

COUNTY COMMISSIONERS' WORK SESSION AGENDA
TUESDAY, MARCH 8, 2016

9:00 A.M.:

EXECUTIVE SESSION:

9:00 a.m.

Crystal Clark, County Solicitor

10:00 A.M.:

PUBLIC SESSION:

Postpone approval of February 9, 2016 Work Session Minutes and March 1, 2016 Work Session Minutes.

Re-announcements:

- 1.) An evening Commissioners' Meeting will be held on Wednesday, March 9, 2016 at 7:00 p.m. at Denver Borough Municipal Building, 501 Main Street, Denver, Pennsylvania. There will be no Commissioners' Meeting scheduled for Wednesday morning, March 9, 2016 at 9:15 a.m.
- 2.) There will be no Work Session held on Tuesday, March 15, 2016.

10:00 a.m.

James Noel, Esquire, Solicitor to the Lancaster County Hospital Authority; Jonathan Cox, Esquire, Rhoads and Sinon, Special Counsel to Lancaster General Health; Robert Macina, Esquire, Executive V. P., Chief Administrative/Legal Officer and Corporate Secretary to Lancaster General Health; and F. Joseph Byorick, Treasurer, Lancaster General Health – Approval of Financing by the Lancaster County Hospital Authority of Certain Projects to be Undertaken with Respect to the Lancaster General Hospital and the University of Pennsylvania Health System (please refer to Resolution No. 30 of 2016 on tomorrow's agenda)

10:10 a.m.

Kelly Decker, Business Administrator, Youth Intervention Center – Agreement (action requested at today's Work Session; please refer to attached motion).

10:15 a.m.

James Cowhey, Executive Director, Planning Commission – Memorandum of Understanding (action requested at today's Work Session; please refer to attached motion) and Request for Permission to Advertise Ordinance No. 118 Relating to Time Extension for Repeal of the County's Subdivision and Land Development Ordinance (action requested at today's Work Session; please refer to attached motion)

10:25 a.m.

Approval of Second Amendment to Legal Consultant Agreement (action requested at today's Work Session; please refer to attached motion)

Other Discussion Items:

1. Appointments/Reappointments to County Boards
2. March 9, 2016 Evening Commissioners' Meeting Agenda

Adjourn

COUNTY OF LANCASTER, PENNSYLVANIA

RESOLUTION NO. 30 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____:

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LANCASTER, APPROVING THE FINANCING BY LANCASTER COUNTY HOSPITAL AUTHORITY OF CERTAIN PROJECTS TO BE UNDERTAKEN WITH RESPECT TO THE LANCASTER GENERAL HOSPITAL AND THE UNIVERSITY OF PENNSYLVANIA HEALTH SYSTEM; DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY, AND WELFARE OF THE PEOPLE IN THE AREA SERVED BY SUCH FACILITIES TO HAVE SUCH FACILITIES PROVIDED BY OR FINANCED THROUGH SUCH AUTHORITY; GIVING APPROVAL FOR THE USE OF TAX-EXEMPT FINANCING FOR THE PROJECT; AND AUTHORIZING OTHER NECESSARY AND APPROPRIATE ACTION.

WHEREAS, The Lancaster General Hospital (“LGH”), a corporation not-for-profit organized and existing under laws of the Commonwealth of Pennsylvania, owns and operates hospital facilities in the City of Lancaster, Lancaster County, Pennsylvania, known as The Lancaster General Hospital; and

WHEREAS, Lancaster County Hospital Authority (the “Authority”), a municipality authority organized by this County under the Pennsylvania Municipality Authorities Act of 1945, as amended, now the Municipality Authorities Act, 53 Pa.C.S. Chapter 56, as amended (the “Authorities Act”), proposes to act as a conduit in connection with the issuance of tax-exempt obligations in an aggregate principal amount not to exceed \$570,000,000 (the “Bonds”) to finance the costs and expenses of the Project, as more particularly described in **Exhibit A** attached to this Resolution; and

WHEREAS, The financing of the Project will constitute the financing of a “health center” operated by a “nonprofit corporation,” all within the meaning of the Authorities Act; and

WHEREAS, Under the Authorities Act, the Authority may undertake to finance a hospital or health center to be leased, or financed with a loan or loans, to a nonprofit corporation serving the public only if this County, as the governmental unit that organized the Authority, declares by resolution or ordinance that it is desirable for the health, safety and welfare of the people in the area served by such health center facilities to have such facilities provided or financed by the Authority; and

WHEREAS, The Authority has requested that this County, by resolution or ordinance, declare that it is desirable for the health, safety, and welfare of the people in the area served by the Project to have the Project financed by the Authority; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), provides that tax-exempt obligations may not be issued for the benefit of persons other than state and local governments unless the issue is approved by a political subdivision within which the properties being financed or refinanced extend and the “applicable elected representatives” of the governmental unit which will issue the tax-exempt obligations or, if such governmental unit has no elected officials, then by the “applicable elected representatives” of the next higher governmental unit, following a public hearing of which reasonable public notice is given; and

WHEREAS, The Authority has no elected representative, and this County, as the incorporator of the Authority, is the next higher governmental unit with applicable elected representatives, within the meaning of the Code; and

WHEREAS, Notice of a public hearing with respect to the Project and the proposed issuance of the Bonds by the Authority as tax-exempt obligations was published on February 18, 2016 in the *LNP*, Lancaster, Pennsylvania, a newspaper of general circulation in the area to be served by the Project; and

WHEREAS, A public hearing with respect to the Project and the issuance of the Bonds was held on March 3, 2016, at the time and place set forth in such Notice; and

WHEREAS, A summary of the public hearing [for which there were no public questions and comments presented], has been presented to and reviewed by the Board of County Commissioners of this County.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA AS FOLLOWS:

1. The Board of County Commissioners of this County does hereby find and declare that it is desirable for the health, safety, and welfare of the people in the area served by the Project to have the Project financed by the Authority.

2. The advertisement and holding of a public hearing as required by the Code with respect to the Bonds and the Project in the name of and on behalf of this County by the Authority, its Solicitor, or his or her delegate is hereby ratified, confirmed, and approved.

3. The Board of County Commissioners of this County designates and authorizes its Chairman or Vice Chairman to execute and deliver on behalf of this County a Certificate of Approval with respect to the Bonds, such Certificate of Approval to be substantially in the form attached hereto as **Exhibit A**.

4. The approval(s) granted or to be granted by this Resolution shall not, in any way, pledge or obligate the credit or taxing power of this County, nor shall this County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority as contemplated herein.

5. Nothing in this Resolution is intended to be, nor shall it be construed as, an approval of the Bonds or of the Project by this County for any purposes other than (1) the exception for hospital or health center projects set forth in Section 5607(b)(2)(iv) of the Authorities Act, 53 Pa.C.S. §5607(b)(2)(iv), and (2) the public approval requirement of Section 147(f) of the Code.

6. All prior actions of this County and of the Authority taken in conformity with the intent and purposes of this Resolution are ratified, confirmed, and approved.

7. All prior resolutions or parts of resolutions, insofar as such shall be inconsistent herewith, shall be and the same expressly are repealed.

8. This Resolution shall take effect immediately.

DULY ADOPTED this 9th day of March, 2016, by the Board of County Commissioners of the County of Lancaster, Pennsylvania, in lawful session duly assembled.

COUNTY OF LANCASTER, Pennsylvania

By: _____
County Commissioner

By: _____
County Commissioner

By: _____
County Commissioner

ATTEST:

Chief Clerk

(SEAL)

EXHIBIT A

**COUNTY OF LANCASTER,
Pennsylvania**

CERTIFICATE OF APPROVAL

The undersigned, being the applicable elected representative of the County of Lancaster, Pennsylvania (the "County"), a political subdivision of the Commonwealth of Pennsylvania, does hereby approve the use of tax-exempt financing in the maximum amount set forth below for the project described below. Such financing shall be evidenced by a tax-exempt obligation or obligations (the "Bonds") to be issued by LANCASTER COUNTY HOSPITAL AUTHORITY (the "Authority"). This Approval is being given after due consideration of the minutes of a public hearing on the matter held on the date and at the time and place set forth below following reasonable public notice:

Description of the Project to be Financed or Refinanced: The proceeds of the Bonds will be loaned to The Trustees of the University of Pennsylvania (the "University"), Presbyterian Medical Center of the University of Pennsylvania Health System d/b/a Penn Presbyterian Medical Center ("PPMC"), Pennsylvania Hospital of the University of Pennsylvania Health System ("PAH"), The Chester County Hospital and Health System ("TCCHHS"), and The Lancaster General Hospital ("LGH"), each a Pennsylvania non-profit corporation and an organization described in Section 501(c)(3) of the Code, to be used for the Project described as follows: (a) the financing of (i) the completion of construction of a six-story addition above existing LGH facilities on the corner of North Lime and East Frederick streets in the City of Lancaster for use as private rooms and shell space for future private room construction as demand necessitates; (ii) upgrades to boiler facilities and equipment of LGH at the facilities set forth below; (iii) moving the Pennsylvania College of Health Sciences to a new campus and converting the space for use as an educational instruction space from its current manufacturing design; (iv) various other capital projects of LGH at the facilities set forth below; (v) various capital projects at the Pavilion for Advanced Care at the facilities of PPMC set forth below; (vi) a new outpatient facility of PPMC at the facilities set forth below; (vii) the demolition of an existing office building and construction of a new office building of Penn Medicine; (viii) the construction of an extension to the Perelman Center for Advanced Medicine at the facilities of the University set forth below; (ix) the construction of the Center for Advanced Cellular Therapeutics at the Perelman Center for Advanced Medicine at the University's facilities set forth below; and (x) various capital projects of TCCHHS at the facilities set forth below; (b) the refinancing of certain outstanding indebtedness of various members of the University of Pennsylvania Health System (the "System"), including all or a portion of (i) The University of Pennsylvania Health System Revenue Bonds, Series A of 2011 issued by the Pennsylvania Higher

Educational Facilities Authority (“PHEFA”); (ii) The University of Pennsylvania Health System Revenue Bonds, Series A of 2009 issued by PHEFA; (iii) the Health System Revenue Bonds (The Lancaster General Hospital Construction Project), Series A of 2007 issued by the Authority; (iv) the Health System Revenue Bonds (The Lancaster General Hospital Refunding Project), Series B of 2007 issued by the Authority; (v) the Health System Revenue Bonds (The Lancaster General Hospital Refunding Project), Series A of 2012 issued by the Authority; (vi) the Health System Revenue Bonds (The Lancaster General Hospital Project), Series B of 2012 issued by the Authority; and (vii) The Lancaster General Hospital, Series of 2015 Master Note; (c) the payment of capitalized interest on the Bonds; and (d) the payment of certain costs of issuance in respect of the Bonds.

Estimated Maximum Aggregate Principal Amount of Bonds: \$570,000,000.

Initial Owners and Operators of the Project: The System, which consists of the University, PPMC, Clinical Care Associates of the University of Pennsylvania Health System, a Pennsylvania nonprofit corporation, Wissahickon Hospice, a Pennsylvania nonprofit corporation, PAH, TCCHHS, LGH, and Lancaster General Health, a Pennsylvania nonprofit corporation, all of which are wholly-controlled affiliates of the University.

Location of Facilities Being Financed: On the University’s campus bounded by Spruce Street and South Street on the North, Health Sciences Drive and Convention Avenue on the South and East, and University Avenue on the West, in the City of Philadelphia, Pennsylvania; (ii) on the TCCHHS campus bounded by Goshen Road on the North, E. Marshall Street to the East and South and Marshall Drive to the West, in West Goshen Township, Pennsylvania and the Borough of West Chester, Pennsylvania; (iii) on the PPMC campus bounded by Baring Street on the North, Market Street on the South, 38th Street on the East and 40th Street on the West, in the City of Philadelphia, Pennsylvania; (iv) on the PAH campus bounded by 9th Street on the West, 7th Street on the East, Locust Street on the North and Pine Street on the South, in the City of Philadelphia, Pennsylvania; (v) on the Penn Medicine Washington Square facilities bounded by Walnut Street on the North, 8th Street on the East, Locust Street on the South and 9th Street on the West, in the City of Philadelphia, Pennsylvania; (vi) on the Penn Medicine University City facilities bounded by Market Street on the South, 36th Street to the East, 38th Street to the West and Filbert Street to the North, in the City of Philadelphia, Pennsylvania; (vii) on LGH’s main campus at 555 North Duke Street, Lancaster, Pennsylvania; (viii) on the Pennsylvania College of Health Sciences new campus to be located at 850 Greenfield Road, Lancaster, Pennsylvania (East Lampeter Township, Lancaster County, Pennsylvania); (ix) on LGH’s campus in East Hempfield Township, Lancaster County, Pennsylvania in the area bounded by Route 741, the Harrisburg Pike, Good Drive and Route 30; (x) on PPMC facilities located at 3737 Market Street in Philadelphia, Pennsylvania; (xi) on the PENN Medicine facilities located at 3600 Civic Center Boulevard in Philadelphia, Pennsylvania; (xii) on the PENN Medicine at Valley Forge facility located at 1001 Chesterbrook

Boulevard in Berwyn, Chester County, Pennsylvania; (xiii) on the PENN Medicine at Doylestown facility located at 599 West State Street in Doylestown, Bucks County, Pennsylvania; (xiv) on the PENN Medicine at Radnor facility located at 250 King of Prussia Road in Radnor Township, Delaware County, Pennsylvania; and (xv) on the PENN Medicine at Limerick facility located at 420 West Linfield-Trappe Road in Limerick, Montgomery County, Pennsylvania.

Time, Date and Place of Public Hearing: 4:00 p.m., prevailing local time, Thursday, March 3, 2016, at the offices of McNees, Wallace & Nurick LLC, 570 Lausch Lane, Suite 200, Lancaster, Pennsylvania 17601.

Notice of Public Hearing: Notice of Hearing published February 18, 2016, in the LNP, Lancaster, Pennsylvania.

Synopsis of Hearing: A Synopsis of the Hearing was prepared and submitted to the Board of County Commissioners and is on file with the Chief Clerk.

This Approval is given by the County as the next higher governmental unit with elected representatives from which the Authority derives its authority to finance the Project and as a governmental unit within whose jurisdiction a portion of the Project is located, and solely for the purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended. The obligations to be issued shall not constitute a debt or obligation of the County, and the County hereby assumes no obligation whatsoever with respect to payment of the same. This Certificate of Approval is not intended to be, nor shall it be construed as, an approval of the obligations to be issued by the Authority or of the Project for any purpose other than the public approval requirement of Section 147(f) of the Code.

IN WITNESS WHEREOF, the undersigned, being duly authorized to act on behalf of the Board of County Commissioners of the County, has executed this Approval this 9th day of March, 2016.

(Vice) Chairman of the Board of County
Commissioners of the County of Lancaster,
Pennsylvania

CERTIFICATE

I, the undersigned (Assistant) Chief Clerk of the Board of County Commissioners of the County of Lancaster, Pennsylvania (the "County"), certify: that the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board of County Commissioners of the County at a meeting duly convened and held according to law on March 9, 2016, at which meeting a quorum was present; that said Resolution duly has been recorded in the minutes of the said Board; and that said Resolution is in full force and effect, without amendment, alteration or repeal, as of the date of this Certificate.

I further certify that said Board met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. §701, *et seq.*, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the County or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at such meeting prior to adopting said Resolution, all as required by such Act.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the County, this 9th day of March, 2016.

(Assistant) Chief Clerk of the Board of County
Commissioners of the County of Lancaster,
Pennsylvania

(SEAL)

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: James K. Noel, IV, Esquire, Solicitor
 Department: McNees Wallace & Nurick, LLC
 Date: March 2, 2016

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Approval of proposed attached Resolution

Lancaster County Hospital Authority

c/o McNees Wallace & Nurick, LLC

570 Lausch Lane, Suite 200

Lancaster, PA 17601

Proposed Program Budget Information:

Service	2016-17 Amount to be Approved	2016-2017 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: _____

Budget Comments: _____

Program Information: _____

Description of Service: _____

To approve a plan of financing involving the issuance by the Authority of its tax-exempt bonds in an aggregate principal amount not to exceed \$570,000,000 (the "Bonds") on behalf of The Trustees of the University of Pennsylvania (the "University"), the University of Pennsylvania Health System d/b/a Penn Presbyterian Medical Center ("PPMC"), Pennsylvania Hospital of the University of Pennsylvania Health System ("PAH"), The Chester County Hospital and Health System ("TCCHHS"), and The Lancaster General Hospital ("LGH").

each a Pennsylvania non-profit corporation and an organization described in Section 501(c)(3) of the Code, to be used to finance a project (the "Project") which consists of, among other things, the following: (a) the financing of (i) the completion of construction of a six-story addition above existing LGH facilities on the corner of North Lime and East Frederick streets in the City of Lancaster for use as private rooms and shell space for future private room construction as demand necessitates; (ii) upgrades to boiler facilities and equipment of LGH at the facilities set forth below; (iii) moving the Pennsylvania College of Health Sciences to a new campus and converting the space for use as an educational instruction space from its current manufacturing design; (iv) various other capital projects of LGH at the facilities set forth below; (v) various capital projects at the Pavilion for Advanced Care at the facilities of Presbyterian Medical Center of PPMC set forth below; (vi) a new outpatient facility of PPMC at the facilities set forth below; (vii) the demolition of an existing office building and construction of a new office building of Penn Medicine; (viii) the construction of an extension to the Perelman Center for Advanced Medicine at the facilities of the University set forth below; (ix) the construction of the Center for Advanced Cellular Therapeutics at the Perelman Center for Advanced Medicine at the University's facilities set forth below; and (x) various capital projects of TCCHHS at the facilities set forth below; (b) the refinancing of certain outstanding indebtedness of various members of the University of Pennsylvania Health System (the "System"), including all or a portion of (i) The University of Pennsylvania Health System Revenue Bonds, Series A of 2011; (ii) The University of Pennsylvania Health System Revenue Bonds, Series A of 2009; (iii) the Authority's outstanding Health System Revenue Bonds (The Lancaster General Hospital Construction Project), Series A of 2007; (iv) the Authority's outstanding Health System Revenue Bonds (The Lancaster General Hospital Refunding Project), Series B of 2007; (v) the Authority's outstanding Health System Revenue Bonds (The Lancaster General Hospital Refunding Project), Series A of 2012; (vi) the Authority's outstanding Health System Revenue Bonds (The Lancaster General Hospital Project), Series B of 2012; and (vii) The Lancaster General Hospital, Series of 2015 Master Note; (c) the payment of capitalized interest on the Bonds; and (d) the payment of certain costs of issuance in respect of the Bonds.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners' To take official action on this item?:

Wednesday, March 9, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

James K. Noel, IV, Esquire, Solicitor to the Authority,
Jonathan W. Cox, Esquire, counsel to Lancaster General Health, and a representative from Lancaster General Health TBA

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

James K. Noel, IV, Esquire, Solicitor to the Authority,
Jonathan W. Cox, Esquire, counsel to Lancaster General Health, and a representative from Lancaster General Health TBA

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Youth Intervention Center, to approve the following:

Agreement With:

Franklin County
Chambersburg, Pennsylvania

Purpose:

To allow Franklin County to purchase secure detention bed space and shelter bed space at the Youth Intervention Center, with the stipulation that Lancaster County has top priority in terms of bed space usage and certain rights of refusal.

Amount/Term:

\$285.11/day per child for secure detention area and \$173.93/day per child for secure shelter area for the period July 1, 2015 through June 30, 2016. The rate for both secure detention and secure shelter areas shall be increased by \$50.00 per day for one Unit if the Unit requires individualized staffing, including constant watches, court ordered seclusions, medical watches and extreme mental health issues.

3/08/16

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Kelly Decker, Business Administrator
 Department: Lancaster County Youth Intervention Center
 Date: February 24, 2016

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)

Service Agreements

Franklin County
 425 Franklin Farm Lane
 Chambersburg, PA 17202

Proposed Program Budget Information:

Service	2015-16 Amount to be Approved	2014-15 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Detention Space	\$ 285.11	\$ 280.32	2.75 increase	0	
Shelter Space	\$ 173.93	\$ 170.94	2.75 increase	0	

Term of Contract:

January 1, 2015 -- June 30, 2015 → July 1, 2015 - June 30, 2016

Budget Comments:

This agreement will allow Lancaster County to lower its share of the operational cost of the Center, as well as help neighboring counties.

Program Information:

Description of Service:

This action will allow other Pennsylvania Counties to purchase secure detention bed space at the Youth Intervention Center. The agreement with contracting counties is with the stipulation that Lancaster County has top priority in terms of bed space usage and certain rights of refusal. The agreement will allow Lancaster County to lower its share of the operational cost of the center, as well as help our neighboring counties.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A				

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

Date you would like the County Commissioners'

To take official action on this item?

March 9, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Kelly Decker, Business Administrator

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Kelly Decker, Business Administrator

This completed document must be submitted to the Chief Clerk by 9:00 am the Thursday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Wednesday prior to the Meetings. Exceptions to this deadline must be authorized by the Chief Administrative Officer.

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON MARCH 9, 2016

from

James R. Cowhey, AICP, Executive Director, Planning Commission

Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/ Decrease	Goals (Define goals by percentages when applicable)	Trends
1.	Chesapeake Science & Security Corridor Consortium (CSSC) Memorandum of Understanding	Date of execution through 9/15/2018	No financial obligation	--	Support regional growth and redevelopment; continue due diligence regarding infrastructure requirements and constraints; coordinate compatible multi-jurisdictional goals, objectives, and policies; establish formal and informal forums; promote collaboration and coordination of economic development actions and strategies for the betterment of CSSC and the Aberdeen Providing Grounds community; and sharing of information.	The CSSC was initiated in December 2005 as a coordinated, multi-jurisdictional marketing effort to bring regional identity to the Aberdeen Proving Ground (APG) community where anticipated growth from the BRAC 2005 decision was anticipated to integrate a significant civilian population into APG's workforce and expand the defense contractor base supporting the installation.
2.	County of Lancaster Subdivision and Development Ordinance (SALDO)	N/A	N/A	N/A	Approval by Board of Commissioners to advertise a time extension until June 30, 2016, for the repeal the County of Lancaster's SALDO (Subdivision and Land Development Ordinance), Ordinance No. 117.	Planning staff will continue to assist/advise municipalities through transition of reviews from the Planning Commission to municipalities.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Planning Commission, to approve the following:

Memorandum of Understanding

With:

Chesapeake Science and Security Corridor Consortium
(CSSC)
Havre de Grace, Maryland

Purpose:

To recommit to the CSSC regional effort to sustain the mission of the Aberdeen Proving Ground (APG) and to serve the public's health, safety and welfare through cooperation and coordination of plans and programs that accommodate economic growth, residential and commercial development, and support the vitality of the defense community and sustainability of the mission at APG.

Amount:

There is no financial obligation.

Term:

March 8, 2016 through September 15, 2018.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: James R. Cowhey, AICP, Executive Director
Department: Planning
Date: 3/2/2016

Board Action Requested: Chesapeake Science & Security Corridor (CSSC) Consortium
(Specify Agreement, Amended Agreement, Grant App., Memorandum of Understanding
Change Order, Bid Award etc.)

2010 Provider Information: (Name, Address): Chesapeake Science & Security Corridor
2021 Pulaski Highway, Suite D
Havre de Grace, MD 21078

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2015-2016 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
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Term of Contract: Date of execution through 9/15/2018

Budget Comments: No financial obligation.

Program Information:

Description of Service:
Recommitment to the CSSC regional effort to sustain the mission of the Aberdeen Proving Ground (APG) and to serve the public's health, safety and welfare through cooperation and coordination of plans and programs that accommodate economic growth, residential and commercial development, and support the vitality of the defense community and sustainability of the mission at APG. The MOU request no financial obligation; it offers continued communication, and a quarterly opportunity to convene and share information relevant to the Corridor and its evolving role in our nation's homeland security.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A	N/A	N/A	N/A	N/A

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A	N/A	N/A	N/A

Date you would like the County Commissioners'

3/9/2016

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

James R. Cowhey, AICP
Executive Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

James R. Cowhey, AICP
Executive Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be authorized by the Chief Administrative Officer.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to grant permission to the Planning Commission to advertise Ordinance No. 118 relating to a time extension from April 4, 2016 to June 30, 2016 for Repeal of the County's Subdivision and Land Development Ordinance, enacted September 25, 1991, and as amended by Ordinance No. 117.

Note: The Board of Commissioners will consider enacting Ordinance No. 118 at its public meeting scheduled for Wednesday, March 23, 2016.

3/08/16

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: James R. Cowhey, AICP, Executive Director
 Department: Planning
 Date: 3/2/2016

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
 Permission to advertise a time extension for Repeal of the County's SALDO (Subdivision and Land Development Ordinance). Time extension from April 4, 2016 to June 30, 2016.

Provider Information: (Name, Address): N/A

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2015-2016 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
	0	0	0	0	0

Term of Contract:

Budget Comments: N/A

Program Information:

Description of Service:

Time extension for repeal of the SALDO to allow remaining municipalities to complete their SALDO by June 30, 2016. Planning staff will continue to assist/advise municipalities through transition of reviews from the Planning Commission to municipalities.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A	N/A	N/A	N/A	N/A

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A	N/A	N/A	N/A

Date you would like the County Commissioners'

3/9/2016

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

James R. Cowhey, AICP
Executive Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

James R. Cowhey, AICP
Executive Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

ORDINANCE NO. 118

On motion of Commissioner _____, seconded by Commissioner _____;

AN ORDINANCE OF THE LANCASTER COUNTY, PENNSYLVANIA, BOARD OF COMMISSIONERS DELAYING THE REPEAL, IN CERTAIN MUNICIPALITIES, OF THE LANCASTER COUNTY SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, ENACTED SEPTEMBER 25, 1991, AND AS AMENDED BY ORDINANCE NO. 117; and

WHEREAS, the Lancaster County Planning Commission has had the authority for subdivision and land development plan approvals since 1960, when the Lancaster County Board of Commissioners adopted the County's first subdivision and land development plan ordinance ("SALDO"); and

WHEREAS, the Pennsylvania Municipalities Planning Code ("the MPC") establishes the authority of a county to enact a SALDO for land in those municipalities that have no SALDO in effect, which Lancaster County ("the County") has so done; and

WHEREAS, the Lancaster County Board of Commissioners adopted and enacted on September 25, 1991, the current County SALDO as Ordinance No. 31 of 1991, as subsequently amended by Ordinance No. 117; and

WHEREAS, the MPC establishes the authority of a municipality to enact a SALDO for land under its jurisdiction and grants counties the opportunity to review and report to the municipality on SALDO applications filed with the municipality; and

WHEREAS, on October 7, 2015 the Lancaster County Board of Commissioners adopted Ordinance No. 117 which repealed the authority of the Lancaster County Subdivision and Land Development Ordinance, effective April 4, 2016, for the remaining seventeen municipalities that had not yet adopted their own ordinance; and

WHEREAS, several municipalities have communicated that they are unable to complete adoption of a subdivision and land development ordinance by the April 4, 2016 deadline; and

WHEREAS, in order that there be no lapse in subdivision and land development regulations in those municipalities that have not adopted their own ordinance, the County SALDO shall remain in effect in such municipalities until June 30, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA:

Section 1. Modification of Repeal

That the Lancaster County, Pennsylvania, Subdivision and Land Development Ordinance, Ordinance No. 31 of 1991, as enacted and ordained on September 25, 1991, and as subsequently amended by Ordinance No. 117, shall not be repealed for those municipalities that have not yet adopted subdivision and land development ordinances until the date further specified below.

Section 2. Effective Date

That this Ordinance shall become effective on April 4, 2016 for the municipalities of which have not adopted a subdivision and land development ordinance by April 4, 2016 and shall expire on June 30, 2016.

DULY ADOPTED this _____ day of _____, 2016 by the Lancaster County Board of Commissioners, Lancaster County, Pennsylvania.

ATTEST:

Dennis P. Stuckey, Chairman

Robert T. Still, Chief Clerk
County of Lancaster, PA

Joshua G. Parsons, Vice-Chairman

Date: March __, 2016

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

LEGAL NOTICE
COUNTY OF LANCASTER

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Lancaster County, Pennsylvania will consider Ordinance No. 118 for enactment at its weekly public meeting of the Commissioners scheduled for Wednesday, March 23, 2016 at 9:15 a.m. at the Lancaster County Government Center, Room #701, 150 North Queen Street, Lancaster, Pennsylvania. The proposed Ordinance No. 118 authorizes a time extension for the enactment of Ordinance No. 117, from April 4, 2016, to June 30, 2016 for municipalities that have been unable to complete adoption of a subdivision and land development ordinance by the April 4, 2016, deadline. The full text of proposed Ordinance No. 118 has been provided to LNP and is available for public inspection at the Office of the Planning Commission, 150 North Queen Street, Suite # 320, Lancaster, Pennsylvania, the Office of the Lancaster County Commissioners, 150 North Queen Street, Suite #715, and at the Lancaster County Law Library, 50 North Duke Street, Lancaster, Pennsylvania.

ROBERT T. STILL
CHIEF CLERK
COUNTY of Lancaster, PA

Advertise in the Lancaster Newspapers on Monday, March 14, 2016. Send bill and proof of publication to the Planning Commission's office, 150 North Queen Street, Suite #320, Lancaster, PA, 17603.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following:

Second Amendment to Legal Consultant Agreement With:

Crystal H. Clark, Esquire
McNees Wallace & Nurick LLC
Lancaster, Pennsylvania

Purpose:

To amend the term and compensation as set forth in the Agreement, and as amended by the First Amendment to the Agreement, for legal services relating to County operations as required and requested by the County, and for training and technical assistance to the new County Solicitor on an as-needed basis at the discretion of the new County Solicitor as follows:

Term:

The term is amended to expire thirty (30) days from the date that the new County Solicitor assumes his or her position on a full-time basis; however, in no event will the Agreement extend beyond May 31, 2016, even if a new Solicitor has not assumed his or her position and/or is not fully trained at that time.

Compensation:

The compensation is amended as follows:

The County agrees to pay Consultant for the service at the outside special counsel rate of \$235.00 per hour for a maximum of 25 hours per week until a new County Solicitor is hired and begins work on a full-time basis or until May 31, 2016, whichever comes first. Consultant may not bill the County for hours in excess of 40 hours per week without receiving prior written authorization from Chairman Dennis P. Stuckey or his designee. Said authorization may be given via e-mail.

Once a new Solicitor is hired and begins work on a full-time basis, and at his/her discretion, the County agrees to pay Consultant at the rate of \$235.00 per hour for a maximum of twenty hours per week for the first 30 days from the date that the new Solicitor begins work on a full-time basis or until May 31, 2016, whichever comes first.

SECOND AMENDMENT TO THE LEGAL CONSULTANT AGREEMENT

THIS SECOND AMENDMENT TO THE LEGAL CONSULTANT AGREEMENT is made and entered into this ____ day of March, 2016, by and between the County of Lancaster, PA (hereinafter, the "County"), a third class County of the Commonwealth of Pennsylvania with an address of 150 North Queen Street, Lancaster, PA 17603 and Crystal H. Clark, Esquire of McNees Wallace & Nurick LLC (hereinafter, "Consultant") whose principal address is 570 Lausch Lane, Suite 200, Lancaster, PA 17601.

WHEREAS, the County is currently engaged in the process of hiring and appointing a new in-house County Solicitor to replace Consultant; and

WHEREAS, the County wishes for Consultant to continue providing legal services to the County until the replacement Solicitor is appointed and assumes his or her position; and

WHEREAS, once the new County Solicitor is appointed and assumes his or her position, the County wishes to engage Consultant to provide training and technical assistance to the County Solicitor on an as-needed basis at the discretion of the new County Solicitor; and

WHEREAS, the current term of the Agreement between the County and Consultant expires on March 31, 2016; and

WHEREAS, the County wishes to extend the term of the Legal Consultant Agreement to allow for additional time for a new County Solicitor to be appointed and trained.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. **TERM.** The Term set forth in the Agreement, and as amended by the First Amendment to the Agreement, is further amended to expire thirty (30) days from the date that the new County Solicitor assumes his or her position on a full-time basis, however, in no event will the Agreement extend beyond May 31, 2016, even if a new Solicitor has not assumed his or her position and/or is not fully trained at that time.
2. **COMPENSATION.** The Compensation set forth in the Agreement, and as amended by the First Amendment to the Agreement, is further amended as follows:
 - a. The County agrees to pay Consultant for the Service at the outside special counsel rate of Two Hundred Thirty-Five Dollars (\$235.00) per hour for a maximum of twenty-five (25) hours per week until a new County Solicitor is hired and begins work on a full-time basis or until May 31, 2016, whichever comes first. Contractor may not bill the County for hours in excess forty (40) hours per week without receiving prior written authorization from Chairman Dennis P. Stuckey or his designee. Said authorization may be given via e-mail.
 - b. Once a new Solicitor is hired and begins work on a full time basis, and at their discretion, the County agrees to pay Consultant at the rate of Two Hundred Thirty-Five Dollars (\$235.00) per hour for a maximum of twenty (20) hours per week for the first thirty (30) days from the date that the new Solicitor begins work on a full time basis or until May 31, 2016, whichever comes first.
3. All other provisions of the Legal Consultant Agreement are hereby reaffirmed, and shall remain full force and effect as written therein.

Work Session 3/8/2016

Behavioral Health and Development Services Advisory Board

Appointment: Three year 1st term, March, 2016 through December 31, 2019

Brian L. Long 393-7277

1653 Lititz Pike-#405

Lancaster, PA 17601

Ray D'Agostino 598-9247

123 Chelsea Loop

Lancaster, PA 17602

Susan Bowman

875 Robin Road

Lancaster, PA 17601

Lancaster County residents

Brian L. Long

1653 Lititz Pike – #405, Lancaster, PA 17601

Phone 717.393.7277 ~ Mobile 717.371.4478 ~ Email: brian@brianlongltd.com

SKILLS AND COMPETENCIES

Enthusiastic, innovative, ethical and optimistic leader with demonstrated abilities in advocacy, project management, sales and marketing, media training, strategic planning, Customer development, operating efficiencies, team building and new product introductions.

PROFESSIONAL TALENTS

Human Services: Independent contractor, Lead Coordinator, Pennsylvania Link to Aging and Disability Resources – Berks-Lancaster-Lebanon Service Area. Provide resources and orchestrate functions for federal, state and county-administered initiative geared for persons aged 60 and over; persons with a disability; veterans; family members and care givers.

Sales and Marketing Management: Managed sales and marketing assets for several newspaper organizations; provided consultation expertise for media. Exceptionally skilled in business development, sales leadership, and sales metrics.

Marketing: Significant experience in planning, developing and implementing successful marketing and sales programs. Held senior level marketing leadership positions with newspaper organizations.

Training: Provided independent strategic and operational leadership and training for newspapers and vertical publications. Introduced programs of sales excellence, development planning, business ethics, high performance organizational design, information technology and Customer relationship management. Trained newspaper publishers and editors in transparent revenue development and newspaper “best practices” initiatives in post-Soviet Republic of Georgia and Armenia.

Emergency Preparedness: Skilled in critical incident program development and delivery. Comprehensive skills in Incident Command System (ICS); National Incident Management System (NIMS) and emergency preparedness management. Demonstrated training experience in emergency preparedness practices, marketing, and interactive processes. Served in variety of critical incidents as senior non-commissioned officer in Army National Guard.

EDUCATION

M.A., Saint Francis University, Human Resources/Industrial Relations

B.A., Millersville University, Economic History

Advertising Directors’ Program, American Press Institute

Professional Development Series, Emergency Management Series

Numerous social services and FEMA (Federal Emergency Management Agency) courses, workshops and seminars on aging, dementia; mental health services and critical incident preparedness courses

Certified trainer, United States Army, Office of Domestic Preparedness

Supervisors’ Course, Penn State University

OTHER ACCOMPLISHMENTS

Community Involvement: Member: numerous committees related to mental health, housing, disabilities, veterans' programs, social justice, suicide awareness and prevention and homelessness.

Board Member: Red Rose Council of the Blind (former); Lancaster Housing Opportunities Partnership committee; KPETS.

Lancaster County Veterans' Court mentor.

Past president, Lancaster Advertising Club; Interstate Advertising Managers' Association (IAMA); Pennsylvania Newspaper Publishers' Association (PNPA) Advertising Committee. Member Chambers of Commerce and volunteer for several community organizations.

Presenter/Trainer: Addressed or provided training for numerous state press associations, advertising media industry associations, Chambers of Commerce, independent private businesses and other prominent associations.

Adjunct Professor: Franklin & Marshall College, 1980-1989; Lebanon Valley College, 1999.

Military: Honorable discharge, United States Army. Retired, PA Army National Guard, sergeant major.

EMPLOYMENT HISTORY

BRIAN LONG LTD, Lancaster, PA **2012 - present**
Independent consulting and contracting, The Pennsylvania Link to Aging and Disability Resources – Berks-Lancaster-Lebanon Link Service Area.

COMMAND SCHOOL TTX, Lancaster, PA **12/2006 - 2012**
Principal and owner.

COMMAND SCHOOL, INC., Lancaster, PA **01/2005 - 12/2006**
Chief Operating and Marketing Officer. Manage and direct independent contractors. Develop emergency planning, mitigation, response and recovery programs and exercise scenarios. Conduct all business development activities. Write and deliver seminars and critical incident training.

INDEPENDENT MEDIA CONSULTANT AND TRAINER **06/2001 - 01/2005**
Provided consultation, media training and ethical business practice guidance with media organizations nationally and internationally: Republic of Georgia, Bosnia and Herzegovina, Armenia and the Republic of South Africa.

NORTHWEST HERALD, Crystal Lake, IL **06/2000 - 06/2001**
Recruited to provide marketing counsel leadership for newspaper acquisition. Led initiatives to consolidate marketing and advertising sales assets; served on “due diligence” task force.

LANCASTER NEWSPAPERS, INC., Lancaster, PA **11/1996 - 06/2000**
Retail Advertising Director. Developed marketing, sales and training initiatives for marketing assets of newspaper organization. Instrumental in creating new products.

MEDIANEWS GROUP, York and Johnstown, PA **03/1989 - 11/1996**
Vice president/Advertising and Director of Advertising. Managed marketing assets for newspaper organizations in York and Johnstown. Provided guidance during Joint Operating Agreement diligence phase.

LANCASTER NEWSPAPERS, INC., Lancaster, PA **12/1966 - 03/1989**
Advertising Sales Manager.

OTHER ATTRIBUTES

Excellent skills in Microsoft Office (Word and spreadsheet), graphics and Internet applications.
Committed to excellence.

RAY D'AGOSTINO

123 Chelsea Loop
Lancaster, Pennsylvania 17602
717-598-9247 / RAYDAG @ VERIZON.NET

PROFESSIONAL WORK EXPERIENCE

CHEIF EXECUTIVE OFFICER

LANCASTER HOUSING OPPORTUNITY PARTNERSHIP, LANCASTER (September 2009 – Present)

- ❖ Chief executive for a flourishing community benefit corporation and U.S. Treasury certified Community Development Financial Institution (CDFI). LHOP provides financial and educational services and products to assist low to moderate income families access affordable housing and to help developers rehabilitate and create such housing.

Significant Accomplishments: Grown company from 3.5 to 7.5 full-time employees, re-certified as a CDFI and awarded funding from U.S. Treasury Department, contracted with County to provide fair housing education and training, developed innovative and financially sustainable partnerships to rehab housing and improve neighborhoods, created a regional revolving loan fund to include private investments.

CHIEF OF STAFF, STATE SENATOR LLOYD SMUCKER

PENNSYLVANIA SENATE (December 2008 – August 2009)

- ❖ Supervised staff in Capitol and District Offices, opened a new legislative district office, reviewed legislation and advised Senator on policy issues, assisted in the development of legislative priorities, worked on resolving constituent issues with various state departments.

Significant Projects Completed: Coordinated a Senate Urban Affairs and Housing Committee Hearing; organized three panels on issues affecting third class cities (blight / community revitalization, housing and finances).

TOWNSHIP MANAGER / SECRETARY / TREASURER

WEST LAMPETER TOWNSHIP (February 2001 – December 2008)

- ❖ Chief Administrator and Financial Officer for the rapidly growing municipality of 15,500 residents with annual budgets totaling \$7.5 million. Responsibilities included budget preparation and financial management, administration of a staff of 32 in finance, public works, community development, and law enforcement.

Significant Projects Completed: Construction of a new municipal building, new community park, Comprehensive Plan, 10 Year Capital Improvement Plan, updated zoning ordinance, co-author of award winning Neighborhood Design Ordinance, chief negotiator to bring a YMCA branch to Lampeter, developed farmland preservation ordinance and the first transfer of development rights in Township, various road projects, Moody's bond rating of Aa2.

BOROUGH MANAGER / AUTHORITY ADMINISTRATOR

BOROUGH OF MOUNT JOY (August 1994 – January 2001)

- ❖ Chief Administrator of the municipality of approximately 7,500 residents with annual budgets totaling approximately \$2.6 million;
- ❖ Chief Administrator of the Mount Joy Borough Authority, a regional water and sewer operating authority serving approximately 10,000 customers in the Borough of Mount Joy and portions of the Townships of East Donegal, Mount Joy, and Rapho. Coordinated legal, engineering and financial management, capital improvement planning, and administration of a staff of 13 in three departments. Authority operating budgets exceeded \$2 million and capital project funds exceeded \$6 million.

BOROUGH MANAGER / AUTHORITY ADMINISTRATOR (CONTINUED)

Significant Projects Completed: Municipal building addition, new zoning ordinance, Intermodal Transportation Study that led to new train station, oversaw expansion of water and sewer service area, and led inter-municipal effort that led to a new 500 acre business park, and assisted in the development of well-head protection areas.

ASSISTANT BOROUGH MANAGER

BOROUGH OF PALMYRA, LEBANON COUNTY (June 1991 - August 1994)

- ❖ Assisted in the daily operations of a municipality with annual budgets totaling \$4 million and 48 employees serving 7,000 citizens. Managed comprehensive, municipal-operated recycling and solid waste collection and disposal service.

MILITARY SERVICE

- ❖ **PENNSYLVANIA ARMY NATIONAL GUARD (June 1994 – June 2008), Retired**
Certified Instructor with the 4th Battalion / 166th Regiment
Served as Fire Support Sergeant for 28th Infantry Division Rear Operations Center
Awarded *Army Commendation Medal* for service on Warfighter mission in Germany
- ❖ **UNITED STATES NAVY RESERVE - SEABEES (June 1986 - June 1994)**
Served with Naval Mobile Construction Battalion Twenty-one, Lakehurst, NJ
Awarded *Naval Reserve Meritorious Service Medal, Battle Efficiency Ribbon, 100% Drill Attendance Award* and other commendations
Obtained Naval Training Instructor Qualification
Graduated U.S. Marine Corps Reserve Non-Commissioned Officer Course

RELATED PROFESSIONAL SERVICE

- ❖ **CITY REVITALIZATION IMPROVEMENT ZONE (CRIZ) AUTHORITY, LANCASTER (2013 – Present)** – Elected as *Chair* of Board of new economic development public financing authority, appointed by City Council per recommendation of Senator Smucker
- ❖ **PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES (2009 – Present)** – Instructor on municipal budgeting and finance, and Newly Elected Officials courses
- ❖ **LANCASTER COUNTY COALITION TO END HOMELESSNESS (2009 – Present)** – Serve as *Co-Chair* of Housing Priority Group and member of the Leadership Council
- ❖ **LANCASTER COUNTY PLANNING COMMISSION (2005 – 2013)** – Served in the positions of *Chair, Vice-Chair* and *Secretary*. Served on various committees including Urban Enhancement Fund Steering Committee, Comprehensive Planning Committee
- ❖ **LANCASTER COUNTY TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (2005 – 2013)** – Served as *Chair* of committee that recommended priorities and funding of transportation projects to County Transportation Coordinating Committee
- ❖ **LANCASTER COUNTY TRANSPORTATION COORDINATING COMMITTEE (2005 – 2013)** – Responsible for approving state, federal and county funding of transportation projects throughout County; *chaired* Long Range Transportation Planning Committee
- ❖ **PA LOCAL TECHNICAL ASSISTANCE PROGRAM (LTAP) (1999 – 2006)** – Served as *Chair* of Advisory Board for state-wide transportation municipal training program
- ❖ **LEADERSHIP LANCASTER GRADUATE (1999)**
- ❖ **COMMUNITY FIRST FUND (1999 – 2004)** – Board of Directors and Executive Committee
- ❖ **PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES (1998–2001)** – Board of Directors
- ❖ **MOUNT JOY AREA CHAMBER OF COMMERCE (1995 – 2001)** - Board of Directors
- ❖ **LANCASTER COUNTY REDEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT STEERING COMMITTEE (1996 – 2002)** - Member of Board that reviewed and recommended human service and neighborhood improvement project funding to the County Commissioners

COMMUNITY AND CHURCH SERVICE

- ❖ **GRACE LUTHERAN CHURCH OF LANCASTER** (2013 – Present) – Congregation member with family; chaperoned for mission trip to rebuild housing in New Orleans in 2013
- ❖ **ASCENSION LUTHERAN CHURCH** – Congregation *Council President* 2011-2013, Audit Team *Chair* and served on mission trip to rebuild housing in Biloxi, MS post- Hurricane Kartrina
- ❖ **LANCASTER COUNTY VETERANS COURT COMMUNITY PARTNESHIP** (2012 – Present) – Serve as *Treasuer* of volunteer board supporting mentors to Veterans Court participants
- ❖ **AMERICAN LEGION POST 34** – Member since 2012
- ❖ **ROTARY CLUB OF LANCASTER SOUTH** (2006 – Present) – Served as *President* 2014-2015

EDUCATION

MASTER OF PUBLIC ADMINISTRATION (1990)
SPECIALIZATION: Planning & Community Development
Shippensburg University of Pennsylvania

BACHELOR OF SCIENCE IN EDUCATION (1988), *Cum Laude*
MAJOR: History *MINOR:* Political Science
Shippensburg University of Pennsylvania

HOUSING DEVELOPMENT FINANCE PROFESSIONAL (2012)
National Certification by the National Development Council

PERSONAL

Married to Memory D'Agostino for 24 years; father of two children, Anthony (18) and Janae (15) and guardian for nephew, Dakota (17)

Work Session 3.8.2016

Drug and Alcohol Advisory Board

New Appointments: 1st term of 3 years starting March, 2016 through December 30, 2018

Ms. Jean Bickmire 808-9519

457 Coreopsis Drive
Lancaster, PA 17602

Mr. John T. Cotter, M.D. 290-6899

1106 Oakmont Drive
Lancaster, PA 17601

Ms. Debbie Davenport 610 291-8027

122 Creekview Drive
Paradise, PA 17562

Mr. Brian Klugh 397-2994

640 Gentry Drive
Lancaster, PA 17603

Ms. Kim Long 569-8871

724 Rosemont Drive
Lititz, PA 17543

Mr. Scott Theurer 366-4071

484 West Bainbridge Street
Elizabethtown, PA 17022

All Lancaster County residents

**LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION
ADVISORY BOARD
MEMBERSHIP PROFILE**

PLEASE TYPE OR PRINT

PERSONAL INFORMATION

Name: Jean M. Bickmire

Home Address: 457 Coreopsis Drive, Lancaster PA 17602 Home Phone: 717-808-9519 Home E-Mail Address: jbickmire@outlook.com

Business Title: Criminal Justice Consultant

Business Address:

Business Phone: 717-354-1096

Business E-Mail Address: jbickmire@nesl.com

EDUCATION

Schools Attended:

Major area of Specialization:

Degrees/Diplomas:

Penn State

Liberal Arts
Communications/Advertising

B.A. Advertising

PROFESSIONAL AFFILIATIONS

PA Prison Society

Have a Heart for Persons in The Criminal Justice System

DDAP REQUIREMENT:

STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THE ADVISORY BOARD

I want to help the high percentage of people with substance abuse issues convicted of crime which is with whom I have seen and helped in my work.

COMMUNITY ACTIVITIES

Have a Heart

Lancaster County Prison

PA Prison Society

ADDITIONAL COMMENTS

If available, please attach your resume to this membership Profile.

Return to:

Lancaster County Drug and Alcohol Commission
150 North queen Street, Suite 410
Lancaster PA 17603

Or e-mail to: Marcia Musser at mmusser@co.lancaster.pa.us

RK/mlm

01/12/16

S:\marcia\sca2016\blank membership profile fillable.docx

JEAN M. BICKMIRE

457 Coreopsis Drive • Lancaster, PA 17602

717-808-9519

jbickmire@outlook.com

QUALIFICATIONS

- Extensive knowledge of criminal justice and legal system issues as key employee of nonprofit, faith-based criminal justice organization
- Knowledgeable of and in communication with national, regional and local community leaders
- Expertise in compiling pertinent information for all portions of case research, writing, computer literacy, and case studies
- Implemented numerous successful regional and nationwide programs
- Involved in state political processes with emphasis on issues affecting society
- Ability to interact with broad array of personalities, addressing particular interests
- Extremely persistent and detailed, with high level of professionalism
- Possess both written and verbal skills.

EXPERIENCE

Legislative Director/Administrative Director (2002-2013)

Justice & Mercy, Inc., Lancaster, PA

Researched evidence, background, and personal records and interviewed contacts for criminal cases. Advocated with client attorneys for cost-effective and practical criminal justice recommendations including presenting court testimony. Developed and implemented organization programs. Regularly collaborated with Pennsylvania Prison Society, Pennsylvania Institutional Law Project, and ACLU Council of State Government and numerous legislators to initiate and advance good policies in justice system. Served as Acting Chair of Citizens Advisory Committee of Pennsylvania Board of Probation and Parole with goal of coordinating efforts between community and state to improve re-entry for offenders leaving prison under state supervision. Acted as liaison between the Pennsylvania Department of Corrections, legislators, community and social service organizations, justice system administrators, and the families of incarcerated to inspire productive conversations and positive relationships

Collaborated with marketing firm for creation and execution of "In Balance," the first Justice and Mercy newsletter; "Bars To Briefcases," the first Commonwealth Forum for Criminal Justice Reform; Trading Up Re-entry Program; and Commentary on Cue: Justice & Mercy's first State Criminal Justice Awards Program. Chaired Justice & Mercy's Communications Committee, overseeing planning and execution of legislative hearings as well as public forums and annual fundraising banquet. Acting president of organization when president was unavailable.

Key Accomplishment(s)

- Educated Human Relations Commission and Mental Health America on criminal justice matters.
- Instrumental in establishing Code of Ethics and training of Correctional Officers at Lancaster Prison.
- During my tenure, Justice & Mercy grew from little-known local grassroots group of concerned citizens to a recognized and respected organization in the local, regional, state, and national criminal justice field. This was accomplished through development of collateral materials, branding, design, and execution of numerous cutting-edge programs, events, and publications, and direct work in the field.

JEAN M BICKMIRE, Continued

Credit & Collections Manager (1997-2002)

The Clark Associates Companies, Lancaster, PA

Vigorously pursued hundreds of past-due accounts to collect outstanding debts. Approved, rejected, or coordinated customer lines of credit. Successfully represented Clark Associates in more than 50 district magistrate hearings. Initiated civil lawsuits and acted as witness as keeper of records in court cases. Followed bankruptcy cases, attending hearings to garner as large of a percentage as possible of debt owed. Pursued collection of bad checks and filing criminal charges when necessary.

Key Accomplishment(s)

Percent of past due debt fell from 45% in 1997 to approximately 15% in 2002.

VOLUNTEER EXPERIENCE

Official Visitor & Co-Convener (2000-Present)

Pennsylvania Prison Society, Philadelphia, PA

Investigate allegations of prison abuse and neglect in Pennsylvania's state and county prisons and respond as appropriate. Plan regular meetings and conduct orientation for Lancaster County Official Visitors. Schedule meetings with inmates. Ascertain reports on inmate conditions are filed with state office. Represent Lancaster County at state meetings.

Facilitator of Workshop on Wrongful Convictions in PA for Progressive Summit (2012)

Keystone Progress, Philadelphia, PA

Developed and proposed panel discussion regarding 2011 recommendations from the PA Joint State Commission Study on Wrongful Convictions, including experts from Innocence Project, Pennsylvania Senate Judiciary Chairs Stewart Greenleaf and Daylin Leach, Professor John Rago and exonoree Vincent Moto. Moderated this panel for Keystone Progress' annual state convention, Progressive Summit, in order to educate more of the public on improvements that could be made to arrest and judicial processes of criminal justice systems so innocent persons are not convicted.

Panelist (2012)

Children of Incarcerated Parents of Lancaster County, Lancaster, PA

Participated in panel discussion for Lancaster community as former member of Pennsylvania Joint State Commission Study on The Effects of Parental Incarceration on Children. Distributed information on how to mitigate effects of arrest, judicial processes, and incarceration on children.

Legal Secretary/Board Director (2002 – 2006)

Eastwood Meadows Residents Association (EMRA), Lancaster, PA

Vigorously pursued past-due accounts to obtain debts from 240-member association fee. Collaborated with board officers and other appointed directors on EMRA by-laws to ensure property owner adherence. Represented EMRA before district magistrate on at least 50 occasions, including five hearings with 100% success rate. Sought counsel with EMRA attorney on legal matters and reported these matters to the board.

EDUCATION

B.A., Pennsylvania State University, School of Communications, University Park, PA

Continuing Education Certificate Programs:

- Mitigation Specialty Training, Atlantic Center for Capital Representation
- Prison Fellowship Prison Ministry Training
- Computer Science, Jamestown Community College
- Office Administration, Pennsylvania State University

**LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION
ADVISORY BOARD
MEMBERSHIP PROFILE**

PLEASE TYPE OR PRINT

PERSONAL INFORMATION

Name: John T. Cotter, M.D.

Home Address: 1106 Oakmont Dr, Lancaster PA **Home Phone:** (717) 290-6899

Home E-Mail Address: JTCMD@comcast.net

Business Title: Sallavanti & Cotter Family Medicine

Business Address: 2207 Oregon Pike, Lancaster PA **Business Phone:** (717) 560-6470

Business E-Mail Address:

EDUCATION

Schools Attended:	Major Area of Specialization:	Degrees/Diplomas:
Franklin & Marshall	Biology	B.A.
Penn State College of Medicine		M.D.
The Washington Hospital	Family Medicine	Internship/Residency

PROFESSIONAL AFFILIATIONS

The Heart of Lancaster Regional medical Center
Lancaster Regional Medical Center

DDAP REQUIREMENT:

STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THE ADVISORY BOARD

My interest in the drug and alcohol field stems from my work as a Family Physician in Lancaster for the past 20 years.

COMMUNITY ACTIVITIES

Various advisory groups/activities at local hospitals. Member of St. John Neuman Church.

ADDITIONAL COMMENTS

If available, please attach your resume to this Membership Profile.

Return to: Lancaster County Drug and Alcohol Commission
150 North Queen Street, Suite 410
Lancaster, PA 17603

Or e-mail to Marcia Musser at mmusser@co.lancaster.pa.us

**CURRICULUM VITAE
JOHN T. COTTER, M.D.**

1106 Oakmont Drive
Lancaster, PA 17601
(717) 290-6899 (home)
(717) 560-6470 (Office)

Born: December 31, 1966
Morristown, NJ
Spouse: Uli Cotter
Children: Katie, Abby, Zachary

EMPLOYMENT

CHS/ Sallavanti & Cotter Family Medicine
January 2014 - Present

HMA / Sallavanti & Cotter Family Medicine
January 2010 – January 2014

Sallavanti & Cotter Family Medicine, LTD
January 1999 - December 2009

Sallavanti & Cotter Family Practice – Franciscan Family Care
January 1998 - December 1998

Hempfield Family Practice, Landisville, PA
July 199 - November 1997

EDUCATION

The Washington Hospital, Family Practice Residency Program, Washington, PA
July 01, 1993 – June 30, 1996

Pennsylvania State University College of Medicine, Hershey, PA
August 1989 – May 1993
Degree: Doctor of Medicine

Franklin and Marshall College, Lancaster, PA
August 1985 – May 1989
Degree: Bachelor of Arts, Biology

BOARD CERTIFICATION

American Board of Family Practice – Diplomate 1996 – 2015
National Board of Medical Examiners – Pass Parts I, II, III

MEDICAL SCHOOL ACADEMIC HONORS

AWARDS: Excellence in Medical Student Research Award
HONORS: Special Topics in Physiology, Physiology Lab
HIGH PASS: Family Practice Clerkship, Internal Medicine, Clerkship, Pediatric
Clerkship, Neurology Clerkship, Psychiatry Clerkship, Infectious Diseases,
Physician–Patient Interactions, Radiologic Anatomy, Psychiatry Core I and II

CURRICULUM VITAE
JOHN T. COTTER, M.D.

MEDICAL RESEARCH

Martin, L., Cotter, J., Peter, A., FEHR, D., Landis, J., Briggs, R.
"P-NMR Evaluation ATP-C1 Treatment in Rabbits after Renal Ischemia" Am J Surgery (164)
Aug 1992

PROFESSIONAL ACTIVITIES

Quality Assurance Steering Committee, Washington Hospital (1994-1996)
Social Director / Drug Representative Liaison, Washington Hospital (1994-1996)
Moonlighting Experience: Washington County Prison Physician, Emergency Room,
Pre-Participation Sports Physicals, High School Football Team Physician,
Pharmacy & Technology Committee – HealthGuard

PERSONAL INTERESTS

Playing saxophone, basketball, skiing, golf, woodworking, computers, gardening and composing music.

**LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION
ADVISORY BOARD
MEMBERSHIP PROFILE**

PLEASE TYPE OR PRINT

PERSONAL INFORMATION

Name: Debbie Davenport

Home Address: 122 Creekview Drive, Paradise 17562 Home Phone: N/A Cell: 610-291-8027
Home E-Mail Address: upray@comcast.net

Business Title: Executive Director

Business Address: P.O. Box 252 Gap 17527 Business Phone: 717-442-8694

Business E-Mail Address: deb@cornerstonepcs.com

EDUCATION

Schools Attended: 10/GED completed Major Area of Specialization: Administration/ Ministry
Degrees/Diplomas: Educated in Christian Biblical Counseling

PROFESSIONAL AFFILIATIONS- Cornerstone Pregnancy Care Service –life-affirming crisis pregnancy clinic (place of employment); Care Net and AACC.

DDAP REQUIREMENT:

STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THE ADVISORY BOARD:

I have seen over the year many clients on methadone programs, last place of employment, mostly pregnant young woman. I would like to learn and help advise in this area as seen from the perspective of one working with to be clean due to pregnancy. I also, believe a person needs both chemical and emotional help to work through an addiction.

I have come from alcoholism & drug use personally and as a teen to being fully free for over 35 years, along with it being a very real issue in extended family members lives (not in this county).

COMMUNITY ACTIVITIES: PA Pro-life Care Coalition, Local Church Outreaches, Intercessor with a local church network.

ADDITIONAL COMMENTS

If available, please attach your resume to this Membership Profile.

Return to: Lancaster County Drug and Alcohol Commission
150 North Queen Street, Suite 410
Lancaster, PA 17603

Or e-mail to Marcia Musser at mmusser@co.lancaster.pa.us

**LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION
ADVISORY BOARD
MEMBERSHIP PROFILE**

PLEASE TYPE OR PRINT

PERSONAL INFORMATION

Name: Brian Klugh

Home Address: 640 Gentry Drive Home Phone: 717397-2994 Home E-Mail Address: bdklugh@comcast.net

Business Title: volunteer manager, CASA of Lancaster County

Business Address: 53 N Duke St. Business Phone: 717-208-3280

Business E-Mail Address: brian@casalancaster.org

EDUCATION

Schools Attended: see resume Major Area of Specialization: public policy/business
Degrees/Diplomas: BS public policy

PROFESSIONAL AFFILIATIONS

see resume

DDAP REQUIREMENT:

STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THE ADVISORY BOARD

As an volunteer and now professional advocate for children in the foster care system I've seen the effect of substance abuse on families and children. It's horrifying to see time and again parents dropping off the face of the earth due to addition and mental health issues.

I see an opportunity to help these families and gain a better understanding of the issues by serving your organization.

COMMUNITY ACTIVITIES

Critical Incident Stress Debriefing team, and board of directors.
Past board member of state and local Safe Kids Coalition.

ADDITIONAL COMMENTS

If available, please attach your resume to this Membership Profile.

Return to: Lancaster County Drug and Alcohol Commission
150 North Queen Street, Suite 410
Lancaster, PA 17603

Or e-mail to Marcia Musser at mmusser@cc.lancaster.pa.us

BRIAN KLUGH
640 Gentry Drive, Lancaster, PA 17603
717-875-0056 • bdklugh@comcast.net

PROFILE

Over 35 years of experience in community service, leadership, good decision making skills, and regional involvement to serve the community through a position with CASA of Lancaster County Inc.

EXPERIENCE

CASA volunteer: CASA of Lancaster County Inc. 2013 - Present
Volunteer with three cases currently. Peer coordinator mentoring three CASA volunteers.

CISM, Critical Incident Stress Management: Lancaster County PA. 2012 - Present
Peer facilitator in the group debriefing process that helps first responders following particularly difficult incidents. Serving on the team's Board of Directors.

Battalion Chief: Lancaster PA. Bureau of Fire 1998 - 2012
Provided leadership, coaching, training and supervision of 12-18 firefighters daily and up to 200 on large incidents. Responsible for incident report writing, post action analysis, strategic planning, and program development. Developed the Bureau's Rapid Intervention Team with focus on current standards and regional involvement.

Assistant Fire Marshall: Lancaster, PA. Bureau of Fire. 1989 - 1994
Part of a team that provided code enforcement, plans review, fire origin and cause, including reports, investigation, interviews, and testimony. Responsible for the Bureau's public education efforts that included firefighters volunteering to present our program with monthly segments in City Schools.
Lead role in developing a partnership with the fire service, Lancaster County Children and Youth, mental health providers and Lancaster County Juvenile Probation to provide a comprehensive response to juvenile set fires. The process we developed is being used as a model for regional and statewide efforts.

Consultant and Trainer: Brian Klugh Safety Services 1992 - Present
Providing training in fire safety, fire prevention, code issues and portable fire extinguisher use focusing on each customer's regulatory needs and safety environment.

NOTEWORTHY

Lancaster County CISM Board of Directors, current.
Safe Kids of Lancaster County Board Member and past Board President.
Pennsylvania Safe Kids Advisory Board.
East Hempfield Township building code Board of Appeals, current.
Lancaster Bureau of Fire " Hamilton Watch" award for community service.
PA Firemen's Association award for outstanding fire prevention efforts.

American Red Cross, "Outstanding Personal Action" award.
Lancaster Jaycees, "Outstanding Young Firefighter" award.

EDUCATION

Multiple certifications and trainings in group process, active listening, and speaking for self with the CISM team.

Multiple technical certifications pertaining to safety issues and instruction. See attachment.

B.S. in Public Policy, Penn State University.

Certificate in Management, Franklin and Marshall College.

Diploma, academic, J.P. McCaskey HS

References Available Upon Request

**LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION
ADVISORY BOARD
MEMBERSHIP PROFILE**

PLEASE TYPE OR PRINT

PERSONAL INFORMATION

Name: Kim M. Long

Home Address: 724 Rosemont Dr., Lititz, PA 17543

Home Phone: (717) 569-8871

Home E-Mail Address: kmlong40@msn.com

Business Title: Director of Real Estate Operations

Business Address: High Associates Ltd., 1853 William Penn Way, P.O. Box 10008, Lancaster, PA 17605-0008

Business Phone: (717) 209-4015

Business E-Mail Address: klong@high.net

EDUCATION

Schools Attended:

Major Area of Specialization:

Degrees/Diplomas:

Eastern University
Eastern University

Organizational Management
Business Administration

BA
MBA

PROFESSIONAL AFFILIATIONS

MRI User Group, National Association of Realtors, the Lancaster County Association of Realtors, the Institute of Real Estate Management and the Commercial & Industrial Real Estate Council

DDAP REQUIREMENT:

STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THE ADVISORY BOARD

I have a desire to be involved in the community. In addition in today's world, drug and alcohol abuse is on the rise and becoming, if not already, an epidemic issue in Lancaster County. I am hoping through my involvement on the Advisory Board I will be able to make a difference.

COMMUNITY ACTIVITIES

I participate in community service groups including Leadership Lancaster, American Cancer Society, AMVEFS Post 37 Auxiliary and the Office of the Aging Advisory Board.

ADDITIONAL COMMENTS

I previously served on the Drug & Alcohol Commission and thoroughly enjoyed my time on the board. I am professional, hardworking and compassionate. I have strong leadership qualities, organizational and time management skills. I have the ability to deal with people in all kinds of situations. In addition, I am a team player and I work cooperatively with others. My term with the Office of the Aging will end as of December 31, 2015 after serving the maximum amount of time on the Advisory Council. While I was on the Office of Aging Advisory Council, I served as the Chairperson of the Advisory Board for two (2) years.

If available, please attach your resume to this Membership Profile.

Return to:

Lancaster County Drug and Alcohol Commission
150 North Queen Street, Suite 410
Lancaster, PA 17603

Or e-mail to Marcia Messer at mmesser@co.lancaster.pa.us

KIM M. LONG

DIRECTOR OF REAL ESTATE OPERATIONS HIGH ASSOCIATES LTD.

A Member of High Real Estate Group

Kim M. Long, Director of Real Estate Operations, High Associates Ltd., is responsible for overseeing the commercial operations IT platform as well as the property management activities of 92 buildings totaling 4,021,000 square feet of commercial/industrial real estate. This portfolio of properties is located within Lancaster County, Pennsylvania. Ms. Long's property management responsibilities include budget performance, physical condition, tenant relations and lease management.

In addition to asset management functions, Ms. Long also oversees the operation of two departments of High Associates Ltd., including the Executive Offices at Greenfield and Operational Support. Ms. Long's responsibilities include managing the following functions: day to day operations of the Executive Offices, the preparation and processing of all commercial tenant leases for properties managed by High Associates, the posting and collection of all accounts receivable for all commercial operations and all aspects of the work order and job cost systems for the Building Maintenance/Ground Maintenance divisions of High Associates.

Ms. Long joined High Associates, Ltd. in 1996 as the Commercial Property Manager for the Greenfield Corporate Center and other commercial/industrial real estate located within Lancaster County, Pennsylvania. In this role, she was responsible for both the property management and financial functions. In 1999, she assumed the role of Operations Manager for all of High Associates's commercial/industrial and residential real estate. In this role, she was responsible for managing all aspects of the residential property management day to day operations through our IT platform; assisting in the development of the annual High Associates Department Budgets and the development of the annual budgets for the commercial/industrial and residential portfolios. She was promoted to her current position of Director of Real Estate Operations in 2004.

A graduate of Eastern University, Ms. Long holds a B.A. degree in Organizational Management and a Masters degree in Business Administration. Ms. Long's membership in real estate industry groups includes the National Association of Realtors, the Lancaster County Association of Realtors, the Institute of Real Estate Management and the Commercial and Industrial Real Estate Council. Additionally, she participates in community service groups including Leadership Lancaster, the American Cancer Society, serves as a council member for the Office of Aging Advisory Council, served as Chairperson of the Office of Aging Advisory Council (2012 & 2013) and served as a board member on the Lancaster County Drug and Alcohol Commission Advisory Board.

**LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION
ADVISORY BOARD
MEMBERSHIP PROFILE**

PLEASE TYPE OR PRINT

PERSONAL INFORMATION

Name: Scott Theurer

Home Address: 484 West Bainbridge St. Elizabethtown Pa 17022
Home E-Mail Address: stheurer15@gmail.com

Home Phone:717-366-4071

Business Title: Student

Business Address: Business Phone:

Business E-Mail Address:

EDUCATION

Schools Attended: Florida Institute of Technology/Online Major Area of Specialization:
Degrees/Diplomas: Associate's/ Applied Psychology (grad date 5/16)
PCB, obtaining trainings for PCB certification as a Recovery Specialist

PROFESSIONAL AFFILIATIONS

Lancaster County Recovery Alliance

DDAP REQUIREMENT:

STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THE ADVISORY BOARD

As a person in long term recovery from addiction, my personal goals for my life include service and learning. I want to do what I can to be a progressive part of recovery and recovery support systems in Lancaster County. I feel that I have much to contribute and much to learn, Serving on the board would certainly enable me to learn from many other unique perspectives and experiences while also allowing me to have a voice in what I feel would empower our recovering community and those that struggle to find recovery.

COMMUNITY ACTIVITIES

Past involvement as EMT and Red Cross volunteer.

Volunteer with LCRA: a newly formed group serving recovery and recovery support systems in Lancaster County.

- Serving as steering committee member and outreach member.
- Chairmen of the 2016 Lancaster Co. Recovery Day Committee (through LCRA)

ADDITIONAL COMMENTS

SCOTT THEURER

484 W. Bainbridge St, Elizabethtown, PA 17022 • Home: 7173664071 • Cell: 7173682728 •
Stheurer15@gmail.com

Education

GED: 2014

Hempfield High School - Landisville, PA

Associate of Arts: Applied Psychology, (Current student)

Florida Institute of Technology - Melbourne, FL (Online degree program)

•4.0 GPA

•Coursework in Substance Abuse, Childhood and Adolescent Psychology, Psychological Adjustment and Growth, Lifespan and Development and other fields of Psychology

•Currently pursuing PCB Recovery Specialist License

*Completed 6 hours of Addictions 101

Work History

Shop Foreman, 04/2004 to 08/2010

Detailing Technologies Inc. – Bucknoll Rd. Manheim PA

Started as a detailer in an auto reconditioning shop. Trained in all aspects of auto reconditioning including high speed buffing and paint touch-up, and in 2009, promoted to shop foreman. Foreman responsibilities included oversight of the recon crew members, quality control and inspection, customer/ dealer relations, inventory regulation and budget control and overall shop operations.

- Solved unresolved customer issues.
- Promptly responded to inquiries and requests from prospective customers.
- Assumed ownership over team productivity and managed work flow to meet or exceed quality service goals.
- Trained staff on operating procedures and company services.
- Fostered an environment which encouraged continual process improvements.
- Updated customer orders from start to finish in an accurate and timely manner.
- Managed work flow to exceed quality service goals.

Emergency Medical Technician/ Crew Chief, 01/1987 to 01/1993
West End Ambulance Association – Charlotte St. Millersville PA

Volunteer position with ambulance company. Crew Chief responsibilities included oversight and direction of other crew members as well as management of emergency calls, coordination with other emergency medical services and hospital emergency departments in order to best respond to and treat patients in an emergency situation.

- Monitored patients for changes, and reviewed and revised plans accordingly.
- Inspected the vehicle, medical supplies and equipment during down time.
- Promoted team effort when working with dispatch center, external public safety agencies and health care providers.
- Demonstrated high standards of performance, including teamwork, communication and compassion.
- Performed basic and advanced patient assessments.
- Assessed patient condition through physical and verbal exams and by collecting information from others at the scene.

Emergency Medical Technician volunteer/ Emergency Department, Advanced Life Support Unit, 01/1989 to 03/1993
Lancaster General Hospital – Lancaster PA

Volunteer position assisting emergency room personnel in triage and emergency medical treatment. Also staffed hospitals advanced life support unit and ran calls assisting Paramedics on emergency responses.

- Performed basic and advanced patient assessments.
- Responded to dispatched emergency assignments quickly and safely.
- Assessed patient condition through physical and verbal exams and by collecting information from others at the scene.
- Interpreted limited histories and used physical examinations to identify potential underlying critical issues.
- Strictly protected the confidentiality of all information related to patient care activities and EMS operations.

Program Associate, 01/1990 to 03/1993

Keystone Service Systems – Lancaster PA

Worked as part of a team with individuals adjusting to varying levels of intellectual disability. Clients maintained their own residence while staff offered levels of support based on client need with the goal of independence and social integration for each individual. Worked with individuals with many different diagnosed mental health conditions and behaviors.

- Observed and monitored client behavior and responses to treatment.
- Developed and implemented treatment plans and modified when needed.
- Directed family-centered, strengths-based, culturally competent and individualized intakes and assessments.
- Connected clients with community service and resource agencies.
- Provided comprehensive case management services, including creating treatment plans and connecting clients and families to appropriate resources.
- Presented case history material to review and discussion with other staff members.

Skills

- Member of Lancaster County Recovery Alliance
- Strong interpersonal skills
- Skilled in conflict resolution, crisis management and twelve step approaches
- Instinctive, level headed approach through stressful situations
- Ability to relate and effectively communicate with individuals experiencing various levels of recovery
- Organized
- Strong focus on solution based, positive support
- Strong drive to support others in recovery
- Experience with Alcoholics Anonymous and Narcotics Anonymous
- Flexible and willing to listen and learn

Work Session 3/8/2016

Speedwell Forge Advisory Council

Appointment: Three year term March, 2016 through December 31, 2018

Ms. Linda Ferich

115 Chelsea Loop

Lancaster, PA 17602

Lancaster County resident

Lancaster County
Department of Parks and Recreation
Parks and Recreation Administrator
*Phone: (717) 390-7779 *Fax (717) 295-5942
*E-mail: weissp@co.lancaster.pa.us

DATE: February 18, 2016
TO: Debbie Klinger, Commissioners' Office
FROM: Paul Weiss, Parks & Recreation Administrator
SUBJECT: **Appointment of Speedwell Forge Advisory Council members**

In 1999, the Lancaster County Department of Parks and Recreation established the Speedwell Forge Advisory Council to provide community input into the development and management of this regional County Park. This council continues to meet on a semi-annual basis.

Tom Stahl, who represented the Lancaster County Conservancy on the Advisory Council, resigned his position with the Conservancy effective December 31, 2015. In light of this, he also declined to renew his term on the Speedwell Advisory Council which expired on that same date.

Subsequently, the Lancaster County Conservancy has recommended Linda Ferich to replace Mr. Stahl. I am recommending that Ms. Ferich be appointed to the Speedwell Forge Advisory Council for a 3-year term to expire on December 31, 2018. Following is her biographical information:

Linda Ferich, 115 Chelsea Loop, Lancaster, PA 17602

Linda is a valuable Lancaster County Conservancy volunteer who works closely and diligently with our conservation easements and associated landowners. In fact, Linda has monitored the conservation easements on both the Speedwell Forge and Chickies Creek County Parks. Linda is a PA Master Naturalist and a coordinator for the Water Quality Volunteer Coalition (an LCC and Lancaster County Conservation District partnership program). Linda is a retired R.N., environmentalist, and native plant enthusiast.

If you have any questions, please do not hesitate to contact me. Otherwise, I am asking that you present this individual to the Board of Commissioners for reappointment. I have attached a sample reappointment letter. Please send me a copy of the actual reappointment letter that is sent to Ms. Ferich.

Thank you very much for taking care of this; it is most appreciated!

LANCASTER COUNTY COMMISSIONERS' MEETING

AGENDA

MARCH 9, 2016

7:00 P.M.

DENVER BOROUGH MUNICIPAL BUILDING



1. Meeting Called to Order: This evening's meeting will be conducted by Commissioner Dennis Stuckey.
2. Pledge of Allegiance
3. Minutes as Distributed: Postpone approval of February 17, 2016 Commissioners' Meeting Minutes and March 2, 2016 Commissioners' Meeting Minutes.
4. Welcome and Thank You
5. Old Business:
 - a. **Re-announcement**
There will be no Work Session held on Tuesday, March 15, 2016.
6. New Business:
 - a. **Denver Borough Presentation**
Blake S. Daub, Council President, Denver Borough
 - b. **Introduction of Chief Clerk Robert Still**
 - c. **Presentation of Proclamation – "American Red Cross Month"**
Jennifer Wiggin, Major Gift Officer, Lancaster County Chapter American Red Cross
 - d. **Resolution No. 30 of 2016**
James Noel, Esquire, Solicitor to the Lancaster County Hospital Authority
Jonathan Cox, Esquire, Rhoads and Sinon, Special Counsel to Lancaster General Health
Robert Macina, Esquire, Executive V. P., Chief Administrative/Legal Officer and Corporate Secretary to Lancaster General Health
F. Joseph Byorick, Treasurer, Lancaster General Health
7. Questions and Answers from Public
8. Adjourn



Office of the Commissioner

150 North Queen Street
Suite #71
Lancaster, PA 17602
Phone: 717-299-8300
Fax: 717-293-7200
www.co.lancaster.pa.us

County Commissioners
Dennis P. Stuckey, Chairman
Joshua G. Parsons, Vice-Chairman
Craig E. Lehman

Chief Clerk
Andrea M. McCue

PROCLAMATION

American Red Cross Month

March 9, 2016

WHEREAS, March is American Red Cross Month - a special time to recognize and thank our Everyday Heroes - those selfless Red Cross volunteers and donors who give of their time and resources to help community members; and

WHEREAS, These heroes help families find shelter after a home fire, give blood to help trauma victims and cancer patients, deliver comfort items to military members in the hospital, enable children around the globe to be vaccinated from measles and rubella, use their lifesaving skills to save someone from a heart attack, drowning, or choking; and

WHEREAS, The American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in Lancaster County who give of themselves to assist their neighbors when they need a helping hand; and

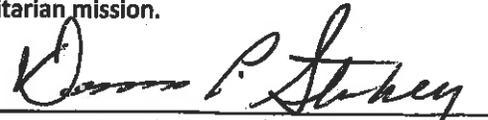
WHEREAS, Across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected; and

WHEREAS, The American Red Cross collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict and migration; and

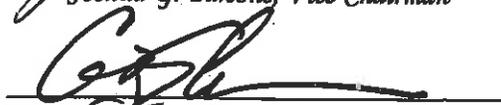
WHEREAS, We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, that the County of Lancaster does hereby celebrate the month of March, 2016 as American Red Cross Month in Lancaster County. We have a long history of helping our neighbors in need and encourage all Americans to support this organization and its noble humanitarian mission.




Dennis P. Stuckey, Chairman


Joshua G. Parsons, Vice Chairman


Craig E. Lehman

Board of Commissioners of
Lancaster County, Pennsylvania

