

LANCASTER COUNTY COMMISSIONERS' MEETING

AGENDA

JANUARY 4, 2017

9:15 a.m.



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Dennis Stuckey.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the November 16, 2016 Commissioners' Meeting Minutes. Postpone approval of the November 29, 2016 Commissioner's Night Meeting Minutes, November 30, 2016 Commissioners' Meeting Minutes, December 7, 2016 Commissioners' Meeting Minutes, December 14, 2016 Commissioners' Meeting Minutes, December 21, 2016 Commissioners' Meeting Minutes and December 28, 2016 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Facilities Management – Contract Extensions**
Charles Douts, Director, Facilities Management
Scott Russell, County Engineer, RETTEW
6. Business from Guests
7. Adjourn

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

Contract Extension With:

RETTEW
Lancaster, Pennsylvania

Purpose:

To extend the term of the contract from January 11, 2017 through April 11, 2017 for time extension. Part 1, Scoping field view of the replacement of the Pequea #6 Bridge.

Note:

This contract extension does not change the present value of the contract.

Contract Extension With:

RETTEW
Lancaster, Pennsylvania

Purpose:

To extend the term of the contract from January 11, 2017 through April 11, 2017 for time extension. Part 1, Scoping field view of the replacement of the Pequea #2 Bridge.

Note:

This contract extension does not change the present value of the contract.

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Charles Douts
 Department: Facilities Management
 Date: December 16, 2016

Board Action Requested: Contract extension for Pequea # 6 Bridge Replacement Project
 (Specify Agreement, Amended Agreement, Grant App.,
 Change Order, Bid Award etc.)

Provider Information: (Name, Address): Rettew
 3020 Columbia Ave
 Lancaster, Pa 17603

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2016 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: _____

Budget Comments: _____

Program Information:
 Time extension for Part 1, Scoping field view for the replacement of the Pequea # 6 Bridge. Current agreement expires on January 11, 2017, proposed expiration date, April 11, 2017. (See attached request)

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

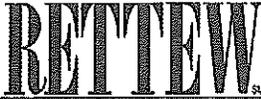
Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

January 4, 2017

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Charles E. Douts, Jr., Director, Facilities Management Department.
 Scott Russell, RETTEW, County Engineer



We answer to you.

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December 15, 2016

Mr. Charles E. Douts,
Director of Facilities Management
Lancaster County, PA
150 N. Queen St, Suite 612
Lancaster, PA 17603

RE: L00185 – Pequea 6 Bridge Replacement
Part 1 – Scoping Field View
RETTEW Project No. 038302029

Dear Mr. Douts:

Our contract for Part I of the Pequea 6 Bridge Project has an expiration date of January 11, 2017.

We request that the contract completion time be extended to April 11, 2017. This new expiration date will allow RETTEW to continue to research the site to complete the Scoping Field View Form and address the requests discussed during the Scoping Field View Meeting. The new expiration date will not change the present value of the contract.

If satisfactory, please sign below (Accepted By) and forward to Diane Crispino at McCormick Taylor with a copy to me.

If you have any questions or require additional information or documentation, please contact me.

Sincerely,

David Hoglund, PE
Group Manager

ACCEPTED BY:

Charles E. Douts

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COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Charles Douts
 Department: Facilities Management
 Date: December 16, 2016

Board Action Requested: Contract extension for Pequea # 2 Bridge Replacement Project
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address): Rettew
 3020 Columbia Ave
 Lancaster, Pa 17603

Proposed Program Budget Information:

Service	2016 Amount to be Approved	2016 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: _____

Budget Comments: _____

Program Information:
 Time extension for Part 1, Scoping field view for the replacement of the Pequea # 2 Bridge. Current agreement expires on January 11, 2017, proposed expiration date, April 11, 2017. (See attached request)

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

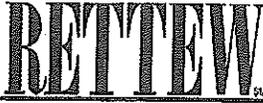
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January 4, 2017

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Charles E. Douts, Jr., Director, Facilities Management Department.
 Scott Russell, RETTEW, County Engineer



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Consultants

December 15, 2016

Mr. Charles E. Douts,
Director of Facilities Management
Lancaster County, PA
150 N. Queen St, Suite 612
Lancaster, PA 17603

RE: L00184 – Pequea 2 Bridge Replacement
Part 1 – Scoping Field View
RETTEW Project No. 038302028

Dear Mr. Douts:

Our contract for Part I of the Pequea 2 Bridge Project has an expiration date of January 11, 2017.

We request that the contract completion time be extended to April 11, 2017. This new expiration date will allow RETTEW to continue to research the site to complete the Scoping Field View Form and address the requests discussed during the Scoping Field View Meeting. The new expiration date will not change the present value of the contract.

If satisfactory, please sign below (Accepted By) and forward to Diane Crispino at McCormick Taylor with a copy to me.

If you have any questions or require additional information or documentation, please contact me.

Sincerely,

David Hoglund, PE
Group Manager

ACCEPTED BY:

Charles E. Douts

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