

COUNTY COMMISSIONERS' WORK SESSION AGENDA
TUESDAY, JANUARY 19, 2016

9:00 A.M.:

EXECUTIVE SESSION:

9:00 a.m.

Crystal Clark, Esquire

10:00 A.M.:

PUBLIC SESSION:

Postpone approval of January 5, 2016 Work Session Minutes and January 12, 2016 Work Session Minutes.

Announcement:

The Board of Commissioners met in an Executive Session on Wednesday, January 13, 2016 at 9:50 a.m. to discuss potential litigation.

10:00 a.m.

Daniel Foltz, Assistant Buyer, Purchasing – Bid Award for Road/Traffic Line Painting Services (please refer to Resolution No. 12 of 2016 on tomorrow's agenda)

10:05 a.m.

Charles Douts, Director, Facilities Management – Temporary Construction Easement Agreements (please refer to motion on tomorrow's agenda)

10:10 a.m.

Andrea McCue, Chief Clerk – Modification to Agreement re. 2014 rate schedule for engineering services (please refer to Resolution No. 13 of 2016 on tomorrow's agenda) and Modification to Agreement re. 2015 rate schedule for engineering services (please refer to Resolution No. 14 of 2016 on tomorrow's agenda)

10:15 a.m.

Christine Sable, President and Broker, Sable Commercial Realty – Agreement for the Sale of Commercial Real Estate, Appraisal Contingency Addendum to Agreement of Sale, Tenant-Occupied Property Addendum to Agreement of Sale, Deposit Money Notice to Buyer, and Cooperating Broker Compensation Agreement (please refer to motion on tomorrow's agenda)

Other Discussion Items:

1. Appointments/Reappointments to County Boards
2. January 20, 2016 Commissioners' Meeting Agenda

Adjourn

RESOLUTION NO. 12 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Sealed proposals were received by the County of Lancaster and publicly opened and read on Wednesday, January 6, 2016 at 11:00 a.m. for road/traffic line painting services for the County of Lancaster and participating members of the Lancaster County Cooperative Purchasing Board for a period of one year commencing March 1, 2016 through February 28, 2017, with a one-year extension option.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS, That a contract be awarded to the following company, for the item and amount specified, which is the lowest and/or best bid received, and is in accordance with the advertisements, specifications and bids received therefore, and a contract therefore directed to be drawn.

<u>Contract Awarded To:</u>	<u>For:</u>	<u>Amount:</u>
Alpha Space Control Chambersburg, Pennsylvania	Road/Traffic Line Painting Services for the County of Lancaster and Participating Members of the Lancaster County Cooperative Purchasing Board for a period of one year commencing March 1, 2016 through February 28, 2017, with a one-year extension option	\$707,350.93
	Lancaster County's Portion	\$0.00

This completed document must be submitted to the Chief Clerk by **9:00 AM** the **WEDNESDAY** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR
CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Daniel Foltz, Assistant Buyer
 Department: Purchasing
 Date: 1/7/2016

Board Action Requested: Award – Road/Traffic Line Painting Services
 (Specify Agreement, Amended Agreement, Grant App., IFB #15-036
 Change Order, Bid Award etc.) Alpha Space Control

Provider Information: (Name, Address): 1580 Gabler Road
 Chambersburg PA 17201

Proposed Program Budget Information:

Service	2016-17 Amount to be Approved	2015-16 Amount	*Amount Increase/Decrease	*Percent Increase/Decrease	Percent Funding Source (Co., State, Fed)
Road/Traffic Line painting Services	\$707,350.93	\$692,711.27	\$14,639.65	2.07%	Co-Op

*Note: Dollar and percentage increase/decrease was determined by applying 2016-17 pricing to 2015-16 volume estimates.

Term of Contract: March 1, 2016 – February 28, 2017 (Optional one (1) year extension)

Budget Comments:

Program Information:

Description of Service:
 This award recommendation is pursuant to County Invitation for Bids (IFB #15-036) for Line Painting services. Sealed bids were opened on, January 6, 2016 at 11:00 AM. There were no requirements for line painting submitted by the County of Lancaster. The County of Lancaster is acting as representative participating members of the Lancaster County Cooperative Purchasing Board.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
2	Y		No	Co-op

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

To take official action on this item?:

January 20, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Daniel Foltz, Assistant Buyer

Who will be in attendance at the County Commissioners' Meeting to comment on this item? Please include name and title:

Daniel Foltz, Assistant Buyer

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

1. **Temporary Construction Easement Agreement With:**

Charles A. and Lois J. Hess
Pequea, Pennsylvania

Purpose:

To convey to the County of Lancaster a temporary construction easement over certain property abutting North Loop Road (Tax Account No. 430-79296-0-0000) in preparation for the removal of County-owned Pequea No. 11 Bridge located on North Loop Road between Conestoga and Martic Townships in accordance with the terms and conditions set forth in the Agreement. The County shall restore and replace, at its own expense, all property damaged or removed in connection with construction related to this project, including restoration and replacement of shrubs, fencing, curbing and driveway.

Amount:

\$4,475.50.

Term:

Effective January 20, 2016 through completion of project.

2. **Temporary Construction Easement Agreement With:**

Christian and M. Elaine Hess
Pequea, Pennsylvania

Purpose:

To convey to the County of Lancaster a temporary construction easement over certain property abutting North Loop Road (Tax Account No. 120-53212-0-0000) in preparation for the removal of County-owned Pequea No. 11 Bridge located on North Loop Road between Conestoga and Martic Townships in accordance with the terms and conditions set forth in the Agreement. The County shall restore and replace, at its own expense, all property damaged or removed in connection with construction related to this project, including restoration and replacement of shrubs, fencing, curbing and driveway.

Amount:

\$355.50.

Term:

Effective January 20, 2016 through completion of project.

“continued”

Facilities Management – Temporary Construction Easement Agreements

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3. **Temporary Construction Easement With:**

Stephen J. Ruof a/k/a Steven J. Ruof
Pequea, Pennsylvania

Purpose:

To convey to the County of Lancaster a temporary construction easement over certain property abutting North Loop Road (Tax Account No. 430-16403-0-0000) in preparation for the removal of County-owned Pequea No. 11 Bridge located on North Loop Road between Conestoga and Martic Townships in accordance with the terms and conditions set forth in the Agreement. The County shall restore and replace, at its own expense, all property damaged or removed in connection with construction related to this project, including restoration and replacement of shrubs, fencing, curbing and driveway.

Amount:

\$420.50

Term:

Effective January 20, 2016 through completion of project.

1/20/16

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Charles Douts
 Department: Facilities Management
 Date: January 4, 2016

Board Action Requested: Temporary Construction Easement for the removal of Pequea # 11, Loop Road Bridge
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address): See listing of three property owners

Proposed Program Budget Information:

Service	2015 Amount to be Approved	2015 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: _____

Budget Comments: _____

Program Information:
 The County desires to remove and demolish the Pequea # 11 Bridge located on Loop Road between Conestoga and Martic Townships. Per the Lancaster County Bridge Capital Improvement Plan, this bridge is identified as a candidate to be removed. In preparation of the demolition, temporary construction easements are required for the task. The following owners are listed: Charles and Lois Hess, 302 North Loop Road, Pequea - 8,951 square feet- \$4,475.50, Christian and Elaine Hess, 805 Pequea Creek Road, Pequea - 711 square feet- \$355.50 Stephen Ruof, 311 North Loop Road, Pequea - 841 square feet - \$420.50

Complete sections pertaining to bid awards and Request for Proposals: _____

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

20
January 13, 2016

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Charles E. Douts, Jr., Director, Facilities Management Department

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Same as above

RESOLUTION NO. 13 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Pursuant to 16 P.S. §1001, The County has the authority to appoint a professional engineer trained in civil engineering to be styled the "County Engineer"; and

WHEREAS, On January 25, 2012, the County of Lancaster entered into a consultant agreement with RETTEW Associates, Inc. to provide professional engineering services to the County and the appointed County Engineer; and

WHEREAS, The agreement outlines that no modification to this agreement shall be effective unless reduced to writing and executed by both parties.

NOW, THEREFORE, BE IT RESOLVED That the parties mutually agree to amend the consultant agreement to reflect the changes in the rate schedule retroactive to the date of prior approval by the Board of Commissioners on January 15, 2014.

ATTEST:

Lancaster County Board of Commissioners

Andrea McCue, Chief Clerk DATE

Dennis P. Stuckey, Chairman DATE

Joshua G. Parsons, Vice Chairman DATE

Craig E. Lehman DATE

RETTEW ASSOCIATES, Inc.

Mark Lauriello, PE, President DATE

RESOLUTION NO. 14 OF 2016

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Pursuant to 16 P.S. §1001, The County has the authority to appoint a professional engineer trained in civil engineering to be styled the "County Engineer"; and

WHEREAS, On January 25, 2012, the County of Lancaster entered into a consultant agreement with RETTEW Associates, Inc. to provide professional engineering services to the County and the appointed County Engineer; and

WHEREAS, The agreement outlines that no modification to this agreement shall be effective unless reduced to writing and executed by both parties.

NOW, THEREFORE, BE IT RESOLVED That the parties mutually agree to amend the consultant agreement to reflect the changes in the rate schedule retroactive to the date of prior approval by the Board of Commissioners on February 11, 2015.

ATTEST:

Lancaster County Board of Commissioners

Andrea McCue, Chief Clerk DATE

Dennis P. Stuckey, Chairman DATE

Joshua G. Parsons, Vice Chairman DATE

Craig E. Lehman DATE

RETTEW ASSOCIATES, Inc.

Mark Lauriello, PE, President DATE

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following with Howard Hanna Real Estate, Lancaster, Pennsylvania for the purchase of property located at 2260 Erin Court, East Hempfield Township, Lancaster County, Pennsylvania: Agreement for the Sale of Commercial Real Estate; Appraisal Contingency Addendum to Agreement of Sale; Tenant-Occupied Property Addendum to Agreement of Sale; Deposit Money Notice to Buyer; and Cooperating Broker Compensation Agreement.

The purchase price is \$1,000,000.00 with a settlement date on June 1, 2016. Sale is contingent on satisfactory completion of the due diligence period and approved financing.

Work Session 1/19/2016

Behavioral Health and Development Services Advisory Board

Appointment: Three year 1st term, January 19, 2016 through December 31, 2019

Commissioner Craig E. Lehman

Lancaster County Government Center

150 North Queen Street, Suite 715

Lancaster, PA 17603

Reappointment: Three year 2nd term, January 19, 2016 through December 31, 2019

Mr. Gerald W. Kaufman

904 High Street

Akron, PA 17501

Lancaster County resident

1.12.2016

Lancaster County Behavioral Health and Developmental Services Advisory Board

Three Year Terms

Commissioners appointed at a Work Session meeting, Six years total

Larry George/Elizabeth Herr, Director of Support Services

13 member Board, no more than 2 terms

Full

Term Expires

Mr. Gerald W. Kaufman

12/31/2015

1st term

904 High Street

Akron, PA 17501

gwlmk@dejazzed.com

Commissioner

150 North Queen Street, Suite 715

Lancaster, PA 17602

Anna Brendle Kennedy

12/21/2016

1st term

60 Jackson Drive

Lancaster, PA 17603

annabrendel@gmail.com

Ms. Martha(Marty) Mohn 224-7319

12/31/2016

2nd term

600 East Roseville Road, Apt 1204

Lancaster, PA 17601

Ms. Carole Simons 629-3515

12/31/2016

2nd term

19 Waterfront Estates Drive

Lancaster, PA 17602

Dr. Troy Isaak 872-9035

12/31/2017

2nd term

1 Holly Drive

Lancaster, PA 17603-3528

~~Debra A. Jones 826-8634~~ resigned

~~12/31/2017~~

~~4st term~~

901 Spring Garden Street

Elizabethtown, Pa 17022

Ms. Kari Shrom 201-9521

12/31/2017

1st term

2309 Valley Road

East Petersburg, PA 17520

Mary Rose Christoffel 569-6102

12/31/2018

1st term

43 Old Post Lane

Lititz, PA 17543

Adrienna Janelle McNeil-Washington 586-5889

12/31/2018

1st term

Vice President, United Way of Lancaster County

734 Chesterbrook Drive

York, PA 17406

ACT 105 2011 name change/LC Resolution #1 of 2013

Work Session 1/19/2016

Drug and Alcohol Advisory Board

Filling unexpired term of Commissioner Dennis P. Stuckey January 19, 2016 through December 31, 2016

Commissioner Craig E. Lehman

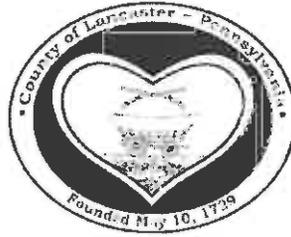
Lancaster County Government Center
150 North Queen Street, Suite 715
Lancaster, PA 17603

Lancaster County resident

LANCASTER COUNTY COMMISSIONERS' MEETING

AGENDA

JANUARY 13, 2016



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Dennis Stuckey.
2. Pledge of Allegiance
3. Minutes as Distributed: Postpone approval of December 16, 2015 Commissioners' Meeting Minutes, December 30, 2015 Commissioners' Meeting Minutes, January 4, 2016 Commissioners' Organizational Meeting Minutes, January 6, 2016 Commissioners' Meeting Minutes and January 13, 2016 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Resolution No. 12 of 2016**
Daniel Foltz, Assistant Buyer, Purchasing
 - b. **Resolution No. 13 of 2016**
Andrea McCue, Chief Clerk
 - c. **Resolution No. 14 of 2016**
Andrea McCue, Chief Clerk
 - d. **Facilities Management – Temporary Construction Easement Agreements**
Charles Douts, Director, Facilities Management
 - e. **Agreement for the Sale of Commercial Real Estate, Appraisal Contingency Addendum to Agreement of Sale, Tenant-Occupied Property Addendum to Agreement of Sale, Deposit Money Notice to Buyer, and Cooperative Broker Compensation Agreement**
Christine Sable, President and Broker, Sable Commercial Realty
6. Business from Guests
7. Adjourn