

COUNTY COMMISSIONERS' WORK SESSION AGENDA
TUESDAY, JANUARY 26, 2016

9:00 A.M.:

EXECUTIVE SESSION:

9:00 a.m.

Crystal Clark, Esquire

10:00 A.M.:

PUBLIC SESSION:

Postpone approval of January 5, 2016 Work Session Minutes, January 12, 2016 Work Session Minutes and January 19, 2016 Work Session Minutes.

10:00 a.m.

Matt Knepper, Director, Agricultural Preserve Board – Consultant Agreement (please refer to motion on tomorrow's agenda); Re-approval of Contract of Sale of Agricultural Conservation Easement (action requested at today's Work Session; please refer to attached motion); and Appropriation of Agricultural Conservation Easement Purchase Finds for Fiscal Year 2016 and Matching Challenge Grant (please refer to Resolution No. 15 of 2016 on tomorrow's agenda)

10:10 a.m.

David Schmidt, West Nile Virus Coordinator, Cooperative Extension of Lancaster County – Grant Application/Grant Agreement and Memorandum of Understanding (please refer to motion on tomorrow's agenda)

10:15 a.m.

Matthew Acker, Deputy Treasurer/Director of Tax Claim Bureau – Contract Renewal (please refer to Resolution No. 16 of 2016 on tomorrow's agenda)

10:20 a.m.

Frank Pulli, Senior Buyer, Purchasing – Bid Award (please refer to Resolution No. 17 of 2016 on tomorrow's agenda)

10:25 a.m.

Charles Douts, Director, and Barry Garman, Project Manager, Facilities Management-Change Order (please refer to motion on tomorrow's agenda)

Other Discussion Items:

1. Appointments/Reappointments to County Boards
2. January 27, 2016 Commissioners' Meeting Agenda

Adjourn

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Agricultural Preserve Board, to approve the following:

Consultant Agreement With:

Lancaster Farmland Trust
Strasburg, Pennsylvania

Purpose:

To provide easement inspection services to ensure that farms are in compliance with Agricultural Conservation Easement requirements under PA Act 43.

Amount:

\$150.00 per inspection of an Agricultural Conservation Easement held by Lancaster County or the Commonwealth of Pennsylvania, and \$75.00 per inspection of an Agricultural Conservation Easement held jointly by Lancaster County and Lancaster Farmland Trust, for a total contract amount not to exceed \$40,000.00 per year.

Term:

February 1, 2016 through December 31, 2017.

1/27/16

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Matt Knepper, Director
 Department: Ag. Preserve Board
 Date: January 26, 2016

Board Action Requested: Authorize renewal of Consultant Agreement with Lancaster Farmland Trust for the services outlined below.
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address): Lancaster Farmland Trust
125 Lancaster Ave.
Strasburg, PA 17579
717-299-5361

Proposed Program Budget Information:

Service	2010-2011 Amount to be Approved	2012-2013 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
(1) Easement Inspection Services- Joint	\$75/farm	\$50	(\$25)/farm	(25%)	100% Co.
(2) Easement Inspection Services- Other	\$150/farm	\$50	\$50/farm	50%	100% Co.

Term of Contract: February 1, 2016 -December 31, 2017.

Budget Comments: The proposed contract increase will not increase the Ag. Preserve Board's General Fund expenditures for the 2014 budget year. * The Agreement includes a not to exceed \$40,000/yr. ceiling.

Program Information: The Agricultural Preserve Board (APB) is a non-mandated County program that has been preserving Lancaster County farmland since 1980. To date, the APB has permanently preserved more than 74,000 acres of farmland on more than 800 farms.

Description of Service: Inspection of preserved farms to ensure that the farm is in compliance with its Agricultural Conservation Easement is a requirement PA Act 43. Under this Agreement Lancaster Farmland Trust will provide easement inspection services (monitoring of preserved farms for a portion of the farms preserved by the County as follows: 1) Annual easement inspection of farms preserved jointly between the County and Lancaster Farmland Trust, and; 2) Biennial easement inspection of farms preserved by the County and State independently or jointly

The Lancaster Farmland Trust has been providing easement inspection services to the Agricultural Preserve Board since

2005.

There is no increase to the unit rate for the services provided. Costs for these services are budgeted from Clean and Green rollback tax revenue, and is not a General Fund expense.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

January 26, 2016

Date you would like the County Commissioners'

To take official action on this item?:

Matt Knepper, Director

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Matt Knepper, Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

Exceptions to this deadline must be authorized by the Chief Administrative Officer.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to re-approve a Contract of Sale of an Agricultural Conservation Easement with the following property owners:

<u>Name/Township</u>	<u>Type of Easement</u>	<u>County Share</u>	<u>State Share</u>
Nelson K. and Mary L. Ginder Rapho Township	Perpetual	\$0.00	\$347,966.00

The Commissioners also certify that the Nelson K. and Mary L. Ginder property, consisting of 91.57 acres, is located in an Agricultural Security Area in Rapho Township.

Note: This re-approval request of the Nelson K. and Mary L. Ginder farm was originally approved by the Lancaster County Board of Commissioners on November 18, 2015, for 90.14 acres and \$342,532.00. The re-approval is due to a refinement in boundary survey, increasing acreage by 1.43 acres and purchase price by \$5,434.00, for totals of 91.57 acres and purchase price of \$347,966.00.

I, Andrea McCue, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 26th day of January, 2016.

ATTEST: _____
Chief Clerk
County of Lancaster, Pennsylvania
Date: _____

1/26/16

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON JANUARY 26, 2016 From Agricultural Preserve Board

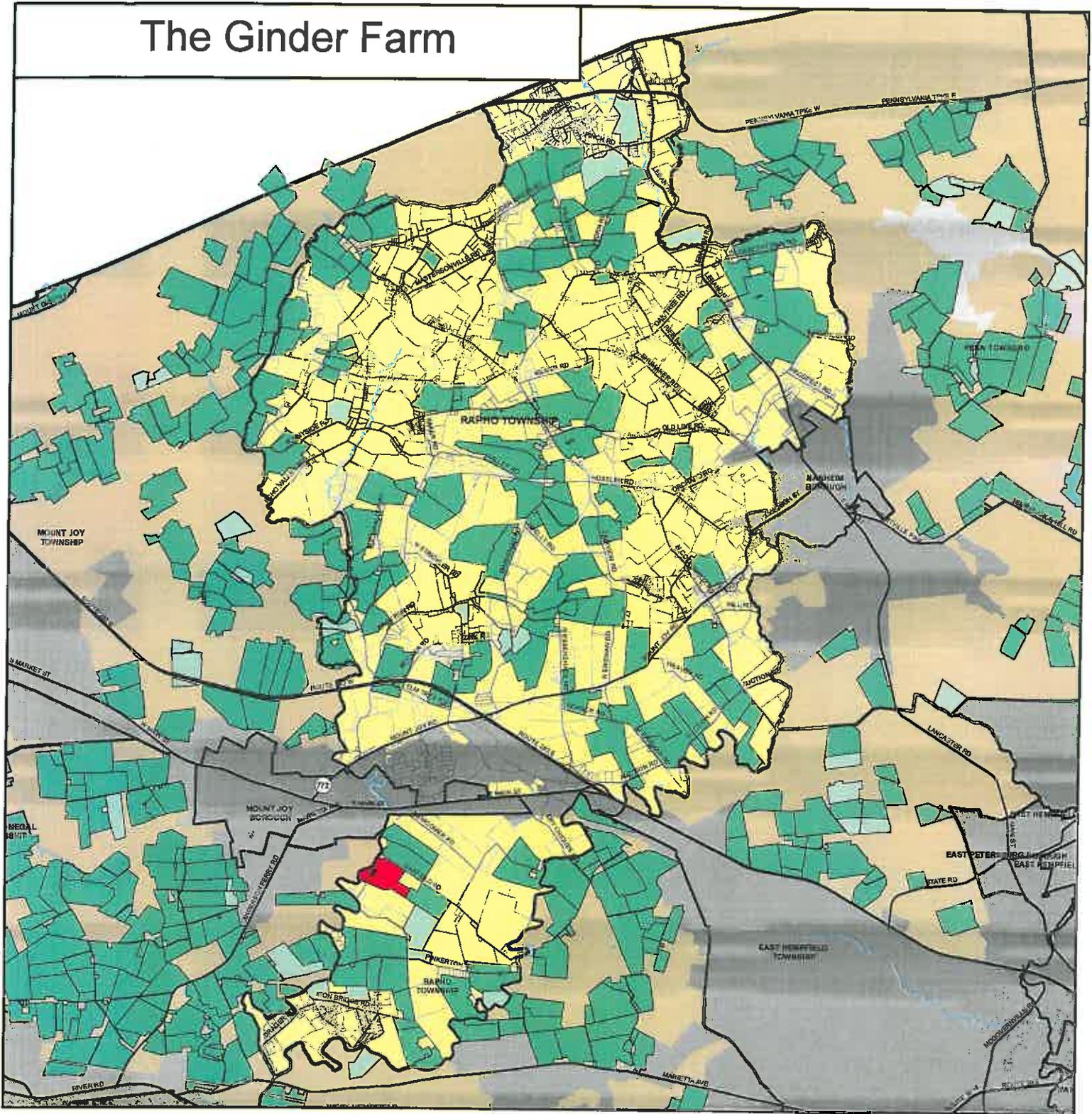
Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/Decrease	Goals	Trends
1	Agricultural Conservation Easement granted by Nelson K. and Mary L. Ginder	Duration of easement is perpetual.	\$347,966.00 from the Commonwealth of Pennsylvania. Per acre cost of the easement is \$3,800.00 for the 91.57 acre farm. <i>The Appraised Easement Value is \$347,966.00</i> <i>The Easement Purchase Price is \$347,966.00</i>	The Easement Purchase Price is 35% more than the 2010-2013 County Average of \$2,673.00/acre. The Easement Purchase Price is 100% of the Appraised Easement Value.	98% of soils are in capability classes. Located within one mile of 10 other applications for preservation. There are 86 preserved farms in Rapho Township and a total of 6,785 acres of preserved farmland. The farm is adjacent to the Rapho Township Urban Growth Area.	The Ginder family farm is a crop farm. This is a re-approval request that was originally approved by the Lancaster County Board of Commissioners on November 18, 2015. Re-approval request is due to a refinement in the boundary survey. Landowners applied to preserve their farm in 2014. The farm ranked #11 of #198 in the 2014 ranking year.

As of Commissioners Meeting:
January 26, 2016

Preserved Farms in Lancaster County

	Farms	Acres
APB:	917	77,662
LFT:	463	28,384
Other:		1,815
Joint:	(36)	(2,500)
Total:	1,344	105,361
Waiting List:	190	

The Ginder Farm



Features

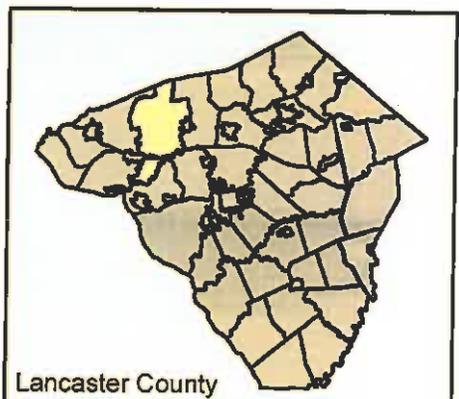
Ginder Farm	Exclusion
Easements	Major Road
Applications	Minor Road
Water Feature	Parcel
Urban Growth Boundary	Selected Municipality
Village Growth Boundary	Surrounding Municipalities

0 0.425 0.85 1.7
Miles

The Ginder Farm
540 - 89559 - 0 - 0000
Rapho Township
2014-033

Farmland information furnished to the Lancaster County Agricultural Preserve Board, and contained in this data, was obtained from sources considered reliable and believed to be accurate. However, this information is not warranted, and no responsibility for the accuracy of this information is assumed by the Lancaster Agricultural Preserve Board or the Lancaster County Geographic Information System Department.

Produced by
 Lancaster County IT - GIS Division
 Bryan Grill
 January 13, 2016



RESOLUTION NO. 15 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Through the *Lancaster County Comprehensive Plan* and the recommendations of the *Blue Ribbon Commission for Agriculture*, Lancaster County has identified the importance of preserving agriculture and agricultural land in Lancaster County; and

WHEREAS, Through policy and programs, the Board of County Commissioners has made a commitment to a balanced and cooperative approach to farmland preservation in Lancaster County; and

WHEREAS, The Board of Commissioners has established a program entitled the *Farmland Preservation Fund* to implement the recommendations of the *Lancaster County Comprehensive Plan* and the *Blue Ribbon Commission for Agriculture* to permanently preserve farmland in areas planned for agriculture.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS, That the County of Lancaster, Pennsylvania, appropriate agricultural conservation easement purchase funds for Fiscal Year 2016 in the amount of \$_____, which is inclusive of \$_____ of new County funds through the *Farmland Preservation Fund*, \$_____ of Act 13 impact fee funds, \$_____ of Clean & Green rollback tax interest as required by Act 156 of 1998, \$_____ of other County Funds reserved exclusively for easement purchase and \$_____ of local government funds used for the acquisition of agricultural conservation easements.

BE IT FURTHER RESOLVED, That the above funding is available as of January 1, 2016, and that such funds have been collected or received by Lancaster County and placed in a restricted account, or are reserved exclusively for the purchase of easements, and that any of these funds not expended by December 31, 2017 will be available for use in the subsequent fiscal period for the same purpose; as required by the Act of June 30, 1981 (P.L. 128, No. 43), known as the Agricultural Area Security Law, as amended.

BE IT FURTHER RESOLVED, That said funds will be used for the purpose of providing matching funds for the purchase of agricultural conservation easements pursuant to the authority contained in the Act of June 30, 1981 (P.L. 128, No. 43), known as the Agricultural Area Security Law, as amended.

BE IT FURTHER RESOLVED, That \$_____ of Clean & Green rollback tax interest will be used to develop conservation plans and to monitor and enforce agricultural conservation easements, including the payment of legal costs associated with defending agricultural conservation easements, as permitted by Act 46 of 2006.

BE IT FURTHER RESOLVED, That a \$_____ % matching challenge grant is hereby awarded to the Lancaster Farmland Trust through the *Farmland Preservation Fund* to permanently preserve farmland in areas planned for agriculture in accordance with guidelines prepared for the program.

ADOPTED this 27th day of January, 2016 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Dennis P. Stuckey, Chairman

Andrea McCue, Chief Clerk
County of Lancaster, PA
Date: January 27, 2016

Joshua P. Parsons, Vice Chairman

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

1/27/16

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following:

1. **Grant Application/
Grant Agreement With:** Commonwealth of Pennsylvania
Department of Environmental Protection –
Vector Management
Harrisburg, Pennsylvania

Purpose: To receive funding under the “West Nile Virus Mosquito Control Program” for Penn State Cooperative Extension to monitor West Nile Virus and mosquito activities in Lancaster County through an integrated pest management approach in the areas of education, surveillance and control.

Amount/Term: \$60,827.80 for the period January 1, 2016 through December 31, 2016 (100% State funding).
2. **Memorandum of
Understanding With:** Cooperative Extension of Lancaster County
Lancaster, Pennsylvania

Purpose: The County will direct funds from the Pennsylvania Department of Environmental Protection’s West Nile Virus Mosquito Control Program to the Cooperative Extension of Lancaster County to execute the activities required for this project in Lancaster County.

Amount/Term: Not to exceed \$60,827.80 for the period January 1, 2016 through December 31, 2016 (100% State funding).

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: David Schmidt, WNV Coordinator
 Department: Penn State Extension
 Date: 1/12/2016

Board Action Requested: Approval of 2016 West Nile Virus Grant
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address): PADEP
 Rachel Carson State Office Building
 400 Market Street
 Harrisburg, PA 17101

Proposed Program Budget Information:

Service	2015-16 Amount to be Approved	2014-2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
West Nile Virus Program	\$60827.80	\$65020.00	-\$4192.20	-6.45%	State

Term of Contract: January 1, 2016 to December 31, 2016

Budget Comments: Decrease is largely in the Full Time Field Tech line item, where we have cut excess.

Program Information/Description of Service:

Protects public health by monitoring and controlling mosquitoes that may spread West Nile virus and by educating the public on issues of mosquito control and West Nile virus. Weekly surveillance of the county will help identify problem areas and allow the program to limit mosquito breeding.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

1/26-27/2016

Date you would like the County Commissioners' To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

David Schmidt, WNV Coordinator

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

David Schmidt, WNV Coordinator

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

RESOLUTION NO. 16 OF 2016

AUTHORIZING PALMETTO POSTING, INC. OF SOUTH CAROLINA TO MAKE PERSONAL SERVICE AND PERFORM OTHER RELATED SERVICES IN ACCORDANCE WITH THE PENNSYLVANIA REAL ESTATE TAX SALE LAW (72 P.S. §§5860.101 et. seq.)

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, The County of Lancaster, acting by and through the Lancaster County Tax Claim Bureau, is required to take certain service measures pursuant to the Pennsylvania Real Estate Tax Sale Law prior to the sale of property for delinquent real estate taxes; and

WHEREAS, Pursuant to Section 5860.601(a)(3) of the Pennsylvania Real Estate Tax Sale Law, the County Commissioners may appoint persons other than the Sheriff or Sheriff's Deputies to make personal service; and

WHEREAS, Palmetto Posting, Incorporated, a South Carolina corporation, has a patent for its system and method for notice posting and verification; and

WHEREAS, Palmetto Posting, Inc. possesses the requisite expertise, experience and qualifications to make personal service and post notices pursuant to the Pennsylvania Real Estate Tax Sale Law; and

WHEREAS, Palmetto Posting, Inc. is the only known entity providing these services in Pennsylvania; and

WHEREAS, The County had previously approved a contract with Palmetto Posting, Inc. to provide these services for the period April 4, 2012 through April 1, 2016, and the Lancaster County Tax Claim Bureau would like to continue to utilize the services performed by Palmetto Posting, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, That the Board of Commissioners hereby authorizes the renewal of the contract with Palmetto Posting, Incorporated, to make personal service in accordance with the applicable provisions of the Pennsylvania Real Estate Tax Sale Law and to engage in related services in connection therewith. This authorization shall be a standing authorization until December 31, 2019, at which time the matter shall be reviewed.

BE IT FURTHER RESOLVED, That the Lancaster County staff and officials are authorized to take all steps necessary or appropriate to implement the provisions of this Resolution, including negotiating a contract with Palmetto Posting, Incorporated to perform the services in accordance with this Resolution for an amount not to exceed \$100,000.00 for any one-year period.

ADOPTED this 27th day of January, 2016 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Andrea McCue, Chief Clerk
County of Lancaster, PA
Date: January 27, 2016

Dennis P. Stuckey, Chairman

Joshua G. Parsons, Vice Chairman

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Matthew T. Acker, Deputy Treasurer/Director of the Tax Claim Bureau
 Department: A1400-Office of the Treasurer-Tax Claim Bureau
 Date: 01-12-2016

Board Action Requested: Contract Renewal with Palmetto Posting
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address):

Proposed Program Budget Information:

Service	2015-16 Amount to be Approved	2014-2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: Renewal of existing contract with Palmetto Posting until Dec. 31, 2019

Budget Comments: Costs associated with posting properties and personal service are passed on to the taxpayer. The service of Palmetto Posting relieves the Sheriff Office of this burdensome responsibility that is require by Real Estate Tax Sale Law (RETSL).

Program Information/Description of Service:

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners?

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Matthew T. Acker Deputy Treasurer/Director of Tax Claim Bureau

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Matthew T. Acker Deputy Treasurer/Director of Tax Claim Bureau

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RESOLUTION NO. 17 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Sealed proposals were received by the County of Lancaster and publicly opened and read on Wednesday, January 6, 2016, at 11:00 a.m. for food service for the Lancaster County Prison for the period February 1, 2016 through January 31, 2018 with two one-year extension options.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS, That a contract be awarded to the following company for the item and amount specified, which is the lowest and/or best bid received, and is in accordance with the advertisements, specifications and bids received therefor, and a contract therefore directed to be drawn.

<u>Contract Awarded To:</u>	<u>For:</u>	<u>Amount:</u>
Trinity Services Group, Inc. Oldsmar, Florida	Food service for the Prison for the period February 1, 2016 through January 31, 2018 with two one-year extension options	\$2,854,651.80

This completed document must be submitted to the Chief Clerk by **9:00 AM** the **WEDNESDAY** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR
CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Frank Pulli, Senior Buyer
 Department: Purchasing
 Date: January 27, 2016

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.) Award – Food Service for Lancaster County Prison
 IFB#15-035

Provider Information: (Name, Address): Trinity Services Group, Inc.
 477 Commerce Blvd.
 Oldsmar, FL 34677

Proposed Program Budget Information:

Service	2016-2018 Amount to be Approved	2013-2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Food Service for Lancaster County Prison	\$2,854,651.80	\$2,680,366.82	\$174,284.98	6.11%	County

*Note: Dollar and percentage increase/decrease was determined by applying 2013-2015 pricing to 2016-2018 volume estimates. Cost increases/decreases are based on estimated meal counts. Monthly invoices will vary based on actual meal counts.

Term of Contract: February 1, 2016 – January 31, 2018

Budget Comments:

Program Information:

Description of Service:
 This award recommendation is pursuant to an Invitation for Bid (IFB#15-035) issued by the Purchasing Department for Food Service at the Lancaster County Prison. Sealed proposals were opened on Wednesday, January 6, 2016.

The total of the base contract for 2013-2015 was \$2,680,366.82 and the new base year contract will be \$2,854,651.80. This 2016-2018 contract is based on the same estimated meal counts as the previous 2013-2015 contract. The Contract shows a 6.11% increase due to the increase in the cost of the meals, from \$.9780 per meal up to \$1.0363 per

Meal. This bid was awarded to the low bidder.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
4	Yes	n/a	No	County

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
n/a	n/a	n/a	n/a

Date you would like the County Commissioners'

To take official action on this item?:

February 1, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Frank Pulli, Senior Buyer

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Frank Pulli, Senior Buyer

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

Change Order No. 12 With:

Cyprium Solutions
East Petersburg, Pennsylvania

For:

To provide additional electrical construction services for the Prison fire alarm system replacement project as follows:

Add cost to troubleshoot and repair the existing "Escape Warning System" on the exterior of the facility.

Total Change Order:

Add \$760.00

1/27/16

COVER SHEET
FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Barry Garman, Project Manager
 Department: Facilities Management
 Date: January 19, 2016

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App.,
Change Order, Bid Award etc.)

CHANGE ORDER

Cyprum Solutions, Inc

Proposed Program Budget Information:

Service	2010-11 Amount to be Approved	2010-2011 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co. State, Fed)

Term of Contract:

Budget Comments:

Program Information:

Description of Service

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Orders	Amount of Current Budget	Revised Total Budget Reflecting Change Order	Define Funding Source
\$ 760.00	\$ 985,409.38	\$ 986,169.38	Project Contingence

Date you would like the County Commissioners' To take official action on this item?:

Wednesday January 27, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Charlie Douts, Director Facilities Management
Barry Garman, Project Manager Facilities Management

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Charlie Douts, Director Facilities Management
Barry Garman, Project Manager Facilities Management

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Change Order Presented to BOC at Work session 1/26/16 for Action on 1/27/16

Prison Fire Alarm System Replacement

CYPRIMUM SOLUTIONS - ELECTRICAL CONSTRUCTION

1. GC -012 \$ 760.00

Additional Work including:

ADD cost to trouble shoot and repair the existing
"Escape Warning System" on the exterior of the facility.

TOTAL of Change Orders 12 \$ 760.00

Original CYPRIMUM Contract	\$ 909,000.00
Previous Approved CO's (thru # 11)	\$ 76,409.38
This Change Order (#12)	<u>\$ 760.00</u>

Current Contract (thru # 12) \$ 986,169.38

Original Project Contingency	\$ 137,000
Less Authorized CO's thru # 11	<u>(\$ 76,409)</u>
Balance	\$ 60,591

LANCASTER COUNTY COMMISSIONERS' MEETING

AGENDA

JANUARY 27, 2016



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Dennis Stuckey.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of December 30, 2015 Commissioners' Meeting Minutes. Postpone approval of December 16, 2015 Commissioners' Meeting Minutes, January 4, 2016 Commissioners' Organizational Meeting Minutes, January 6, 2016 Commissioners' Meeting Minutes, January 13, 2016 Commissioners' Meeting Minutes and January 20, 2016 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Radio Interference Update**
Mike Weaver, Director, Lancaster County-Wide Communications
Dennis Ward, Tusa Consulting
 - b. **Resolution No. 15 of 2016**
Matt Knepper, Director, Agricultural Preserve Board
 - c. **Agricultural Preserve Board – Consultant Agreement**
Matt Knepper, Director, Agricultural Preserve Board
 - d. **Resolution No. 16 of 2016**
Matthew Acker, Deputy Treasurer/Director of Tax Claims Bureau
 - e. **Resolution No. 17 of 2016**
Frank Pulli, Senior Buyer, Purchasing

"continued"

County Commissioners' Meeting Agenda

Wednesday, January 27, 2016

Page 2

f. **Cooperative Extension of Lancaster County – Grant Application/Grant Agreement and Memorandum of Understanding**

David Schmidt, West Nile Virus Coordinator, Cooperative Extension of Lancaster County

g. **Facilities Management – Change Order**

Charles Douts, Director, Facilities Management

Barry Garman, Project Manager, Facilities Management

6. Business from Guests

7. Adjourn