

LANCASTER COUNTY COMMISSIONERS' MEETING
AGENDA
MARCH 16, 2016



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Dennis Stuckey.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of February 17, 2016 Commissioners' Meeting Minutes.
Postpone approval of March 2, 2016 Commissioners' Meeting Minutes
and March 9, 2016 Evening Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Presentation of Proclamation – "National Women's History Month"**
Trudy Brandt, YWCA Board President
Cheryl Gahring, Chief Operating Officer, YWCA
 - b. **Resolution No. 31 of 2016**
Linda Schreiner, Senior Buyer, Purchasing
Jacqueline Burch, Executive Director, Office of Aging
 - c. **Office of Aging – Agreements and Agreement Extension**
Linda Schreiner, Senior Buyer, Purchasing
Jacqueline Burch, Executive Director, Office of Aging
 - d. **Presentation – Design for Replacement of Pequea Bridge No. 2 in Paradise Township and Pequea Bridge No. 6 in East Lampeter Township Placed on PennDOT's Transportation Improvement Program**
Charles Douts, Director, Facilities Management
Scott Russell, County Engineer, RETTEW
James Cowhey, Executive Director, Planning Commission

"continued"

County Commissioners' Meeting

Wednesday, March 16, 2015

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- e. **Planning Commission – PennDOT Agreement Work Order No. 5, Amended Agreement and Request for Grant Amendment**
James Cowhey, Executive Director, Planning Commission
- f. **Resolution No. 32 of 2016**
James Cowhey, Executive Director, Planning Commission
- g. **Office of Juvenile Probation – Grant-In-Aid Application/Agreement**
David Mueller, Director, Office of Juvenile Probation
- h. **Children and Youth Agency and/or Office of Juvenile Probation - Agreements**
David Mueller, Director, Office of Juvenile Probation
- i. **Youth Intervention Center - Agreements**
Kelly Decker, Business Administrator, Youth Intervention Center
- j. **Department of Parks and Recreation – Lease Addendum**
Paul Weiss, Administrator, Department of Parks and Recreation
- k. **Agricultural Preserve Board – Contract of Sale of Agricultural Conservation Easement**
Matt Knepper, Director, Agricultural Preserve Board
- l. **Agricultural Preserve Board – Re-approval of Contract of Sale of Agricultural Conservation Easement**
Matt Knepper, Director, Agricultural Preserve Board

6. Business from Guests

7. Adjourn



Office of the Commission

150 North Queen St
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Lancaster, PA 176
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Fax: 717-293-72
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County Commissioners
Dennis P. Stuckey, Chairman
Joshua G. Parsons, Vice-Chairman
Craig E. Lehman

Chief Clerk
Andrea M. McCue

PROCLAMATION

National Women's History Month

March 16, 2016

WHEREAS, The National Women's History Project began with a proclamation by President Jimmy Carter that declared the week of March 8, 1980, as the first National Women's History Week; and

WHEREAS, In 1981, Congress passed Pub. L. 97-28 which authorized and requested the President to proclaim the week beginning March 7, 1982 as "Women's History Week"; and

WHEREAS, Throughout the next five years, Congress continued to pass joint resolutions designating a week in March as "Women's History Week"; and

WHEREAS, In 1987 after being petitioned by the National Women's History Project, Congress passed Pub. L. 100-9 which designated the month of March 1987 as "Women's History Month"; and

WHEREAS, Between 1988 and 1994, Congress passed additional resolutions requesting and authorizing the President to proclaim March of each year as Women's History Month; and

WHEREAS, Since 1995, Presidents Clinton, Bush and Obama have issued a series of annual proclamations designating the month of March as "Women's History Month"; and

WHEREAS, Women of every race, class and ethnic background have made historic contributions to the growth and strength of the nation and the world in countless recorded and unrecorded ways; and

WHEREAS, American women have played and continue to play a critical economic, cultural and social role in every sphere of the life of the nation by constituting a significant portion of the labor force working inside and outside the home; and

WHEREAS, American women were particularly important in the establishment of early charitable, philanthropic and cultural institutions in the nation; and

WHEREAS, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, all of which created a more fair and just society for all; and

WHEREAS, The year 2016 marks the 36th anniversary of the National Women's History Project; and

WHEREAS, This year, the theme for National Women's History Month is "Working To Form A More Perfect Union: Honoring Women In Public Service & Government," to honor women who have shaped America's history and its future through their public service and government leadership; and

WHEREAS, National Women's History Month is an ideal venue for all Lancasterians to reflect and recognize women's struggle to obtain equal educational rights and to highlight the numerous contributions of women across this County, Commonwealth and Nation including the ever increasing role women play in our armed forces;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, that the County of Lancaster does hereby celebrate the month of March, 2016 as National Women's History Month

in Lancaster County and invite the women, men and children of Lancaster County to continue to explore the critical economic, cultural and social roles women have played and continue to play in every sphere of life in this County, Commonwealth and Nation.



Dennis P. Stuckey
Dennis P. Stuckey, Chairman

Joshua G. Parsons
Joshua G. Parsons, Vice Chairman

Craig E. Lehman
Craig E. Lehman

Board of Commissioners of
Lancaster County, Pennsylvania



RESOLUTION NO. 31 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Requests for Proposals were issued by the County of Lancaster, on behalf of the Office of Aging, for in-home services and senior exercise services; and

WHEREAS, Sealed proposals for the above-mentioned services for the Lancaster County Office of Aging were opened on Tuesday, August 25, 2015; and

WHEREAS, This new process for Requests for Proposals for these services is a result of a Pennsylvania Department of Aging Program Directive requiring all agreements be limited to a total of five years—one three-year base period plus two one-year options; and

WHEREAS, The Aging Program Directive also mandates consumer choice requiring a minimum of two responsive and responsible providers for the public to choose from for these service areas. If a minimum of two providers cannot be identified, the County is required to advertise these agreements on an annual basis until such is achieved.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA to authorize the approval and execution of contracts with the following providers for the services and amounts specified for a three-year period commencing October 1, 2015 through June 30, 2018, with two option years:

<u>Agreements With:</u>	<u>Services:</u>	<u>Amounts:</u>
Alma Health dba MedStaffers Carlisle, PA	In-Home Services: Personal Care LPN RN	 \$19.15/hour \$36.42/hour \$42.60/hour
Companion Care of Lancaster dba Comfort Keepers Lancaster, PA	In-Home Services: Personal Care	 \$19.15/hour
Right at Home Gap, PA	In-Home Services: Personal Care	 \$19.15/hour
YWCA Lancaster Lancaster, PA	Senior Exercise Program	\$48.00/session

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Office of Aging, to approve the following contracts and ratify all payments made thereunder:

1. **Agreement With:** Christiana/Atglen/Gap Area Meals on Wheels
Christiana, Pennsylvania

For: Home delivered meals to eligible homebound consumers.

Regular Diet Per Day	\$7.00/maximum
Actual Rate Charged Per Day	\$7.00
Special Diet Per Day	\$7.00/maximum
Actual Rate Charged Per Day	\$7.00

Term: October 1, 2015 through June 30, 2016.
2. **Agreement With:** Elizabethtown Area Meals on Wheels
Elizabethtown, Pennsylvania

For: Home delivered meals to eligible homebound consumers.

Regular Diet Per Day	\$5.05/maximum
Actual Rate Charged Per Day	\$5.05

Term: October 1, 2015 through June 30, 2016.
3. **Agreement With:** Lititz Meals on Wheels, Inc.
Lititz, Pennsylvania

For: Home delivered meals to eligible homebound consumers.

Regular Diet Per Day	\$5.35/maximum
Actual Rate Charged Per Day	\$5.35
Special Diet Per Day	\$5.35/maximum
Actual Rate Charged Per Day	\$5.35

Term: October 1, 2015 through June 30, 2016.
4. **Agreement With:** Ephrata Area Social Services
Ephrata, Pennsylvania

For: Home delivered meals to eligible homebound consumers.

Regular Diet Per Day	\$6.75/maximum
Actual Rate Charged Per Day	\$6.75
Special Diet Per Day	\$7.63/maximum
Actual Rate Charged Per Day	\$7.63

“continued”

- Term:** October 1, 2015 through June 30, 2016.
5. **Agreement With:** New Holland – Leola Meals on Wheels, Inc.
New Holland, Pennsylvania
- For:** Home delivered meals to eligible homebound consumers.
- Regular Diet Per Day \$6.08/maximum
Actual Rate Charged Per Day \$6.08
- Term:** October 1, 2015 through June 30, 2016.
6. **Agreement Extension With:** YWCA Lancaster
Lancaster, Pennsylvania
- For:** To extend the term of the Senior Exercise Program from July 1, 2015 through September 30, 2015.
- Amount:** \$47.17/session
7. **Agreement With:** South Central Transit Authority (SCTA)
Lancaster, Pennsylvania
- For:** Shared Ride Transportation services.
- Amount:** Not to exceed \$300,000.00 per year (100% State funding).
- Term:** July 1, 2015 through June 30, 2020.
8. **Agreement With:** Berks County Center for Independence
dba Abilities in Motion (AIM)
Reading, Pennsylvania
- For:** PA LINK to Aging and Disability Resource Center (ADRC). AIM serves as the State-designated fiscal agent for LINK, a three county regionally based ADRC program encompassing Lancaster, Lebanon and Berks counties.
- Amount:** Not to exceed \$107,888.00 (50% State funding and 50% Federal funding). Lancaster County Office of Aging is the recipient of these pass-through funds.
- Term:** July 1, 2015 through June 30, 2016.

This completed document must be submitted to the Chief Clerk by **9:00 AM** the **WEDNESDAY** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR
CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Linda Schreiner, Senior Buyer
 Department: Purchasing
 Date: March 9, 2016

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
Award – Various Office of Aging Request for Proposals

Provider Information: (Name, Address):
See Attached Spreadsheet

Proposed Program Budget Information:

Service	2013-15 Amount to be Approved	2009-2011 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
See Attached Spreadsheet					

Term of Contract:
 Home Delivered Meals Term: October 1, 2015 – June 30, 2016
 All Other Services Term: October 1, 2015 – June 30, 2018
 Agreement Extension for Senior Exercise: July 1, 2015 – September 30, 2015

Budget Comments:
These awards are to be a three (3) year fixed rate unless the Office of Aging receives an increase in their Block Grant Funding.

Program Information:

Description of Service:
 The Request for Proposal is a new process for these services which is a result of a new Aging Program Directive received from the Pennsylvania Department of Aging. The directive is requiring all agreements be limited to a total of five (5) years, one 3-year base period plus two 1-year options. The directive is also mandating consumer choice, meaning that all service areas require a minimum of two (2) responsive and responsible providers for the public to choose from for services. If a minimum of two (2) providers cannot be identified, we are require to advertise these

agreements on an annual basis until such if achieved.

In 2015 Purchasing and the Office of Aging issued seventeen (17) Request for Proposals. Sealed proposals were opened on Tuesday, August 25, 2015 and numerous agreement recommendations were brought forth for your review / approval.

Before you today are five (5) extensions through June 30, 2016 of previous agreements for Home Delivered Meals for providers that were not able to complete the RFP process. Waivers for these extensions have been approved by the PA Department of Aging retroactive to October 1, 2015 through June 30, 2016.

We are seeking approval of three (3) incumbent In-Home providers whose proposal submissions were delayed. OOA has reviewed the proposals and are requesting approval of their agreements retroactive to October 1, 2015 through June 30, 2018.

As part of the Senior Exercise program, it was determined that the 3-month extension of the previous agreement was missed. We are also seeking approval of the 3-month extension retroactive effective dates of July 1, 2015 through September 30, 2015. This extension would then bring this contract current to the new recommendation effective October 1, 2015 through June 30, 2018 which we are also seeking approval for today.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
See Attached	n/a			

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

To take official action on this item?:

March 16, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Linda Schreiner, Senior Buyer
Jacqueline A. Burch, Executive Director

Who will be in attendance at the County Commissioners' Meeting to comment on this item? Please include name and title:

Linda Schreiner, Senior Buyer
Jacqueline A. Burch, Executive Director

RFP#	NAME of CONTRACT	GOALS (Define goals by percentages when applicable)	PROVIDER(S)	SERVICE DESCRIPTION	2014-15 RATE	2015-16 Approved Amount	Amount Increase / Decrease	Percentage Increase / Decrease	TRENDS
15-019	In-Home Services (PS/HS/HHA/LPN/RN)	Provide maintained home care for eligible consumers to prevent institutionalization.	ALMA HEALTH Attn: Emily Adairson 7910 South West Street Carlisle, PA 17013 COMPANION CARE OF LANCASTER dba Comfort Keepers ATTN: Jean Engard 2735 Columbia Avenue Lancaster, PA 17603 RIGHT AT HOME ATTN: Robert E. Chaster 5496 Lincas Highway - Suite 5 Gesp, PA 17527 YWCA Lancaster ATTN: Cheryl Gahring 110 N. Lime Street Lancaster, PA 17602	Personal Care LPN RN Personal Care Personal Care	\$ 19.25 \$ - \$ - \$ 19.25 \$ 19.25	\$ 19.15 \$ 36.42 \$ 42.63 \$ 19.15 \$ 19.15	(\$ 0.10) \$ 36.42 \$ 42.63 (\$ 0.14) (\$ 0.10)	-0.5% #0N/0I #0N/0I -0.7% -0.5%	There is currently 1 consumer receiving services. There are currently 9 consumers receiving services. There are currently 12 consumers receiving services. Approximately 50 per week participate in these programs.
15-029	Senior Exercise	Provide low impact senior exercise program.		Senior Exercise	\$ 47.17	\$ 48.00	\$ 0.83	1.8%	

RF#	NAME OF CONTRACT	GOALS (Define goals by percentages when applicable)	PROVIDER(S)	SERVICE DESCRIPTION	2014-15 RATE	2015-16 Approved Amount	Amount Increase / Decrease	Percentage Increase / Decrease	TRENDS
15-015	Home Delivered Meals	Provide mandated home delivered meals to eligible seniors.	Christiana/Agler/GAP Area Meals On Wheels ATTN: Sonja Weis 23 Green Street Christiana, PA 17505 CHRISTIANA/AGLER/GAP	Maximum per Day - REGULAR DIET	\$ 6.86	\$ 7.00	\$ 0.14	2.0%	There is currently 3 consumer receiving a meal.
				ACTUAL Rate Charged per Day	\$ 6.86	\$ 7.00	\$ 0.14	2.0%	
				Maximum per Day - SPECIAL DIET	\$ 6.86	\$ 7.00	\$ 0.14	2.0%	
				ACTUAL Rate Charged per Day	\$ 6.86	\$ 7.00	\$ 0.14	2.0%	
				Rate Charged per Day GENERAL Public					
			ELIZABETHTOWN AREA MEALS ON WHEELS United Churches of Elizabethtown ATTN: Sandra Kurtz 3917 Tampole Road Elizabethtown, PA 17022 ELIZABETHTOWN	Maximum per Day - REGULAR DIET	\$ 4.94	\$ 5.05	\$ 0.11	2.2%	There are currently 4 consumers receiving regular meals.
				ACTUAL Rate Charged per Day	\$ 4.94	\$ 5.05	\$ 0.11	2.2%	
				Maximum per Day - SPECIAL DIET					
				ACTUAL Rate Charged per Day					
				Rate Charged per Day GENERAL Public					
			LUTTZ MEN'S ON WHEELS, INC. ATTN: Dr. Korid, Novak 900 West Orange Street Lutz, PA 17543 LUTZ	Maximum per Day - REGULAR DIET	\$ 5.33	\$ 5.35	\$ 0.02	0.0%	There are currently 5 consumers receiving regular diet meals 2 receiving special diet meals.
				ACTUAL Rate Charged per Day	\$ 4.99	\$ 5.35	\$ 0.35	33.5%	
				Maximum per Day - SPECIAL DIET	\$ 5.35	\$ 5.35	\$ 0.00	0.0%	
				ACTUAL Rate Charged per Day	\$ 4.99	\$ 5.35	\$ 0.35	33.5%	
				Rate Charged per Day GENERAL Public					
SPHRATA AREA SOCIAL SERVICES ATTN: Thomas A. Swinehl 227 North State Street Ephrata, PA 17522 EPHRATA	Maximum per Day - REGULAR DIET	\$ 6.70	\$ 6.75	\$ 0.05	0.7%	There are currently 8 consumers receiving regular diet meals and 4 receiving special diet meals.			
	ACTUAL Rate Charged per Day	\$ 6.73	\$ 6.75	\$ 0.02	0.7%				
	Maximum per Day - SPECIAL DIET	\$ 7.63	\$ 7.63	\$ 0.00	0.0%				
	ACTUAL Rate Charged per Day	\$ 7.63	\$ 7.63	\$ 0.00	0.0%				
	Rate Charged per Day GENERAL Public								
NEW HOLLAND - LEOIA MEALS ON WHEELS, INC. ATTN: Cletus Kurt 221 East Main Street New Holland, PA 17357 NEW HOLLAND/LEOLA	Maximum per Day - REGULAR DIET	\$ 5.08	\$ 5.08	\$ 0.00	0.0%	There are currently 7 consumers receiving regular diet meals and 2 receiving special diet meals.			
	ACTUAL Rate Charged per Day	\$ 5.97	\$ 5.08	\$ 0.89	3.1%				
	Maximum per Day - SPECIAL DIET	none							
	ACTUAL Rate Charged per Day	none							
	Rate Charged per Day GENERAL Public								

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR
CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Jacqueline Burch, Executive Director
 Department: Office of Aging
 Date: March 4, 2016

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.) Agreement

Provider Information: (Name, Address):
South Central Transit Authority (SCTA)
45 Erick Road
Lancaster, PA 17601

Proposed Program Budget Information:

Service	2015-16 Amount to be Approved	2014-2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Shared Ride Transportation (Senior Centers, Adult Day Care, Medical Appointments)	Not to exceed \$300,000/yr	\$247,250	\$ 52,750	Approx. 21% Increase*	100 % State

Term of Contract: July 1, 2015 – June 30, 2020

Budget Comments: In FY14-15, these funds paid for 64,550 one-way trips for approximately 480 unduplicated persons. Nearly 90% of total trips were for those age 65+ (85% of cost paid by PA Lottery) – OOA pays 15%. For those age 60-64 OOA pays 100% of cost. *The increase in FY15-16 budgeted amount represents additional Medical Assistance reimbursed trips (averaging approximately 400/month).

Program Information/Description of Service:

Required to contract with common carrier approved by PennDOT. New agreement now includes updated language as per Aging directives; ability to bill Department of Human Services for eligible Medical Assistance trips*; and reflects

new mileage-based fare structure + name change from former RRTA.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

March 16, 2016

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Jacqueline Burch, Executive Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

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COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Jacqueline Burch, Executive Director
 Department: Office of Aging
 Date: March 4, 2016

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Agreement

Provider Information: (Name, Address):

Berks County Center for Independence
 dba 'Abilities in Motion' (AIM)

210 North 5th Street

Reading, PA 19601

Proposed Program Budget Information:

Service	2015-16 Amount to be Approved	2014-2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
PA Link to Aging and Disability Resource Center (ADRC)	Not to exceed \$107,888	\$107,888	\$ 0		50% State 50% Fed'l

Term of Contract: July 1, 2015 -- June 30, 2016

Budget Comments:

While the Lancaster County Office of Aging is the recipient of these pass-through funds, AIM serves as the state-designated fiscal agent for the LINK, a 3-county regionally based ADRC program encompassing Lancaster, Lebanon and Berks counties. The Department of Aging pre-approves a budget and subsequently related activities + expenditures submitted by AIM /fiscal agent as per the attached.

Program Information/Description of Service:

The ADRC is a state and federal initiative involving a coordinated network of core and collaborative partner agencies, updated January, 2015

allowing a consumer to initiate contact with any partner for seamless intake, access, assistance and resources regardless of age, disability or income level. This 'no wrong door' approach attempts to minimize duplication of effort when seeking information, options / benefits counseling, and delivery of service.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners' To take official action on this item?:

March 16, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Jacqueline Burch, Executive Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Charles Douts
 Department: Facilities Management
 Date: March 10, 2016

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

TIP Bridge Projects, Pequea # 2 and Pequea # 6

Provider Information: (Name, Address):

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2016 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract:

Budget Comments:

Program Information:

See attached letter from PennDot. The County has two bridge replacement projects on the Transportation Improvement Plan (TIP) which are being fast tracked by PennDot. The first step is to develop an Environmental and Engineering scope of services with the County Engineer and PennDot. The funding estimate for preliminary engineering design is \$125,000 for Pequea # 2 and \$500,000 for Pequea # 6. Both of these bridges are top candidates on the County Bridge Improvement Plan. Pequea # 2 is currently closed, whereas Pequea # 6 is open but with weight restrictions. No action is requested, but is informational at this time and as agreements are prepared, it will come before the Board for formal action

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

March 16, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Charles E. Douts, Jr., Director, Facilities Management Department
 Scott Russell, RETTEW, County Engineer
 James Cowhey, County Planning Director

Who will be in attendance at the County Commissioners

Same as above



February 23, 2016

Lancaster County
Mr. Charles E. Douts, Jr.
Director Facilities Management
150 North Queen Street, Suite 612
Lancaster, PA 17602

Dear Mr. Douts:

We are writing in regard to two county-owned bridges, Pequea Valley over Pequea Creek in Paradise Township and South Ronks Road over Pequea Creek in East Lampeter Township. The design of the replacement of both bridges (MPMS # 94751 & 94753, respectively) has been placed on the Transportation Improvement Program (TIP) for Lancaster County.

Funds in the amount of \$125,000 have been approved for Preliminary Engineering of the Pequea Valley over Pequea Creek project. The Federal Highway Administration will contribute up to \$100,000 (80%) of this cost; the Department will contribute up to \$18,750 (15%), with Lancaster County contributing \$6,250 (5%) for this phase. This same funding proportion will remain in place for the remaining phases of design and construction. The county will also be responsible for the costs of design and construction that exceed the amounts programmed on the TIP.

Funds in the amount of \$500,000 have been approved for Preliminary Engineering of the South Ronks Road over Pequea Creek project. The Federal Highway Administration will contribute up to \$400,000 (80%) of this cost; the Department will contribute up to \$75,000 (15%), with Lancaster County contributing \$25,000 (5%) for this phase. This same funding proportion will remain in place for the remaining phases of design and construction. The county will also be responsible for the costs of design and construction that exceed the amounts programmed on the TIP.

The Department approved the county's selection of Rettew Associates, Inc. as County Municipal Engineer on July 12, 2012. This approval allows Rettew to perform the design of this bridge project.

-more-



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Lancaster County
Mr. Charles E. Douts, Jr.
Director Facilities Management
February 23, 2016

Before any design can begin, an Environmental and Engineering (E&E) scoping meeting must be conducted and the necessary reimbursement and engineering agreements prepared and executed for each project. You should contact Diane Crispino at McCormick Taylor, who will be assisting the Department with managing the project in order to arrange for the E&E scoping meeting and to prepare the necessary agreements. Additionally, PennDOT has developed a Local Project Delivery Manual (Publication) that can be used as a reference tool for your project that can be found at <ftp://ftp.dot.state.pa.us/public/pubsforms/Publications/PUB%20740.pdf>.

We look forward to working with you on this project. If you have any questions, please contact Ms. Crispino at (717) 540-6040 or by email at djcrispino@mccormicktaylor.com.

Sincerely,

A handwritten signature in black ink that reads "Michael C. Keiser". The signature is written in a cursive style with a long horizontal flourish at the end.

Michael C. Keiser, P.E.
District Executive

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Planning Commission, to approve the following:

1. **PennDOT Agreement No. 08A024, Work Order No. 5-A With:** Pennsylvania Department of Transportation (PennDOT)
Engineering District 8-0
Harrisburg, Pennsylvania

Purpose: To increase PennDOT funding for preliminary engineering and environmental services by the Lancaster County Transportation Authority through its vendor, McCormick Taylor, for the Columbia Avenue, Rohrerstown Road and Good Drive intersection areas of PA 23, PA 462 and PA 741, located in East Hempfield Township and Manor Township.

Amount/Term: Increase the amount of the existing contract by \$7,470.64, for a total contract amount not to exceed \$265,839.97 effective from date of execution of contract through December 1, 2016 (100% Federal funding).
2. **Amended Agreement With:** Lancaster County Transportation Authority
Lancaster, Pennsylvania

Purpose: To amend the scope of work for the completion of PennDOT District 8-0 Work Order No. 4-A for preliminary environmental and engineering services for the Columbia Avenue, Marietta Avenue and Rohrerstown Road Area Intersection Improvements including PA 23, PA 462, PA 741 and Good Drive.

Amount/Term: Increase the amount of the existing contract by \$110,757.14, for a total contract amount not to exceed \$337,279.91 effective from date of execution of contract through completion of Work Order 4-A or December 1, 2016, whichever is earlier.
3. **Request Amendment to Grant No. BRC-TAG-20-71 With:** Bureau of Recreation and Conservation
PA Department of Conservation and Natural Resources (DCNR)
Harrisburg, Pennsylvania

Purpose: To submit a letter requesting amendment to DCNR's grant agreement No. BRC-TAG-20-71 for the Lancaster County Bike and Pedestrian Plan Update to modify scope of work, extend grant time, and add funds to develop and implement programs and services at the Columbia Crossing River Trails Center. Columbia Borough has contracted with Susquehanna Heritage to manage and operate Columbia Crossing River Trails Center as a visitor education and recreation facility.

"continued"

RESOLUTION NO. 32 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Planning Commission - **\$110,757.14 (+)**
Pennsylvania Department of Transportation
Work Order No. 4-A – Master Reimbursement Agreement 08A024
A2600 14500 6311

EXPENDITURE ACCOUNT:

Planning Commission - **\$110,757.14 (+)**
Lancaster County Transportation Authority –
Columbia Avenue, Rohrerstown Road, Marietta Avenue and
Good Drive Intersection Improvements
Preliminary Engineering
Work Order No. 4-A
A2600 14500 7318

I, Robert T. Still, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 16th day of March, 2016.

ATTEST: _____

Chief Clerk
County of Lancaster, Pennsylvania
Date: March 16, 2016

3/16/16

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON MARCH 16, 2016

from

James R. Cowhey, AICP, Executive Director, Planning Commission

Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/ Decrease	Goals (Define goals by percentages when applicable)	Trends
1.	PennDOT Contract #08A024 - Work Order 5-A Supplement analysis already performed on Rohrerstown Rd. & Good Dr. at Marietta Avenue and Columbia Avenue, SR 741, SR 462, SR 23 & Good Drive, intersection improvements - Preliminary Engineering by LCITA - MPMS # 94910	Date of execution through 12/1/2016	Contract Amount \$258,369.33 Amended Contract Amount \$265,839.97	Increase of \$7,470.64	Funding from PennDOT for preliminary engineering by the Lancaster County Transportation Authority through their vendor, McCormick Taylor. Scope of work includes preliminary environmental and engineering services for the intersections of Rohrerstown Rd. & Good Dr. at Marietta Avenue and Columbia Avenue, SR 741, SR 462, SR 23 & Good Drive, located in East Hempfield Township and Manor Township.	

2.	Lancaster County Transportation Authority PennDOT District 8-0 Work Order 4 -A- Columbia Avenue, Marietta Avenue, Rohrerstown Road & Good Drive Intersection Improvements - Preliminary Engineering MPMS# 94912	Effective from date of execution through completion of Work Order 4-A or 12/1/2016, whichever is earlier.	Contract Amount \$226,522.77 Amended Contract Amount \$337,279.91	Increase of \$110,757.14	Scope of work includes preliminary environmental and engineering services for the Columbia Avenue, Marietta Avenue, Rohrerstown Road & Good Drive improvements project located in East Hempfield Township and Manor Township.	Funding for project provided by Agreement 08A024- Work Order No. 4-A between PennDOT and the County of Lancaster.
3.	Budget Resolution	--	\$110,757.14	100% Federal	Completion of Project - Preliminary Engineering MPMS# 94912	Funding for project provided by Agreement 08A024- Work Order No. 4 -A between PennDOT and the County of Lancaster.
4.	Grant Amendment Request - BRC-TAG-20-71	1/1/2015-12/31/2018	\$150,000.00	100% State	Aid Borough of Columbia to provide services at the Columbia Crossing River Trails	Amend grant BRC-TAG-20-71 to aid Columbia Borough during State budget delay.

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: James R. Cowhey, AICP, Executive Director
 Department: Planning
 Date: 3/8/16

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App.,
 Change Order, Bid Award etc.)

Request amendment to Grant BRG-TAG-20-71 to amend scope, extend grant time, add funds, and aid the Borough of Columbia to provide services at the Columbia Crossing River Trails

Provider Information: (Name, Address):

Bureau of Recreation & Conservation
 PA Department of Conservation & Natural Resources
 400 Market St, 5th Floor | PO Box 8475
 Harrisburg, PA 17105

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Amend Grant BRC-TAG-20-71 to aid Columbia Borough for management of Columbia Crossings	\$187,500.00	\$37,500.00	\$150,000.00		100% State

Term of Contract: Effective 1/1/2015 – 12/31/2018

Budget Comments: 100% State

Program Information:

Description of Service:

Amend scope of service, extend grant time, add funds, and aid Borough of Columbia to provide services at the Columbia Crossing River Trails Center. Columbia Borough has contracted with Susquehanna Heritage to manage the center The County of Lancaster will contract with Susquehanna Heritage for the amended grant amount of \$150,000.00 to manage the Columbia Crossings River Trails Center and the Borough of Columbia will provide the \$150,000.00 required grant match.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A	N/A	N/A	N/A	N/A

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A	N/A	N/A	N/A

Date you would like the County Commissioners'

3/16/2016

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

James R. Cowhey, AICP
Executive Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

James R. Cowhey, AICP
Executive Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

Johnson, Lisa

From: Sachs, Marilyn
Sent: Monday, March 14, 2016 10:28 AM
To: Johnson, Lisa
Subject: DCNR Grant

Lisa-

I'll give you time to read this email before calling, or you can call me after digesting the info. Here goes...

LC is asking for an amendment to our grant through DCNR as no new grants are being issued during the budget impasse, but amendments to add funds is permitted.

Columbia Borough has no current open grants, so that is why they're requesting the amendment be added to our open grant.

Columbia has contracted with Susquehanna Heritage to manage the Columbia Crossings River Trails Center.

Once the grant amendment is approved, we'll contract with Susquehanna Heritage for the grant amount of \$150,000.00 and the \$150,000.00 match will be provided by Columbia Borough as explained in the letter, item 3.

Let me know if this makes sense and if I should amend my paperwork.

Below is an exert from Mark Platt's earlier email. They've since increased the amount and years from \$100K to \$150K and from two to three years.

DCNR has tentatively reserved up to \$100,000 in Keystone Communities grant funds (\$50,000/year) for our management of Columbia Crossing in 2016 and 2017. This funding will be matched with \$50,000/year already committed to us by Columbia Borough. However, due to legislative restrictions on Keystone Communities funds, this type of funding must first be granted to a municipality or public authority and then sub-granted to our non-profit organization. Since our management role at Columbia Crossing begins next week, and to expedite receipt of the state funding, DCNR staff recommends that we work through a local municipality with a currently active DCNR Keystone Communities grant to receive the funding.

Lancaster County has such a grant. DCNR staff specifically identified the County's current DCNR grant for the Lancaster County Active Transportation Plan (DCNR Contract #BRC-TAG-20-71, expiring 12/31/17) as the best option for us to receive DCNR funding for Columbia Crossing.

If the County is willing to facilitate this funding, DCNR will require a letter from the County requesting a grant amendment to #BRC-TAG-20-71 with the \$100,000 funding request and an additional scope of work for management of Columbia Crossing. We can draft that letter for the County with guidance from DCNR. Once approved, a sub-contract will be required between the County and Susquehanna Heritage for us to receive the funding, which we can also help draft.

To answer the questions you had previously asked: 1) there will be no cost to the County other than staff time for reviewing and processing the grant amendment and grant payments; 2) the County will receive the funding directly from DCNR and will not need to use any County funds or wait for reimbursement; and 3) the funding will not directly

pay specific employees; rather, it will support Susquehanna Heritage's overall operating budget for Columbia Crossing, which includes staffing, programs, supplies, equipment etc.

Thank you-

Marilyn W. Sachs
*Fiscal Technician
Lancaster County Planning Commission*

sachsm@co.lancaster.pa.us

www.lancastercountyplanning.org NEW WEBSITE

Phone 717-299-8333

**150 North Queen St.
Suite #320
Lancaster, PA 17603**



Note: The comments on and attachment to this e-mail are intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you received this in error, please contact the sender and delete the original message, any attachment(s) and copies. Thank you for your cooperation.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Office of Juvenile Probation, to approve the following:

**Grant-In-Aid Application/
Agreement With:**

Juvenile Court Judges' Commission
Harrisburg, Pennsylvania

Purpose:

To apply for grant funding to support costs of maintaining and improvement of Juvenile Probation services with the funding being applied to probation officers' salaries and some operational expenses for the implementation of evidenced based practices and models.

Amount/Term:

Not to exceed \$659,433.00 for the period July 1, 2015 through June 30, 2016 (100% State funding).

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: David H Mueller, Director
 Department: Office of Juvenile Probation
 Date: 2/25/16

Board Action Requested:

*(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)*

Grant application

Provider Information: (Name, Address):

Juvenile Court Judges' Commission

PO Box 62425

Harrisburg, PA 17106-2425

Proposed Program Budget Information:

Service	2015- 2016 Amount to be Approved	2014-2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Grant In Aid Application to support costs of maintaining and improvement of Juvenile Probation Services	\$659,433	\$659,433	0	0	100% State

Term of Contract: 7/1/2015 to 6/30/2016

Budget Comments:

Program Information:

Description of Service: This is a Juvenile Court Judges' Commission (JCJC) Grant In Aid application with funds totaling \$659,433. These Grant In Aid funds are for the improvement and costs of Juvenile Probation services with the funding being applied to probation officers' salaries and some operations expenses for the implementation of evidence based practices and models.

These funds are now applied toward the maintaining or improvement of general juvenile probation services with a maximum of 10 % which can be used for operations and special programming

This is 100% state funding. There is no County match required.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

March 16, 2015

To take official action on this item?:

No work session this week

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

David H. Mueller , Director
Office of Juvenile Probation

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS= AGENDA ON March 16, 2016

from

David H. Mueller, Director- Juvenile Probation (include department)

Name of Contract/ Provider/Term	Amount being Requested	Percent of Increase/Decrease	Goals (Define goals by percentages when applicable)	Trends
Juvenile Court Judges= Commission July 1, 2015 to June 30, 2016	\$659,433	0	<u>At case closing:</u> 1. Community Protection B (Recidivism under 15%) 2. Accountability to the victim- (90% full restitution collection, 90% community service completion) 3. Competency Development- 90% engaged in educational or vocational activity.	Outcomes in 2015 <u>At case closing</u> 1. Community Protection recidivism is at 10.2% 2. Accountability to the victim 100% full restitution; 100% community service completion 3. Competency Development B 92.2% engaged in educational or vocational activity at case close

JCJC GRANT-IN-AID
AWARD NOTIFICATION/INVOICE

Contract Period: July 1, 2012 – June 30, 2017		FC# 4100062185	
Grantee: LANCASTER COUNTY Grantee Vendor ID# 139096		Invoice # G-15-16- 36 Grant-in-Aid for the Period: JULY 1, 2015 - JUNE 30, 2016 Amount: \$ 659,433.00	
Make Check Payable To: LANCASTER COUNTY COMMISSIONERS 150 NORTH QUEEN ST. SUITE 710 LANCASTER, PA 17603-3562 Federal ID# 236003055		Commonwealth Grantor/Mailing Address: Juvenile Court Judges' Commission 81JCJC PO Box 69183 Harrisburg, PA 17106	
Approved by the undersigned county officials:		Approved by Juvenile Court Judges' Commission:	
Judge	Date	Keith B. Snyder	Date
Chairman/County Executive	Date	Executive Director	Date
Chief Juvenile Probation Officer	Date	Approved:	Date
		Comptroller (Commonwealth Use Only)	Date

FUNDING BY PROGRAM CATEGORY

PROGRAM	TOTAL AMOUNT
Juvenile Probation Services	\$ 659,433.00

Account Code:					Amount:
Business Area	General Ledger Account	Fund	Cost Center	Earmarked Funds Number	
81	6600400	1100500000	8131310000	4100062185	\$659,433.00

Fund Identification Clause:
100% State Funds: the funding for this Contract/Grant is 100% State, awarded from Improvement of Juvenile Probation Services Appropriation.

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON MARCH 16, 2016

from

David H. Mueller, Director, Juvenile Probation Office

Item #	Name of Contract/ Provider	Term	Services	Amount being Requested	Percent of Increase/ Decrease	Outcomes	Trends
1	Adelphol Village (Westmoreland County)	7/01/15- 6/30/16	Residential Services-Sexual Offenses La-Sa-Quik Residential Residential-Male Intensive Residential-Female Intensive Specialized Independent Living Secure Residential Secure-Sexual Offenders	\$215.37 \$272.51 \$219.00 \$225.03 \$197.16 \$306.04 \$353.80	1.60% 0.62% 8.70% 0.00% 0.00% 0.00% -0.03%	Expected outcome goal information from providers for FY 15-16 will include the following areas: 1. Referral/Acceptance and Rejection Trends; 2. Discharge information; 3. Child arrests for delinquent behavior during placement; 4. Provider use of restraints. These outcomes have been developed by DHS's Office of Children, Youth and Families and are expected to be standardized among all providers throughout PA.	Adelphol Village is a private, not-for-profit agency providing comprehensive, community-based treatment to boys and girls throughout Pennsylvania, West Virginia and Delaware. Adelphol Village serves both delinquent and dependent children. Services include group homes, foster care, a charter school, multisystemic therapy, education services, secure care and other services overlap to provide a complete continuum of care to children, youth and families. Through treatment interventions which include Reality Therapy/Choice Theory, Group Process, Contingency Contracting, Child Management, Balanced and Restorative Justice, Permanency Planning, and a 12-step model of recovery-based treatment, youth are able to recover from chemical dependency and develop a healthy lifestyle.

Item #	Name of Contract/ Provider	Term	Services	Amount being Requested	Percent of Increase/ Decrease	Outcomes	Trends
2	Alternative Rehabilitation Communities (Dauphin County)	7/01/15-6/30/16	Residential-Special Needs Residential-Male Residential-Female Secure Residential	\$217.20 \$201.59 \$201.59 \$209.48	2.00% 2.00% 2.00% 2.00%	Expected outcome goal information from providers for FY 15-16 will include the following areas: 1. Referral/Acceptance and Rejection Trends; 2. Discharge information; 3. Child arrests for delinquent behavior during placement; 4. Provider use of restraints. These outcomes have been developed by DHS's Office of Children, Youth and Families and are expected to be standardized among all providers throughout PA.	The ARC residential programs provide rehabilitative services to juveniles who have been considered for secure care or institutional placement. Programs provide individualized Service Plans, individual and group counseling, individualized education, recreation and house management skills. The residential program at Susquehanna Trail serves Latino youth and provides additional components to address the special needs inherent in their cultural backgrounds. The Secure Unit was developed for the more serious juvenile offenders. This is a fenced-in and locked door facility with restricted community interaction. ARC also developed mental health and sex offender programs.
3	Diakon Child, Family & Community Ministries (Cumberland County)	7/01/15-6/30/16	Traditional Foster Care Specialized Foster Care Treatment Foster Care Wilderness Weekend Alternative Bridge Program Bridge GPS Independent Living Group Transportation Rate	\$58.12 \$76.41 \$94.71 \$168.38 \$33.62 \$21.25 \$30.00 \$30.00	3.56% 2.69% 2.15% 0.00% -28.57% 0.00% 0.00% 0.00%	Expected outcome goal information from providers for FY 15-16 will include the following areas: 1. Referral/Acceptance and Rejection Trends; 2. Discharge information; 3. Child arrests for delinquent behavior during placement; 4. Provider use of restraints. These outcomes have been developed by the Department of Human Services's Office of Children, Youth and Families and are expected to be standardized among all providers throughout PA.	Diakon Lutheran Social Ministries offers several types of services for both delinquent and dependent children. Traditional, Specialized, and Treatment Foster Care serve children in placement. The Wilderness Weekend Alternative Program is an outdoor-based weekend program with a goal of providing effective treatment of court adjudicated or county agency referred youth in conjunction with other community based services. The Bridge Program is a community-based, weekday support and intervention service based on a therapeutic approach to accountability. The program helps adolescents to build a foundation of self-discipline and respect for family, teachers, the law, and self.

Item #	Name of Contract/ Provider	Term	Services	Amount being Requested	Percent of Increase/ Decrease	Outcomes	Trends
4	George Junior Republic in PA (Mercer County)	7/01/15- 6/30/16	Community Based Regular Resident Special Needs Drug and Alcohol Diagnostic Shelter Care Crisis Intervention Unit Intensive Supervision Unit Regular-Room and Board Special Needs-Room and Board Drugs and Alcohol-Room and Board	\$136.65 \$156.05 \$240.87 \$159.67 \$212.70 \$153.00 \$186.64 \$292.90 \$67.80 \$109.95 \$70.87	0.00% 3.00% 3.00% 0.00% 3.00% 3.01% 3.00% 3.00% 3.01% 3.01% 2.99%	Expected outcome goal Information from providers for FY 15-16 will include the following areas: 1. Referral/Acceptance and Reflection Trends; 2. Discharge information; 3. Child arrests for delinquent behavior during placement; 4. Provider use of restraints. These outcomes have been developed by DHS's Office of Children, Youth and Families and are standardized among all providers throughout PA.	George Junior operates eight community-based group homes. They serve clients who fall into two broad categories. The first group are gradually given increased privileges and responsibilities such as part-time jobs, participation in scholastic sports and activities, and increased supervised home visits. The second group are those being prepared for life on their own with little or no family support. The emphasis for this group is on the development of independent living skills. The Special Needs Program is designed to serve eight youth. This unit is staff secure, self- contained and highly structured with a psychiatric-oriented program. We are also contracting with George Junior for their Crisis Intervention services.

Item #	Name of Contract/ Provider	Term	Services	Amount being Requested	Percent of Increase/ Decrease	Outcomes	Trends
5	NHS Youth Services, Inc. (Dauphin County)	7/01/15- 6/30/16	Advance Program Building Bridges Intensive Secure Set Program Community Based Residential Shelter Care Renew Residential Program SMART	\$199.00 \$267.70 \$258.53 \$281.00 \$235.00 \$235.00 \$242.00 \$273.00	2.05% 2.29% 0.98% 2.13% 1.59% 1.59% 1.50% 1.06%	Expected outcome goal information from providers for FY 15-16 will include the following areas: 1. Referral/Acceptance and Rejection Trends; 2. Discharge information; 3. Child arrests for delinquent behavior during placement; 4. Provider use of restraints. These outcomes have been developed by DHS's Office of Children, Youth and Families and are expected to be standardized among all providers throughout PA.	The Northwestern Academy is a comprehensive 296-bed residential complex for delinquent and dependent youth located near Shamokin, Pennsylvania. The Academy is designed to deliver a continuum of evidence-based services to youth. The availability of four levels of care at one site offers the Juvenile Court the flexibility to move youth into different levels of care dependent upon the needs and progress of the youth. At the Academy, individual schools operate under an administrative organization with separate educational wings. The RENEW Program is designed to meet the therapeutic needs of youth with concurrent mental health and substance abuse diagnoses. The Safety, Empathy, Treatment Program (SET) is a program incorporating the most intensive evidence-based therapeutic modalities to reduce recidivism rates and protect the community. Youth referred to this program have exhibited sexually abusive patterns of behavior. The SMART Program is an open residential treatment program designed to meet the therapeutic needs of youth with sexually abusive patterns of behavior. SMART functions as a direct referral program as well as a continuum of services for the
6	UMHC-Residential (Cumberland County)	7/01/15- 6/30/16	Residential-Cottage A Residential-Cottage B Residential-Cottage C Residential-Cottage D	\$210.00 \$210.00 \$210.00 \$210.00	5.52% 5.52% 5.52% 5.52%	Expected outcome goal information from providers for FY 15-16 will include the following areas: 1. Referral/Acceptance and Rejection Trends; 2. Discharge information; 3. Child arrests for delinquent behavior during placement; 4. Provider use of restraints. These outcomes have been developed by DHS's Office of Children, Youth and Families and are expected to be standardized among all providers throughout PA.	The United Methodist Home for Children Residential Care is a residential placement facility for school age children experiencing emotional and behavioral problems. The high staff ratio, combined with a highly structured program, works to address the specific needs of this population. The Transitional Living Program assists youth who are preparing to age out of the foster care system. UMHC has an IL preparation program. This is to assist our old youth transitioning out of foster care.

Item #	Name of Contract/ Provider	Term	Services	Amount being Requested	Percent of Increase/ Decrease	Outcomes	Trends
7	Concern (Berks County)	7/01/15- 6/30/16	Intensive Foster Care: Ages 0-11 Intensive Foster Care: Ages 12-18 Traditional Foster Care Intermediate Foster Care: Ages 0-11 Intermediate Foster Care: Ages 12-18 Treatment Unit for Boys CRR Host Home CRR Host Home-Treatment Medical Foster Care: Level I Medical Foster Care: Level II Medical Foster Care: Level III Medical Foster Care: Level IV	\$83.05 \$91.45 \$39.68 \$65.89 \$74.34 \$197.33 \$23.96 \$125.00 \$83.04 \$72.42 \$52.19 \$34.79	0.00% 0.00% 10.01% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	Expected outcome goal information from providers for FY 15-16 will include the following areas: 1. Referral/Acceptance and Rejection Trends; 2. Discharge information; 3. Child arrests for delinquent behavior during placement; 4. Provider use of restraints. These outcomes have been developed by DHS's Office of Children, Youth and Families and are expected to be standardized among all providers throughout PA.	Concern provides a range of foster care services for children. Services include intensive foster care, traditional foster care, intermediate foster care, foster care with disabilities, and treatment unit for boys. Concern can accommodate children who exhibit significant behavioral problems, and/or varying degrees of social or emotional dysfunctions. Medical Foster Care provides homes for children with acute physical, emotional or mental disabilities as an alternative to hospitalization or institutionalization. The goal of the Treatment Unit for Boys is to change the mind sets and behavior patterns of the youth so that they will be able to function appropriately in society and

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Children and Youth Agency and/or the Office of Juvenile Probation, to approve the following:

<u>Agreements With:</u>	<u>For:</u>	<u>Amounts Fiscal Year 2015-2016</u>
Adelphoi Village Latrobe, PA	Residential – Sexual Offenders	\$215.37/day
	La-Sa-Quik Residential	\$272.51/day
	Residential – Male Intensive	\$219.00/day
	Residential – Female Intensive	\$225.03/day
	Specialized Independent Living	\$197.16/day
	Secure Residential	\$306.04/day
	Secure – Sexual Offenders	\$353.80/day
Alternative Rehabilitation Communities Harrisburg, PA	Residential – Special Needs	\$217.20/day
	Residential – Male	\$201.59/day
	Residential – Female	\$201.59/day
	Secure Residential	\$209.48/day
Diakon Child, Family & Community Ministries Mechanicsburg, PA	Traditional Foster Care	\$58.12/day
	Specialized Foster Care	\$76.41/day
	Treatment Foster Care	\$94.71/day
	Wilderness Weekend Alternative Program	\$168.38/day
	Bridge Program	\$33.62/day
	Bridge GPS Monitoring	\$21.25/day
	Independent Living Group	\$30.00/hour
	Transportation Rate – All Locations	\$30.00/hour plus mileage at current DHS reimbursement rate
George Junior Republic in PA Grove City, PA	Community Based Group Home	\$136.65/day
	Regular Residential	\$156.05/day
	Special Needs I-XIII	\$240.87/day
	Drug and Alcohol	\$159.67/day
	Diagnostic	\$212.70/day
	Shelter Care	\$153.00/day
	Crisis Intervention Unit	\$186.64/day
	Intensive Supervision	\$292.90/day
	Regular – Room and Board	\$67.80/day
	Special Needs – Room and Board	\$109.95/day
Drug and Alcohol – Room and Board	\$70.87/day	
NHS Youth Services, Inc. Harrisburg, PA	Northwestern Academy: ADVANCE (Adolescent, Vocational, Academic, Normative Community, Evidence Based) Program	\$199.00/day
	Building Bridges – Girls Residential	\$267.70/day

“continued”

<u>Agreements With:</u>	<u>For:</u>	<u>Amounts</u> <u>Fiscal Year</u> <u>2015-2016</u>
	Intensive Secure	\$258.53/day
	SET (Safety, Empathy, Treatment) Program	\$281.00/day
	Community Based Residential	\$235.00/day
	Shelter Care	\$235.00/day
	Renew Residential	\$242.00/day
	SMART (Self-Management and Responsible Treatment) Program for Males	\$273.00/day
Concern Professional Services for Children, Youth and Families Fleetwood, PA	Intensive Foster Care (ages 0-11)	\$83.05/day
	Intensive Foster Care (ages 12-18)	\$91.45/day
	Traditional Foster Care (ages 0-18)	\$39.68/day
	Intermediate Treatment Foster Care (ages 0-11)	\$65.89/day
	Intermediate Treatment Foster Care (ages 12-18)	\$74.34/day
	Treatment Unit for Boys	\$197.33/day
	CRR Host Home (Room and Board)	\$23.96/day
	CRR Host Home Treatment	\$125.00/day
	Medical Foster Care – Level I (Room and Board)	\$83.04/day
	Medical Foster Care – Level II (Room and Board)	\$72.42/day
	Medical Foster Care – Level III (Room and Board)	\$52.19/day
	Medical Foster Care – Level IV (Room and Board)	\$34.79/day

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Kelly Decker, Business Administrator
 Department: Lancaster County Youth Intervention Center
 Date: March 8, 2016

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)

Service Agreements

Cumberland County

16 West High Street

Carlisle, PA 17013

Proposed Program Budget Information:

Service	2015-16 Amount to be Approved	2014-15 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Detention Space	\$ 285.11	\$ 280.32	2.75 increase	0	
Shelter Space	\$ 173.93	\$ 170.94	2.75 increase	0	

Term of Contract: July 1, 2015 – June 30, 2016

Budget Comments: This agreement will allow Lancaster County to lower its share of the operational cost of the Center, as well as help neighboring counties.

Program Information:

Description of Service:

This action will allow other Pennsylvania Counties to purchase secure detention bed space at the Youth Intervention Center. The agreement with contracting counties is with the stipulation that Lancaster County has top priority in terms of bed space usage and certain rights of refusal. The agreement will allow Lancaster County to lower its share of the operational cost of the center, as well as help our neighboring counties.

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Kelly Decker, Business Administrator
 Department: Lancaster County Youth Intervention Center
 Date: March 8, 2016

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)

Service Agreements

Wyoming County
P.O. Box 29
Tunkhannock, PA 18657

Proposed Program Budget Information:

Service	2015-16 Amount to be Approved	2014-15 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Detention Space	\$ 285.11	\$ 280.32	2.75 increase	0	
Shelter Space	\$ 173.93	\$ 170.94	2.75 increase	0	

Term of Contract: July 1, 2015 – June 30, 2016

Budget Comments: This agreement will allow Lancaster County to lower its share of the operational cost of the Center, as well as help neighboring counties.

Program Information:

Description of Service:

This action will allow other Pennsylvania Counties to purchase secure detention bed space at the Youth Intervention Center. The agreement with contracting counties is with the stipulation that Lancaster County has top priority in terms of bed space usage and certain rights of refusal. The agreement will allow Lancaster County to lower its share of the operational cost of the center, as well as help our neighboring counties.

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Kelly Decker / Business Administrator
 Department: Youth Intervention Center
 Date: March 10, 2016

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address):

Raquet Justice Consultants L.L.C
 P.O. Box 274
 Saint Peters, PA 19470-0274

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2014 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
PREA Audit	\$4302.00	\$5000.00			

Term of Contract: _____

Budget Comments: _____

Program Information: _____

Description of Service:
 Conduct PREA Audit on October 24th – 26th, 2016

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Department of Parks and Recreation, to approve the following:

Lease Addendum With:

Marietta Restoration Associates, Inc.
Marietta, Pennsylvania

Purpose:

To transfer the Lease Agreement with Marietta Restoration Associates, Inc. for lease of the Vesta Office Building in Chickies Rock Park as follows:

Rrivertownes PA USA, a non-profit 501 (c)(3) organization with the mission of promoting, preserving and enhancing the culture, heritage and related commerce and recreational activities in the Pennsylvania Susquehanna river towns of Columbia, Marietta, Wrightsville and surrounding area, shall replace Marietta Restoration Associates, Inc. (MRA) as the Lessee and shall assume all rights and responsibilities previously assigned in the agreement to MRA.

Term:

The expiration date of the agreement shall be amended to November 18, 2102 to accurately reflect the original 99-year lease agreement that was executed on November 18, 2003.

3/16/16

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Paul Weiss
 Department: Parks and Recreation
 Date: 3/8/16

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)

Addendum to transfer long-term lease of the Vesta Office Building from Marietta Restoration Associates to Rivertownes, PA USA

Rivertownes, PA USA

495 Kinderhook Road

Columbia, PA 17512

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Long-term lease of historical building for restoration and on-going maintenance/operation	\$1	\$1	N/A	N/A	N/A

Term of Contract: Through November 18, 2102

Budget Comments: N/A

Program Information:

Description of Service:

In 2003, the County entered a 99-year agreement to lease the Vesta Office Building in Chickies Rock Park to Marietta Restoration Associates (MRA). (The Vesta was the headquarters for one of the iron furnaces that operated along the Susquehanna River during the turn of the 20th century.) At the time the lease was signed, the building was dilapidated and a threat to collapse. The purpose of the lease was to turn the building over to MRA so that they could restore the building and operate it as a visitor's center. Over the last 13 years, MRA has achieved their goal of restoration and has been working with Rivertownes PA USA to maintain and operate the building as intended. In recent years, the mission of MRA has begun to change and they, along with Rivertownes, approached the County about officially transferring the remainder of the lease to Rivertownes, As the County Parks Department has been working with Rivertownes for several years and has seen their dedication to this project, we are on-board with transferring the lease as requested.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A				

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

March 16, 2016

Date you would like the County Commissioners'

To take official action on this item?:

Paul Weiss, Parks and Recreation Administrator (Work Session)

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Paul Weiss, Parks and Recreation Administrator

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be authorized by the Chief Administrator.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to enter into a Contract of Sale of an Agricultural Conservation Easement with the following property owners:

<u>Name/Township</u>	<u>Type of Easement</u>	<u>County Share</u>	<u>State Share</u>
J. Steven Smith Candice Morse-Smith Colerain Township	Perpetual	\$0.00	\$127,456.00

The Commissioners certify that the J. Steven Smith and Candice Morse-Smith property, consisting of 39.83 acres, is located in the Agricultural Security Area of Colerain Township.

I, Robert T. Still, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 16th day of March, 2016.

ATTEST: _____
Chief Clerk
County of Lancaster, Pennsylvania
Date: _____

3/16/16

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON MARCH 16, 2016

From Agricultural Preserve Board

Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/Decrease	Goals	Trends
1	Agricultural Conservation Easement granted by J. Steven and Candice Morse-Smith	Duration of easement is perpetual	<u>\$127,456.00</u> from the <u>Commonwealth of Pennsylvania</u> . Per acre cost of the easement is \$3,200.00 for the 39.83 acre farm. <i>The Appraised Easement Value is \$263,206.50</i> <i>The Easement Purchase Price is \$127,456.00</i>	The Easement Purchase Price is 18% more than the 2010-2013 County Average of \$2,673.00/acre. The Easement Purchase Price is 48% of the Appraised Easement Value.	96% of soils are in capability classes. Located adjacent to two other applications for preservation and adjacent to one preserved farm, that adjoins a cluster of 14 preserved farms, for 1,200 acres. There are 48 preserved farms in Colerain Township for a total of 4,583 acres. The farm is within 2 miles of the Kirkwood Village Growth Area.	The Smith family farm is a horse farm, that breeds and trains race horses. Landowners applied to preserve their farm in 2014. The farm ranked #19 of 198 in the 2014 ranking year.

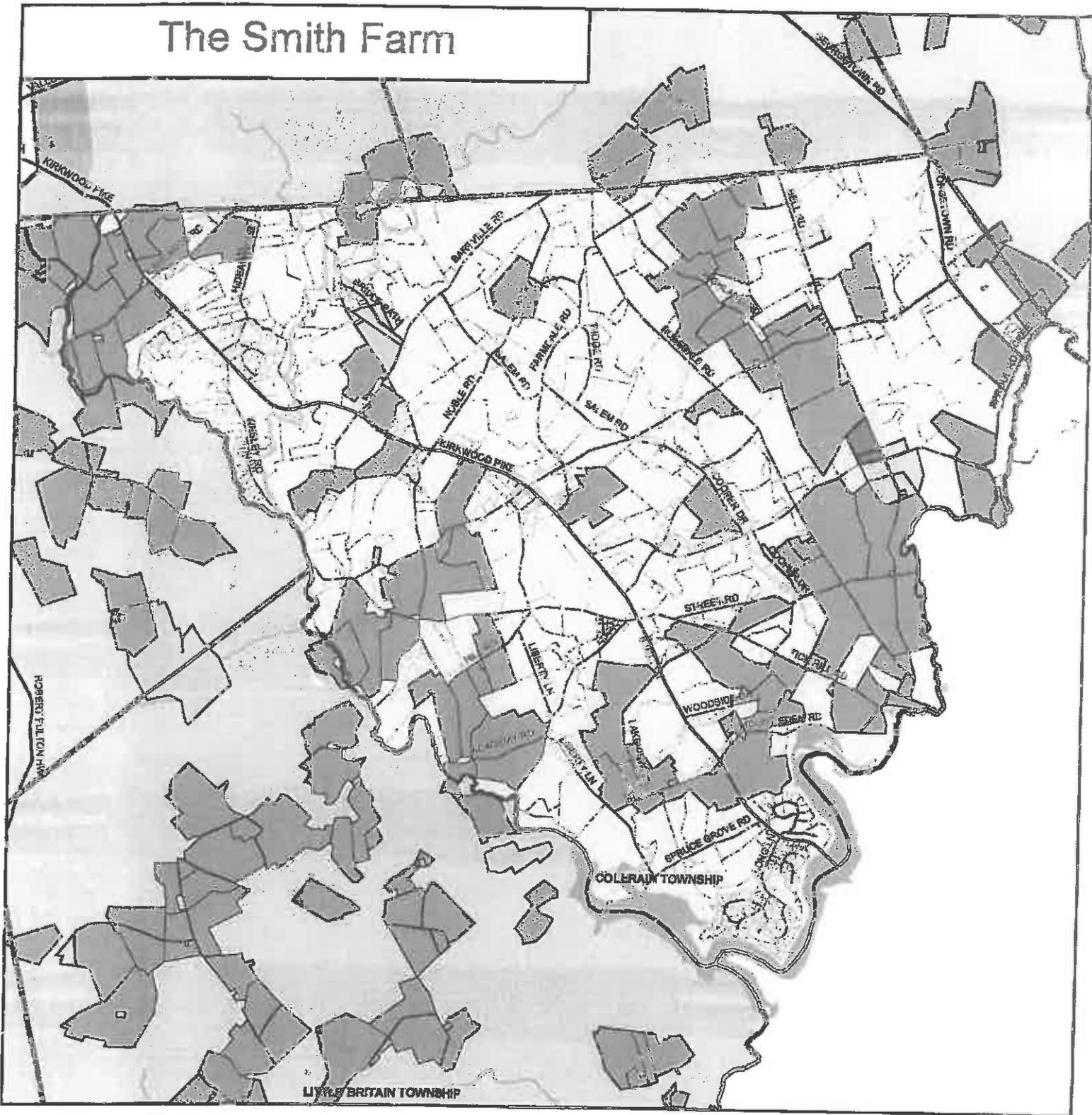
As of Commissioners Meeting:

March 16, 2016

Preserved Farms in Lancaster County

	Farms	Acres
APB:	918	77,701
LFT:	463	28,384
Other:		1,815
Joint:	(36)	(2,500)
Total:	1,345	105,400
Waiting List:	190	

The Smith Farm



Features

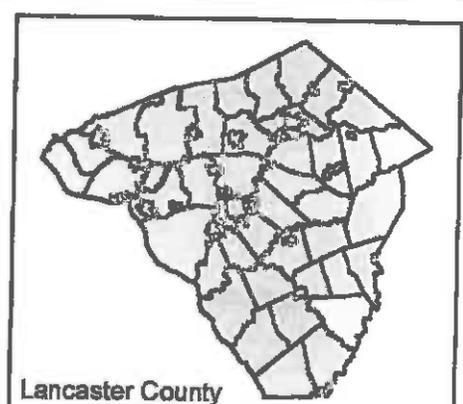
- Smith Farm
- Easements
- Applications
- Water Feature
- Urban Growth Boundary
- Village Growth Boundary
- Major Road
- Minor Road
- Parcel
- Selected Municipality
- Surrounding Municipalities

0 0.25 0.5 1
Miles

The Smith Farm
 100 - 70829 - 0 - 0000
 100 - 07095 - 0 - 0000
 Colerain Township
 2014-006

Formal information furnished to the Lancaster County Agricultural Preserve Board, and contained in this data, was obtained from sources considered reliable and believed to be accurate. However, this information is not warranted, and no responsibility for the accuracy of this information is assumed by the Lancaster Agricultural Preserve Board or the Lancaster County Geographic Information Systems Department.

Produced by:
 Lancaster County IT - GIS Division
 Bryan Gill
 March 01, 2016



On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to re-approve a Contract of Sale of an Agricultural Conservation Easement with the following property owners:

<u>Name/Township</u>	<u>Type of Easement</u>	<u>County Share</u>	<u>State Share</u>
Danny M. Groff	Perpetual	\$0.00	\$342,245.00
R. Dale Groff			
Gary L. Groff			
East Drumore Township			

The Commissioners also certify that the Danny M. Groff, R. Dale Groff, and Gary L. Groff property, consisting of 123.11 acres, is located in an Agricultural Security Area in East Drumore Township.

Note: This re-approval request of the Groff farm was originally approved by the Lancaster County Board of Commissioners on September 8, 2015, for same acreage and purchase price. The purpose of this motion is due to a change of ownership, resulting from the passing of prior owner.

I, Robert T. Still, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 16th day of March 2016.

ATTEST: _____
Chief Clerk
County of Lancaster, Pennsylvania
Date: _____

3/16/16

The Groff Farm



Features

Groff Farm	Exclusion
Easements	Major Road
Applications	Minor Road
Water Feature	Parcel
Urban Growth Boundary	Selected Municipality
Village Growth Boundary	Surrounding Municipalities

The Groff Farm
180 - 16550 - 0 - 0000
East Drumore Township
2014-003

Farmland information furnished to the Lancaster County Agricultural Preserve Board, and contained in this data, was obtained from sources considered reliable and believed to be accurate. However, this information is not warranted, and no responsibility for the accuracy of this information is assumed by the Lancaster Agricultural Preserve Board or the Lancaster County Geographic Information Systems Department.
 Produced by:
 Lancaster County IT - GIS Division
 Bryan Gull
 March 07, 2016

