$0	($4,664)	$0	($45,739)
Inmate Activities/Supplies	$0	$0	$0	$0	$0	$0	$0	$0	$0	($1,340)	$0	$0	$0	($1,340)
Law Library	$0	($148)	($3,037)	($4,003)	($4,898)	($3,037)	($3,037)	($3,037)	($3,037)	($3,037)	($3,037)	($3,037)	$0	($33,346)
Miscellaneous	($45)	($3,932)	($586)	($428)	($400)	($673)	($670)	($266)	($1,231)	($1,151)	($2,084)	($17,127)	$0	($28,592)
Postage	($93)	$0	($202)	$0	($221)	($116)	($87)	($96)	($96)	$0	($265)	($1,408)	$0	($2,583)
Shaving Items	$0	$0	($582)	($1,218)	($39)	$0	$0	$0	($680)	($680)	$0	$0	$0	($3,198)
Television/Video Expenses	($416)	($1,946)	$63	($141)	($454)	($141)	($293)	($445)	($141)	($293)	($271)	($316)	$0	($4,791)
Duplicator/Inmate Forms	($83)	$0	($459)	($295)	$0	($344)	($279)	($333)	($26)	($517)	$0	($83)	$0	($2,419)
Garden Project	$0	$0	$0	($262)	($21)	($211)	$0	($10)	$0	$0	$0	$0	$0	($505)
Inmate ID Badges	($238)	($240)	($1,992)	$0	($240)	$0	$0	$0	$0	($797)	$0	$0	$0	($3,507)
Fans For Housing Areas	$0	$0	$0	$0	$0	($5,117)	$0	$0	$0	$0	$0	$0	$0	($5,117)
Inmate Phone Service Invoice	($31,393)	($33,187)	($36,487)	($39,055)	($41,690)	($37,544)	($38,414)	($37,440)	($36,829)	($48)	($9,863)	($88,525)	$0	($430,474)
Total Monthy Expenses	($46,441)	($59,524)	($54,126)	($63,687)	($65,701)	($67,417)	($53,212)	($51,885)	($60,930)	($31,943)	($25,069)	($135,427)	$0	($715,361)
Transfer to Revenue	$0	$0	$0	$0	($160,091)	($196,804)	$0	$0	$0	($166,027)	$0	$0	$0	($522,922)
Ending Monthly Balance	$272,078	$249,446	$307,834	$324,733	$328,202	$338,434	$359,802	$378,369	$386,130	$433,018	$437,376	$447,455	$447,455	